

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE transferring \$14,880.00 within and appropriating \$7,440.00 from the undesignated fund balance of the 2012 Health Fund for payment to VertiQ Software, LLC, of Morgan Hill, CA, for the furnishing of software maintenance for use by the Medical Examiner's Office.

ORDINANCE #4404, April 2, 2012

INTRODUCED BY Theresa Garza Ruiz, County Legislator

WHEREAS, by Resolution 17006, dated September 14, 2009, the Legislature did authorize a contract for the furnishing of a software management system for use by the Medical Examiner's Office to VertiQ Software, LLC, of Morgan Hill, CA, at a cost to the County not to exceed \$116,150.00; and,

WHEREAS, software maintenance fees were included in that agreement for the first year of service but, due to an oversight, the required software maintenance fees were not included in the Medical Examiner's budget for 2011 and 2012; and,

WHEREAS, an appropriation from the fund balance is necessary to cover this expense for the period of July 1, 2011, through December 31, 2011, and a transfer is necessary to cover these costs for 2012; and,

WHEREAS, funds to cover this maintenance expense will be properly budgeted in 2013; and,

WHEREAS, an appropriation and transfer are necessary to place the funds in the appropriate spending account; and,

WHEREAS, the County Executive recommends said transfer and appropriation; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer and appropriation within the 2012 Health Fund be and hereby are made:

| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER/DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|----------------------------|------------------------------|-------------|-----------|
| Health Fund | | | |
| Medical Examiner | | | |
| 002-2801 | Undesignated Fund Balance | \$ 7,440 | |
| 002-2001 | 56847 – Lab Fees | \$14,880 | |
| 002-2001 | 56661 – Software Purchases | | \$22,320 |

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

Jim D. Hader
Chief Deputy County Counselor

W. Hylton
County Counselor

I hereby certify that the attached Ordinance, Ordinance #4404 introduced on April 2, 2012, was duly passed on April 2, 2012 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9

Nays 0

Abstaining 0

Absent 0

This Ordinance is hereby transmitted to the County Executive for his signature.

4.2.12
Date

Mary Jo Spino
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4404.

4/5/2012
Date

M. D. Sanders
Michael D. Sanders, County Executive

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 002 2001 56847

ACCOUNT TITLE: Health Fund
Medical Examiner
Lab Fees

NOT TO EXCEED: \$14,880.00

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 002 2810

ACCOUNT TITLE: Health Fund
Undesignated Fund Balance

NOT TO EXCEED: \$7,440.00

March 25, 2012
Date

C. Traylor
Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4404

Sponsor(s): Theresa Garza Ruiz

Date: April 2, 2012

| | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|----------|--|----|--|----------|--|----------|---|--|-------|--|--------------------------------------|---------|---------------------------|----------|-----|--|------------------------------------|----------|
| SUBJECT | <p>Action Requested Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: An Ordinance appropriating \$7,440 from the undesignated fund balance and transferring \$14,880.00 within the 2012 Health Fund for payment to VertiQ Software, LLC, of Morgan Hill, CA, for the furnishing of software maintenance for use by the Medical Examiner's Office.</p> | | | | | | | | | | | | | | | | | | | | |
| BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$22,320</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$22,320</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$22,320</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>FROM:</td><td></td></tr> <tr> <td>002-2801 – Undesignated Fund Balance</td><td>\$7,440</td></tr> <tr> <td>002-2001-56847 – Lab Fees</td><td>\$14,880</td></tr> <tr> <td>TO:</td><td></td></tr> <tr> <td>002-2001-56661 – Software Purchase</td><td>\$22,320</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$22,320 | Amount previously authorized this fiscal year: | \$ | Total amount authorized after this legislative action: | \$22,320 | Amount budgeted for this item * (including transfers): | \$22,320 | Source of funding (name of fund) and account code number: | | FROM: | | 002-2801 – Undesignated Fund Balance | \$7,440 | 002-2001-56847 – Lab Fees | \$14,880 | TO: | | 002-2001-56661 – Software Purchase | \$22,320 |
| Amount authorized by this legislation this fiscal year: | \$22,320 | | | | | | | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | \$ | | | | | | | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$22,320 | | | | | | | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$22,320 | | | | | | | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: | | | | | | | | | | | | | | | | | | | | | |
| FROM: | | | | | | | | | | | | | | | | | | | | | |
| 002-2801 – Undesignated Fund Balance | \$7,440 | | | | | | | | | | | | | | | | | | | | |
| 002-2001-56847 – Lab Fees | \$14,880 | | | | | | | | | | | | | | | | | | | | |
| TO: | | | | | | | | | | | | | | | | | | | | | |
| 002-2001-56661 – Software Purchase | \$22,320 | | | | | | | | | | | | | | | | | | | | |
| PRIOR LEGISLATION | <p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 17006, 9/14/2009</p> | | | | | | | | | | | | | | | | | | | | |
| CONTACT INFORMATION | <p>RLA drafted by (name, title, & phone): Denise Dobbins, Administrative Supervisor, 816-881-6607</p> | | | | | | | | | | | | | | | | | | | | |
| REQUEST SUMMARY | <p>Resolution 17006, dated September 14, 2009, authorized a contract for the furnishing of a software management system for use the Medical Examiner's Office to VertiQ Software LLC, of Morgan Hill CA, at a cost to the County not to exceed \$116,150.00.</p> <p>Software maintenance fees were included in that agreement for the first year of service, however, due to an oversight the software maintenance fees for the Medical Examiner's Office software agreement with VertiQ</p> | | | | | | | | | | | | | | | | | | | | |

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|----------------------------|--|-------|----------------------|--------------------------|-------|----------------|----------------------------|----------------------|-------|--|-------------------|--------------------|-------|----------------|----------------------------|--|-------|--|
| | <p>were not included in its budget for 2011 and 2012.</p> <p>Those fees are now due and owing and an appropriation and transfer are necessary to place the funds in the proper spending accounts. The appropriation of \$7,440 is needed to cover the cost from July 1, 2011 through December 31, 2011 and is based on under spending by the Medical Examiner's office in 2011. The \$14,880 transfer within the Medical Examiner's office will cover the costs of the maintenance contract from January 1, 2012 through December 31, 2012.</p> <p>The amount for this maintenance cost will be properly budgeted in the 2013 budget.</p> <p>The Medical Examiner's Office is requesting that \$7,440 be appropriated to cover the 2011 software maintenance fees and \$14,880 be transferred from 002-2001-56847 ME Lab Fees to 002-2001-56662 Software Maintenance to cover the 2012 software maintenance fees with VertiQ Software LLC of Morgan Hill CA.</p> | | | | | | | | | | | | | | | | | |
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | | | | | | | | | | | | | | | | | |
| ATTACHMENTS | | | | | | | | | | | | | | | | | | |
| REVIEW | <table border="1"> <tr> <td>Department Director:</td> <td><i>Mark H. Dudley MD</i></td> <td>Date:</td> <td><i>3/26/12</i></td> </tr> <tr> <td>Finance (Budget Approval):</td> <td><i>If applicable</i></td> <td>Date:</td> <td></td> </tr> <tr> <td>Division Manager:</td> <td><i>[Signature]</i></td> <td>Date:</td> <td><i>3/27/12</i></td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> <td></td> </tr> </table> | | Department Director: | <i>Mark H. Dudley MD</i> | Date: | <i>3/26/12</i> | Finance (Budget Approval): | <i>If applicable</i> | Date: | | Division Manager: | <i>[Signature]</i> | Date: | <i>3/27/12</i> | County Counselor's Office: | | Date: | |
| Department Director: | <i>Mark H. Dudley MD</i> | Date: | <i>3/26/12</i> | | | | | | | | | | | | | | | |
| Finance (Budget Approval): | <i>If applicable</i> | Date: | | | | | | | | | | | | | | | | |
| Division Manager: | <i>[Signature]</i> | Date: | <i>3/27/12</i> | | | | | | | | | | | | | | | |
| County Counselor's Office: | | Date: | | | | | | | | | | | | | | | | |

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|---------------------------|-----------------------|
| 2810 | Undesignated Fund Balance | \$7,440 |

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation and Transfer Request Jackson County, Missouri

Funds sufficient for this appropriation and transfer are available from the source indicated below.

Date: March 27, 2012

ORD # 4404

| Department / Division | Character/Description | From | To |
|--------------------------|----------------------------|--------|--------|
| 002 - Health Fund | | | |
| 2801 | Undesignated Fund Balance | 7,440 | |
| 2001 - Medical Examiner | 56847 - Lab Fees | 14,880 | |
| | 56661 - Software Purchases | | 22,320 |
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| Total Health Fund | | | 22,320 |

Abraham A Ball 3-27-12
Budgeting