

## Request for Legislative Action

Res. #21103

Sponsor: Tony Miller

Date: November 28, 2022

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21103
Sponsor(s):	Tony Miller	Legislature Meeting Date:	11/28/2022

### Introduction

**Action Items:** ['Award']

**Project/Title:**

Awarding a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Fuel Dispensing Equipment Services for use by various County Departments to Petroleum Equipment, Inc of Kansas City, MO under the terms and conditions of Invitation to Bid No. 85-22.

### Request Summary

Various County Department require a Term and Supply Contract for the furnishing of Fuel Dispensing Equipment Services. The Purchasing Department issued Invitation to Bid No. 85-22 in response to those requirements. A total of 93 notifications were distributed, ten (10) document takers and one (1) response was received and evaluated. An Executive Summary of the Invitation to Bid, including the Contractor's Quotation Sheet and the using County Departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the using Departments recommend the award of a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Fuel Dispensing Equipment Services for use by various County Departments to Petroleum Equipment, Inc of Kansas City, MO as the lowest and best bid under the terms and conditions of Invitation to Bid No. 85-22. The estimated annual usage for this contract: \$45,000

This award is made on a "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase(s) is subject to annual appropriations.

### Contact Information

<b>Department:</b>	Finance	<b>Submitted Date:</b>	11/17/2022
<b>Name:</b>	Keith E. Allen	<b>Email:</b>	keallen@jacksongov.org
<b>Title:</b>	Senior Buyer	<b>Phone:</b>	816-881-3465

### Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0

## Request for Legislative Action

Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
<b>Single Source Funding:</b>			
Fund:	Department:	Line Item Account:	Amount:
			<b>!Unexpected End of Formula</b>

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:
20487	September 14, 2020

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
In Compliance	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>	
<ul style="list-style-type: none"> <li>This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.</li> </ul>	

## Request for Legislative Action

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### History

Submitted by Finance requestor: Keith E. Allen on 11/17/2022. Comments:

Approved by Department Approver Bob Crutsinger on 11/17/2022 3:58:18 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 11/18/2022 10:48:38 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 11/18/2022 11:16:53 AM. Comments:

Approved by Budget Office Approver Mark Lang on 11/18/2022 11:55:24 AM. Comments:

Approved by Executive Office Approver Sylvya Stevenson on 11/18/2022 1:52:48 PM. Comments:

Approved by Counselor's Office Approver Katherine Henry on 11/22/2022 11:19:41 AM. Comments:



**JACKSON COUNTY**  
**Parks + Rec**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

## MEMORANDUM

**TO:** Keith Allen, Senior Buyer

**FROM:** John Johnson, Superintendent of Park Operations

**DATE:** November 16, 2022

**SUBJECT:** Term & Supply Contract No. 85-22 Fuel Dispensing Equipment Services

The Parks + Rec Department's recommendation is to award the bid to Petroleum Equipment Inc. (PEI).

PEI, as the previous T&S vendor, has performed quality work to the fueling stations located within the park system (3 marinas, Longview Park Operations, and the fueling station in Fleming Park), which the Sheriff's Department utilizes in addition to Parks staff.

Our projected usage during the next twelve months is \$25,000.



*Frank White, Jr., County Executive*



## Jackson County Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160  
Grain Valley, Missouri 64029  
(816) 847-7050 *phone*  
(816) 847-7051 *fax*

### MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: November 16, 2022

SUBJECT: Recommendation for Vendor: Petroleum Equipment Inc.

Please consider Petroleum Equipment Inc. be awarded term and supply vendor for bid No. 85-22 Fuel Dispensing Equipment Services to County Road and Bridge division. Petroleum Equipment Inc. was the only vendor that submitted a bid for bid No. 85-22 Fuel Dispensing Equipment Services.

It is estimated that the County Road and Bridge division could spend approximately \$20,000.00 annually with Petroleum Equipment Inc.

For the reasons above, it has been requested that Petroleum Equipment Inc. be awarded the term and supply contract for bid No. 85-22 Fuel Dispensing Equipment Services.

Thank you for your consideration,

Thank you,

Matt Willier, Assistant Road & Bridge Administrator



# 85-22 - Fuel Dispensing Equipment Services

## Project Overview

<b>Project Details</b>	
<b>Reference ID</b>	85-22
<b>Project Name</b>	Fuel Dispensing Equipment Services
<b>Project Owner</b>	Keith Allen
<b>Project Type</b>	ITB
<b>Department</b>	Purchasing
<b>Budget</b>	\$0.00 - \$0.00
<b>Project Description</b>	Jackson County, Missouri is seeking bids for the furnishing of Fuel Dispensing Equipment Services for use by Various County Departments.
<b>Open Date</b>	Sep 01, 2022 5:00 PM CDT
<b>Intent to Bid Due</b>	Oct 04, 2022 1:30 PM CDT
<b>Close Date</b>	Oct 04, 2022 2:00 PM CDT

<b>Highest Scoring Supplier</b>	<b>Score</b>
<b>Petroleum Equipment Inc.</b>	<b>47.5 pts</b>



## Seal status

Requested Information	Unsealed on	Unsealed by
Addenda	Oct 04, 2022 2:03 PM CDT	Keith Allen
Quotation Sheet	Oct 04, 2022 2:03 PM CDT	Keith Allen
Quotation Sheet	Oct 11, 2022 10:18 AM CDT	Keith Allen
Affidavit	Oct 04, 2022 2:03 PM CDT	Keith Allen
Certificate of Compliance	Oct 04, 2022 2:03 PM CDT	Keith Allen
Exhibit F- Bidder's Exceptions	Oct 04, 2022 2:03 PM CDT	Keith Allen
Greater KC Metro Area Memo	Oct 04, 2022 2:03 PM CDT	Keith Allen
Statement of Contractor's Qualifications	Oct 04, 2022 2:03 PM CDT	Keith Allen
Term and Supply Contract Page	Oct 04, 2022 2:03 PM CDT	Keith Allen
Schedule A	Oct 04, 2022 2:03 PM CDT	Keith Allen



# 85-22 - Fuel Dispensing Equipment Services

## Scoring Summary

### Active Submissions

	Total	A - Purchasing Evaluation	A-1 - Addenda	A-2 - Affidavit	A-3 - Certificate of Compliance
Supplier	/ 50 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Petroleum Equipment Inc.	47.5	0	Pass	Pass	Pass





<b>A-4 - Exhibit F - Bidder's Exceptions</b>	<b>A-5 - Greater Kansas City Missouri Area Memo</b>	<b>A-6 - Statement of Contractor's Qualifications</b>	<b>A-7 - Term &amp; Supply Contract Page</b>	<b>A-8 - Attachment 1 - Bidder's Quotation Sheet</b>	<b>B - Department Evaluation</b>
<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>/ 50 pts</b>
Pass	Pass	Pass	Pass	Pass	47.5



<b>B-1 - Exhibit F - Exceptions</b>	<b>B-2 - Statement of Contractor's Qualifications</b>	<b>B-3 - Attachment 1 - Bidders Quotation Sheet</b>
<b>/ 10 pts</b>	<b>/ 15 pts</b>	<b>/ 25 pts</b>
10	15	22.5

**ATTACHMENT 1  
BIDDER'S QUOTATION SHEET**

**Section 1 – Labor Rates**

No.	Description	VIM	Unit Price
1.1	Labor Rate, Regular Business Hours	1 Hour	\$ 98 <sup>hr</sup>
1.2	Labor Rate, Regular Overtime Hours	1 Hour	\$ 147
1.3	Labor Rate, Premium Overtime Hours	1 Hour	\$ 147
1.4	Confined Space Entry Charge	1 Hour	\$ 300 4hr min

**Section 2 – Testing**

No.	Description	VIM	Unit Price
2.1	Pressure and Suction Line Testing		500 site min
	1 Line	1 Job	\$ 500
	2 Lines	1 Job	\$ 500
2.2	Pressure and Suction, Tank and Line Testing		
	1 Tank and Line	1 Job	\$ 500
	2 Tanks and 2 Lines	1 Job	\$ <del>900</del> 900
2.3	Pressure and Suction Tank (Test Only)		
	1 Tank	1 Job	\$ 500
	2 Tanks	1 Job	\$ 900

**Section 3 – Inspections**

3.1	Fuel System Inspections per State and Federal Permit Guidelines	1 Hour	\$
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**Section 4 – Fueling System Manufacturers**

No.	Description	Authorized Distributor	Factory Authorized to Service	Discount Off List Price
4.1	EECO System <i>obsolete</i>	Yes <input checked="" type="radio"/> No	Yes <input checked="" type="radio"/> No	- %
4.2	DuraKey <i>obsolete</i>	Yes <input checked="" type="radio"/> No	Yes <input checked="" type="radio"/> No	- %
4.3	Fuel Master	Yes <input checked="" type="radio"/> No	Yes <input checked="" type="radio"/> No	10 %
4.4	Gasboy	Yes <input checked="" type="radio"/> No	Yes <input checked="" type="radio"/> No	10 %
4.5	Gilbarco Transac <i>obsolete</i>	Yes <input checked="" type="radio"/> No	Yes <input checked="" type="radio"/> No	- %
4.6	Petro Vend by OPW	Yes <input checked="" type="radio"/> No	Yes <input checked="" type="radio"/> No	15 %
4.7	Tokheim	Yes <input checked="" type="radio"/> No	Yes <input checked="" type="radio"/> No	- %
4.8	Tuthill	Yes <input checked="" type="radio"/> No	Yes <input checked="" type="radio"/> No	15 %
4.9	Veeder-Root	Yes <input checked="" type="radio"/> No	Yes <input checked="" type="radio"/> No	5 %
4.10	Wayne/Dresser	Yes <input checked="" type="radio"/> No	Yes <input checked="" type="radio"/> No	10 %

\*\*\*Note: You may include additional sheets as necessary to make your bid complete for all pricing to Jackson County