

CONTRACT

Form HS-1 Revision Reason: Wording Version: 2 07/25/2013

**Missouri Department of Transportation
Traffic and Highway Safety Division**
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
Phone: 573-751-4161
Fax: 573-634-5977

Project Title: Youth Alcohol
Project Number: 14-154-AL-046
Program Area: 154 Alcohol Project
Funding Source: 154 AL / 20.607

Name of Grantee
Jackson County Sheriff's Office

Type of Project: Initial
Started: 10/01/2013

Grantee County
Jackson

Federal Funds Benefiting
State: _____
Local: _____ \$3,750.00
Total: _____ \$3,750.00

Grantee Address
3310 N.E. Rennau Rd.

Lee's Summit, MO 64064-2129

Source of Funds
Federal: \$3,750.00
State: _____
Local: _____ \$0.00
Total: _____ \$3,750.00

Telephone
816-524-4302

Fax
816-524-4340

Contract Period
Effective: 10/01/2013
Through: 09/30/2014

Prepared By
Luebbert, Chris

MDS

9/18/13

Authorizing Official **Michael D. Sanders, County Executive**

Date

[Signature]

9-25-13

Project Director **Col. Hugh Mills, Undersheriff**

Date

[Signature]

10-07-13

Highway Safety Director

Date

It is mutually agreed by the parties executing this contract to the following: the reimbursable costs shall not exceed the **total obligated amount of \$3,750.00**; the recipient of funds shall proceed with the implementation of the program as detailed in attached forms (which become part of this agreement) and shall adhere to conditions specified in attachments (which become part of this agreement); all Federal and State of Missouri laws and regulations are applicable and any addendums or conditions thereto shall be binding; any facilities and/or equipment acquired in the connection with this agreement shall be used and maintained for highway safety purposes; the recipient of funds must comply with the Title VI of the Civil Rights Act of 1964, and the Federal Funds from other sources, excluding Federal Revenue Sharing Funds, will not be used to match the Federal funds obligated to this project.

APPROVED AS TO FORM

FILED
OCT 16 2013
MARY JO SPINO
COUNTY CLERK

ATTEST:

[Signature]
County Counselor

[Signature]
Clerk of the County Legislature

Initials *[Signature]*

CONTRACT CONDITIONS - PAGE 4

G. The contractor will include the provisions of this nondiscrimination provision in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the MoDOT, MHTC or the Federal Highway Administration and National Highway Traffic Safety Administration may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the Administration, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

NONSEGREGATED FACILITIES

(Applicable to contracts over \$10,000) All grantees/contractors and their subcontractors, suppliers and vendors, should meet Federal requirements regarding nonsegregated facilities.

FUNDING ORIGIN AND AUDIT INFORMATION

The National Highway Traffic Safety Administration (NHTSA) funds the following program areas:

Section	CFDA#	Program Title
402	20.600	State and Community Highway Safety Programs
410	20.601	Alcohol-Impaired Driving Prevention Programs
154	20.607	Alcohol Open Container Requirements
164	20.608	Minimum Penalties for Repeat Offenders for Driving While Intoxicated
408	20.610	State Traffic Safety Information System Improvement Grant
1906	20.611	Grant Program to Prohibit Racial Profiling
2010	20.612	Motorcyclist Safety Grant
2011	20.613	Child Safety and Child Booster Seats Incentive Grant

CONTRACT REQUIREMENTS

THE FOLLOWING REQUIREMENTS ONLY APPLY TO CONTRACTS THAT INCLUDE TRAINING;

Agencies offering the MHTC-funded courses must adhere to the following standard elements required for training contracts.

- A. A course schedule must be presented to the MHTC program coordinator at least 30 days prior to the proposed training. The schedule should include: title of course; date(s); time; exact location; and agenda or syllabus. Any changes to the course schedule must have prior approval from the MHTC.
- B. Evaluation will be a 2-step process to include:
 - 1. Student Evaluation of the training
 - a. Each student must complete a survey form at the completion of the workshop/training. The survey will ask a series of questions concerning adequacy of: training received; instructor's presentation, training facility/location; and worth of the training.
 - b. The evaluation form must be developed by the grantee and approved by the MHTC prior to use.
 - 2. Instructor evaluation of the students' comprehension and understanding of the material presented.
- C. The grantee must provide a sign-up sheet for every class-a typed list of everyone who registered is not acceptable. The sign-up sheet must capture the following information:
 - 1. Title of the class
 - 2. Date(s) and location of class
 - 3. Name of attendees
 - 4. Signature of attendees
 - 5. Business address, telephone number and/or email address of each attendee
- D. Every effort should be made to enroll a minimum of fifteen (15) students per class.
- E. Copies of the student evaluations, instructor evaluations, number of students enrolled/number of students attending, and participant sign-up sheets must be submitted to MHTC not later than thirty (30) days after the training has been conducted.

THE FOLLOWING REQUIREMENTS APPLY TO LAW ENFORCEMENT AGENCIES ONLY:

- A. **PROBLEM IDENTIFICATION**
Agency must develop a selected traffic enforcement plan by evaluating crash data involving fatal, disabling and moderate injuries. This will be done on an annual basis to determine the highest crash locations, to include: month of year, day of week, time of day, and causation factors. This plan must be used to determine locations utilized in site selection for conducting enforcement efforts. Any changes to the enforcement plan must be made in writing to the MHTC project coordinator in advance of enforcement efforts.
- B. **PROJECT ACTIVITIES**
 - 1. Enforcement activities by the agency must remain at the current level. Enforcement efforts provided by this contract must be in addition to current enforcement activities.
 - 2. Officers will be permitted and encouraged to issue multiple citations and/or written warnings to drivers who have committed several violations.
 - 3. High visibility enforcement is a key strategy to reducing traffic crashes; therefore, law enforcement officers working overtime projects are strongly encouraged to make at least **three (3)** contacts per hour when conducting an enforcement project.
 - 4. Agency should report monthly or at least quarterly to MHTC using the *Grant Enforcement Activities Monthly Report Form*.
 - 5. Agency is strongly encouraged to participate in all national or state mobilization efforts in conjunction with, or at the direction of, the Traffic and Highway Safety Division. These mobilizations include, but are not limited to: Click It or Ticket campaign, impaired driving campaign, youth seat belt enforcement campaign, quarterly enforcement efforts. Mobilization reporting efforts shall be completed using the online mobilization reporting form located at: www.modot.mo.gov/safety.
- C. **PARTNERSHIPS**
Law Enforcement agencies are strongly encouraged to participate in the Law Enforcement Traffic Safety Advisory Council (LETSAC) and attend the general meetings and annual conference. Agencies located within the metropolitan areas of St. Louis or Kansas City should participate in Operation Impact (traffic safety task force).
- D. **ALLOWABLE COSTS**
Full-time, part-time and reserve officers are eligible to participate in overtime enforcement projects. Part-time and reserve officers must have the same authority as a full-time permanent officer. MHTC will reimburse Grantee at officer's standard rate of pay in accordance with Grantee policies and procedures regarding standard rate of pay and overtime rate of pay. The Grantee will not be reimbursed at the overtime rate for work that according to Grantee's own policies and procedures does not constitute overtime.

Exceptions to allowable costs may be made with prior written permission of the MHTC.
- E. **DRUNK DRIVING ENFORCEMENT PROJECTS**
 - 1. Those officers conducting standardized field sobriety testing must have 24 hours of SFST training to participate in grant funded enforcement efforts.
 - 2. Agency should participate in quarterly enforcement efforts and the national impaired driving crackdown held annually.
- F. **SOBRIETY CHECKPOINTS**
 - 1. The MHTC will fund enforcement agencies, on an overtime basis, to conduct sobriety checkpoints in accordance with standards outlined in the Sobriety Checkpoint Reference Manual and the Sobriety Checkpoint Supervisor Training program.
 - 2. Sobriety checkpoint enforcement efforts must be coupled with appropriate public information efforts to increase the perceived risk of arrest and to enhance the actual risk of arrest.
 - 3. Enforcement statistics and the agency's sobriety checkpoint operations plan must be submitted with reimbursement

GOALS/OBJECTIVES

Goal:

To decrease fatalities involving impaired drivers under the age of 21 years by 2 percent annually to:

- 33 by 2012
- 33 by 2013
- 32 by 2014
- 31 by 2015

Objectives:

1. Participate in the National Impaired Driving Crackdown campaign
2. Participate in the quarterly impaired driving enforcement campaigns
3. Develop and implement a high visibility DWI enforcement plan focused on drivers ages 15 through 20 years old
4. Targeted population - Youth.
5. Enforcement locations - Current Patrol districts throughout Jackson County.
6. Number of Officers assigned to each enforcement period - Currently there are six (6) members for each of the four (4) Road Patrol Shift and the one (1) S.O.R.T. Unit with seven (7)
7. Time of Enforcement - The Road Patrol works 24 hour shifts, so the County has 24 hour coverage every day.
8. Duration of each enforcement - 12 hours.
9. Days of the week selected for enforcement periods - The County has 7 days a week coverage.
10. Months - The County has the same coverage throughout the year.
11. Equipment, promotional or supplies items requested - 25 PBT Units
12. Additional projects description narrative:
 - a. With each Road Patrol Sgt. and Deputy having a PBT in their Patrol Vehicle, it will allow the immediate opportunity for them to obtain breath samples from the parties involved in the car stop or the response for call situation.
 - b. Allow the DWI/Traffic Unit to continue their enforcement without having to respond to Road Patrol calls to do testing
 - c. Assist the Deputy in training to become more alert to recognizing levels of intoxication, through use of PBT.

PROJECT DESCRIPTION

Project Description information will be captured in the supplemental section.

21	Total number of unbuckled fatalities.	81
22	Total number of unbuckled serious injuries.	299
Enter your agency's information below.		
23	Total number of commissioned law enforcement officers.	112
24	Total number of commissioned patrol and traffic officers.	36
25	Total number of commissioned law enforcement officers available for overtime enforcement.	81
26	Total number of vehicles available for enforcement.	64
27	Total number of radars/lasers.	30
28	Total number of in-car video cameras.	20
29	Total number of PBT's.	5
30	Total number of Breathalyzers.	4

The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.

31 Identify the primary enforcement locations.

Road Patrol Deputies respond to calls , as well as monitoring traffic in their assigned districts throughout Unincorporated Jackson County.

32 Enter the months in which enforcement will be conducted.

January through December 12 months a year

33 Enter the number of enforcement periods your agency will conduct each month. 31

34 Enter the days of the week in which enforcement will be conducted.

Sunday through Saturday 7 days a week

35 Enter the time of day in which enforcement will be conducted.

Each Road Patrol Unit is assigned a 12 hours shift

36 Enter the number of officers assigned during the enforcement period. 10

37 If equipment, promotional items, or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

With each Road Patrol Sgt. and Deputy having a PBT in their Patrol Vehicle, it will allow the immediate opportunity for them to obtain breath samples from the parties involved in the car stop or the response for call situation.

Allow the DWI/Traffic Unit to continue their enforcement without having to respond to Road Patrol calls to do testing

Assist the Deputy in training to become more alert to recognizing levels of intoxication, through use of PBT.

ADDITIONAL FUNDING SOURCES

STIP Work Zone Enforcement -CWZEA34Z - MoDOT \$20,000.00 07/01/2012-12/31/2013
DWI/Traffic Unit Salary - 13-154-AL-012 - MoDOT \$185,345.00 10/01/2012-09/30/2013
Sobriety Checkpoint/Saturation Patrol - 13-154-AL-013 \$44,000.00 (\$4,000.00 for Training/LETSAC)
10/01/2012-09/30/2013
HMV Enforcement - 13-PT-02-012 \$35,000.00 10/01/2012-09/30/2013
HIDTA - \$124,295.00 01/01/2012-12/31/2013
JAG - \$172,841.00 10/01/2009-09/30/2013
JAG - \$100,000.00 10/01/2010-09/30/2014
JAG 08-12 \$871,070.50 10/01/2008-09/30/2013

JAG 09-13 - Recovery Act - \$546,899.00 03/01/2009-06/30/2013

HIDTA - \$46,777.50 01/01/2012-12/31/2013

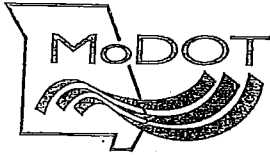
ATTACHMENTS

Document Type

Description

Original File Name

Date Added



Highway Safety Division
P.O. Box 270
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

COUNTY AUTHORIZATION

On February 25, 2013 the County Administration of Jackson
County discussed participation in Missouri's Highway Safety Program.

It is agreed the County should participate in Missouri's Highway Safety Program.
It is further agreed the County Sheriff will investigate the possibilities of attaining
financial assistance from the Highway Safety Division.

When funding from the Highway Safety Division is no longer available, the local
government entity agrees to make a dedicated attempt to continue support for
this traffic safety effort.

Michael D. Sanders
Authorizing Official


Signature of Authorizing Official

County Executive
Title of Authorizing Official