

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 20056

Sponsor(s): Alfred Jordan

Date: November 26, 2018

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project: Family Court Division General Fund Transfer Request the transfer of \$148,881																																																													
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$148,881</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$148,881</td> </tr> <tr> <td>Amount budgeted for this item *:</td> <td style="text-align: right;">\$</td> </tr> </table> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Source of funding (name of fund) and account code number</td> <td style="width: 40%;"></td> </tr> <tr> <td>FROM</td> <td>FROM ACCT</td> </tr> <tr> <td>001-2101-56080 Other Professional Services</td> <td style="text-align: right;">\$ 30,000</td> </tr> <tr> <td>001-2101-56050 Court Reporter Services</td> <td style="text-align: right;">813</td> </tr> <tr> <td>001-2101-56410 Gas Service</td> <td style="text-align: right;">9,078</td> </tr> <tr> <td>001-2101-56430 Telephone Services</td> <td style="text-align: right;">11,000</td> </tr> <tr> <td>001-2101-56435 Telephone Mtce</td> <td style="text-align: right;">6,600</td> </tr> <tr> <td>001-2101-56440 Water Service</td> <td style="text-align: right;">7,110</td> </tr> <tr> <td>001-2101-56450 Sewer Service</td> <td style="text-align: right;">9,999</td> </tr> <tr> <td>001-2101-56460 Refuse Collection</td> <td style="text-align: right;">1,585</td> </tr> <tr> <td>001-2101-56510 Maint Bldgs</td> <td style="text-align: right;">4,974</td> </tr> <tr> <td>001-2101-56520 Maint Heavy Equip</td> <td style="text-align: right;">1,904</td> </tr> <tr> <td>001-2101-56730 Janitorial</td> <td style="text-align: right;">4,750</td> </tr> <tr> <td>001-2101-56750 Education Benefits</td> <td style="text-align: right;">12,000</td> </tr> <tr> <td>001-2101-56790 Other Contractual Service</td> <td style="text-align: right;">13,000</td> </tr> <tr> <td>001-2101-57041 Copier Paper</td> <td style="text-align: right;">6,134</td> </tr> <tr> <td>001-2101-57110 Gasoline</td> <td style="text-align: right;">8,454</td> </tr> <tr> <td>001-2101-57360 Electrical Supplies</td> <td style="text-align: right;">7,500</td> </tr> <tr> <td>001-2101-57370 Bldg Operating Supplies</td> <td style="text-align: right;">5,200</td> </tr> <tr> <td>001-2101-58160 Radio Equipment</td> <td style="text-align: right;">3,750</td> </tr> <tr> <td>001-2101-58171 Computers</td> <td style="text-align: right;">5,030</td> </tr> <tr> <td>TO</td> <td>TO ACCT</td> </tr> <tr> <td>001-2101-57160 Food</td> <td style="text-align: right;">\$ 48,000</td> </tr> <tr> <td>001-2101-56420 Electrical Svcs</td> <td style="text-align: right;">70,700</td> </tr> <tr> <td>001-2101-57230 Other Operating Supplies</td> <td style="text-align: right;">11,781</td> </tr> <tr> <td>001-2101-58170 Other Equipment</td> <td style="text-align: right;">18,400</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p>		Amount authorized by this legislation this fiscal year:	\$148,881	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$148,881	Amount budgeted for this item *:	\$	Source of funding (name of fund) and account code number		FROM	FROM ACCT	001-2101-56080 Other Professional Services	\$ 30,000	001-2101-56050 Court Reporter Services	813	001-2101-56410 Gas Service	9,078	001-2101-56430 Telephone Services	11,000	001-2101-56435 Telephone Mtce	6,600	001-2101-56440 Water Service	7,110	001-2101-56450 Sewer Service	9,999	001-2101-56460 Refuse Collection	1,585	001-2101-56510 Maint Bldgs	4,974	001-2101-56520 Maint Heavy Equip	1,904	001-2101-56730 Janitorial	4,750	001-2101-56750 Education Benefits	12,000	001-2101-56790 Other Contractual Service	13,000	001-2101-57041 Copier Paper	6,134	001-2101-57110 Gasoline	8,454	001-2101-57360 Electrical Supplies	7,500	001-2101-57370 Bldg Operating Supplies	5,200	001-2101-58160 Radio Equipment	3,750	001-2101-58171 Computers	5,030	TO	TO ACCT	001-2101-57160 Food	\$ 48,000	001-2101-56420 Electrical Svcs	70,700	001-2101-57230 Other Operating Supplies	11,781	001-2101-58170 Other Equipment	18,400
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	OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____																																																													
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____																																																													
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Carl Bayless, Grant, Revenue, Contract Accountant, 816-435-4775																																																													

REQUEST SUMMARY	Requesting the transfer of \$148,945 within the 2018 Family Court General Fund to reallocate funds to where there are shortages in food, electricity, operating supplies, and other equipment line items. Please transfer \$148,945 as described above.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance – Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): Carl Bayless, Accountant <i>Carl Bayless</i>	Date: 11/13/18
	Division Manager: Theresa Byrd, Deputy Court Administrator <i>Theresa Byrd</i>	Date: 11/13/18
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-2101	Family Court General Fund	\$148,881

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: November 14, 2018

RES # 20056

<u>Department / Division</u>		<u>Character/Description</u>	<u>From</u>	<u>To</u>
001	General Fund			
2101	Family Court	56080 Other Professional Services	\$ 30,000	\$ -
2101	Family Court	56050 Court Reporting Services	\$ 813	\$ -
2101	Family Court	56410 Gas	\$ 9,078	\$ -
2101	Family Court	56430 Telephone Utility	\$ 11,000	\$ -
2101	Family Court	56435 Telephone Maintenance	\$ 6,600	\$ -
2101	Family Court	56440 Water	\$ 7,110	\$ -
2101	Family Court	56450 Sewer Service	\$ 9,999	\$ -
2101	Family Court	56460 Refuse Collection	\$ 1,585	\$ -
2101	Family Court	56510 Maint. & Repair - Buildings	\$ 4,974	\$ -
2101	Family Court	56520 Maint. & Repair - Equipment	\$ 1,904	\$ -
2101	Family Court	56730 Janitor & Exterminating Services	\$ 4,750	\$ -
2101	Family Court	56750 Education Benefits	\$ 12,000	\$ -
2101	Family Court	56790 Other Contractual Services	\$ 13,000	\$ -
2101	Family Court	57041 Paper Supplies - Copy Paper	\$ 6,134	\$ -
2101	Family Court	57110 Gasoline	\$ 8,454	\$ -
2101	Family Court	57360 Electrical Supplies	\$ 7,500	\$ -
2101	Family Court	57370 Building Operating Supplies	\$ 5,200	\$ -
2101	Family Court	58160 Radio/Communications Equip.	\$ 3,750	\$ -
2101	Family Court	58171 Personal Computers/Accessories	\$ 5,030	\$ -
2101	Family Court	57160 Food		\$ 48,000
2101	Family Court	56420 Electricity		\$ 70,700
2101	Family Court	57230 Other Operating Supplies		\$ 11,781
2101	Family Court	58170 Other Equipment		\$ 18,400
			<u>\$ 148,881</u>	<u>\$ 148,881</u>

Mark Lang by M. Rasmussen
 Budget Officer