

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19


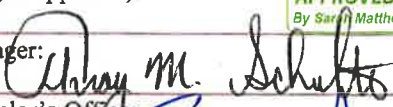
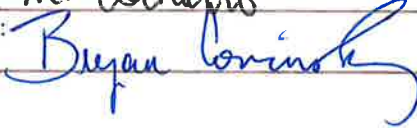
Completed by County Counselor's Office:

~~Res~~/Ord No.: 5378

Sponsor(s): Charlie Franklin

Date: July 27, 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Department of Justice Coronavirus Emergency Supplemental Funding Program. An ordinance to appropriate \$58,008.00 from the undesignated fund balance and to authorize the County Executive to execute an agreement with the United States Department of Justice in acceptance of a grant awarded by the Office of Justice Programs to the County funding Coronavirus Preparation, Prevention, and Response with Regard to Sex Offender Registration.</p>																										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$58,008.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$58,008.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>From: Grant Fund – 010 - Undesignated Fund Balance – 32810</td> <td>\$58,008.00</td> </tr> <tr> <td>To: Grant Fund – 010 - Coronavirus Emergency Supplemental – 4214</td> <td>TO ACCT:</td> </tr> <tr> <td>Building Cleaning Supplies - 57130</td> <td>\$970.00</td> </tr> <tr> <td>Office Furniture & Fixtures – 58150</td> <td>\$2,968.00</td> </tr> <tr> <td>Personal Computer/Accessories - 58171</td> <td>\$7,460.00</td> </tr> <tr> <td>Printers – 58172</td> <td>\$1,720.00</td> </tr> <tr> <td>Computer Equipment/Terminals – 58173</td> <td>\$44,890.00</td> </tr> <tr> <td>TOTAL:</td> <td>\$58,008.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): \$0.00 Prior Year Actual Amount Spent (if applicable): \$0.00</p>	Amount authorized by this legislation this fiscal year:	\$58,008.00	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$58,008.00	Amount budgeted for this item * (including transfers):	\$0.00	Source of funding (name of fund) and account code number:		From: Grant Fund – 010 - Undesignated Fund Balance – 32810	\$58,008.00	To: Grant Fund – 010 - Coronavirus Emergency Supplemental – 4214	TO ACCT:	Building Cleaning Supplies - 57130	\$970.00	Office Furniture & Fixtures – 58150	\$2,968.00	Personal Computer/Accessories - 58171	\$7,460.00	Printers – 58172	\$1,720.00	Computer Equipment/Terminals – 58173	\$44,890.00	TOTAL:	\$58,008.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A Prior resolutions and (date): N/A</p>																										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Sgt. Danny Barnes, Tech Supervisor (Sheriff/Detention), 816-507-5171</p>																										
<p>REQUEST SUMMARY</p>	<p>Appropriate funds and authorize County Executive to execute an agreement with the Department of Justice in acceptance of a grant awarded by the Office of Justice Programs to fund the purchase of equipment to be used by the Sheriff's Office Sex Offender Registration Enforcement Unit in the preparation, prevention, and response to coronavirus. The term of the grant is January 2020 to January 2022. The grant does not require matching funds. The goal of the grant is to allow the Sex Offender Registration Enforcement Unit to conduct required offender registration activity with increased social distancing, and/or in alternate locations during the coronavirus pandemic.</p>																										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																										

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals		
ATTACHMENTS	Award Documents Grant Application		
REVIEW	Department Director: 	Date: 07-08-2020	
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Sarah Matthes at 3:23 pm, Jul 13, 2020	Date:
	Division Manager: 	Date: 7-20-2020	
	County Counselor's Office: 	Date: 7/21/20	

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-9999-32810	Grant Fund – Non-specific – Undesignated Fund Balance	\$58,008.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: July 13, 2020

ORD # 5378

Department / Division	Character/Description	From	To
Grant Fund - 010			
4214 - Coronavirus Emerg Supp	45949 - Increase Revenues	58,008	
9999 - Non-Specific	32810 -Undesignated Fund Balance		58,008
9999 - Non-Specific	32810 -Undesignated Fund Balance	58,008	
4214 - Coronavirus Emerg Supp	57130 - Building Cleaning Supplies		970
4214 - Coronavirus Emerg Supp	58150 - Office Furniture & Fixtures		2,968
4214 - Coronavirus Emerg Supp	58171 - Personal Computers/Access		7,460
4214 - Coronavirus Emerg Supp	58172 - Printers		1,720
4214 - Coronavirus Emerg Supp	58173 - Computer Equip/Terminals		44,890
<div style="border: 1px solid green; padding: 2px; display: inline-block;"> APPROVED <i>By Sarah Matthes at 3:58 pm, Jul 13, 2020</i> </div>			
Budgeting		\$ 58,008	\$ 58,008



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File
From: Orbin Terry, NEPA Coordinator
Subject: Categorical Exclusion for Jackson County

The Coronavirus Emergency Supplemental Funding (CESF) Program allows eligible states, local units of government, and tribes to support a broad range of activities including preventing, preparing for, and responding to the coronavirus.

All recipients of CESF funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a sub-grantee or third party.

BJA's expectation is that none of the following activities will be conducted whether under this federal award or a related third party action:

- (1) New construction
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species
- (3) A renovation that will change the basic prior use of a facility or significantly change its size
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment
- (5) Implementation of a program involving the use of chemicals (including the identification, seizure, or closure of clandestine methamphetamine laboratories) other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

If, however, award funds are proposed to be used for any of the enumerated projects or activities above, grant recipients must contact their grant manager, and receive written approval prior to commencing that project or activity.

Questions about this determination may be directed to your grant manager or Orbin Terry, Environmental Coordinator for BJA.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2020-VD-BX-1868

PAGE 1 OF 1

This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C

1. STAFF CONTACT (Name & telephone number)

NiKisha Love
(202) 616-8241

2. PROJECT DIRECTOR (Name, address & telephone number)

Danny Barnes
Sergeant
4001 NE Lakewood Ct.
Lee's Summit, MO 64064-2100
(816) 881-1016

3a. TITLE OF THE PROGRAM

BJA FY 20 Coronavirus Emergency Supplemental Funding Program

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

Jackson County Coronavirus Emergency Response

5. NAME & ADDRESS OF GRANTEE

Jackson County
415 E 12th St
Kansas City, MO 64106-2706

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 01/20/2020 TO: 01/31/2022

8. BUDGET PERIOD

FROM: 01/20/2020 TO: 01/31/2022

9. AMOUNT OF AWARD

\$ 58,008

10. DATE OF AWARD

06/30/2020

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Coronavirus Emergency Supplemental Funding (CESF) Program allows States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. Funded projects or initiatives may include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.

NCA/NCF

APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED June 25, 2020	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION		
Legal Name JACKSON COUNTY MISSOURI		Organizational Unit SHERIFF'S OFFICE
Address 415 E 12TH ST KANSAS CITY, Missouri 64106-2706		Name and telephone number of the person to be contacted on matters involving this application Barnes, Danny (816) 881-1016
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 44-6000524		7. TYPE OF APPLICANT County
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.034 CFDA Coronavirus Emergency Supplemental TITLE: Funding Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT EXPENSES RELATED TO THE PREPARATION FOR, PREVENTION OF, AND RESPONSE TO CORONAVIRUS WITH REGARD TO SEX OFFENDER REGISTRATION
12. AREAS AFFECTED BY PROJECT JACKSON COUNTY, MISSOURI		
13. PROPOSED PROJECT Start Date: June 15, 2020 End Date: June 15, 2022		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project MO05 MO06
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? This preapplication/application was made available to the state executive order 12372 process for review on 06/25/2020
Federal	\$58,008	
Applicant	\$0	
State	\$0	
Local	\$0	
Other	\$0	
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N
TOTAL	\$58,008	

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.

Close Window

JACKSON COUNTY, MISSOURI
JACKSON COUNTY SHERIFF'S OFFICE
Coronavirus Emergency Supplemental Funding Program Solicitation
(CFDA# 16.034)
FY 2020 Formula Grant Solicitation

PROGRAM NARRATIVE

Introduction

Jackson County (MO) is a local government entity which provides critical public safety and other vital services to a population of approximately 674,158 citizens. The Jackson County Sheriff's Office consists of a staff of approximately 105 sworn law enforcement officers, and 40 non-sworn support staff.

The responsibilities of the Sheriff's Office include the management of 2,252 persons residing or working in Jackson County who are legally required to register as Sex Offenders. The Sheriff's Office is the sole agency in Jackson County with this responsibility.

As required by the Coronavirus Emergency Supplemental Funding (CESF) Program solicitation, Jackson County is a local government entity that was identified as eligible for funding under the Fiscal Year (FY) 2019 State and Local Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

The Bureau of Justice Assistance (BJA) identified Jackson County for an eligible allocation of \$58,008 in the CESF solicitation, found at:

(<https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/fy20-cesf-allocations-mo.pdf>)

This allocation would be utilized for prevention, preparation for and response to the coronavirus. Due to the unforeseen effects of this pandemic, the Jackson County Sheriff's Office did not have funding allocated for its response to this emergency in the annual Sheriff's Office budget.

Overview

On March 13th, 2020, President Donald Trump declared a national emergency in the United States concerning the outbreak of COVID-19 coronavirus. On Tuesday, March 17th, 2020, the Jackson County Department of Health announced the first coronavirus case in Eastern Jackson County. On April 16th, 2020, Jackson County Executive Frank White, Jr. signed a Stay-at-Home Order for Jackson County, MO, and on the same day, 16th Circuit Court Presiding Judge David M. Byrn signed an order effectively closing court facilities to public access.

Statement of Current and Future Need

Since the arrival of coronavirus in Jackson County, the Jackson County Sheriff's Office began immediate steps to prevent, prepare for, and respond to coronavirus. Registration of Sex Offenders is required by the State of Missouri to occur in person. However, beginning March 17th, 2020, the State made provisions to allow for remote registrations using telephone, internet, or mail-in contact with offenders. These provisions will not allow remote registration to continue past June 15th, 2020, and all registrations or updates after that date will be required to occur in person.

Of the 2,252 persons residing or working in Jackson County who are required to register as sex offenders, many are homeless and/or unemployed and rely on walking or using public transportation to reach the Sheriff's Office Sex Offender Registration Unit.

The Sheriff's Office Sex Offender Registration Unit, where registrations take place, is located at 1315 Locust Street, Kansas City, in the Albert Riederer Community Justice Complex. This complex also contains two active courtrooms, and other county offices. The Sex Offender Registration Unit sees an average of 39 offenders per day with appointments and accommodates an average of 30 walk in offenders per day seeking to make updates to their registration. The office space used for Sex Offender registration will only accommodate two offenders inside the office at a time when social distancing guidelines are used. When walk-in or waiting offenders are present, there is not adequate space for offenders to wait while observing social distancing guidelines.

The Sheriff's Office has faced unexpected difficulties in preventing, preparing for, and responding to COVID-19 where the continued registration of sex offenders is concerned.

In order to accomplish the legally required task of registering and updating offender registrations while taking social distancing and other measures to prevent the spread of coronavirus, the Sheriff's Office will need to conduct registrations in alternate locations, or in the field, instead of or in addition to in the existing Sex Offender Registration office.

Field deployable registration equipment and personnel should be deployed to locations that will allow for suitable measures to prevent, prepare for and respond to COVID-19, including increased social distancing, adherence to stay-at-home orders or facility closures, and preventing gathering / loitering in groups.

Current and future purchase costs include, but are not limited to computers, fingerprint collection equipment, printers, scanners, and portable protective barriers / shields to be used outside the

offender registration office. Jackson County would not utilize the CESF program to fund direct administrative costs that exceed more than 10 percent of the total award amount (\$58,008).

Based on the rapidly changing needs related to the coronavirus pandemic and its effects on the Jackson County Sheriff's Office, financial support from the CESF program would be best received through advanced draw down funds. Jackson County is prepared to place those funds in an interest-bearing account dedicated specifically to the program award. These funds would not be comingled with any other funds, and would not be supplanting state or local funds that have been made available for this emergency.

Summary and Conclusion

The Jackson County Sheriff's Office has been extensively involved with the coronavirus pandemic since the virus's arrival in Jackson County. The current and unforeseen costs related to the Sheriff's Office response cannot be covered within the offices' annual budget and will impact its ability to address other public safety needs. Utilization of the Coronavirus Emergency Supplemental Funding (CESF) Program solicitation will help mitigate the financial impact of this local and national emergency.

JACKSON COUNTY, MISSOURI
JACKSON COUNTY SHERIFF'S OFFICE
Coronavirus Emergency Supplemental Funding Program Solicitation
(CFDA# 16.034)
FY 2020 Formula Grant Solicitation

BUDGET NARRATIVE

The Bureau of Justice Assistance (BJA) identified Jackson County for an eligible allocation of \$58,008 in the CESF solicitation. This allocation would be utilized for prevention, preparation, and response to the coronavirus. Due to the unforeseen effects of this pandemic, the Jackson County Sheriff's Office did not have funding allocated for its response to this emergency in the annual Sheriff's Office budget.

The Sheriff's Office is obligated to accommodate in-person registrations and updates with persons required to register as sex offenders beginning June 15th, 2020. The Sheriff's Office sees an average of 39 offenders with appointments, and 30 offenders without appointments per day. These visits occur in an office located at 1315 Locust Street, Kansas City, which is a facility shared by two active courtrooms and other county offices. The volume of offenders required to visit the Sex Offender Registration Unit's offices daily is too large to allow for adequate social distancing and other measures to prevent the spread of coronavirus.

The Sheriff's Office will incur equipment expenses to allow for registration appointments to be held in additional locations outside of the Sex Offender Registration Unit's offices. Conducting registration in additional, alternate or in-field locations will allow the Sheriff's Office to prevent, prepare for, and respond to coronavirus.

Where COVID-19 prevention, preparation and response require the Sheriff's Office Sex Offender Registration Unit to conduct mandatory registration contacts in modified or alternate locations to accommodate social distancing, sanitization, and contact with quarantined or isolated offenders, federal funding is requested for equipment. Sheriff's Office personnel use computers to enter registration information, use fingerprint identification confirmation devices to confirm offender identity, and use Livescan fingerprint and photograph stations to collect fingerprints from offenders for entry into State and FBI databases.

Offender registrations are required by law to be conducted in person. Sheriff's Office personnel use printers and document scanners to collect required documents from offenders, provide offenders with printed notices, and print physical copies of registrations for files. Sheriff's Office personnel would use portable desktop protective barriers / screens to provide additional protection between the offenders and Sheriff's Office personnel. Sheriff's Office personnel would use rugged equipment transport cases to move required registration and social distancing equipment between their office and any modified, alternate, or in-field registration locations.

Expendable office supplies include paper for portable printers, cartridges and expendable items for use in printers and scanners, and cleaning supplies to sanitize all equipment between offenders and moves. The amount for expendable office and cleaning supplies is based upon \$485.00 for one year, was calculated using prior Sheriff's Office experience with portable printer operation and sanitization of equipment, and is calculated for use only when registration contacts are conducted in alternate, modified, or in-field locations away from the Sex Offender Unit office due to prevention, preparation or response to COVID-19.

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N No

A. Personnel

Name <i>List each name, if known.</i>	Position <i>List each position, if known.</i>	Computation					Federal Request		
		Salary	Rate	Time Worked <small>(# of hours, days, months, years)</small>	Percentage of Time	Total Cost		Non-Federal Contribution	
						\$0	\$0	\$0	
		Total(s)					\$0	\$0	\$0

Narrative

B. Fringe Benefits

Name List each grant-supported position receiving fringe benefits.	Computation Show the basis for computation.				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
Narrative	Totals(s) \$0 \$0 \$0 \$0				

C. Travel				Computation						
Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>					\$0		\$0
			N/A					\$0		\$0
							Total(s)	\$0	\$0	\$0
Narrative										

D. Equipment						
Item <i>List and describe each item of equipment that will be purchased</i>	Computation <i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>					
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request	
FIELD DEPLOYABLE MORPHOIDENT FINGERPRINT IDENTIFICATION CONFIRMATION DEVICE	4	\$1,700.00	\$6,800		\$6,800	
FIELD DEPLOYABLE RUGED (LAPTOP) COMPUTER	4	\$1,500.00	\$6,000		\$6,000	
FIELD DEPLOYABLE LIVESCAN PHOTOGRAPH/MUGSHOT CAPTURE	2	\$1,325.00	\$2,650		\$2,650	
FIELD DEPLOYABLE LIVESCAN FINGERPRINT STATION	2	\$17,120.00	\$34,240		\$34,240	
			Totals(s)	\$0	\$49,690	
Narrative	<p>Where COVID-19 prevention, preparation and response require the Sheriff's Office Sex Offender Registration Unit to conduct mandatory registration contacts in modified or alternate locations to accommodate social distancing, sanitization, and contact with quarantined or isolated offenders, the above equipment is required. Offender registrations are required by law to be conducted in person. Sheriff's Office personnel use computers to enter registration information, use fingerprint identification confirmation devices to confirm offender identity, and use Livescan fingerprint and photograph stations to collect fingerprints from offenders for entry into State and FBI databases.</p>					

E. Supplies		Computation					
Supply Items	<i>Provide a list of the types of items to be purchased with grant funds.</i>	<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>	# of Items	Unit Cost	Total Cost	Federal Request	
EXPENDABLE OFFICE AND CLEANING SUPPLIES			1	\$485.00	\$485	\$485	
PORTABLE DESKTOP PROTECTIVE BARRIER / SCREEN			8	\$371.00	\$2,968	\$2,968	
RUGGED EQUIPMENT TRANSPORT CASE			4	\$365.00	\$1,460	\$1,460	
FIELD DEPLOYABLE / PORTABLE DOCUMENT SCANNER			4	\$300.00	\$1,200	\$1,200	
FIELD DEPLOYABLE / PORTABLE PRINTER			4	\$430.00	\$1,720	\$1,720	
Total(s)					\$7,833	\$0	\$7,833
Narrative							
<p>Where COVID-19 prevention, preparation and response require the Sheriff's Office Sex Offender Registration Unit to conduct mandatory registration contacts in modified or alternate locations to accommodate social distancing, sanitization, and contact with quarantined or isolated offenders, the above supplies are required. Offender registrations are required by law to be conducted in person. Sheriff's Office personnel use printers and document scanners to collect required documents from offenders, provide offenders with printed notices, and print physical copies of registrations for files. Sheriff's Office personnel would use portable desktop protective barriers / screens to provide additional protection between the offenders and Sheriff's Office personnel. Sheriff's Office personnel would use rugged equipment transport cases to move required registration and social distancing equipment between their office and any modified, alternate, or in-field registration locations. Expendable office supplies include paper for portable printers, cartridges and expendable items for use in printers and scanners, and cleaning supplies to sanitize all equipment between offenders and moves. The amount for expendable office and cleaning supplies is based upon \$485.00 for one year, was calculated using prior Sheriff's Office experience with portable printer operation and sanitization of equipment, and is calculated for use only when registration contacts are conducted in alternate, modified, or in-field locations away from the Sex Offender Unit office due to prevention, preparation or response to COVID-19.</p>							

F. Construction						
Purpose Provide the purpose of the construction	Description of Work Describe the construction project(s)	Computation Compute the costs (e.g., the number of each item to be purchased X the cost per item)				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
				\$0		\$0
				\$0	\$0	\$0
Narrative		Total(s)				
		\$0				

G. Subawards (Subgrants)						
Description	Purpose	Consultant?	Total Cost	Non-Federal Contribution	Federal Request	
Provide a description of the activities to be carried out by subrecipients.	Describe the purpose of the subaward (subgrant)	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.			\$0	
			Total(s)	\$0	\$0	\$0
Consultant Travel (if necessary)						
Purpose of Travel	Location	Type of Expense	Computation	Cost	Duration or Distance	# of Staff
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Hotel, airfare, per diem	Compute the cost of each type of expense X the number of people traveling.			
				\$0		
			Total	\$0	\$0	\$0
Narrative						
H. Procurement Contracts						
Description	Purpose	Consultant?				

<p>Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</p>	<p>Describe the purpose of the contract</p>	<p>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</p>																																																						
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<p>Purpose of Travel Indicate the purpose of each trip or type of trip (training, advisory group meeting)</p>	<p>Location Indicate the travel destination.</p>	<p>Type of Expense Hotel, airfare, per diem</p>	<p>Computation Compute the cost of each type of expense X the number of people traveling.</p>																																																					
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	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
					\$0		\$0
				Total(s)	\$0	\$0	\$0
Narrative							

J. Indirect Costs

Description Describe what the approved rate is and how it is applied.	Computation Compute the indirect costs for those portions of the program which allow such costs.				
	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
			\$0	\$0	\$0
Narrative	Total(s)				

Budget Detail - Year 2

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N

A. Personnel

Name		Position	Computation						
List each name, if known.		List each position, if known.	Show annual salary rate & amount of time devoted to the project for each name/position.						
			Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
							\$0	\$0	\$0
			Total(s)				\$0	\$0	\$0

Narrative

B. Fringe Benefits

Name	Computation				
List each grant-supported position receiving fringe benefits.	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
				\$0	
Narrative	Total(s)				
			\$0	\$0	\$0

C. Travel										
Purpose of Travel	Location	Type of Expense	Basis	Computation						
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Lodging, Meals, Etc.</i>	<i>Per day, mile, trip, Etc.</i>	Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request
			N/A					\$0		\$0
							Total(s)	\$0	\$0	\$0
Narrative										

D. Equipment						
Item	Computation					
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>					
	# of items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request	
			\$0		\$0	
	<i>Total(s)</i>		\$0	\$0	\$0	\$0
Narrative						

E. Supplies		Computation				
Supply Items	Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
GENERAL OFFICE AND CLEANING SUPPLIES		1	\$485.00	\$485		\$485
		Total(s)		\$485	\$0	\$485
Narrative						
Second year of general office and cleaning supplies.						

F. Construction							
Purpose <i>Provide the purpose of the construction</i>	Description of Work <i>Describe the construction project(s)</i>	Computation <i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>			Total Cost	Non-Federal Contribution	Federal Request
		# of Items	Cost		\$0	\$0	\$0
				Totals(s)	\$0	\$0	\$0
Narrative							

G. Subawards (Subgrants)

Description <small>Provide a description of the activities to be carried out by subrecipients.</small>	Purpose <small>Describe the purpose of the subaward (subgrant)</small>	Consultant? <small>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</small>
Total(s) \$0 \$0 \$0		

Consultant Travel (if necessary)		
Purpose of Travel <small>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</small>	Location <small>Indicate the travel destination.</small>	Type of Expense <small>Hotel, airfare, per diem</small>
Computation <small>Compute the cost of each type of expense X the number of people traveling.</small>		
Duration or Distance	Cost	# of Staff
Total		
	\$0	
Total		\$0
Federal Request		\$0
Non-Federal Contribution		\$0
Total Cost		\$0

Narrative

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M. Procurement Contracts

Description	Consultant?

Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).	Describes the purpose of the contract	Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.
Totals(s)		Total Cost \$0 Non-Federal Contribution \$0 Federal Request \$0
Consultant Travel (if necessary)		
Purpose of Travel Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Location Indicate the travel destination.	Type of Expense Hotel, airfare, per diem
Computation		
Compute the cost of each type of expense X the number of people traveling.		
Total		Cost \$0 Duration or Distance # of Staff Total Cost \$0 Non-Federal Contribution \$0 Federal Request \$0
Narrative		
I. Other Costs		
Description		Computation
List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).		Show the basis for computation

	Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
					\$0		\$0
Total(s)					\$0	\$0	\$0
Narrative							

J. Indirect Costs

Description <i>Describe what the approved rate is and how it is applied.</i>	Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>				
	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
			\$0		\$0
			\$0	\$0	\$0
Narrative					

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Total(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$49,690	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,690
E. Supplies	\$7,833	\$0	\$485	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,318
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$57,523	\$0	\$485	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$58,008
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$57,523	\$0	\$485	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$58,008

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? -Y/N

No



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

Sara VanderFeltz
Administrative Assistant
State of Missouri
Office of Administration – Commissioner’s Office
(573)751-0337
Sara.VanderFeltz@oa.mo.gov

COPY

June 25th, 2020

Ms. VanderFeltz,

Jackson County, Missouri (Sheriff’s Office organization unit) is responding to CFDA #16.034, the FY20 Coronavirus Emergency Supplemental Funding Program Solicitation, U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) Funding Program.

The County has an eligible allocation of \$58,008 in the FY20 CESF Program.

The County is seeking federal funding to assist the Sheriff’s Office in its preparation for, prevention of, and response to the coronavirus pandemic.

The Sheriff’s Office has faced unexpected difficulties in preparing for, preventing, and responding to the coronavirus pandemic, including but not limited to the Sheriff’s Office legal obligation to manage the continued in person registration of persons required to register as sex offenders leading up to and during the pandemic.

The County is seeking federal funding to purchase equipment that will allow the Sheriff’s Office to prepare for, prevent, and respond to the coronavirus pandemic by continuing the in person registration of sex offenders in alternate or additional locations to allow for prevention measures such as social distancing, which are not possible solely using existing facilities or equipment.

A handwritten signature in black ink that reads "Barnes 250320".

Sgt. Danny F. Barnes, #25