

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** transferring \$53,874.00 within the 2010 General Fund and transferring \$54,473.00 within and appropriating \$433,312.00 from the fund balance of the 2010 Anti-Drug Sales Tax Fund in acceptance of the Family Court Division's Family Drug Court Program grant received from the U.S. Department of Justice, Office of Justice Programs.

**ORDINANCE #4281**, December 13, 2010

**INTRODUCED BY** Dan Tarwater, County Legislator

WHEREAS, the Family Court Division has been awarded a grant in the amount of \$324,965.00 for the Family Drug Court Program by the U.S. Department of Justice, Office of Justice Programs, for the period of October 1, 2010, through September 30, 2013; and,

WHEREAS, the grant funds will be used to provide support services for substance-abusing adults in the Family Court Division as a result of child abuse and neglect issues; and,

WHEREAS, the grant is subject to a local match in the amount of \$108,347.00; and,

WHEREAS, an appropriation and transfers are necessary to place the grant and matching funds in the proper spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfers and appropriation be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund			
Family Court			
010-2101	55010 - Regular Salaries	\$50,046	
010-2101	55040 - FICA	\$ 3,828	
010-2101	56105 - Operating Transfers Out		\$ 53,874
Anti-Drug Sales Tax Fund			
Family Court			
008-2101	55010 - Regular Salary	\$ 50,602	
008-2101	55040 - FICA	\$ 3,871	
008-2156	47070 - Operating Transfers In	\$ 53,874	
008-2156	45342 - Increase Revenues	\$324,965	
008-2810	Undesignated Fund Balance		\$433,312
008-2810	Undesignated Fund Balance	\$433,312	
008-2156	55010 - Regular Salaries		\$ 43,101
008-2156	55040 - FICA		\$ 3,297
008-2156	55050 - Pension		\$ 3,879
008-2156	55060 - Health Insurance		\$ 3,597
008-2156	56140 - Travel		\$ 7,710
008-2156	56080 - Other Professional Services		\$313,615
008-2156	57230 - Supplies		\$ 3,640

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

Jim D. Holden  
Chief Deputy County Counselor

[Signature]  
Acting County Counselor

I hereby certify that the attached Ordinance, Ordinance #4281 introduced on December 13, 2010, was duly passed on December 13, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 6

Nays 0

Abstaining 0

Absent 3

This Ordinance is hereby transmitted to the County Executive for his signature.

12.13.10  
Date

[Signature]  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4281.

12/13/2010  
Date

[Signature]  
Michael D. Sanders, County Executive

Funds sufficient for these transfers are available from the sources indicated below.

ACCOUNT NUMBER: 001 2101 55010  
ACCOUNT TITLE: General Fund  
Family Court  
Regular Salaries  
NOT TO EXCEED: \$50,046.00

ACCOUNT NUMBER: 001 2101 55040  
General Fund  
Family Court  
FICA  
NOT TO EXCEED: \$3,828.00

ACCOUNT NUMBER: 008 2101 55010  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Family Court  
Regular Salaries  
NOT TO EXCEED: \$50,602.00

ACCOUNT NUMBER: 008 2101 55010  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Family Court  
FICA  
NOT TO EXCEED: \$3,871.00

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 008 2810  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$433,312.00

December 8, 2010  
Date

  
Director of Finance and Purchasing

**REQUEST FOR LEGISLATIVE ACTION**

Completed by County Counselor's Office:

Res/Ord No.: 4281  
 Sponsor(s): Dan Tarwater  
 Date: December 13, 2010

<b>SUBJECT</b>	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: <u>Family Drug Court Programs</u>  Requesting an ordinance transferring \$53,874 from 2010 Family Court General Fund and transferring \$54,473 from 2010 Family Court Anti-Drug Sales Tax Fund, and appropriating \$324,965 from the undesignated fund balance of the 2010 anti-drug sales tax funds in acceptance of the Family Drug Court Grant awarded to the Family Court Division by the Office of Justice Programs.																	
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$433,312.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$433,312.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>FROM 2010 Grant Fund 010-2810 Undesignated Fund Balance TO Family Drug Court Grant 008-2156</td> <td>                     FROM ACCT 008-2810 \$324,965                      TO ACCT 008-2156 \$324,965                 </td> </tr> <tr> <td>FROM 2010 Family Court General Fund 001-2101 TO Family Drug Court Grant 008-2156</td> <td>                     FROM ACCT 001-2101-55010 \$ 50,046                      001-2101-55040 \$ 3,828                      TO ACCT 008-2156 \$ 53,874                 </td> </tr> <tr> <td>FROM 2010 Family Court Anti-Drug Sales Tax Fund 008-2101 TO Family Drug Court Grant 008-2156</td> <td>                     FROM ACCT 008-2101-55010 \$ 50,602                      008-2101-55040 \$ 3,871                      TO ACCT 008-2156 \$ 54,473                 </td> </tr> </table> <p>If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b>  <input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$433,312.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$433,312.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM 2010 Grant Fund 010-2810 Undesignated Fund Balance TO Family Drug Court Grant 008-2156	FROM ACCT 008-2810 \$324,965 TO ACCT 008-2156 \$324,965	FROM 2010 Family Court General Fund 001-2101 TO Family Drug Court Grant 008-2156	FROM ACCT 001-2101-55010 \$ 50,046 001-2101-55040 \$ 3,828 TO ACCT 008-2156 \$ 53,874	FROM 2010 Family Court Anti-Drug Sales Tax Fund 008-2101 TO Family Drug Court Grant 008-2156	FROM ACCT 008-2101-55010 \$ 50,602 008-2101-55040 \$ 3,871 TO ACCT 008-2156 \$ 54,473
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<b>PRIOR LEGISLATION</b>	Prior ordinances and (date): _____ Dated _____ Prior resolutions and (date): _____																	
<b>CONTACT INFORMATION</b>	RLA drafted by (name, title, & phone): Carl Bayless, Grant Accountant, 816-435-4775																	

REQUEST SUMMARY	<p>Requesting an ordinance transferring \$108,347 and appropriating \$324,965 from the undesignated fund balance of the 2010 anti-drug sales tax funds in acceptance of a grant awarded to the Family Court Division by the Office of Justice Programs. The project is named "Family Drug Court Program." The program is to help support services for substance-abusing adults involved with the family court as a result of child abuse and neglect issues. The total project cost is \$433,312. Family Court is providing \$108,347 as a match requirement (\$53,874 through salaries and fringe benefits for Project Director and urine drug screen collector and \$54,473 for bus passes, and drug testing.) Please transfer \$50,046 from 001-2101-55010, \$3,828 from 001-2101-55040, \$50,602 from 008-2101-55010, and \$3,871 from 008-2101-55040 for Family Court's match requirement. The period covered by the Grant is October 1, 2010 through September 30, 2013.</p> <p>Please transfer and appropriate \$433,312 into the accounts listed below:</p> <table border="0" data-bbox="310 451 1557 604"> <tr> <td>008-2156-55010</td> <td>Salaries</td> <td>\$ 43,101</td> <td>008-2156-55040</td> <td>FICA</td> <td>\$ 3,297</td> </tr> <tr> <td>008-2156-55050</td> <td>Pension</td> <td>\$ 3,879</td> <td>008-2156-55060</td> <td>Health Ins</td> <td>\$ 3,597</td> </tr> <tr> <td>008-2156-56140</td> <td>Travel</td> <td>\$ 7,710</td> <td>008-2156-56080</td> <td>Contractual Svcs</td> <td>\$ 313,615</td> </tr> <tr> <td>008-2156-56790</td> <td>Other Services</td> <td>\$ 54,473</td> <td>008-2156-57230</td> <td>Supplies</td> <td>\$ 3,660</td> </tr> <tr> <td colspan="5"></td> <td style="text-align: right;"><b>3640</b></td> </tr> </table>		008-2156-55010	Salaries	\$ 43,101	008-2156-55040	FICA	\$ 3,297	008-2156-55050	Pension	\$ 3,879	008-2156-55060	Health Ins	\$ 3,597	008-2156-56140	Travel	\$ 7,710	008-2156-56080	Contractual Svcs	\$ 313,615	008-2156-56790	Other Services	\$ 54,473	008-2156-57230	Supplies	\$ 3,660						<b>3640</b>
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					<b>3640</b>																											
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																															
ATTACHMENTS																																
REVIEW	<p>Department Director:</p> <p>Finance (Budget Approval): James Abbott, Fiscal and Budget Director</p> <p>Division Manager: Jeff Eisenbeis, Deputy Court Administrator</p> <p>County Counselor's Office:</p>	<p>Date:</p> <p>Date: 12/03/2010</p> <p>Date: 12/03/2010</p> <p>Date:</p>																														

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this transfer and appropriation are available from the sources indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-2810	Undesignated Fund Balance	\$ 324,965
001-2101	Family Court General Fund	\$ 53,874
008-2101	Anti-Drug Sales Tax Fund	\$ 54,473

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





Department of Justice  
Office of Justice Programs  
Office of Juvenile Justice and  
Delinquency Prevention

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER

2010-DC-BX-0076

PAGE 1 OF 1

This project is supported under FY10(OJJDP Drug Courts) 42 USC 3797u

**1. STAFF CONTACT (Name & telephone number)**

Eric Stansbury  
(202) 305-1826

**2. PROJECT DIRECTOR (Name, address & telephone number)**

James Abbott  
Budget & Fiscal Officer  
625 East 26th Street  
Kansas City, MO 64108-2719  
(816) 435-4752

**3a. TITLE OF THE PROGRAM**

OJJDP FY 10 Family Drug Court Programs

**3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)**

**4. TITLE OF PROJECT**

Visitation Enhancement Project for FDC families and children in alternative care

**5. NAME & ADDRESS OF GRANTEE**

Jackson County Family Court  
625 East 26th Street  
Kansas City, MO 64108-2719

**6. NAME & ADDRESS OF SUBGRANTEE**

**7. PROGRAM PERIOD**

FROM: 10/01/2010 TO: 09/30/2013

**8. BUDGET PERIOD**

FROM: 10/01/2010 TO: 09/30/2013

**9. AMOUNT OF AWARD**

\$ 324,965

**10. DATE OF AWARD**

09/13/2010

**11. SECOND YEAR'S BUDGET**

**12. SECOND YEAR'S BUDGET AMOUNT**

**13. THIRD YEAR'S BUDGET PERIOD**

**14. THIRD YEAR'S BUDGET AMOUNT**

**15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)**

The purpose of the Family Drug Courts Program is to build the capacity of states, state and local courts, units of local government, and federally recognized Indian tribal governments to either implement new drug courts or enhance pre-existing drug courts for substance-abusing adults involved with the family dependency court as a result of child abuse and neglect issues. Applicants must provide services to the children of the parents in the program as well as to the parents. The program provides seed money, not long-term support. OJJDP expects successful applicants to develop and implement a sustainability plan during the grant period to continue operation of the family drug court when the grant ends. The program is authorized under 42 U.S.C. 3797u et seq.

Delayed, infrequent, or negatively distorted parent-child visitation experiences are prominent barriers to reunification in the child welfare process. These barriers can be reduced and/or eliminated through guaranteed extended visitation and the implementation of a specific therapeutic model: visit coaching. This enhancement for the Family Drug Court of Kansas City Family Drug Court will enable parents and children to maintain or strengthen their relationships, achieve emotional





Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**Grant**

PAGE 1 OF 3

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Jackson County Family Court 625 East 26th Street Kansas City, MO 64108-2719		4. AWARD NUMBER: 2010-DC-BX-0076	
		5. PROJECT PERIOD: FROM 10/01/2010 TO 09/30/2013 BUDGET PERIOD: FROM 10/01/2010 TO 09/30/2013	
		6. AWARD DATE 09/13/2010	7. ACTION
1A. GRANTEE IRS/VENDOR NO. 431593523		8. SUPPLEMENT NUMBER 00	Initial
		9. PREVIOUS AWARD AMOUNT	\$ 0
3. PROJECT TITLE Visitation Enhancement Project for FDC families and children in alternative care		10. AMOUNT OF THIS AWARD	\$ 324,965
		11. TOTAL AWARD	\$ 324,965
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY10(OJJDP Drug Courts) 42 USC 3797u			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Laurie Robinson Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL James Abbott Budget & Fiscal Operations Officer	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 10/25/10
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR    FUND CODE    BUD. ACT.    DIV. OFC.    REG. SUB.    POMS    AMOUNT X    B    DC    70    00    00    324965		21. JDCTGT0600	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 2 OF 3

PROJECT NUMBER 2010-DC-BX-0076

AWARD DATE 09/13/2010

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General  
U.S. Department of Justice  
Investigations Division  
950 Pennsylvania Avenue, N.W.  
Room 4706  
Washington, DC 20530

e-mail: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov)

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 3 OF 3

PROJECT NUMBER 2010-DC-BX-0076

AWARD DATE 09/13/2010

*SPECIAL CONDITIONS*

8. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.
9. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at <https://grants.ojp.usdoj.gov>) using the SF 425 Federal Financial Report form (available for viewing at [www.whitehouse.gov/omb/grants/standard\\_forms/ff\\_report.pdf](http://www.whitehouse.gov/omb/grants/standard_forms/ff_report.pdf)), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.
10. The recipient agrees to submit a final report at the end of this award documenting all relevant project activities during the entire period of support under this award. This report will include detailed information about the project(s) funded, including, but not limited to, information about how the funds were actually used for each purpose area, data to support statements of progress, and data concerning individual results and outcomes of funded projects reflecting project successes and impacts. The final report is due no later than 90 days following the close of this award period or the expiration of any extension periods. This report will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.
11. The recipient agrees to report data on the grantee's OJJDP-approved performance measures as part of the semi-annual categorical progress report. This data will be submitted on line at OJJDP's Performance Measures website (<http://ojjdp.ncjrs.gov/grantees/pm/index.html>) by July 31 and January 31 each year for the duration of the award. Once data entry is complete, the grantee will be able to create and download a "Performance Measures Data Report." This document is to be included as an attachment to the grantee's narrative categorical assistance progress report submitted in GMS for each reporting period.
12. Any deviation from the timeline provided in the application or revised grant program implementation plan must receive prior approval from OJJDP.
13. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
14. The recipient agrees expeditiously to obtain active registration with the Central Contractor Registration (CCR) database, and to notify the program office in writing of its registration. Following satisfaction of this requirement, a Grant Adjustment Notice will be issued to remove this special condition.
15. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)  
  
This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.
16. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

**Budget Detail Worksheet  
Year One through Year Three  
Visitation Enhancement Project (2010-52896-MO-DC)**

(\*\*Italics reflect non-federal costs)

**A. Personnel**

<b>Name/Position</b>	<b>Computation</b>	<b>Cost</b>
<i>Penny Clodfelter/Project Director</i>	<i>.25 of current salary (\$12,500) X 3 years</i>	<i>\$37,500</i>
<i>Janice Lyon/Urine Drug Screen Collector</i>	<i>.10 of current salary (\$1,867) X 3 years</i>	<i>\$ 5,601</i>
		<b><i>SUB TOTAL</i></b>
		<b><i>\$43,101</i></b>

**B. Fringe Benefits**

<b>Name/Position</b>	<b>Computation</b>	<b>Cost</b>
<i>Penny Clodfelter/Project Director</i>	<i>\$3,125 (FICA, pension, WC, disability ins., life ins.) X 3 years</i>	<i>\$ 9,375</i>
<i>Janice Lyon/Urine Drug Screen Collector</i>	<i>\$466 (FICA, pension, WC, disability ins., life ins.) X 3 years</i>	<i>\$ 1,398</i>
		<b><i>SUB TOTAL</i></b>
		<b><i>\$10,773</i></b>
		<b><i>TOTAL</i></b>
		<b><i>\$53,874</i></b>

**C. Travel – Source of travel policies applied: Applicant**

<b>Purpose of Travel</b>	<b>Location</b>	<b>Item</b>	<b>Computation</b>	<b>Cost</b>
To attend required training by OJJDP. (Training one)	Washington, DC		3 staff X \$400 (airfare) X \$675 (lodging - nights) X \$150 (food) X \$60 (taxi/mileage/misc. )	<b>\$3,855</b>
To attend required training by OJJDP. (Training two)	Washington, DC		3 staff X \$400 (airfare) X \$675 (lodging - nights) X \$150 (food) X \$60 (taxi/mileage/misc. )	<b>\$3,855</b>

				<b>TOTAL</b> <b>\$7,710</b>
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**D. Equipment**

None

**E. Supplies**

Supply Items	Computation	Cost
Two laptop computers (year one only)	\$600 X 2	\$1,200
Two digital cameras (year one only)	\$300 X 2	\$ 600
Consumables such as paper, pens, batteries, photo development, stapler, staples, paper clips, , and other misc. items	\$1,000	\$1,000
Picture frames for parents and children	\$7 X 120 frames	\$ 840
CARE language manual (year one only)	\$20	\$ 20
Bus passes	\$37.50 per month X 20 families X 34 months	\$25,500
Test sticks, lab testing, & hair testing	\$3.00 per test stick, \$13.50 per lab test, \$17 per EtG test, \$100 hair test. Exact individual costs cannot be given because the drug of choice for future clients cannot be predicted at this point in time. Clients are tested weekly and the type of test is correlated to the drug of choice.	\$28,953
	<b>Subtotal for Federal Costs</b>	<b>\$ 3,660</b>
	<b>Subtotal for Non-Federal Costs</b>	<b>\$54,473</b>

*9/6 3,660*

**F. Construction**

None

**G. Consultants/Contracts – Fees only (no expenses)**

Name of Consultant	Service Provided	Computation	Cost
RaDonna Ransom	Visit coaching – year one - three	\$26 per hour X 40 hours weekly X 148 weeks	\$ 153,920
Roger Cashaw	Visit coaching – year one - three	\$26 per hour X 40 hours weekly X 148 weeks	\$ 153,920
Children's Place	Six hours of CARE language training (year one only)	\$900	\$ 900

<b>Children's Place</b>	<b>Therapeutic transitional assessment</b>	<b>\$75 per hour X 65 families</b>	<b>\$ 4,875</b>
			<b>TOTAL\$ 313,615</b>

**H. Other Costs**

None

**I. Indirect Costs**

None

**BUDGET SUMMARY  
Year One - Three  
(2010-52896-MO-DC)**

*(Italics indicate Non-Federal costs)*

**Budget Category  
Amount**

**A. *Personnel***

*\$ 43,101*

**B. *Fringe Benefits***

*\$ 10,773*

**C. Travel**

**\$ 7,710**

**D. Equipment**

**\$ 0**

**E. *Supplies***

*\$ 54,473*

**\$ 3,640**

**F. Construction**

**\$ 0**

**G. Consultants/Contracts**

**\$ 313,615**

**H. Other**

**\$ 0**

**\$ 108,347**                      **TOTAL**              **DIRECT**              **\$ 324,965**              *NON-FEDERAL*

**I. Indirect Costs**  
**\$ 0**

**Federal Request**              **\$ 324,965**

**Non-Federal Amount**      **\$ 108,347**

**TOTAL PROJECT COST**      **\$ 433,312**

**Budget Narrative**  
**Year One through Year Three**  
**Visitation Enhancement Project (2010-52896-MO-DC)**

**(Italics indicate Non-Federal Costs)**

**A. Personnel**

*Salary for the project director (.25) and the drug screen collector (.10) for three years*  
**\$ 43,101**

**B. Fringe Benefits**

*Normal fringe benefits for the project director and drug screen collector (FICA, WC, etc.) for three years.*  
**\$ 10,773**

**C. Travel**

**Funds are requested for three project members to travel to Washington, DC, to attend two required trainings. Costs are related to lodging (3 nights for a total of \$1,350 for two trips) airfare (\$2,400 for three staff for 2 trips), per diem (\$300 for three staff for 2 trips), mileage, taxi and/or miscellaneous expenses at \$120 for two trips (includes travel to and from the airport, taxi/subway/shuttle expenses).**

**\$ 7,710**

**D. Equipment**

None

#### E. Supplies

- Purchase of two laptop computers for High Hopes staff to maintain visitation records and write reports. \$1200 for two laptop computers.
- Purchase of two digital cameras at \$600 for two cameras and memory cards to take pictures of parents and children during the intervention and provide photos to both parents and children which are framed (\$840)
- Office supplies such as paper, pens, batteries (for camera/laptops), photo development, stapler, staples, paper clips and other misc. items \$1,000
- *Purchase of CARE language manual \$20*
- *Bus passes for clients to travel to and from visitation and court. \$37.50 per month for 20 parents per month for 34 months \$25,500*
- *Urinalysis testing and hair tests are the usual methods used to determine sobriety. Test sticks and lab tests are routinely completed for most substances. An EtG test is completed to determine alcohol use within the last 80 hours. A hair test will go back about 90 days and provide information on substances used during that time period except for alcohol. Test sticks are \$3.00 per test stick, lab tests are \$13.50, EtG test is \$17, and a hair test is \$100. The figure provided is an estimate for the three year period since it would be impossible to accurately predict the future usage patterns of clients. \$28,953*

#### F. Construction

None

#### G.

##### Consultants/Contracts – Fees only (no expenses)

- RaDonna Ransom and Roger Cashaw, High Hopes Agency, hourly rate is \$26. Based on a 40 hour work week (visit coaching, writing reports, attending court) x 148 weeks (out of a possible 156 weeks over the life of the grant cycle which is three years), their combined consulting fees will be \$307,840.
- Children's Place will train High Hopes staff on CARE language at the cost of \$900 for a six hour training.
- Children's Place will perform therapeutic transitional assessments on families completing the visit coaches intervention to determine which families could benefit from Parent-Child Interaction Therapy. This assessment will serve as a seamless



**transition for the families to eventually continue with additional services at the Children's Place once reunification occurs. \$75 per hour X 65 families = \$4,875**

**H. Other Costs**

None

**I. Indirect Costs**

None

**Direct Costs: \$433,312**

**Federal Request: \$324,965**

**Non-Federal Amount: \$108,347**



Department of Justice  
Office of Justice Programs

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Office of the Assistant Attorney General

Washington, D.C. 20531

September 13, 2010

Mr. James Abbott  
Jackson County Family Court  
625 East 26th Street  
Kansas City, MO 64108-2719

Dear Mr. Abbott:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 10 Family Drug Court Programs in the amount of \$324,965 for Jackson County Family Court.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Eric Stansbury, Program Manager at (202) 305-1826; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Laurie Robinson".

Laurie Robinson  
Assistant Attorney General

Enclosures



**Department of Justice**  
Office of Justice Programs  
Office for Civil Rights

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Washington, D.C. 20531

September 13, 2010

Mr. James Abbott  
Jackson County Family Court  
625 East 26th Street  
Kansas City, MO 64108-2719

Dear Mr. Abbott:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

**Ensuring Access to Federally Assisted Programs**

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

**Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

**Ensuring Equal Treatment for Faith-Based Organizations**

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

## Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

## Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEO Plan), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

### 1) Meeting the EEO Plan Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEO Plan reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEO Plan and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEO Plan, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEO Plan specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO Plan, but it does not have to submit the EEO Plan to OCR for review. Instead, your organization has to maintain the EEO Plan on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO Plan requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

### 2) Submitting Findings of Discrimination

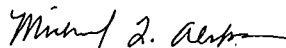
In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

## Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEO Plan, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston  
Director

cc: Grant Manager  
Financial Analyst



**Department of Justice**

Office of Justice Programs

*Office of Juvenile Justice and Delinquency Prevention*

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*Washington, D.C. 20531*

**Memorandum To:** Official Grant File

**From:** Kathi Grasso, OJJDP NEPA Coordinator

**Subject:** Categorical Exclusion for Jackson County Family Court

The recipient agrees to assist OJJDP to comply with the National Environmental Policy Act (NEPA) and other related federal environmental impact analyses requirements in the use of these grant funds either directly by the recipient or by a subrecipient. Accordingly, prior to obligating grant funds, the grantee agrees to first determine if any of the following activities will be related to the use of the grant funds and, if so, to advise OJJDP and request further NEPA implementation guidance. Recipient understands that this special condition applies to its activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are: a. new construction; b. minor renovation or remodeling of a property either; (1) listed on or eligible for listing on the National Register of Historic Places or; (2) located within a 100-year flood plain; c. a renovation, lease, or any other proposed use of a building or facility that will either; (1) result in a change in its basic prior use or; (2) significantly change its size and; d. Implementation of a new program involving the use of chemicals other than chemicals that are; (1) purchased as an incidental component of a funded activity and; (2) traditionally used, for example, in office, household, recreational, or education environments.