

COOPERATIVE AGREEMENT

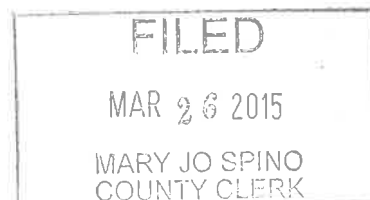
THIS AGREEMENT, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, hereinafter referred to as "the County" and a Missouri not-for-profit corporation, **HARVESTERS - THE COMMUNITY FOOD NETWORK, 3801 TOPPING AVENUE, KANSAS CITY, MO 64129**, hereinafter referred to as "Organization".

WHEREAS, the County and Organization desire to enter into an Agreement to provide funding to be used for its food distribution program; and,

WHEREAS, the County deems it to be in the best interest of its citizenry to support such programs and activities; and,

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Organization respectively promise, covenant and agree with each other as follows:

1. **Services**. Organization shall provide services through its food distribution program, as is more fully set out in the proposal excerpt attached hereto as Exhibit A and incorporated herein by reference. The budget Organization submitted as part of Exhibit A is considered final and non-changeable. If Organization encounters unforeseen circumstances that require a change to Organization's budget, Organization shall submit a written request to the Jackson County Legislative Auditor's Office no later than October 30, 2015. Any changes to the budget must be approved by the Jackson County Legislature.



2. Terms Of Payment. The County agrees to pay Organization the total amount of **\$60,000.00** in quarterly installments of **\$15,000.00**, with the payment for the first quarter to be made upon execution of this Agreement. The remaining payments shall be made upon the County's receipt of the reports as set forth in paragraph 3 hereof. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

3. Reports/Other Documentation. Within 30 days after the conclusion of each calendar quarter under this Agreement, Organization shall submit a quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, and any other documents requested by the Director of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The report for the first quarter shall be submitted within 30 days after the execution of this Agreement. The last quarter's report shall include an annual report which shall summarize all of Organization's activities pursuant to this Agreement. Organization's failure to submit this annual report shall disqualify Organization from future funding by the County.

Organization must notify the County in writing on Organization's letterhead, within five working days of the following changes:

- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage

- d. Management or staff responsible for providing services pursuant to this contract
- e. Any proposed or actual merger or acquisition either taken by the Organization or toward the Organization

4. **Submission Of Documents.** No payment shall be made under this Agreement unless Organization shall have submitted to the County's Director of Finance and Purchasing: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Organization's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Organization's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds (pertains to final payments and payments on contracts for future years). If Organization has previously received funding from the County, to be eligible for future payments, Organization must submit either an audited financial statement for Organization's most-recent fiscal or calendar year by March 31 of the following year, or a certified public accountant's program audit of the County's funds by January 31 of the following year. Any documents described herein which were submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if Organization is out of compliance on any other County contract, or has not paid county taxes on all properties owned by Organization and assessed by the County.

5. **Equal Opportunity.** Organization shall maintain policies of employment as follows:

A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion,

color, sex, age, disability, or national origin. Organization shall take affirmative action as set forth to ensure that applicants are employed and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

B. Organization and Organization's subcontractor(s) shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

6. **Employment Of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, Organization assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Organization shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

7. **Audit.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of Organization pertaining to its

finances and operations. Further, Organization agrees to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

8. **Default.** If Organization shall default in the performance or observation of any covenant, term or condition herein contained to be performed by Organization, the County shall give Organization ten days written notice, setting forth the default. If said default shall continue and not be corrected by Organization within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to Organization. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

9. **Appropriation Of Funds.** Organization and the County recognize that the County intends to satisfy its financial obligation to Organization hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Organization of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are

otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

A. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

B. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

10. **Conflict Of Interest.** Organization warrants that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

11. **Severability.** If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

12. **Indemnification.** Organization shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions

of Organization during the performance of this Agreement.

13. **Insurance**. Organization shall maintain the following insurance coverage during the term of this Agreement.

A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

B. Organization shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. Organization agrees to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

14. **Term**. The term of this Agreement shall commence January 1, 2015, and shall continue until December 31, 2015, unless sooner terminated pursuant to paragraph 8, 15, or 19 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Organization as verified

by the County's audit.

15. **Termination**. This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

16. **Standard Of Care**. Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

17. **Financial Contact**. Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

Fiscal Representative

Q. Troy Thomas
415 E. 12th Street, Suite 100
Kansas City, MO 64106

Harvesters - The Community Food Network

Kristi Hettrick, Director of Development
3801 Topping Avenue
Kansas City, MO 64129
(816) 929-3036

18. **Compliance**. The performance of this Agreement shall be subject to review by the County. The County Compliance Review Officer shall review this contract

according to his responsibilities as set out in Chapter 6 of the Jackson County Code. Organization shall file quarterly compliance reports as required by the County Compliance Review Office. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

19. **Remedies For Breach.** Organization agrees to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and Organization's failure to do so constitutes a breach of this Agreement. In such event, Organization consents and agrees as follows:

A. The County may, without prior notice to Organization, immediately terminate this Agreement; and

B. The County shall be entitled to collect from Organization all payments made by the County to Organization for which Organization has not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

20. **Transfer And Assignment.** Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

21. **Organization Identity.** If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the county in the event it is merged or purchases by any other entity.

22. **Confidentiality.** Organization's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to

examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

23. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.


IN WITNESS WHEREOF, the County and Organization have executed this Agreement this 26th day of March, 2015.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI



W. Stephen Nixon
County Counselor

By 


Michael D. Sanders
County Executive

ATTEST:

HARVESTERS - THE COMMUNITY
FOOD NETWORK



Mary Jo Spino
Clerk of the Legislature

By 


Title Director of Development
Federal Tax I.D. 49-1208665

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$60,000.00, which is hereby authorized.

3/19/15

Date



Director of Finance and Purchasing
Account No. 002-8002-56789

PC 80022015001



OUTSIDE AGENCY FUNDING REQUEST FORM 2015 BUDGET

415 E 12th Street, 2nd Floor
 Kansas City, MO 64106
 Email: auditor@jacksongov.org

| | |
|---|-------------|
| Section A: Organization or Agency Information | page 1 |
| Section B: Agency's 2014 and 2015 Revenue Information | page 2 |
| Section C: Jackson County Program Budget Request | page 3 |
| Section D: Program Information | pages 4 - 8 |

Section A: Organization or Agency Information

| | | | |
|--|--|---------------------------|--|
| Name: | Harvesters - The Community Food Network | | |
| Address: | 3801 Topping Avenue Kansas City, MO | Zip Code: | 64129 |
| Phone No: | 816.929.3000 | Fax: | 816.929.3123 |
| Website Address: | www.harvesters.org | | |
| Federal Tax ID No: | 43-1208665 | Fiscal Year Cycle: | July 1 - June 30 |
| Executive Director/President: | Valerie Nicholson-Watson | | |
| Phone No: | 816.929.3001 | Email: | vwatson@harvesters.org |
| Name/Title of Principal Contact Person: | Guy Bhatt, Corporate & Foundation Relations Manager | | |
| Phone No: | 816.929.3284 | Email: | gbhatt@harvesters.org |

RECEIVED

AUG 20 2014

JACKSON COUNTY
 AUDITORS OFFICE
 KANSAS CITY, MISSOURI

Section B
Agency's 2014 and 2015 Revenue Information

Agency's 2015 Projected Revenue Information

| Funding Entity | Source You Will Request 2015 Funding From | Projected Amount | % of Total Revenue |
|-------------------------------------|--|----------------------|--------------------|
| Federal | | \$ - | 0 |
| State | TEFAP, CSFP, CACFP, SFSP, CNCS | \$ 1,473,930 | 7 |
| Jackson County | Outside Agency Program | \$ 80,000 | 0 |
| Other Counties | | \$ - | 0 |
| City | | \$ - | 0 |
| Charity/Donations | individuals, foundations, corporations, other orgs | \$ 16,552,100 | 83 |
| Fundraisers | Forks & Corks, Chef's Classic, Canstruction | \$ 463,500 | 2 |
| Other | Handling fees, other revenue and invest. Income | \$ 1,280,805 | 6 |
| 2015 Total Projected Revenue | | \$ 19,850,335 | |

Agency's 2014 Revenue Information

| Funding Entity | Source You Received 2014 Funding From | Amount | % of Total Revenue |
|---------------------------|--|----------------------|--------------------|
| Federal | | \$ - | 0 |
| State | TEFAP, CSFP, CACFP, SFSP, CNCS | \$ 3,491,076 | 19 |
| Jackson County | Outside Agency Program | \$ 60,000 | 0 |
| Other Counties | | \$ - | 0 |
| City | | \$ - | 0 |
| Charity/Donations | individuals, foundations, corporations, other orgs | \$ 13,042,773 | 72 |
| Fundraisers | Forks & Corks, Chef's Classic, Canstruction | \$ 317,263 | 2 |
| Other (please list) | Handling fees, other revenue and invest. Income | \$ 1,313,399 | 7 |
| 2014 Total Revenue | | \$ 18,224,511 | |

Please identify the Jackson County source(s) your agency received funding from in 2014

| Jackson County Funding Source | <input type="checkbox"/> | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Amount | Program Name |
|--|-------------------------------------|---|-----------------------------|------------------|-------------------|
| COMBAT | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | \$ - | |
| Mental Health Levy | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | \$ - | |
| Board of Services for Developmentally Disabled | | | | \$ - | |
| Domestic Violence Board | | | | \$ - | |
| Housing Resources Commission | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | \$ - | |
| Outside Agency Program | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | \$ 60,000 | Food Distribution |
| 2014 Total Jackson County Funding | | | | \$ 60,000 | |

Did your agency receive funding or resources in 2014 from either of the following?
 If so, in what way did you participate? If not, why?

| | |
|------------------------------|-------------------------|
| Mid America Regional Council | \$ - |
| MAAC Link | participant in database |
| Harvesters | N/A |

RECEIVED
 AUG 20 2014
 JACKSON COUNTY
 AUDITORS OFFICE
 KANSAS CITY, MISSOURI
 Section B

Section C

2015 Jackson County Program Budget Request

complete a separate program budget for each program your agency is applying for funding

Agency Name: Harvesters - The Community Food Network

Program Name: Food Distribution Program

Program Request # **of**

| Personal Services | | | |
|---|---------------|---|--|
| attach job description or duties for NEW salary requests only | | | |
| Position / Title | Annual Salary | % of Salary to be funded by Jackson Co. | Amount of Salary to be funded by Jackson Co. |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| Total Salaries | | | \$ - |
| Fringe Benefits | | | \$ - |
| Total Personal Services | | | \$ - |
| Contractual Services | | | |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| Total Contractual Services | | | \$ - |
| Supplies | | | |
| Food Purchases | | | \$ 60,000 |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| Total Supplies | | | \$ 60,000 |
| Total Jackson County Program Budget Request | | | \$ 60,000 |

Section D
2015 Program Information
Complete a separate program information sheet for each program your agency is applying for funding

Agency Name: Harvesters - The Community Food Network

Program Name: Food Distribution Program

Program Request # 1 **of** 1

| | |
|--|---------------|
| Proposed Program Cost | |
| What is the total cost to run your program regardless of the Jackson County funding you are requesting? | |
| Total Program Cost | \$ 16,154,000 |
| Proposed Program | |
| Detail functions to be performed - limit your response to the space provided | |
| <p>Unfortunately, Jackson County is one of the most food insecure counties in Missouri. There are 123,040 people in Jackson County who don't have the comfort of knowing when they'll eat their next full meal. Approximately 33,700 of those are children who are missing meals because their household does not have enough food. Hunger is a huge problem, and working together is the only way we can solve it.</p> <p>Our neighbors who struggle with hunger have additional challenges. We are working to meet these challenges through our Food Distribution Program. Harvesters' Food Distribution Program combats hunger's negative effects by providing individuals access to adequate and nutritious food during their time of need. We acquire, transport, sort, package, store, and distribute food and household products through our network to help those in need of food assistance. The main way that Harvesters acquires food is through the local food industry and national food industry donors, other food banks, and the USDA, as well as purchasing food items that are not available through other channels. Because we serve as a centralized food distribution center for the community, Harvesters has the ability to collect large donations from the food industry that other organizations may be unable to accept. This year, Harvesters plans to distribute 45.4 million pounds of food overall and at least 20 million pounds in Jackson County alone.</p> <p>Collected food is sorted and repackaged by volunteers for distribution to agencies. Overall, volunteers served more than 192,000 hours last fiscal year, doing the work of 94 full-time employees. In addition, Harvesters is focused on acquiring and distributing fresh produce. This year our goal is to distribute 16.2 million pounds of fresh produce, including at least 3 million pounds Jackson County. Through this we are providing resources to make healthier meal choices, impacting health and quality of life.</p> <p>Harvesters is a vital organization in Jackson County for individuals and families in need. The agencies in Harvesters network include emergency food pantries, soup kitchens, shelters, day care centers and senior centers, including over 600 agencies in Jackson County, Missouri. Your gift to Harvesters helps ensure temporary setbacks like layoffs and extended job searches don't lead to a lifetime of financial worry. Every meal we provide by working together helps solve hunger for someone.</p> | |

RECEIVED
AUG 20 2014
JACKSON COUNTY
AUDITORS OFFICE
KANSAS CITY, MISSOURI

Section D

2015 Program Information

Complete a separate program information sheet for each program your agency is applying for funding

Agency Name: Harvesters - The Community Food Network

Program Name: Food Distribution Program

Program Request # 1 **of** 1

| Participants | |
|--|-------------------------------------|
| Identify the number of participants that each program serves | |
| # served with this program | 36,209,485 meals provided last year |
| Of the # served with this program, how many are from: | |
| Jackson County | 15,596,501 meals provided last year |
| Other Counties | 20,612,984 meals provided last year |
| Target Population | |
| Describe target population and demographics to be served by each program | |
| <p>According to the most recent Map the Meal Gap data from the national network of food banks, Feeding America, Jackson County is one of the most food insecure counties in Missouri, with more than 18% of residents experiencing food insecurity. These are the individuals, families and children that Harvesters' targets through our food distribution program. Statistics from the most comprehensive study of hunger ever undertaken, Hunger in America 2014, show 61% of the households Harvesters serves have incomes below the poverty level. Children represent 25% of the people we serve and seniors represent 20%. Other key local findings include:</p> <ul style="list-style-type: none"> • About 29% of households that Harvesters serves have at least one member in poor health; 27% have no health coverage; 62% report they have unpaid medical bills. • Approximately 59% of Harvesters' emergency food recipients are white; 24% African-American; 9% Hispanic, and the remainder are from other racial or ethnic groups. • Among all Harvesters' emergency food recipients, 76% are classified as food insecure using the U.S. government's official food security scale • The families and individuals we serve are making tough decisions: 63% have had to choose between buying food and paying for their utilities and heat; 54% have had to choose between buying food and paying their rent or mortgage; 62% have had to choose between paying for food and paying for medicine or medical care. | |
| <p>Estimate of your cost per participant: This is not something that Harvesters' tracks</p> <p>What criteria do you have for the participants you serve? See below</p> <p>Do you keep a list of participants for each program? See below</p> <p>Would you provide these services to anyone at your door? See below</p> <p>Is anyone denied services? See below</p> <p>Please classify your program from the following types by % of your agency's overall services:</p> <p>Seniors Program:</p> <p>Indigent Program (Below Poverty Level): 61%</p> <p>Indigent Senior Program: 20%</p> | |

RECEIVED

AUG 20 2014

JACKSON COUNTY
AUDITORS OFFICE
KANSAS CITY, MISSOURI

Section D

Section D
2015 Program Information

Complete a separate program information sheet for each program your agency is applying for funding

Agency Name: Harvesters - The Community Food Network

Program Name: Food Distribution Program

Program Request # 1 **of** 1

Service Delivery Area
Identify your specific geographic service delivery area for each program

Harvesters' service delivery area includes 26 counties in Missouri and Kansas, specifically, 10 counties in Missouri and 16 counties in Kansas. Counties in our Missouri service area include: Jackson, Clay, Platte, Cass, Ray, Lafayette, Johnson, Henry, Bates, and Carroll. Counties in our Kansas service area include: Wyandotte, Johnson, Miami, Jefferson, Douglas, Franklin, Jackson, Shawnee, Osage, Nemaha, Pottawatomie, Marshall, Wabaunsee, Riley, Clay and Washington.

Funds received from the Jackson County, Missouri Legislature will be restricted to only Jackson County, Missouri.

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents

As mentioned above, Harvesters will restrict the funds from Jackson County to only be used to benefit Jackson County residents. As Harvesters distributes food (including purchased food) we are able to track to which county that food was distributed. On average, Harvesters distributes more than \$150,000 of purchased food to Jackson County every month. The need in Jackson County remains high and we anticipate distributing more food than ever before in the current year.

RECEIVED

AUG 20 2014

JACKSON COUNTY
AUDITOR'S OFFICE
KANSAS CITY, MISSOURI

Section D
2015 Program Information
Complete a separate program information sheet for each program your agency is applying for funding

Agency Name: Harvesters - The Community Food Network

Program Name: Food Distribution Program

Program Request # 1 of 1

Approach & Method
List the top three (3) objectives for each program

1. Ensure there is enough quality food to close the gap in demand for food assistance (acquire food).

2. Individuals served are no longer hungry or food insecure (distribute food).

3. The nutritional needs of low-income individuals in our region will be met (ensure equitable distribution).

Detail specific methods you will use to achieve these objectives

Harvesters acquires food from a variety of sources, including the food industry, food drives, other food banks and the USDA. Harvesters purchases food that is in high demand that is not available through in-kind donations, such as fresh produce, canned fruits and vegetables and proteins. Harvesters has a nutrition index that tracks the level of nutritional value of food acquired. Harvesters' main means of distribution are through charitable agencies. Harvesters distributes food to the charitable organizations in our food distribution network through a variety of methods. These include agencies placing orders for food through our online inventory system, mobile pantries that deliver perishable foods to agencies for distribution, and government commodity food box distribution. All of these methods are made possible by Harvesters' 200,000 square-foot food distribution warehouse facility and our transportation fleet. Continued and greater emphasis on access to nutritious produce has been identified as critical, however there are limitations to our current freezer and cooler space based on the pounds of produce that need to go through it. The expansion of our cooler is an essential project to provide greater access to nutritious foods. Harvesters works toward equitable distribution with our goal to improve program density to a minimum of 3 public access distribution sites per 1,000 people in poverty by county.

RECEIVED
AUG 20 2014
JACKSON COUNTY
AUDITOR'S OFFICE
KANSAS CITY, MO Section D JURI

Section D
2015 Program Information
Complete a separate program information sheet for each program your agency is applying for funding

Agency Name: Harvesters - The Community Food Network

Program Name: Food Distribution Program

Program Request # 1 **of** 1

Evaluation
How can the success of each program be evaluated? Indicate performance measures or statistics you will use to demonstrate the success of each program

Harvesters tracks the success of our food distribution program by measuring all food and grocery products acquired and distributed by weight. As food donations are acquired, received and put into inventory, they are weighed and recorded immediately. As food is distributed, it is weighed again and recorded. This happens on a daily basis at Harvesters' food distribution warehouse. This allows Harvesters to be fully responsible for the food that is acquired and distributed through our operations, down to the pound. In our financial audit and reporting to the IRS, Harvesters is just as accountable for food distributed as donated financial resources.

Harvesters will evaluate our success based on the following performance measures: Distribute 45.2 million pounds of food and household products overall in FY2015, with a goal of 20 million pounds in Jackson County, Missouri. Distribute 172 pounds per person in poverty in Jackson County, Missouri. For this outcome, Harvesters utilizes United States Census Bureau information to calculate the pounds of food Harvesters distributes per person in poverty in our service area. This is a calculation that helps us judge the effectiveness of our service by person in need.

Notification
How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

Harvesters will list the funding from Jackson County in our Annual Report that is made available to the public on our website, www.harvesters.org. Harvesters would also be happy to work with you to provide other appropriate opportunities to make the public and clients aware of the funds provided, including check presentations or other opportunities.

RECEIVED
AUG 20 2014
JACKSON COUNTY
AUDITOR'S OFFICE
KANSAS CITY, MISSOURI
Section D

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Harvesters - The Community Food Network**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Harvesters - The Community Food Network**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Kristi Hettrick
Authorized Representative's Signature
Director of Development
Title

Kristi Hettrick
Printed Name
3-18-15
Date

Subscribed and sworn before me this 10th day of March, 2015. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on 06/04/2016.

Julia Mohamed
Signature of Notary

03/10/2015
Date

