

**REQUEST FOR LEGISLATIVE ACTION**

Completed by County Counselor's Office:  
 Res/~~Ord~~ No.: 19492  
 Sponsor(s): Alfred Jordan  
 Date: May 22, 2017

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution transferring \$279,123 in the 2017 Grant Fund and authorizing an amendment to the 2016 SMART Prosecution Grant awarded to Jackson County Prosecutor's Office by the Department of Justice-Office of Justice Program. Authorizing the County Executive to execute a Cooperative Agreement with Ryan Samuelson, of Kansas City, MO to serve as the Community Engagement Coordinator for the East Patrol pilot, at a cost of to the County not to exceed \$24,000 over the two year grant award period.</u></p>																												
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$279,123</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$279,123</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> </table> <p>Source of funding (name of fund) and account code number;</p> <table style="width:100%;"> <tr> <td style="width:50%;"><b>FROM:</b></td> <td style="width:50%;"><b>FROM ACCT</b></td> </tr> <tr> <td>010 – Grant Fund; 2016 SMART Prosecution Grant; 55010 – Regular Salary</td> <td style="text-align: right;">\$206,000</td> </tr> <tr> <td>010 – Grant Fund; 2016 SMART Prosecution Grant; 55040 – FICA</td> <td style="text-align: right;">\$15,759</td> </tr> <tr> <td>010 – Grant Fund; 2016 SMART Prosecution Grant; 55050 – Pension</td> <td style="text-align: right;">\$27,364</td> </tr> <tr> <td>010 – Grant Fund; 2016 SMART Prosecution Grant; 55060 – Insurance</td> <td style="text-align: right;">\$30,000</td> </tr> <tr> <td><b>TO:</b></td> <td><b>TO ACCT</b></td> </tr> <tr> <td>010 – Grant Fund; 2016 SMART Prosecution; 56790 – Other Contractual Services</td> <td style="text-align: right;">\$260,000</td> </tr> <tr> <td>010-Grant Fund; 2016 SMART Prosecution Grant; 57010 Office Supplies</td> <td style="text-align: right;">\$2,123</td> </tr> <tr> <td>010-Grant Fund; 2016 SMART Prosecution Grant 58170 Other Equipment</td> <td style="text-align: right;">\$7,000</td> </tr> <tr> <td>010-Grant fund; 2016 SMART Prosecution Grant 56140 Travel</td> <td style="text-align: right;">\$10,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:      Department: _____ Estimated Use: \$ _____</p>	Amount authorized by this legislation this fiscal year:	\$279,123	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$279,123	Amount budgeted for this item * (including transfers):	\$	<b>FROM:</b>	<b>FROM ACCT</b>	010 – Grant Fund; 2016 SMART Prosecution Grant; 55010 – Regular Salary	\$206,000	010 – Grant Fund; 2016 SMART Prosecution Grant; 55040 – FICA	\$15,759	010 – Grant Fund; 2016 SMART Prosecution Grant; 55050 – Pension	\$27,364	010 – Grant Fund; 2016 SMART Prosecution Grant; 55060 – Insurance	\$30,000	<b>TO:</b>	<b>TO ACCT</b>	010 – Grant Fund; 2016 SMART Prosecution; 56790 – Other Contractual Services	\$260,000	010-Grant Fund; 2016 SMART Prosecution Grant; 57010 Office Supplies	\$2,123	010-Grant Fund; 2016 SMART Prosecution Grant 58170 Other Equipment	\$7,000	010-Grant fund; 2016 SMART Prosecution Grant 56140 Travel	\$10,000
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	Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):	
PRIOR LEGISLATION	Prior ordinances and (date): <b>4925, Oct. 31, 2016</b> Prior resolutions and (date):	
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operation, 881-3369	
REQUEST SUMMARY	<p>A Resolution transferring \$279,123 from salary and benefit line items to contractual services (\$260,000), supplies (\$2,123), equipment (\$7,000) and travel (\$10,000) as authorized through an amendment to the SMART Prosecution Grant awarded to the Jackson County Prosecutor's Office by the Department of Justice-Office of Justice Programs. This grant was awarded to the Jackson County Prosecutor's Office to assist with geographic based prosecution pilot project in Kansas City's most violent area, the Kansas City Police Department's East Patrol District (East Zone).</p> <p>Additionally, authorizing the County Executive to execute a Cooperative Agreement with Ryan Samuelson to perform community engagement work/activities in East Patrol. The annual cost of the cooperative agreement is \$12,000 and over a two year period. The funding source is allocated in Other Contractual Services-56790.</p> <p>This grant expires 9/30/2018.</p>	
	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	<del>Award, MOU, Budgets</del> <b>Award Adjustment Approval, Revised Budget, Job Description &amp; Resume</b>	
REVIEW	Department Director: <b>Jean Peters Baker</b>	Date: <b>5/16/17</b>
	Finance (Budget Approval): <b>Sayl Matthews</b> <i>If applicable</i>	Date: <b>5/16/17</b>
	Division Manager: <b>[Signature]</b>	Date: <b>5/16/17</b>
	County Counselor's Office:	Date:

**Fiscal Information (to be verified by Budget Office in Finance Department)**

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_  
 Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer are available from the source indicated below.

Date: May 16, 2017

RES # 19492

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>Grant Fund - 010</b>			
4110 - SMART Prosecution	55010 - Salary	206,000	
4110 - SMART Prosecution	55040 - FICA	15,759	
4110 - SMART Prosecution	55050 - Pension	27,364	
4110 - SMART Prosecution	55060 - Insurance	30,000	
4110 - SMART Prosecution	56790 - Other Contractual		260,000
4110 - SMART Prosecution	57010 - Office Supplies		2,123
4110 - SMART Prosecution	58170 - Other Equipment		7,000
4110 - SMART Prosecution	56140 - Travel		10,000
		<b>\$ 279,123</b>	<b>\$ 279,123</b>

This expenditure is included in the above transfer:

4110 - SMART Prosecution	56790 - Other Contractual		24,000

  
Budgeting



US DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

**GRANT ADJUSTMENT NOTICE**

**Grantee Information**

<b>Grantee Name:</b>	Jackson County Missouri Prosecutor's Office	<b>Project Period:</b>	10/01/2016 - 09/30/2018	<b>GAN Number:</b>	005
<b>Grantee Address:</b>	415 East 12th Street, Floor 11 Kansas City, 64106	<b>Program Office:</b>	BJA	<b>Date:</b>	04/13/2017
<b>Grantee DUNS Number:</b>	80-909-4092	<b>Grant Manager:</b>	Melanie Davis		
<b>Grantee EIN:</b>	44-6000524	<b>Application Number(s):</b>	2016-H1015-MO- YX		
<b>Vendor #:</b>	446000525	<b>Award Number:</b>	2016-YX-BX-0004		
<b>Project Title:</b>	Smart Prosecution Initiative	<b>Award Amount:</b>	\$350,000.00		

**Removal of Special Conditions Related to Financial Clearance**

Supplement 00			
	Special Condition Number	Special Condition Title	Status
<input checked="" type="checkbox"/>	Special Condition 32	Conditional clearance available travel funds	Inactive

**Current Grantee Budget**

Categories	Total
A. Personnel	\$0
B. Fringe Benefits	\$0
C. Travel	\$10000
D. Equipment	\$7000
E. Supplies	\$3000
F. Construction	\$0
G. Contractual	\$330000
H. Other	\$0
<b>TOTAL DIRECT COST</b>	<b>\$350000</b>
<b>INDIRECT COST</b>	<b>\$0</b>
<b>TOTAL PROJECT COST</b>	<b>\$350000</b>
<b>FEDERAL FUNDS APPROVED</b>	<b>\$350000</b>
<b>NON-FEDERAL FUNDS APPROVED</b>	<b>\$0</b>
<b>PROGRAM INCOME</b>	<b>\$0</b>

**\*Required Justification for Removal**

Match is not required for this grant program.  
  
The line item labeled "Contractual" may include contracts, subawards, or consultants.

**Attachments:**

None

Print

**Audit Trail:**

Description:	Role:	User:	Timestamp:
Approved-Final	OC - Accounting Supervisor	HinesA	04/13/2017 2:47 PM
Submitted	OCFMD - Supervisor	porterd	04/12/2017 4:10 PM
Draft	OCFMD - Financial Analyst	porterd	04/12/2017 4:10 PM

Jackson County Prosecutor's Office SMART Prosecution Grant  
 Federal Budget Summary  
 2016-YX-BX-0004

**Contracts**

Community Victim Advocate	38,000	\$76,000
Research Partner	70,000	\$70,000
Community Engagement Person	12,000	\$24,000
Restorative Justice Diversion	30,000	\$60,000
Abandoned Housing Project	15,000	\$30,000
Victim & Community Advocacy	35,000	\$70,000

**Cost for Award Period** **\$330,000**

<b>Travel</b>	\$ 10,000	\$ 10,000
<b>Supplies</b>	3,000	3,000
<b>Equipment</b>	7,000	7,000
<b>Grand Total</b>	<u>10,000</u>	<b>\$350,000</b>

**Community Engagement Coordinator**

**Job Description:**

The Community Engagement Coordinator (“CEC”) will work with the SMART Prosecution Grant team. He will divide time with the Kansas City Police Department’s SMART Policing Grant. The CEC will spend eight hours per week, at a rate of \$28.85 per hour, working on projects for the SMART Prosecution Grant. He will be responsible for building alliances between East Patrol-based prosecutors and community members, neighborhood associations and other key community institutions. Toward these ends, the coordinator will also direct a social media campaign highlighting positive things the Prosecutor’s Office are doing in East Patrol. The CEC will help identify key community crime concerns, communicate East Patrol Prosecution team goals and strategies to reduce crime, as well as inform the community of prosecution efforts and engage victims and witnesses.

**Service Deliverables:**

1. Attend meetings with key community actors in East Patrol, including relevant neighborhood associations.
2. Meet with victimized neighbors when needed.
3. Direct social media campaign, including gathering and disseminating media highlighting positive efforts by the Prosecutor’s Office in East Patrol.

**RYAN A. SAMUELSON**  
rsamuelson@jacksongov.org  
 (402) 651-3667

### EDUCATION

M.S. Criminology and Criminal Justice, Arizona State University, 2009  
 B.A. English, Drake University, 2007

### TEACHING EXPERIENCE

University of Missouri-Kansas City

Undergraduate Courses

CJC101, Introduction to Criminal Justice (in-person)  
 CJC240, Delinquency and Juvenile Justice (in-person)  
 CJC280, Gangs and Crime (online)  
 CJC354, Police and Society (in-person)

Minnesota School of Business

Undergraduate Courses

CJ105, Introduction to Criminal Justice (in-person and online)  
 CJ205, Introduction to Juvenile Justice (in-person and online)  
 CJ215, Investigation: Processes and Procedures (in-person)  
 CJ220, Security: Private, Local, State and Federal Governments (in-person)  
 CJ275, Evidence-based Corrections (in-person and online)  
 CJ285, Special Populations in Criminal Justice (in-person)  
 CJ290, Security Threat Groups in Criminal Justice (in-person)  
 CJ300, Community Policing (in-person)  
 CJ311, Comparative Criminal Justice Systems (in-person and online)  
 CJ320, Correctional Counseling (in-person)  
 CJ331, Criminal Justice Administration (in-person and online)  
 CJ340, Drugs, Society and Criminal Justice (in-person and online)  
 CJ350, Probation and Parole (in-person)  
 CJ360, Victimology (in-person and online)  
 CJ370, Cybercrime (in-person and online)  
 CJ400, Contemporary Issues in Criminal Justice (in-person)  
 CJ410, Cultural Diversity (in-person)  
 CJ430, Terrorism and Homeland Security (in-person and online)  
 CJ480, Criminal Justice Capstone (in-person and online)  
 CJ499, Criminal Justice Internship (in-person)

Arizona State University

Graduate Courses

Guest lecturer for Dr. Cassia Spohn, PhD - CRJ 518, Race/Ethnicity, Crime, & Justice

Drake University

Undergraduate Courses

Guest lecturer for Dr. Carol Spaulding-Kruse, PhD - Honors 100, Paths to Knowledge

### PROFESSIONAL EXPERIENCE

#### **Community Initiatives Coordinator**

*2015 – Current*

*Byrne Criminal Justice Innovation (BCJI) program (Kansas City, MO)*

- Analyzes crime problem and works to prevent and reduce crime through problem-oriented responses.
- Provides crime prevention education, conducts physical site assessments, sustainability planning and Crime Prevention Through Environmental Design (CPTED) recommendations.
- Builds collective efficacy by facilitating Community Response Team (CRT) meetings and initiatives, conducts community outreach, administers community surveys and coordinates community activation.
- Liaises with community leaders, neighborhood associations, nongovernmental organizations, Kansas City, MO Police Department (KCPD), Jackson County Prosecutor's Office, University of Missouri-Kansas City (UMKC), Greater Kansas City Local Initiative Support Corporation (LISC), Center for Conflict Resolution (CCR), Kansas City Crime Commission, Mayor's Office, City of Kansas City, MO, U.S. Attorney's Office in the Western District of Missouri, City Prosecutor's Office, Missouri Board of Probation and Parole, U.S. Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Federal Bureau of Investigation (FBI), U.S. Department of Homeland Security, and U.S. Marshalls Service.
- Maintains proactive relationship with media, writes press releases, media advisories and social media content, and coordinates all media contacts with community members and agency representatives.

- Pursues funding, manages and coordinates grant proposals and oversees all elements of event planning and execution.
- Member of Kansas City Area Transportation Authority (KCATA) Prospect MAX Advisory Committee.
- Prospect Business Association (PBA) Public Safety Committee chair.

#### **Research and Development Associate**

2014

*Kansas City No Violence Alliance (NoVA) (Kansas City, MO)*

- Pending grant proposals for:
  - BJA Violent Gang & Gun Crime Reduction Program-Project Safe Neighborhoods (\$300,000, 2 years).
  - NIJ Research on Sentinel Events and Criminal Justice System Errors (\$150,000, 2 years).
  - BJA Smart Prosecution Initiative (\$425,000, 2 years).
- Gather, analyze and interpret data for *Teens in Transition*, a diversionary life-skills program serving gang affiliated youth and youth at risk of perpetrating or becoming a victim of violent crime.

#### **Community Based Solutions Officer**

2014

*Alianza Arkana (Pucallpa, Peru)*

- Coordinated the "Creative Recycling with Plastics" program that collects, repurposes and sells excess plastic and unrecyclable trash in the form of eco-bricks, garden benches, composting toilets and eco-plans.
- Facilitated community developed best practices and distributed recycling information to residents while managing construction development and volunteers.

#### **Program Development and Strategy Coordinator**

2014

*Centro Cultural de Montaña (Cusco, Peru)*

- Designed, implemented and assessed comprehensive after school curriculum for over 175 children.
- Utilized institutional capacity building to develop student recruitment, while assisting with grant writing and fund development.

#### **Criminal Justice Program Chair**

2010 - 2014

*Minnesota School of Business (Minneapolis, MN)*

- Developed and supported service and applied learning initiatives, accreditation requirements, curriculum, online learning, grading rubrics, classroom delivery standards, program engagement, relevance and administration, while maintaining professional networking responsibilities with community partners and stakeholders.
- Maintained a caseload of 150+ students, sustained and audited individual graduation status reports, counseled students on academic, career, personal/social development, and provided intervention services when needed.
- Conducted program evaluation, statistical analyses of evidence-based best practices, and training for the Faculty Development Committee (FDC) and Advancement Via Individual Determination (AVID) program.
- Established the Program Advisory Committee (PAC), Criminal Justice Club (CJC), Student Government Relations Team (SGRT), Veteran Friendly Campus, and numerous Corporate Alliances.
- Developed and implemented the Minnesota School of Business Emergency Management Plan.
- Conceived, created and maintained website content and the Criminal Justice Blog, while overseeing social media communication.

#### **Policy Consultant**

2012 - 2013

*Don Samuels For Mayor (Minneapolis, MN)*

- Researched national and regional crime statistics, government spending, and policy standards, and developed concise, informed talking points for mayoral political debates.
- Researched national institutional standards, analyzed best practices, and produced deliverables revealing findings across the areas of public safety, corrections, policing and community supervision for the city council member.

#### **Ghostwriter, Research Consultant**

2011 - 2012

- Traveled throughout Czech Republic, Slovakia, Austria, Poland, Lithuania, Latvia, Estonia, Finland, Sweden, and Norway researching post-traumatic stress disorder (PTSD), interviewing various members of armed forces, and writing on behalf of an Army infantryman who suffers from PTSD for *Shell Shock / Culture Shock*.

#### **Private Tutor / English Instructor**

2007 - 2014

- Tutored a variety of subjects (math, science, Spanish, reading and writing) for youth ranging from pre-kindergarten to high school, young adults, and adult students in Phoenix, AZ and Minneapolis, MN.
- English language instructor for youth, teens, adults and business professionals in Colombia, Bolivia, Peru, Dominican Republic, Philippines, Indonesia, and Thailand.

#### **Graduate Research / Teaching Assistant**

2007 - 2009



*Arizona State University School of Criminology & Criminal Justice (Phoenix, AZ)*

- Examined the spatial dynamics of segregation and violence in US cities (Fornango, Robert, 2010. "Spatial Segregation and Homicide Rates: Assessing New Developments in Measurement." Presented at the *American Society of Criminology* meetings: San Francisco, CA, Nov.).
- Teaching Assistant to Dr. Rob Kane, PhD for CRJ 304, Criminology and Dr. Michael White, PhD for CRJ 230, The Police Function.
- Coordinated a survey study (n=1,052) examining the motivations for entering police work and job satisfaction.
- Compiled literature reviews on gang mapping, police discretion, illegal immigration, drug markets, drug purchasing, probation and parole, and public perceptions of illegal immigration.

**ACCOMPLISHMENTS**

- Faculty Certification in Online Teaching and Learning. University of Missouri-Kansas City, Nov., 2015.
- 24 hours of Mediation training, 16 hours of Interpersonal Conflict Resolution training. Center for Conflict Resolution, May 2015.
- Functional proficiency with written and spoken Spanish.
- Offender Employment Specialist. Minnesota Department of Corrections, July, 2012.
- Business Emergency and Risk Management (BERM). Metropolitan Emergency Managers' Association (MEMA), Feb., 2013.
- A.L.I.C.E. Active Shooter Response Trainer. Response Options, May, 2013.
- Member of the Minnesota Second Chance Coalition, Restorative Justice Board for 180 Degrees, Inc. and the Fundraising Committee for Minnesota International NGO Network (MINN) (2011-2014).
- Volunteer English, math, reading and technology teacher at the English Learning Center. Minneapolis, MN (2011).
- Founding member of the Arizona State Criminology & Criminal Justice Graduate Student Association (CCJ GSA).
- Drake University Writing Center Trainer, oriented new tutors to the Writing Center, assisted in the creation and presentation of materials for the orientation class, and tutored writing workshop clients.

**PRESENTATIONS**

- "CPTED for the 21<sup>st</sup> Century: Understanding How the Physical, Social and Economic Environment Influences Crime." Webinar presentation for Byrne Criminal Justice Innovation and LISC: online, Dec. 6, 2016.
- "Collaborating with Communities" and "Perspectives from Community Leaders." Presentation at the Smart Policing Initiative (SPI) Comprehensive Collaboration Workshop: Kansas City, MO, Apr. 26-27, 2016.
- "Creating a Student Veteran Friendly Campus." Presentation at the 2012 Minnesota School of Business Regional In-Service: Minneapolis, MN, Mar. 9, 2012.
- "The Nature of Charging and Plea Bargaining for Federal Drug Offenders." Thesis presentation at Arizona State University: Phoenix, AZ, Apr. 24, 2009.
- "He Said, She Said: An Assessment of Victim/Offender Accounts of Sexual Assault." Presentation at the *American Society of Criminology* meetings: St. Louis, MO, Nov. 13, 2008.