

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20341





Sponsor(s): Charlie Franklin

Date: January 13, 2020

EXECUTIVE OFFICE

JAN 07 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Thirty-Six Month Term and Supply Contract with Two Twelve Month Options to Extend for the furnishing of Vending Services for the County Buildings to Allied Refreshment Company of Kansas City, Missouri under the Terms and Conditions of Invitation to Bid No. 55-19. This will be a revenue generating contract; the term and extensions are required to make it financially viable for the vendor to provide, maintain, insure and pay taxes on the required equipment.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 18928, September 14, 2015</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
<p>REQUEST SUMMARY</p>	<p>The County requires Vending Services in the Public Areas of its Buildings and Purchasing issued Invitation to Bid No. 55-19 in response to those requirements.</p> <p>A total of Twenty-Four notices were distributed and one response was received and evaluated as follows:</p> <p>Allied Refreshment Company of Kansas City, Missouri 40% of gross sales after sales taxes</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department recommend the Award of a Thirty-Six Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Vending Services for County Buildings to Allied Refreshment Company of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 55-19 as the best bid received.</p>										
<p>CLEARANCE</p>	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>										
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No goals on this Contract; this is a revenue generating contract. <input type="checkbox"/> VBE Goals</p>										
<p>ATTACHMENTS</p>	<p>Abstract of Bids Received and the pertinent pages of Allied Refreshment Company's bid documents</p>										

REVIEW	Department Director: 	Date: 1-2-2020
	Finance (Budget Approval): <i>If applicable</i> 	Date: 1/6/2020
	Division Manager: 	Date: 1/7/2020
	County Counselor's Office: 	Date: 1/8/2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

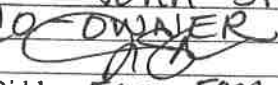
ABSTRACT OF BIDS

NO	DESCRIPTION	UNIT	QTY	Allied Refreshment KCMO AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	Invitation No. 55-19 Vending Services Opens: 2:00 PM, CST on 11/5/2019								
	Commission			40%					

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: November 5, 2019, BY
Mark Spino
 CLERK OF THE LEGISLATURE
Barbara Casame
 PURCHASING

8.0 QUOTATIONS

- 8.1 The undersigned Bidder, having examined and being familiar with the local conditions affecting the performance of this Contract and with all of the General Conditions, Specifications and other provisions of this Invitation to Bid, including any and all Addenda, hereby makes a firm offer to enter into a Contract to provide Jackson County, Missouri Vending Services as described in Section 4.0 Specifications.
- 8.2 Bidder offers to pay the Jackson County, Missouri the following percentage of its gross sales (after sales taxes have been deducted) as commission.
- 8.3 Please Note: Do not quote a range of percentages, bids quoting a range of commission percentages instead of a single, fixed percentage will be REJECTED.
- 8.4 Vending Machine Services Commission to be paid to Jackson County, Missouri: 40 %
Forty Percent (in writing)

Name of Bidder:	Allied Refreshment CO. Inc.	Date:	10/25/19
Point of Contact:	John Strada	Telephone No.:	816-921-5359
Title:	CO-OWNER	Email:	alliedrefreshment@sbcglobal.net
Signature:		Fax No.:	816-921-3577
Address of Bidder:	5001 East 27th Street, KC, MO 64127		