

Proposal for Communications and Policy Consulting Services

Submitted by: Marcus Winn, Independent Contractor

Submitted to: Jackson County Legislature

Date: January 1, 2026

1. Introduction

This proposal outlines an arrangement for professional services designed to support the effectiveness and responsiveness of the Jackson County Legislature. The contractor is pleased to submit this proposal to provide communications consulting services in support of the Legislature's work.

This engagement will serve the full Legislature, and the contractor will report directly to the Chairman of the Legislature, who will serve as the primary point of contact for assignments and oversight.

The objective of this engagement is to ensure the Legislature has access to professional advisory services that facilitate effective communication, thoughtful policy analysis, and informed decision-making.

2. Scope of Services

The contractor proposes to provide the following services:

A. Policy Support:

The contractor will conduct policy research, provide analysis to support legislative initiatives, with a focus on housing policy and related areas of interest as assigned, and will develop briefing materials, memos, and reports to assist legislators in evaluating proposals and making informed decisions.

B. Communications Strategy:

The contractor will assist in drafting communications to promote legislative initiatives and respond to media inquiries, and will manage messaging to ensure consistent, clear, and accurate public statements on behalf of the Legislature.

C. Legislative Meetings:

The contractor will attend Monday Legislative Meetings and other relevant sessions as assigned to monitor proceedings and ensure timely support.

3. Term

This engagement will commence upon acceptance of this proposal and continue through June 30, 2026, unless terminated earlier by either party. This time frame ensures continuity and allows services to be adjusted as needed throughout the period of engagement.

4. Fee Structure

A professional services fee of \$5,000 per month will be billed monthly for services provided under this agreement. Payment will be due upon invoicing.

5. Qualifications

The contractor has experience assisting policymakers, community leaders, and organizations on a range of communications, strategic planning, policy, and advisory matters.

6. Point of Contact

Marcus Winn
winn.marcus@gmail.com
913-535-6604

7. Acceptance

If this proposal meets your expectations, please indicate acceptance below. The contractor is prepared to begin work immediately upon acceptance.

Signature: _____

Name, Title: _____

Date: _____