

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20625

Sponsor(s): Theresa Cass Galvin

Date: February 22, 2021

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: Request to transfer \$7,820 within the Health Fund and authorize the County Counselor to execute a Legal Services Agreement with The McCrummen Immigration Law Group to assist the Medical Examiner's Office with an immigration law issue, not to exceed \$7,820.</p>												
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$ 7,820</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$7,820</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$7,820</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:  <b>FROM:</b>                      002-2001-56790 Health Fund – Medical Examiner – Other Contractual Services</td> <td style="text-align: right;"><b>AMOUNT</b> \$7,820</td> </tr> <tr> <td><b>TO:</b>                      002-2001-56020 Health Fund – Medical Examiner – Legal Services</td> <td style="text-align: right;">\$7,820</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                      Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____                      Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$ 7,820	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$7,820	Amount budgeted for this item * (including transfers):	\$7,820	Source of funding (name of fund) and account code number: <b>FROM:</b> 002-2001-56790 Health Fund – Medical Examiner – Other Contractual Services	<b>AMOUNT</b> \$7,820	<b>TO:</b> 002-2001-56020 Health Fund – Medical Examiner – Legal Services	\$7,820
Amount authorized by this legislation this fiscal year:	\$ 7,820												
Amount previously authorized this fiscal year:	\$0												
Total amount authorized after this legislative action:	\$7,820												
Amount budgeted for this item * (including transfers):	\$7,820												
Source of funding (name of fund) and account code number: <b>FROM:</b> 002-2001-56790 Health Fund – Medical Examiner – Other Contractual Services	<b>AMOUNT</b> \$7,820												
<b>TO:</b> 002-2001-56020 Health Fund – Medical Examiner – Legal Services	\$7,820												
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____                      Prior resolutions and (date): _____</p>												
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone) Kandi Brooke, Administrative Supervisor, 881-6595                      for Dr. Marius Tarau, Chief Medical Examiner, 881-6609</p>												
<p><b>REQUEST SUMMARY</b></p>	<p>Request to transfer \$7,820 within the Health Fund and authorize the County Counselor to execute a Legal Services Agreement with The McCrummen Immigration Law Group to assist the Medical Examiner's Office with an immigration law issue, not to exceed \$7,820.</p>												
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals  <input type="checkbox"/> VBE Goals</p>												
<p><b>ATTACHMENTS</b></p>													
<p><b>REVIEW</b></p>	<table border="1"> <tr> <td>Department Director: <i>Alan Tarau MD</i></td> <td>Date: 02/05/2021</td> </tr> <tr> <td>Finance (Budget Approval):                      If applicable</td> <td>APPROVED                      By Mark Lang at 12:19 pm, Feb 05, 2021</td> </tr> <tr> <td>Division Manager: <i>Tracy M. Schabo</i></td> <td>Date: 2-25-2021</td> </tr> </table>	Department Director: <i>Alan Tarau MD</i>	Date: 02/05/2021	Finance (Budget Approval): If applicable	APPROVED By Mark Lang at 12:19 pm, Feb 05, 2021	Division Manager: <i>Tracy M. Schabo</i>	Date: 2-25-2021						
Department Director: <i>Alan Tarau MD</i>	Date: 02/05/2021												
Finance (Budget Approval): If applicable	APPROVED By Mark Lang at 12:19 pm, Feb 05, 2021												
Division Manager: <i>Tracy M. Schabo</i>	Date: 2-25-2021												

County Counselor's Office: <i>Bryan County</i>	Date: <i>2/18/2011</i>
--	------------------------

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

Funds sufficient for this transfer are available from the sources indicated below.

PC# \_\_\_\_\_

Date: February 5, 2021

RES # 20625

<u>Org Code/Description</u>	<u>Object Code/Description</u>	<u>From</u>	<u>To</u>
<b>002 Health Fund</b>			
2001 Medical Examiner	56790 Other Contractual Services	\$ 7,820	\$ -
2001 Medical Examiner	56020 Legal Services	-	7,820
		<u>\$ 7,820</u>	<u>\$ 7,820</u>

**Fiscal Note:**

This expenditure was included in the Annual Budget

PC# \_\_\_\_\_

<u>Org Code/Description</u>	<u>Object Code/Description</u>	<u>Not to Exceed</u>
<b>002 Health Fund</b>		
2001 Medical Examiner	56020 Legal Services	\$ 7,820
		<u>\$ 7,820</u>

**APPROVED**  
By Mark Lang at 5:56 pm, Feb 18, 2021

Budget Office