

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$11,295.00 within the 2016 General Fund and authorizing an increase to the contract with Legal Files Software of Springfield, IL, for the furnishing of a document email module for the Legal Files Case and Matter Management System for use by the Office of County Counselor, at an additional cost to the County not to exceed \$11,295.00.

RESOLUTION NO. 19277, October 3, 2016

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, by Resolution 17684, dated September 26, 2011, the Legislature did award a contract for Legal Files Case and Matter Management System services for use by the Office of County Counselor to Legal Files Software, of Springfield, Illinois, as a sole source purchase, at a cost to the County not to exceed \$67,914.00; and,

WHEREAS, subsequent resolutions have authorized additional licenses and related services for the Legal Files Software for use by the County Counselor's Office, at an additional cost; and,

WHEREAS, the Office of the County Counselor desires to add a document email module to enhance the Legal Files Case Management System, at an additional cost to the County not to exceed \$11,295.00; and,

WHEREAS, section 1030.1, Jackson County Code, 1984, eliminates the requirement for competitive bidding when items to be purchased can be obtained from only one source; and,

WHEREAS, the Director of Finance and Purchasing recommends that he not take competitive bids with regard to this software for the reason that Legal Files is the only company that provides the proprietary document email software module and is therefore a sole source; and,

WHEREAS, a transfer is necessary to place the funds required for this software in the appropriate spending account; and,

WHEREAS, the County Executive recommends said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2016 General Fund be and is hereby made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund County Counselor 001-1101	55010 – Regular Salaries	\$11,295	
001-1101	56661 – Software Purchases		\$11,295

and,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that the increase to the contract with Legal Files Software of Springfield, Illinois, in the amount of \$11,295.00 for the furnishing of a document email module and related services for use by the Office of County Counselor is hereby authorized, and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and is hereby authorized to execute for the County any documents necessary for the accomplishment of the increase, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including the increase and final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Am J. Hader
Chief Deputy County Counselor

W. Stephen Nefan
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19277 of October 3, 2016, was duly passed on October 17, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

10-17-16
Date

Mary Jo Spino
Mary Jo Spino, Clerk of the Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 1101 55010
ACCOUNT TITLE: General Fund
County Counselor
Regular Salaries
NOT TO EXCEED: \$11,295.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 1101 56661
ACCOUNT TITLE: General Fund
County Counselor
Software Purchase
NOT TO EXCEED: \$11,295.00

September 27, 2016
Date

Deborah Thomas
Chief Financial Officer