

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18773

Sponsor(s): Dennis Waits

Date: March 30, 2015

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: A resolution authorizing the transfer of \$65,214.00 within the Anti-Drug Sales Tax Fund for the purpose of providing funding for the Gang Intelligence Officer for the 2015 fiscal year.</p>																																
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$65,124</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$65,124</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$65,124</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>FROM: 008-Anti-Drug, 5108-Non-Departmental Anti-Drug, 56790-Other Contractual Services</td> <td>\$65,124</td> </tr> <tr> <td>TO: 008-4203, Anti-Drug Gang Intelligence</td> <td>\$65,124</td> </tr> <tr> <td>008-4203-55010 Salaries \$42,474</td> <td></td> </tr> <tr> <td>008-4203-55040 FICA \$3,250</td> <td></td> </tr> <tr> <td>008-4203-55050 Pension \$6,117</td> <td></td> </tr> <tr> <td>008-4203-55060 Insurance \$10,977</td> <td></td> </tr> <tr> <td>008-4203-55070 Unemployment Ins \$213</td> <td></td> </tr> <tr> <td>008-4203-55110 Worker's Comp \$680</td> <td></td> </tr> <tr> <td>008-4203-55150 Long Term Disability \$213</td> <td></td> </tr> <tr> <td>008-4203-<del>55190</del> Wearing Apparel \$1,200</td> <td></td> </tr> <tr> <td><u>57190</u></td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:      Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):      Prior Year Actual Amount Spent (if applicable): \$57,848.72</p>	Amount authorized by this legislation this fiscal year:	\$65,124	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$65,124	Amount budgeted for this item * (including transfers):	\$65,124	Source of funding (name of fund) and account code number;		FROM: 008-Anti-Drug, 5108-Non-Departmental Anti-Drug, 56790-Other Contractual Services	\$65,124	TO: 008-4203, Anti-Drug Gang Intelligence	\$65,124	008-4203-55010 Salaries \$42,474		008-4203-55040 FICA \$3,250		008-4203-55050 Pension \$6,117		008-4203-55060 Insurance \$10,977		008-4203-55070 Unemployment Ins \$213		008-4203-55110 Worker's Comp \$680		008-4203-55150 Long Term Disability \$213		008-4203- <del>55190</del> Wearing Apparel \$1,200		<u>57190</u>	
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): R#18265, 9/30/2013</p>																																
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Sgt. Dale L. Covey #29, Jackson County Sheriff's Office</p>																																
<p><b>REQUEST SUMMARY</b></p>	<p>A resolution authorizing the transfer of \$65,214.00 within the Anti-Drug Sales Tax Fund for the purpose of providing funding for the Gang Intelligence Officer for the 2015 fiscal year. This position is responsible</p>																																

	For gang intelligence gathering and gang information dissemination throughout the Greater Jackson County area for the purpose of education and prevention of gang violence and gang activities.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: 3/13/15
	Division Manager: <i>Mary Rasmussen</i>	Date: 3/24/15
	County Counselor's Office: <i>Mary Lou Brown</i>	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:  
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date: March 13, 2015 PC# \_\_\_\_\_

RES # 18773 \_\_\_\_\_

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>Anti-Drug Sales Tax Fund - 008</b>			
5108 - Non Departmental	56790 - Other Contractual	65,124	
4203 - Gang Intelligence	55010 - Regular Salaries		42,474
4203 - Gang Intelligence	55040 - FICA		3,250
4203 - Gang Intelligence	55050 - Pension		6,117
4203 - Gang Intelligence	55060 - Insurance		10,977
4203 - Gang Intelligence	55070 - Unemployment Insurance		213
4203 - Gang Intelligence	55110 - Worker's Comp		680
4203 - Gang Intelligence	55150 - Long Term Disability		213
4203 - Gang Intelligence	57190 - Wearing Apparel		1,200
		65,124	65,124

*Mary P. Pasmussen*  
Budgeting

<u>VENDER #</u>	<u>AGENCY</u>	<u>2014 Funding</u>	<u>Rec. Amt.</u>
JCSheriff	Jackson County Sheriff's Office	\$	\$65,124.00
<b>Total Recommendation</b>			<b><u>\$65,124.00</u></b>

**GANG INTELLIGENCE Transfer**

<u>Dept.</u>	<u>Object</u>	<u>Description</u>	<u>From</u>	<u>To</u>
008-5108	56790	JCProsecutor's Office	\$65,124.00	
<b>Sheriff's Office</b>				
008-4203	55010	Regular salaries		\$42,474.00
008-4203	55040	FICA		\$ 3,250.00
008-4203	55050	Pension		\$ 6,117.00
008-4203	55060	insurance		\$10,977.00
008-4203	55070	Unemployment Insurance		\$ 213.00
008-4203	55110	Worker's Comp		\$ 680.00
008-4203	55150	Long Term Disability		\$ 213.00
008-4203	<del>55190</del>	Wearing Apparel		<u>\$ 1,200.00</u>
	<i>57190</i>			\$65,124.00

Jackson County Sheriff's Office Salary Worksheet

Employee Number	Name	Salary	FICA	Pension	Workman's Comp.	Unemployment	Disability	Health Insurance	Uniform Allowance	Overtime Budget	Total for Person	Total	Total Without Overtime	Variance
17567	Shipley, Jon	42,474.00	3,250.00	14.31%	680.00	213.00	213.00	10,977.00	1,200.00	2,000.00	67,124.00	67,124.00	65,124.00	2,000.00
\$20.42 per hour Calculated 2-24-15														
											67,124.00	Total		
											65,124.00	Total Without Overtime		
											2,000.00	Variance		

**Ben Kenney**

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**From:** Debbie S. Ball  
**Sent:** Wednesday, February 04, 2015 3:17 PM  
**To:** Michael Sharp; Caleb Clifford  
**Cc:** Gina Robinson; Ben Kenney; Dale I. Covey  
**Subject:** RLA for Gang Intelligence Officer  
**Attachments:** DARE officer example for Gang Intelligence RLA.pdf

Good afternoon,

Someone from either the Sheriff's Department or Prosecutor's office needs to create the RLA to move the money into department 4203 to fund the Gang Intelligence Officer. My suggestion is that the Sheriff should prepare the RLA because it is funding for their staff and then send it to Prosecutor's office for review since it's their money.

The money is coming FROM: 008-5108-56790

And going to each of the necessary accounts in dept 4203 to fund the Gang Intelligence Officer (see below – if you need to add additional account lines, this would be the time to do it).

55010 - The salary will need to be the salary of the officer that will be moved into that position.

55040 - FICA is 7.65% of salary

55050 - Pension is 14.4% of salary

55060 - Insurance is the amount of the officer's insurance plan. Since you know who you plan to put in there, you can use their exact insurance amount.

55070 – Unemployment insurance is .005 of the salary

55110 – Workmen's Comp is .016 of the salary

55150 – Long Term Disability is .005 of the salary

55643 – Mobile Cell phone Allowance (this is only needed if you pay the officer an allowance for his phone)

57190 – Wearing apparel (this is based on their annual uniform allowance)

I've attached the one that was done by COMBAT to fund the DARE officer. I thought it might be helpful to use as an example. Don't use the wording about the funding because the funding for the DARE officer is provided twice a year and the Gang Intelligence officer would be done all at once.

Please let me know who will be working on this.

Thanks!  
Debbie

**Ben Kenney**

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**From:** David D. Epperson  
**Sent:** Friday, November 14, 2014 8:13 AM  
**To:** Ben Kenney  
**Subject:** Gang intelligence position

Colonel,

See attached for the gang intelligence information you requested.

55010	Reg Salary	47,876.00
55030	Over Time	2,000.00
55040	FICA Taxes	3,662.51
55050	Pension	6,894.14
55060	Ins Ben	5,758.00
55070	Unemp, Ins	249
55110	Workmen's	798
55150	Long Term	249
56643	Mobile Rnt	540
57190	Wearing Ap	<u>1,200.00</u>
	Total	<u><u>69,226.66</u></u>

Captain Dave Epperson  
General Assignment Division  
3310 Ne Rennau Drive  
Lee's Summit, Missouri 64064



OFFICE OF THE  
JACKSON COUNTY  
**SHERIFF**