

**COOPERATIVE AGREEMENT**  
(Teen Pregnancy Program)

**AN AGREEMENT** by and between Jackson County, Missouri, a Constitutional Charter County, hereinafter referred to as the "County" and the Mid-America Regional Council, 600 Broadway, Suite 200, Kansas City, MO 64105, a regional planning commission operating pursuant to Section 251.150 et seq., RSMo, hereinafter referred to as "MARC."

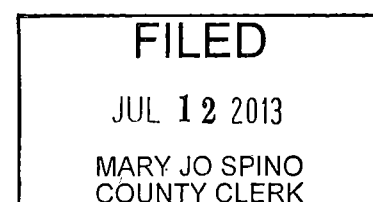
WHEREAS, the County deems it to be in the best interest of its citizenry to support teenage pregnancy programs and services as provided by MARC and other agencies, under subcontracts with MARC; and,

WHEREAS, this Agreement is entered into pursuant to the provisions of Chapter 70, RSMo, dealing with cooperative agreements; therefore,

The County and MARC agree, in consideration of the following mutual promises and valuable consideration, as follows:

1. **Services.** MARC shall provide a teenage pregnancy program and services, as is more fully set forth in the proposal attached hereto as Exhibit A. MARC is expressly authorized to enter into a subcontract with the Guadalupe Center, Inc. for these programs and services upon such terms and conditions as MARC shall deem appropriate, provided that such subcontract shall provide that the County's funds shall be used by the to support the teenage pregnancy programming services and activities for those in western Jackson County through the Guadalupe Centers, Inc.

2. **Terms of Payment.** Upon the execution of this Agreement, the County shall pay to MARC the lump sum of \$34,390.00 to be used to provide these services and



programs.

3. **Annual Report.** MARC shall submit an annual report, including a statement of budgeted and actual expenditures, and other documentation as requested by the Director of Finance and Purchasing to show that the funds paid to MARC by the County were used for the purposes set forth in this Agreement. Said annual report shall be submitted no later than December 31, 2013. Failure to submit this annual report shall disqualify MARC from future funding by the County.

4. **Submission of Documents.** No payment shall be made under this contract unless Guadalupe Center shall have provided to MARC and MARC shall have confirmed to County and the Director of Finance and Purchasing its receipt of: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the MARC's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the MARC's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If MARC has previously received County funding, to be eligible for future payments, MARC must submit either an audited financial statement for the MARC's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract MARC is out of compliance on any other County contract.

5. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books, and records of MARC pertaining to the finances and operations of MARC.

6. **Default.** If MARC shall default in the performance or observation of any term or condition of this Agreement, the County shall give MARC written notice setting forth the default and correction required. Thereafter, if said default by MARC shall continue and not be corrected within ten days of the notice of default, the County may, at its election, terminate the Agreement and take such action in law or equity to recover all funds given to MARC under this Agreement, but not used for the purposes set forth in the Agreement, as the County deems appropriate.

7. **Conflict of Interest.** MARC warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement. MARC shall insure that its subcontractor has made this same warranty.

8. **Employment of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, MARC assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, MARC shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.


9. **Term.** This Agreement shall be effective January 1, 2013, and shall terminate on December 31, 2013. This Agreement may be terminated prior to that date by either party upon written notice delivered thirty days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed as verified by the County's audit as provided in paragraph 5 above.

10. **Equal Opportunity.** In carrying out this Agreement, MARC shall insure that none of the benefits or services of the program are denied to any eligible recipient on the basis of race, color, religion, sex, age, handicap, or national origin. MARC shall take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, age, handicap, or national origin. Such action shall include but not be limited to, the following: employment or termination, rates of pay or other forms of compensation and selection for training including apprenticeship. MARC shall in all solicitations or advertisements for employees placed by or on behalf of MARC, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap, or national origin.

11. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and MARC have executed this Agreement  
this 12<sup>th</sup> day of July, 2013.


APPROVED AS TO FORM:

  
W. Stephen Nixon  
County Counselor

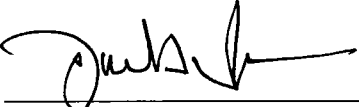
JACKSON COUNTY, MISSOURI

  
Michael D. Sanders,  
County Executive

ATTEST:

  
Mary Jo Spino  
Clerk of the County Legislature

MID-AMERICA REGIONAL COUNCIL

By   
Executive Director  
Federal Tax ID: 43-0976432

### REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$34,390.00 which is hereby authorized.

  
Date

  
Director of Finance and Purchasing  
Account No.: 002-7902-56789

7902 2013 007



**OUTSIDE AGENCY FUNDING REQUEST FORM  
2013 BUDGET**

415 E 12th Street, 2nd Floor  
Kansas City, MO 64106

Email: auditor@jacksongov.org

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Section B: Agency's 2012 and 2013 Revenue Information .....	page 2
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**Section A: Organization or Agency Information**

Name: Guadalupe Centers, Inc.

Address: 1015 Avenida Cesar Chavez

Phone No: 816.421.1015

Fax: 816.421.1001

Website Address: [www.guadalupecenters.org](http://www.guadalupecenters.org)

Federal Tax ID No: 44-0610781

Fiscal Year Cycle: 1/1/13-12/31/13

Executive Director:

Cris Medina

Name and Title of Principal Contact Person:

Diane Rojas

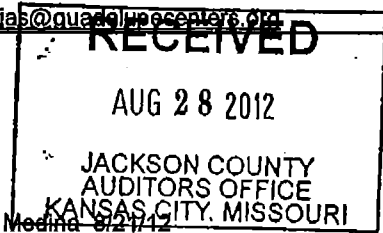
Phone No: 816.561.6885 ext. 25

Email Address: [drojas@guadalupecenters.org](mailto:drojas@guadalupecenters.org)

Submittal of this request has been authorized by:

Date:

Cris Medina 8/27/12



## Section B: Agency's 2012 and 2013 Revenue Information

### Agency's 2013 Projected Revenue Information

Funding Entity	Agency's 2013 Total Projected Revenue Source You Will Request 2013 Funding From	Projected Amount	% of Total Revenue
Federal	DESE, Headstart, MARC & DOL	\$ 1,607,404	15
State	DESE, DFS-FAMIS, CSIPS, CSIPS, SFSP	\$ 5,904,035	54
Jackson County	Combat, Outside Agency	\$ 199,296	2
Other Counties	None	\$ -	0
City	DESE, Kansas City - CDBG, ESG-Hud, Hlth Dept	\$ 1,003,237	9
Charity/Donations	United Way, Foundation, Corporation, Other	\$ 888,266	8
Fundraisers	Agency Special Events	\$ 146,600	1
Other	Year Funds	\$ 1,205,918	11
<b>2013 Total Projected Revenue</b>		<b>\$ 10,954,756</b>	

### Agency's 2012 Revenue Information

Funding Entity	Agency's 2012 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal	DESE, Headstart, MARC & DOL	\$ 1,530,861	15
State	DESE, DFS-FAMIS, CSIPS, CSIPS, SFSP	\$ 5,622,890	53
Jackson County	Combat, Outside Agency	\$ 199,296	2
Other Counties	None	\$ -	0
City	DESE, Kansas City - CDBG, ESG-Hud, Hlth Dept	\$ 955,464	9
Charity/Donations	United Way, Foundation, Corporation, Other	\$ 888,266	8
Fundraisers	Agency Special Events	\$ 146,600	1
Other (please list)	Year Funds	\$ 1,205,918	11
<b>2012 Total Revenue</b>		<b>\$ 10,549,295</b>	

**If your agency received funding from Jackson County in 2012,  
please identify the funding source, amount and program name below.**

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 148,900	SA TX & Prevention
Mental Health Levy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 50,396	Teen Preg & Gym Rental
<b>2012 Total Jackson County Funding</b>			<b>\$ 199,296</b>	

**Did your agency receive funding or resources in 2012 from either of the following?**

Mid America Regional Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 197,943
Harvesters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 15,878

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KANSAS CITY, MISSOURI

## Section C: 2013 Program Budget

*Complete a separate program budget for each program your agency is applying for funding.*

**Agency Name:** Guadalupe Centers, Inc.

**Program Name:** Teenage Pregnancy Program

<b>Personal Services</b>			
For each salary request below please attach a job description or duties.			
Position / Title	Annual Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
Case Manager	34,000	50%	\$ 17,000
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
<b>Total Salaries</b>			\$ 17,000
<b>Total Fringe Benefits</b>			\$ 2,040
<b>Total Personal Services</b>			<b>\$ 19,040</b>
<b>Contractual Services</b>			
Transportation - Mileage reimbursement for case mgr. @ .55/mile			\$ 1,200
Occupancy - Support of Expenses associated with operation			\$ 5,071
Specific Assistance - emergency grant assistance to client			\$ 2,150
Administration - 10%			\$ 3,429
			\$ -
			\$ -
<b>Total Contractual Services</b>			<b>\$ 11,850</b>
<b>Supplies</b>			
Educational Materials			\$ 600
Office Supplies			\$ 2,000
Group Support/and Program Incentives			\$ 700
Pregnancy Tests			\$ 200
			\$ -
			\$ -
<b>Total Supplies</b>			<b>\$ 3,500</b>

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**Total Program Request \$ 34,390**



## Section D: 2013 Program Information

*Complete a separate program information sheet for each program your agency is applying for funding.*

**Agency Name: Guadalupe Centers, Inc.**

**Program Name: Teenage Pregnancy Program**

### **Proposed Program**

**Detail functions to be performed by each program.**

GCI's teenage pregnancy program proposes to provide comprehensive and culturally appropriate prevention education, pregnancy care and socially supportive services to pregnant and parenting teens. Case management is provided throughout pregnancy and for one year after the birth of the baby. Case management services are essential to this young and at-risk population. Additional services include prenatal and parenting education, housing assistance, emergency assistance with food/delinquent utilities/infant needs, opportunities for vocational training, job information, and financial literacy education. The overall objective of the program is to provide services to pregnant teens that will empower them, thereby reducing the potential adverse physical and social consequences of teenage pregnancy.

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## Section D: 2013 Program Information

*Complete a separate program information sheet for each program your agency is applying for funding.*

**Agency Name: Guadalupe Centers, Inc.**

**Program Name: Teenage Pregnancy Program**

### Participants

Identify the number of participants by County that each program serves.

Jackson, MO
Clay, Platte, Cass, MO
Wyandotte, Johnson, KS
Other Missouri

### Target Population

Describe target population and demographics to be served by each program.

Services proposed primarily, but not exclusively, target Hispanic teens throughout Jackson County who are between the ages of 13 and 21 and at-risk of becoming pregnant or already pregnant. GCI receives referrals primarily from area high schools including GCI's Alta Vista Charter and East High School. The majority of the girls referred to the program are low-income and reside in one of the following 3 neighborhoods; Westside, Northeast, or Eastside. Demographics maintained reflect that 30% of GCI's client caseload is Spanish speaking only, and over 70% of their extended families (parents, grandparents) are Spanish speaking only.

Would you provide these services to anyone at your door?    **NO**                      **Answer Yes or No**  
 Is anyone denied services?                      **Yes- non JK Co. residents**                      **Answer Yes or No -**

What level of indigents (below poverty level) do you serve?

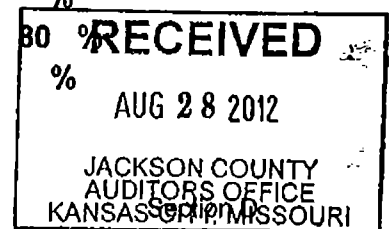
Please classify your program from the following types by percentage of your agency's overall services:

Senior Program

Indigent Program (Below Poverty Level)

Senior Indigent Program

What criteria do you have for the clients you serve?



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**Program Name: Teenage Pregnancy Program**

**Jackson County residents between the ages of 13 and 21, pregnant and/or parenting teenagers and living at 150% of poverty level or below.**

### **Service Delivery Area**

Identify your specific geographic service delivery area for each program.

GCI's specific geographic service delivery area includes three (3) primary neighborhoods with significant Hispanic populations; the Westside, Northeast, and Eastside all of which are in Jackson County.

### **Fund Separation**

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

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**Program Name: Teenage Pregnancy Program**

Residency of Jackson County is a requirement for program eligibility and is determined at the initial client assessment that is performed by GCI's case manager. Clients must produce proof of residency (copy of school records, vaccination records, utility bill, etc) prior to being accepted into the program. Documentation is then maintained in the client file and entered into a management information system. Additionally, GCI performs monthly programmatic and financial reports that are overseen by GCI's Health and Human Services Director and shared with CEO and GCI Board of Directors at bi-monthly board meetings.

### Approach & Method

List the top three (3) objectives for each program.

1.Provision of culturally competent support services to pregnant teens during pregnancy and 1 year post partum. These services are designed to ensure access to needed medical and social services that will support a healthy delivery and healthy outcome for the adolescent mother.

2.Provision of prenatal and parenting education. Prenatal education focuses on importance of prenatal care, nutrition, and negative factors that influence pregnancy. Parenting education focuses on skills that support positive parenting.

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## Section D: 2013 Program Information

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**Program Name: Teenage Pregnancy Program**

3. Provision of decision making skills/tools needed to avoid future, unwanted and/or unplanned pregnancies, and develop a plan regarding future educational pursuits, vocational pursuits, lifestyle choices and relationship building.

Detail specific methods you will use to achieve these objectives.

GCI's teenage pregnancy program will reach its program objectives by providing; 1) culturally competent case management services that facilitate linkage to healthcare home for prenatal care and coordination and follow-up of services 2) Supportive social services that will focus on issues such as; housing, finances, educational, family relationships, and others 3) Prenatal and parenting education that will support a healthy pregnancy and parenting skills. Individual and group education/counseling sessions will be provided.

1

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

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**Agency Name: Guadalupe Centers, Inc.**

**Program Name: Teenage Pregnancy Program**

GCI will evaluate the client's progress toward meeting desired goals on an ongoing basis. Initially, an individual treatment/care plan will be jointly developed by the client and case manager. Goal statements will be developed, individual objectives outlined, and action steps outlined with a projected completion date for each goal. A client status form instrument will also be utilized to monitor essential information regarding the client and updated on a monthly basis. Lastly, a client satisfaction survey will be distributed and collected to assist GCI in determining needed adaptation(s) to improve upon the effectiveness of the program's objectives/goals.

### Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

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**Program Name: Teenage Pregnancy Program**

GCI will develop program brochures in English/Spanish to market teenage pregnancy program services available and identify Jackson County as a funder. Program services will also be described on GCI's website [www.guadalupecenters.org](http://www.guadalupecenters.org) and in the agency's electronic newsletter produced quarterly. Additionally, GCI will participate in various health fairs throughout the year that provide opportunities to share program information and services. Signage describing Jackson County support will be identifiable on marketing materials.

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**WORK AUTHORIZATION AFFIDAVIT**

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Mid-America Regional Council**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Mid-America Regional Council**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Dorothy Pope  
Authorized Representative's Signature  
Director of Financial Affairs  
Title

Dorothy Pope  
Printed Name  
6-26-13  
Date

Subscribed and sworn before me this 26 day of June, 2013. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on March 22, 2015.

Mark D. Johnson  
Signature of Notary

6-26-13  
Date

