

Request for Legislative Action

Res. #21031

Sponsor: Crystal Williams

Date: August 22, 2022

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21031
Sponsor(s):	Crystal J. Williams	Legislature Meeting Date:	8/22/2022

Introduction

Action Items: ['Authorize']

Project/Title:

Authorizing a Six-Month Extension of the Term and Supply Contract for the furnishing of Forensic Toxicology Services used by the Medical Examiner's Office under the terms and conditions of Request for Proposal No. 27-18.

Request Summary

The Medical Examiner's Office is requesting a Six-Month Extension on its Term and Supply Contract for Forensic Toxicology Services provided by Axis Forensic Toxicology in Indianapolis, IN. The Term and Supply Extension would be from September, 2022 to March, 2023.

The Medical Examiner's Office requests the extension so it may continue utilizing services while it reevaluates and updates current policies and procedures pertaining to postmortem processing, collection, and testing in accordance with the National Association of Medical Examiner's Forensic Autopsy Standards. A new Request for Proposal will be issued with the appropriate modifications as quickly as possible.

Resolution No. 19952 was passed on August 20, 2018 under the terms and conditions of Request for Proposal No. 27-18 and a 24 Month Contract with Two Twelve Month Extensions was executed.

Contact Information

Department:	Medical Examiner	Submitted Date:	7/29/2022
Name:	Kandi Brooke	Email:	kbroke@jacksongov.org
Title:	Office Administrator	Phone:	816-881-6600

Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$
Is it transferring fund?	No
Single Source Funding:	

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Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
19952	August 13, 2018

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order. 	

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Submitted by Medical Examiner requestor: Kandi Brooke on 7/29/2022. Comments:

Approved by Department Approver Marius Tarau on 8/1/2022 9:29:00 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/1/2022 1:58:23 PM. Comments:

Returned for more information by Compliance Office Approver Katie M. Bartle on 8/1/2022 2:38:33 PM. Comments: Axis Forensic Toxicology is not in compliance. They can go to <https://jacomocompliance.com/login.php> to create a profile and submit an application.

Submitted by Requestor Kandi L. Brooke on 8/3/2022 2:43:40 PM. Comments: Per Phil Roberts, Axis CEO, compliance application completed.

Approved by Department Approver Marius Tarau on 8/3/2022 2:47:32 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/3/2022 3:04:55 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/3/2022 3:51:40 PM. Comments:

Approved by Budget Office Approver Mark Lang on 8/4/2022 1:59:45 PM. Comments: No fiscal note required for a T&S contract.

Approved by Executive Office Approver Sylvia Stevenson on 8/4/2022 3:40:18 PM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 8/9/2022 12:01:48 PM. Comments: Please use the on agenda date for previous legislation. Thanks!

Submitted by Requestor Kandi L. Brooke on 8/9/2022 12:27:27 PM. Comments: On-agenda date.

Approved by Department Approver Marius Tarau on 8/9/2022 3:40:33 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/9/2022 3:49:38 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/9/2022 4:23:27 PM. Comments:

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Approved by Budget Office Approver Mark Lang on 8/11/2022 10:05:22 AM. Comments:

Approved by Executive Office Approver Sylvia Stevenson on 8/15/2022 3:52:31 PM. Comments: