

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19184

Sponsor(s): Dan Tarwater III

Date: June 6, 2016

| | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|---|----------------|--|--------------------|--|-----------|--|------------------------------------|---|-----------|---------------------------------|----------|--|-----------------------------------|-----------|--|-------------------------|-----------|--|---------------------------------------|-----------|--|--------------|-------------------|
| SUBJECT | <p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Request to Transfer Monies from the 8005 Non Departmental Funds to The Department of Corrections 002 and 008 Funds and Corrections Population Control 008 Fund to Curb Shortfalls in the 2016 Adopted Budget.</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i> | <table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$650,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$650,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> </tr> <tr> <td style="text-align: center;">Please See Below</td> <td>TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$650,000 | Amount previously authorized this fiscal year: | \$ | Total amount authorized after this legislative action: | \$650,000 | Amount budgeted for this item * (including transfers): | \$ | Source of funding (name of fund) and account code number; FROM / TO | FROM ACCT | Please See Below | TO ACCT | | | | | | | | | | | | |
| Amount authorized by this legislation this fiscal year: | \$650,000 | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | \$ | | | | | | | | | | | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$650,000 | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$ | | | | | | | | | | | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number; FROM / TO | FROM ACCT | | | | | | | | | | | | | | | | | | | | | | | | |
| Please See Below | TO ACCT | | | | | | | | | | | | | | | | | | | | | | | | |
| PRIOR LEGISLATION | <p>Prior ordinances and (date): Prior resolutions and (date):</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| CONTACT INFORMATION | <p>RLA drafted by (name, title, & phone): LJ Scott, Asst Dir Admin; Dept of Corrections; 881-4232</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUEST SUMMARY | <p>This RLA is presented to request the transfer of \$650,000 from the 8005 Non Departmental Funds, as directed by the Finance Department, to make up for shortfalls in the 2016 adopted budget for the Department of Corrections. Increased funding for needs include: food, cleaning products, and inmate and staff clothing for Corrections, and UA services for Population Control County House Arrest clients. Please see table below.</p> <table style="width: 100%;"> <tr> <td>FROM ACCOUNT:</td> <td>002-8005-56830</td> <td style="text-align: right;">\$ 137,771</td> </tr> <tr> <td>TO ACCOUNT:</td> <td></td> <td></td> </tr> <tr> <td></td> <td>002-2701-56080 Other Prof Services</td> <td style="text-align: right;">\$ 30,000</td> </tr> <tr> <td></td> <td>002-2701-56530 M&R - Auto Equip</td> <td style="text-align: right;">\$ 3,000</td> </tr> <tr> <td></td> <td>002-2701-56832 Misc Work Payments</td> <td style="text-align: right;">\$ 19,000</td> </tr> <tr> <td></td> <td>002-2701-57110 Gasoline</td> <td style="text-align: right;">\$ 11,000</td> </tr> <tr> <td></td> <td>002-2701-57130 Bldg Cleaning Supplies</td> <td style="text-align: right;">\$ 74,771</td> </tr> <tr> <td></td> <td>Total</td> <td style="text-align: right;">\$ 137,771</td> </tr> </table> | FROM ACCOUNT: | 002-8005-56830 | \$ 137,771 | TO ACCOUNT: | | | | 002-2701-56080 Other Prof Services | \$ 30,000 | | 002-2701-56530 M&R - Auto Equip | \$ 3,000 | | 002-2701-56832 Misc Work Payments | \$ 19,000 | | 002-2701-57110 Gasoline | \$ 11,000 | | 002-2701-57130 Bldg Cleaning Supplies | \$ 74,771 | | Total | \$ 137,771 |
| FROM ACCOUNT: | 002-8005-56830 | \$ 137,771 | | | | | | | | | | | | | | | | | | | | | | | |
| TO ACCOUNT: | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 002-2701-56080 Other Prof Services | \$ 30,000 | | | | | | | | | | | | | | | | | | | | | | | |
| | 002-2701-56530 M&R - Auto Equip | \$ 3,000 | | | | | | | | | | | | | | | | | | | | | | | |
| | 002-2701-56832 Misc Work Payments | \$ 19,000 | | | | | | | | | | | | | | | | | | | | | | | |
| | 002-2701-57110 Gasoline | \$ 11,000 | | | | | | | | | | | | | | | | | | | | | | | |
| | 002-2701-57130 Bldg Cleaning Supplies | \$ 74,771 | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | \$ 137,771 | | | | | | | | | | | | | | | | | | | | | | | |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|----------------------|---------------|---|--------------------|---------------|---|----------------|--------------|----------------------------|------------------------|----------|----------------|----------------|----------|----------------|-----------------|-----------|----------------|------------------|-----------|----------------|-------------------------|----------|----------------|-------------------|----------|---------------|----------------------|-----------|---------------|----------------------------|-----------|--------------|--|-------------------|--------------------|--|-------------------|
| | FROM ACCOUNT: 008-8005-56830 \$ 512,229 TO ACCOUNT: <table> <tr><td>008-2701-56870</td><td>Food Services</td><td>\$ 345,000</td></tr> <tr><td>008-2701-57010</td><td>Office Supplies</td><td>\$ 15,000</td></tr> <tr><td>008-2701-57041</td><td>Paper Supplies</td><td>\$ 6,000</td></tr> <tr><td>008-2701-57130</td><td>Bldg Cleaning Supplies</td><td>\$ 7,229</td></tr> <tr><td>008-2701-57140</td><td>Linen Supplies</td><td>\$ 8,000</td></tr> <tr><td>008-2701-57190</td><td>Wearing Apparel</td><td>\$ 32,000</td></tr> <tr><td>008-2701-57235</td><td>Hygiene Products</td><td>\$ 17,000</td></tr> <tr><td>008-2701-57510</td><td>Small Tools/Minor Equip</td><td>\$ 6,000</td></tr> <tr><td>008-2701-58150</td><td>Office Furn & Fix</td><td>\$ 5,000</td></tr> <tr><td>008-2701-8171</td><td>Personal PC's/Access</td><td>\$ 11,000</td></tr> <tr><td>008-2304-6790</td><td>Other Contractual Services</td><td>\$ 60,000</td></tr> <tr><td colspan="2">Total</td><td>\$ 512,229</td></tr> <tr><td colspan="2">Grand Total</td><td>\$ 650,000</td></tr> </table> | 008-2701-56870 | Food Services | \$ 345,000 | 008-2701-57010 | Office Supplies | \$ 15,000 | 008-2701-57041 | Paper Supplies | \$ 6,000 | 008-2701-57130 | Bldg Cleaning Supplies | \$ 7,229 | 008-2701-57140 | Linen Supplies | \$ 8,000 | 008-2701-57190 | Wearing Apparel | \$ 32,000 | 008-2701-57235 | Hygiene Products | \$ 17,000 | 008-2701-57510 | Small Tools/Minor Equip | \$ 6,000 | 008-2701-58150 | Office Furn & Fix | \$ 5,000 | 008-2701-8171 | Personal PC's/Access | \$ 11,000 | 008-2304-6790 | Other Contractual Services | \$ 60,000 | Total | | \$ 512,229 | Grand Total | | \$ 650,000 |
| 008-2701-56870 | Food Services | \$ 345,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-2701-57010 | Office Supplies | \$ 15,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-2701-57041 | Paper Supplies | \$ 6,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-2701-57130 | Bldg Cleaning Supplies | \$ 7,229 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-2701-57140 | Linen Supplies | \$ 8,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-2701-57190 | Wearing Apparel | \$ 32,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-2701-57235 | Hygiene Products | \$ 17,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-2701-57510 | Small Tools/Minor Equip | \$ 6,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-2701-58150 | Office Furn & Fix | \$ 5,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-2701-8171 | Personal PC's/Access | \$ 11,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-2304-6790 | Other Contractual Services | \$ 60,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | | \$ 512,229 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grand Total | | \$ 650,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ATTACHMENTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REVIEW | <table> <tr> <td>Department Director: Joseph Piccinini, Acting Director</td> <td><i>Joe Piccinini</i></td> <td>Date: 5-20-16</td> </tr> <tr> <td>Finance (Budget Approval): If applicable</td> <td><i>[Signature]</i></td> <td>Date: 5/20/16</td> </tr> <tr> <td>Division Manager: <i>Mandy Brown</i></td> <td></td> <td>Date: 6/2/16</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> </tr> </table> | Department Director: Joseph Piccinini, Acting Director | <i>Joe Piccinini</i> | Date: 5-20-16 | Finance (Budget Approval): If applicable | <i>[Signature]</i> | Date: 5/20/16 | Division Manager: <i>Mandy Brown</i> | | Date: 6/2/16 | County Counselor's Office: | | Date: | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Department Director: Joseph Piccinini, Acting Director | <i>Joe Piccinini</i> | Date: 5-20-16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Finance (Budget Approval): If applicable | <i>[Signature]</i> | Date: 5/20/16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Division Manager: <i>Mandy Brown</i> | | Date: 6/2/16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| County Counselor's Office: | | Date: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.


| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

| | | | | |
|---------------------------------------|---------------------------------|-------------|-------------|---------|
| Date: | May 20, 2016 | PC# _____ | RES # 19184 | |
| <u>Department / Division</u> | <u>Character/Description</u> | <u>From</u> | <u>To</u> | |
| Health Fund - 002 | | | | |
| 8005 - NonMandated Contingency | 56830 - Contingency Fund | 137,771 | | |
| 2701 - Corrections | 56080 - Other Prof Services | | | 30,000 |
| 2701 - Corrections | 56530 M&R - Auto Equip | | | 3,000 |
| 2701 - Corrections | Misc Work Payments | | | 19,000 |
| 2701 - Corrections | Gasoline | | | 11,000 |
| 2701 - Corrections | Bldg Cleaing Supplies | | | 74,771 |
| | | | | |
| Anti-Drug Sales Tax Fund - 008 | | | | |
| 8005 - NonMandated Contingency | 56830 - Contingency Fund | 512,229 | | |
| 2701 - Corrections | 56870 - Food Services | | | 345,000 |
| 2701 - Corrections | 57010 - Office Supplies | | | 15,000 |
| 2701 - Corrections | 57041 - Paper Supplies | | | 6,000 |
| 2701 - Corrections | 57130 - Bldg Cleaning Supplies | | | 7,229 |
| 2701 - Corrections | 57140 - Linen Supplies | | | 8,000 |
| 2701 - Corrections | 57190 - Wearing Apparel | | | 32,000 |
| 2701 - Corrections | 57235 - Hygiene Products | | | 17,000 |
| 2701 - Corrections | 57510 - Small Tools/Minor Equip | | | 6,000 |
| 2701 - Corrections | 58150 - Office Furn & Fix | | | 5,000 |
| 2701 - Corrections | 58171 - Personal PC's/Access | | | 11,000 |
| 2304 - Population Control | 56790 - Other Contractual Srvs | | | 60,000 |
| | | 650,000 | | 650,000 |

 5/20/16
Budgeting