

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twenty-four month term and supply contract with two twelve-month options to extend for the furnishing of door and restroom partition replacement, repairs, maintenance, and associated services for use by various County departments to DH Pace Company, Inc., d/b/a Overhead Door Company of North Kansas City, MO, under the terms and conditions of Invitation to Bid No. 36-11.

RESOLUTION #17638, August 1, 2011

INTRODUCED BY Bob Spence, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Invitation to Bid No. 36-11 for the furnishing of door and restroom partition replacement, repairs, maintenance, and associated services for use by the Public Works, Corrections, and Parks and Recreation Departments, and the Sheriff's Office; and,

WHEREAS, a total of twenty-one notifications were distributed and seven responses were received, with the three lowest bids as follows:

<u>BIDDER</u>	<u>TOTAL</u> <u>(BASED ON LIST OF COMPARABLE ITEMS)</u>
DH Pace d/b/a Overhead Door Company North Kansas City, MO	\$323.00
Home Performance Services Riverside, MO	\$595.00
Commercial Sales, Inc. Kansas City (Jackson County), MO	\$791.00

and,

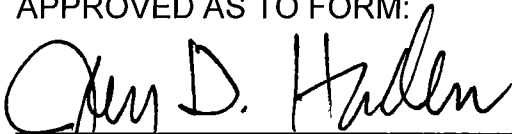
WHEREAS, the Director of Finance and Purchasing recommends that the contract be awarded to DH Pace Company, Inc., d/b/a Overhead Door Company of North Kansas City, MO, for the reason that it has submitted the lowest and best bid; now therefore,


BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17638 of August 1, 2011, was duly passed on August 8, 2011 by the Jackson County Legislature. The votes thereon were as follows:

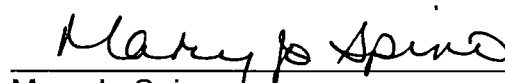
Yeas 8

Nays 0

Abstaining 0

Absent 1

8.9.11
Date


Mary Jo Spino
Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

July 27, 2011
Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

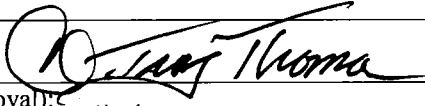
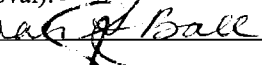
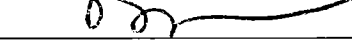
Completed by County Counselor's Office:

Resolution No.: 17638

Sponsor(s): Bob Spence

Date: August 1, 2011

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty Four Month Term and Supply Contract, with Two Twelve Month Extensions Options for the furnishing of Door and Restroom Partition Replacement, Repairs, Maintenance and Associated Services for Various County Departments to DH Pace Company, Inc. dba: Overhead Door Company of Kansas City, N. Kansas City, Missouri under the Terms and Conditions of Invitation to Bid No. 36-11.</u></p>																								
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="316 630 1185 934"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$81,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$81,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table data-bbox="316 1081 876 1333"> <tr> <td>Department:</td> <td>Estimated Use: \$</td> </tr> <tr> <td>Department of Corrections</td> <td>\$45,000.00</td> </tr> <tr> <td>Sheriff's Office</td> <td>\$ 5,000.00</td> </tr> <tr> <td>Public Works</td> <td>\$ 3,000.00</td> </tr> <tr> <td>Facilities Management</td> <td>\$13,000.00</td> </tr> <tr> <td>Parks and Recreation</td> <td>\$15,000.00</td> </tr> <tr> <td>Total</td> <td>\$81,000.00*</td> </tr> </table> <p>The RLA only approves the term and supply contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): \$46,000.00 Prior Year Actual Amount Spent (if applicable): \$42,933.70</p> <p>* This amount is higher than previous years because the departments expect to make more repairs as their facilities age.</p>	Amount authorized by this legislation this fiscal year:	\$81,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$81,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT	Department:	Estimated Use: \$	Department of Corrections	\$45,000.00	Sheriff's Office	\$ 5,000.00	Public Works	\$ 3,000.00	Facilities Management	\$13,000.00	Parks and Recreation	\$15,000.00	Total	\$81,000.00*
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 16917, June 1, 2009</p>																								
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																								
<p>REQUEST SUMMARY</p>	<p>The Department of Corrections, Public Works, Facilities Management, Parks and Recreation Department and the Sheriff's Office all require a Term and Supply Contract for the furnishing of Door and Restroom Partition Replacement, Repairs, Maintenance and Associated Services for the various facilities of Jackson County, Missouri.</p>																								

	<p>A Total of Twenty-One notifications were distributed and Seven Responses were received; Two of which were rejected for failing to meet specifications. The remaining five responses were evaluated as follows:</p> <p style="text-align: center;">Total of Items 01 - 07</p> <table border="0" style="width: 100%;"> <tr> <td>Overhead Door of KC, KCMO</td> <td style="text-align: right;">\$ 323.00</td> </tr> <tr> <td>Home Performance Services, Riverside, MO</td> <td style="text-align: right;">\$ 595.00</td> </tr> <tr> <td>Commercial Sales, Inc., Kansas City, MO</td> <td style="text-align: right;">\$ 791.00</td> </tr> <tr> <td>Bear Claw Construction, Kansas City, MO</td> <td style="text-align: right;">\$ 939.04</td> </tr> <tr> <td>Tracker Door Systems, Olathe, KS</td> <td style="text-align: right;">\$1,248.75</td> </tr> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the furnishing of Door and Restroom Partition Replacement, Repairs, Maintenance and Associated Services for Various County Departments to DH Pace Company, Inc. dba: Overhead Door of Kansas City, N. Kansas City, Missouri as the lowest and best bid submitted.</p> <p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>		Overhead Door of KC, KCMO	\$ 323.00	Home Performance Services, Riverside, MO	\$ 595.00	Commercial Sales, Inc., Kansas City, MO	\$ 791.00	Bear Claw Construction, Kansas City, MO	\$ 939.04	Tracker Door Systems, Olathe, KS	\$1,248.75
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Tracker Door Systems, Olathe, KS	\$1,248.75											
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)											
ATTACHMENTS	The Abstract of Bids, Memorandums from the using departments and the pertinent pages of Overhead Door's bid documents.											
REVIEW	Department Director:  Finance (Budget Approval): If applicable  Division Manager:  County Counselor's Office:	Date: 7/25/11 Date: 7-25-11 Date: 7/26/11 Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

BID NO: 36-11		Total		Home		Commercial		Tracker		Overhead	
OPENING DATE: 7/5/11		Door Inc.		Performance Services		Sales Inc.		Door		Door Co. of KC	
COMMODITY: Doors Restroom Partitions											
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Door Repairs: Rate per hr for normal working hrs (M-F 8 a.m. to 5 p.m.)			\$ 50.00	\$ 75.00	\$ 102.00	\$ 135.00	\$ 45.50			
2	Door Repairs: Rate per hr for Over time hrs			\$ 50.00	\$ 100.00	\$ 148.00	\$ 202.50	\$ 70.50			
3	Restroom Partitions: Rate per hr for normal working hrs (M-F 8 a.m. to 5 p.m.)			\$ 50.00	\$ 75.00	\$ 98.00	\$ 135.00	\$ 45.50			
4	Construction of New Openings: Rate per hr for normal working hrs (M-F 8 a.m. to 5p.m.)			\$ 50.00	\$ 75.00	\$ 98.00	\$ 135.00	\$ 45.50			
5	Project Magt of Sub Contractors: Rate per hr for normal working hrs (M-F 8 a.m. to 5 p.m.)			\$ 50.00	\$ 80.00	\$ 75.00	\$ 135.00	No bid			
6	Electronic Repairs: Rate per hr for normal working hrs (M-F 8 a.m. to 5 p.m.)			\$ 50.00	\$ 80.00	\$ 108.00	\$ 202.50	\$ 45.50			
7	Electronic Repairs: Rate per hr for Over time hrs Discount on list price			\$ 50.00	\$ 110.00	\$ 162.00	\$ 303.75	\$ 70.50			
8	Replacement Doors and Parts			\$ 20%	5%	22%	20%	30%			
9	Restroom Partitions and Parts			20%	5%	20%	20%	30%			

ABSTRACT OF BIDS

BID NO: 36-11									
OPENING DATE: 7/5/11				Bear Claw		Omega			
COMMODITY: Doors Restroom Partitions				Construction Management		Door & Hardware			
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Door Repairs: Rate per hr for normal working hrs (M-F 8 a.m. to 5 p.m.)			\$129.75	64.00				
2	Door Repairs: Rate per hr for Over time hrs			\$152.52	88.00				
3	Restroom Partitions: Rate per hr for normal working hrs (M-F 8 a.m. to 5 p.m.)			\$129.75	64.00				
4	Construction of New Openings: Rate per hr for normal working hrs (M-F 8 a.m. to 5p.m.)			\$129.75	64.00				
5	Project Magt of Sub Contractors: Rate per hr for normal working hrs (M-F 8 a.m. to 5 p.m.)			\$115.00	64.00				
6	Electronic Repairs: Rate per hr for normal working hrs (M-F 8 a.m. to 5 p.m.)			\$129.75	64.00				
7	Electronic Repairs: Rate per hr for Over time hrs Discount on list price			\$152.52	88.00				
8	Replacement Doors and Parts			12%	30%				
9	Restroom Partitions and Parts			12%	30%				

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED

ON July 5, 2011 BY

CLERK OF THE LEGISLATURE

[Signature]
 Purchasing



**JACKSON COUNTY
Parks and Recreation**

22807 Woods Chapel Road
Blue Springs, Missouri 64015
www.jacksongov.org

*Administration
Historic Sites
Ranger Station
Leisure Services
(816) 503-4800
Fax (816) 795-1234*

*Kemper Outdoor
Education Center
(816) 229-8980*

*Fred Arbanas
Golf Course at
Longview Lake
(816) 761-9445*

*Blue Springs Marina
(816) 795-1112*

*Jacomo Marina
(816) 795-8888*

*Longview Marina
(816) 966-0131*

*Special Population
Services
(816) 763-5130*

MEMORANDUM

TO: Barbara Casamento, Purchasing Supervisor
FROM: Wayne Shipley, Utilities & Special Project Coordinator
DATE: July 19, 2011
SUBJECT: MO ITB No. 36-11 Door and Restroom Replacement, Repairs,
Maintenance and Associated Services

The Parks Department recommendation is to award the contract to Overhead Door Company of Kansas City.

Our **projected usage** during the next twelve months is \$ 15,000.

003 – 1602 – 56510 - \$15,000.

Michael D. Sanders, County Executive

Jackson County Department of Corrections
MEMO



To: Barbara Casamento, Purchasing Supervisor
CC: Marvin Walker, SS Supervisor; Norman Dennison, FM Administrator
Date: 7/18/11
From: L.J. Scott, Mgr Jail Services
Subject: ITB 36-11 Door Repair

For the Department of Corrections needs, the services for door and restroom partition replacement, repairs, maintenance and associated services should be awarded to Overhead Door. This company has quickly provided good quality services in the past, and is the lowest and best bid. The Department of Corrections expects to spend approximately \$45,000 in the next year utilizing accounts 001-1210-56510 and/or 001-1210-57320.

Barbara J. Casamento

From: Kaye Merkle
Sent: Monday, July 11, 2011 7:30 AM
To: Barbara J. Casamento
Cc: Caroline Deihl
Subject: Door & Restroom Partition Replacement/Repair/Maint

Ms. Barbara,

I recommend Overhead Door for vendor approval for Door and Restroom Partition Replacement, Repairs, Maintenance and Associated Services Bid 36-11. I request approval to spend \$3,000 from 004-1506-56570.

Kaye Merkle
PW Road Maintenance

Barbara J. Casamento

From: Christopher C. Campbell
Sent: Monday, July 11, 2011 4:06 PM
To: Barbara J. Casamento
Subject: MO ITB No. 36-11

I recommend that the bid from Overhead door be accepted, our anticipated budget \$5,000.00

CCC

Barbara J. Casamento

From: Craig A. Mosher
Sent: Tuesday, July 19, 2011 9:38 AM
To: Barbara J. Casamento
Subject: RE: Overhead Door

\$8,000 from 1204-6510 and \$5,000 from 1205-6510

From: Barbara J. Casamento
Sent: Tuesday, July 19, 2011 9:20 AM
To: Craig A. Mosher
Subject: RE: Overhead Door

Craig:

We need to know how much you have budgeted for the next year.

BJC

From: Craig A. Mosher
Sent: Tuesday, July 19, 2011 9:14 AM
To: Barbara J. Casamento
Cc: Marilyn J. Scothorne
Subject: RE: Overhead Door

Facility Management recommends Overhead Door to be awarded the contract for Door and restroom Partition Replacement, Repairs and Maintenance.

Thanks

From: Marilyn J. Scothorne
Sent: Tuesday, July 19, 2011 8:45 AM
To: Craig A. Mosher
Subject: FW: Overhead Door

Craig

Please see email below from Barbara C. Do you have it? She says she needs it back today with your recommendation .

I don't have a copy of it.

From: Barbara J. Casamento
Sent: Tuesday, July 19, 2011 7:57 AM
To: Marilyn J. Scothorne
Subject: RE: Overhead Door

Marilyn:

One of the reasons I haven't been able to award this is I do not have your recommendation back; I sent it on 7/6/11. Please get this back to me today.

07/19/2011