

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19510

Sponsor(s): Greg Grounds

Date: June 12, 2017

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing a Twelve Month Term and Supply Contract, with Three Twelve Month Options to Extend, for Complete Repair Services for Diesel Engines, Parts, Maintenance and Service for the Public Works Department from Summit Truck Group, DBA: KCR International Trucks of Kansas City, Missouri under the terms and conditions of Kansas City, Missouri Contract No. EV2281, an existing government contract.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Public Works Estimated Use: \$100,000.00</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
<p>REQUEST SUMMARY</p>	<p>The Public Works Department, Road Maintenance Division requires a contract for Repair Services for Diesel Engines, Parts, Maintenance and Services for their fleet vehicles and would like to use the City of Kansas City, Missouri Contract with Summit Truck Group, DBA: KCR International Trucks.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract, with Three Twelve Month Options to Extend for Complete Repair Services for Diesel Engines, Parts, Maintenance and Service to Summit Truck Group, DBA: KCR International Trucks of Kansas City, Missouri under the terms and conditions of Kansas City, Missouri Contract No. EV2281, an existing government contract.</p> <p>The Director of Finance and Purchasing recommends the award be made under this contract due to the higher volume discounts offered to larger government entities.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>ATTACHMENTS</p>	<p>A Memorandum from Matt Willier of the Public Works Department and the pertinent pages of Kansas City, Missouri Contract No. EV2281</p>										
<p>REVIEW</p>	<table border="1"> <tr> <td>Department Director:</td> <td style="text-align: right;">Date: 6-5-17</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td style="text-align: right;">Date: 6/5/17</td> </tr> <tr> <td>Division Manager:</td> <td style="text-align: right;">Date: 6/2/17</td> </tr> <tr> <td>County Counselor's Office:</td> <td style="text-align: right;">Date:</td> </tr> </table>	Department Director:	Date: 6-5-17	Finance (Budget Approval): <i>If applicable</i>	Date: 6/5/17	Division Manager:	Date: 6/2/17	County Counselor's Office:	Date:		
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County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Jackson County
Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Barbara Casamento

FROM: Matt Willier, Public Works – Road Maintenance

DATE: May 17, 2017

SUBJECT: Term Supply and Service Contract: Summit Truck Group (International)

The Term and Supply bid regarding **Repair Services for Diesel Engines, Parts, Maintenance and Service** was recently awarded. Summit Truck Group, previously International, were notified but did not respond to the bid due to a miscommunication within their organization. We have been utilizing their services for a number of years and are dependent upon their abilities to service a number of vehicles within the Road and Bridge fleet. Summit Truck Group is the only company in this area that is capable of servicing and repairing the vehicles in question. Unfortunately, the companies that were awarded the bid are not able to perform the needed services for these specific vehicles.

I am requesting an RLA be prepared for a 12 month Term Supply contract via the City of Kansas City, MO, an existing government contract that is currently in place and being utilized by Summit Truck Group.

I would like to request that the financial limits of this contract be set at \$100,000. The previous 2 years we have spent approximately \$100,000 per year with Summit Truck Group and we are expecting that future needs will be similar.

Thank you for your consideration.

Matt E. Willier



CITY OF KANSAS CITY, MISSOURI

Procurement Services Division
1st Floor, Room 102 W, City Hall
414 East 12th Street
Kansas City, Missouri 64106-2793
(816) 513-1161 FAX (816) 513-1156

BID NO.: EV2281

BID ISSUED: 08-16-16

BID CLOSES: 09-08-2016, at 1:00 P.M.

INVITATION FOR BID

COMPLETE REPAIR SERVICES FOR DIESEL ENGINES, PARTS, MAINTENANCE AND SERVICE

BID DUE: 09/08/2016, 1:00 P.M. (CT)

**Ronnell E, Simpson Senior Buyer
City of Kansas City, Missouri
1st Floor, Room 102 W, City Hall
414 East 12th Street
Kansas City, MO 64106-2793
Telephone Number: (816) 513-0805
E-mail: ronnell.simpson@kcmo.org**

- **READ CAREFULLY THE ATTACHED INSTRUCTIONS AND CONDITIONS, PAGES A-1 TO A-7.**
- **Bid is subject to all conditions listed on this form and any attachments.**
- **Bid must be on this form 1215-035C.**
- **Each Bid must be returned signed and sealed in a separate envelope with the bid number, bid closing date and hour shown on the face of the envelope. Multiple copies, when requested, may be packaged together and should be marked Original and Copy #1, etc.**



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BID NO.: EV2281BID ISSUED: 08-16-16BID CLOSES: 09-08-2016, at 1:00 P.M.

STANDARD INSTRUCTIONS AND CONDITIONS

**COMPLETE REPAIR SERVICES FOR DIESEL ENGINES, PARTS,
MAINTENANCE AND SERVICE**

1. **INTENT**

To solicit competitive bids for Complete Repair Services for Diesel Engines, Parts, Maintenance and Service

2. **AWARD**

Award will be made in the best interest of the City of Kansas City, to the lowest and best responsive and responsible Bidder. (Multiple contracts may be awarded, if it is determined to be in the best interest of the City.

3. **RENEWAL OPTIONS**

- 3.1 The period of performance under the contract is for one (1) year at fixed and firm prices with a unilateral contractual right on the part of the City to extend this price for an additional four (4) one-year periods.
- 3.2 The continuation of the incumbent Supplier in the option year(s) is a prerogative of the Buyer and is not a contractual right of the Supplier. The Buyer's decision as regards exercising the option(s) is not subject to appeal.
- 3.3 The option year prices will be determined by the Buyer by negotiation with the Supplier. **(Note: YEARLY INCREASES ARE NOT AUTOMATIC. THE SUPPLIER MUST PROVIDE WRITTEN PROOF THAT THE REQUESTED INCREASE IS WARRANTED.)**



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PRICING

WE HAVE READ THE INSTRUCTIONS AND CONDITIONS (STANDARD, SPECIAL, AND THE 8-PAGE ATTACHMENT) AND SPECIFICATIONS, AND PROPOSE TO FURNISH THE FOLLOWING F.O.B. DESTINATION:

class/item CODE(S)	item NO.	ITEM AND SPECIFICATION	PRICE PER EACH
06038	1.	DETROIT DIESEL - NEW PRICE LIST NO.: _____ DATED: _____	<u>NO. % BID DISCOUNT</u>
06038	2.	DETROIT DIESEL - EXCHANGE PRICE LIST NO.: _____ DATED: _____	<u>NO. % BID DISCOUNT</u>
06038	3.	CUMMINS DIESEL - NEW PRICE LIST NO.: <u>E8M</u> DATED: <u>9-7-16</u>	<u>10% OFF MAJOR DISCOUNT FLEET PRICE LEVEL</u>
06038	4.	CUMMINS DIESEL - EXCHANGE PRICE LIST NO.: <u>E8M</u> DATED: <u>9-7-16</u>	<u>10% OFF MAJOR DISCOUNT FLEET PRICE LEVEL</u>
06038	5.	CATERPILLAR DIESEL - NEW <u>10 LITER AND ABOVE</u> PRICE LIST NO.: <u>050</u> DATED: <u>9-7-16</u>	<u>10% OFF MAJOR DISCOUNT FLEET PRICE LEVEL</u>
06038	6.	CATERPILLAR DIESEL - EXCHANGE PRICE LIST NO.: <u>050</u> DATED: <u>9-7-16</u>	<u>10% OFF MAJOR DISCOUNT FLEET PRICE LEVEL</u>
06038	7.	MACK DIESEL - NEW PRICE LIST NO.: _____ DATED: _____	<u>NO. % BID DISCOUNT</u>
06038	8.	MACK DIESEL - EXCHANGE PRICE LIST NO.: _____ DATED: _____	<u>NO. % BID DISCOUNT</u>

WE ARE EXCLUDING THE SMALL BORE CATERPILLAR ENGINES BECAUSE WE ARE NOT TRAPPED OR AUTHORIZED, HOWEVER, THERE ARE FEW IF ANY OF THOSE ENGINES IN THE FLEET, AS WELL AS MACK & DETROIT.



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class/item CODE(S)	item NO.	ITEM AND SPECIFICATION	PRICE PER EACH
06038	9.	IHC DIESEL - NEW <i>MAJOR FLEET PRICE</i> PRICE LIST NO.: <i>PL-308</i> DATED: <i>9-7-16</i>	<i>LEVEL</i> <i>15-25% OFF RETAIL</i> DISCOUNT
06038	10.	IHC DIESEL - EXCHANGE <i>MAJOR FLEET PRICE</i> PRICE LIST NO.: <i>PL-308</i> DATED: <i>9-7-16</i>	<i>LEVEL</i> <i>15-25% OFF RETAIL</i> DISCOUNT
	11.	HOURLY LABOR RATE FO SERVICE AND REPAIR <i>We are the only factory trained and authorized IAC supplier in the KC Metro area</i>	<u>\$ 101.25</u> PER HOUR
	12.	EACH QUOTE OR INVOICE MUST INCLUDE THE FOLLOWING: COMPLETE ITEMIZED DETAIL OF REPAIRS 12.1 EXACT LABOR HOURS AND HOURLY RATE 12.2 CITY LICENSE PLATE (OR UNIT) NUMBER 12.3	



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06038	7.	MACK DIESEL - NEW PRICE LIST NO.: _____ DATED: _____	<u>NO. BID</u> DISCOUNT
06038	8.	MACK DIESEL - EXCHANGE PRICE LIST NO.: _____ DATED: _____	<u>NO. BID</u> DISCOUNT
06038	9.	IHC DIESEL - NEW <u>MAJOR FLEET PRICE LEVEL</u> PRICE LIST NO.: _____ DATED: _____	<u>15-25% OFF RETAIL</u> DISCOUNT
06038	10.	IHC DIESEL - EXCHANGE <u>MAJOR FLEET PRICE LEVEL</u> PRICE LIST NO.: _____ DATED: _____	<u>15-25% OFF RETAIL</u> DISCOUNT
	11.	HOURLY LABOR RATE FO SERVICE AND REPAIR	<u>\$ 101.25</u> PER HOUR
	12.	EACH QUOTE OR INVOICE MUST INCLUDE THE FOLLOWING:	
	12.1	COMPLETE ITEMIZED DETAIL OF REPAIRS	
	12.2	EXACT LABOR HOURS AND HOURLY RATE	
	12.3	CITY LICENSE PLATE (OR UNIT) NUMBER	



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1. OTHER ITEM DISCOUNTS

PLEASE STATE THE CITY CONTRACT DISCOUNT FROM THE MANUFACTURER'S 2016 PRICE LIST.

PERCENTAGE DISCOUNT: 15-25% OFF RETAIL ON PARTS

2. HOURS OF OPERATION

MONDAY THRU FRIDAY 7:00 AM TO 12:00 PM

HOLIDAY AND WEEKENDS 7:00 AM TO 5:30 PM

CONTACT NAME JUSTIN PERRY

TELEPHONE NUMBER 816-455-1833

3. DELIVERY SERVICES

INDICATE ADVANCE NOTICE REQUIRED PRIOR TO DELIVERY, 1 HOURS.

STATE NORMAL DELIVERY SCHEDULE: 2 deliveries per day on parts, by 11:00 A.M. & 4:00 P.M.

STATE MINIMUM ORDER VALUE TO QUALIFY FOR FREE DELIVERY: \$ 1.00

STATE COST OF DELIVERY IF LESS THAN MINIMUM ORDER VALUE: \$ 0



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ADDITIONAL INFORMATION

1. COOPERATIVE PROCUREMENT WITH OTHER JURISDICTIONS

The Bidder agrees to provide products and/or services to any municipality, county, state, governmentally public utility, non-profit hospital, educational institute, special governmental agency, and non-profit corporation performing governmental functions that participates in or is represented by the Mid-America Council of Public Purchasing (MACPP) in the greater Kansas City Metropolitan Trade Area and any member of the Mid-America Regional Council (MARC).

YES NO



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4. AUTHORIZED SIGNATURE

By submission of the IFB, the undersigned certifies that:

- It has not paid or agreed to pay any fee or commission, or any other thing of value contingent upon the award of this contract, to any City of Kansas City, Missouri employee or official or to any current consultant to the City of Kansas City, Missouri;
It has not paid or agreed to pay any fee or commission or any other thing of value contingent upon the award of this contract, to any broker or agent or any other person;
The prices contained in this bid have been arrived at independently and without collusion, consultation, communication or agreement intended to restrict competition;
It has the full authority of the Offeror to execute the bid and to execute any resulting contract awarded as the result of, or on the basis of, the bid;
Bidder will not withdraw the bid for ninety (90) days;
By the below signature, I hereby certify that I have both the legal authority from my company and the right to enter into this contractual agreement with the City of Kansas City, Missouri, and have read, understood, and hereby fully accept all the terms, conditions, specifications, and pricing information contained within this document as well as any and all subsequent pages, addenda, and notices.

Authorized Representative: Russ Petty
Signature: Russ Petty
Title: Parts Sales Representative
Company Name: Summit Truck Group, DBA KCR INTERNATIONAL TRUCKS INC.
Address: 7700 NE 38th St
City, State, Zip: Kansas City, Mo 64161
Telephone Number: 816-455-1833
Fax Number: 816-455-2796
E-mail Address: russ.petty@summittruckgroup.com
E-mail Address for Purchase Orders: russ.petty@summittruckgroup.com
Date: 9-7-16