

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20578

Sponsor(s): Tony Miller

Date: December 7, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding an Eight Year Term and Supply Contract for the furnishing of Hay/Crop Harvesting for the Parks & Recreation Department to Craig Summers of Holden, MO and Standard P Enterprises of Lee's Summit, MO; under the terms and conditions of Request for Proposal No. 56-20.</u></p>																											
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Vendor pays the County.</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$																	
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PRIOR LEGISLATION	<p>Prior ordinances and (date): _____ Prior resolutions and (date): 17860, March 19, 2012; 17890, May 7, 2012</p>																											
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Katelyn Edgar, Buyer, 816-881-3292</p>																											
REQUEST SUMMARY	<p>The Parks + Rec Department has several Park Locations available for Hay and/or Crop Leasing for Farmers. Purchasing issued Request for Proposal No. 56-20 in response to the department's needs.</p> <p>A total of 7 notifications were distributed. A total of 4 responses were received. The following bidders are recommended for award:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Location</th> <th style="text-align: center;">High Bidder</th> <th style="text-align: center;">Price per Year</th> </tr> </thead> <tbody> <tr> <td>Blue and Gray Park</td> <td>Standard P Enterprises, LLC; Lee's Summit, MO</td> <td style="text-align: right;">\$32,130.00</td> </tr> <tr> <td>Blue River Parkway</td> <td>N/A</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td>Monkey Mountain Park</td> <td>Standard P Enterprises, LLC; Lee's Summit, MO</td> <td style="text-align: right;">\$11,970.00</td> </tr> <tr> <td>Blue Springs Lake</td> <td>N/A</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td>Lake Jacomo</td> <td>Craig Summers; Holden, MO</td> <td style="text-align: right;">\$2,189.00</td> </tr> <tr> <td>Landahl Park</td> <td>N/A</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td>Little Blue Trace</td> <td>N/A</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td>Prairie Lee Lake</td> <td>Craig Summers; Holden, MO</td> <td style="text-align: right;">\$253.00</td> </tr> </tbody> </table> <p>NOTE: Blue River Parkway, Blue Springs Lake, Landahl Park and Little Blue Trace received no bids.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for furnishing of Hay/Crop Harvesting for the Parks + Rec Department to Craig Summers of Holden, MO and Standard P Enterprises of Lee's Summit, MO; as the highest and best bidders under the terms and conditions of Request for Proposal NO. 56-20.</p>	Location	High Bidder	Price per Year	Blue and Gray Park	Standard P Enterprises, LLC; Lee's Summit, MO	\$32,130.00	Blue River Parkway	N/A	N/A	Monkey Mountain Park	Standard P Enterprises, LLC; Lee's Summit, MO	\$11,970.00	Blue Springs Lake	N/A	N/A	Lake Jacomo	Craig Summers; Holden, MO	\$2,189.00	Landahl Park	N/A	N/A	Little Blue Trace	N/A	N/A	Prairie Lee Lake	Craig Summers; Holden, MO	\$253.00
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Prairie Lee Lake	Craig Summers; Holden, MO	\$253.00																										

CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)		
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals No Goals were assigned.		
ATTACHMENTS	Abstract of Bids Received, Award Recommendation Memo from John Johnson, Superintendent of Park Operations, and the pertinent pages of the Bid Documents from Craig Summers and Standard P Enterprises.		
REVIEW	Department Director: <i>Michele Newman</i>	Date: 11/24/2020	
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 9:32 am, Nov 30, 2020	Date:
	Division Manager: <i>[Signature]</i>	Date: 12/1/2020	
	County Counselor Office: <i>[Signature]</i>	Date: 12/3/20	

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**JACKSON COUNTY
Parks + Rec**

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Katelyn Edgar, Buyer
FROM: John Johnson, Superintendent, Park Operations
DATE: November 23, 2020
SUBJECT: Hay/Crop Leases No. 56-20

The Parks + Rec Department recommends award of the bid for the Agricultural Lease Program to the following:

Bidder	Location	Type	Annual Amount
Standard P Enterprises LLP	Blue and Gray (238 acres + or -)	Crop	\$32,130
Standard P Enterprises LLP	Monkey Mountain (114 acres + or -)	Crop	\$11,970
Craig Summers	Lake Jacomo (199 acres + or -)	Hay	\$2,189
Craig Summers	Prairie Lee (23 acres + or -)	Hay	\$253

The recommended bidder for the crop areas will result in an increase of approximately \$8,800 per year, from the previously contracted annual amount for these same areas. The hay annual amounts represent new revenue for the department while helping manage these selected park lands in an environment-friendly manner.

The term of the contract will be eight (8) years and will be in effect from the execution date until December 31, 2028.



Frank White Jr., County Executive



**JACKSON COUNTY
Parks + Rec**

22807 Woods Chapel Road
Blue Springs, Missouri 64015
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Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

Proposal Tabulation

RFP # 56-20				
Hay or Crop Lease				
	Hertzog Farms	Craig Summers Farms	Standard P	Robert Montgomery
	Greenwood, MO	Holden, MO	Lee's Summit, MO	Lone Jack, MO
Blue and Gray Park	\$27,370		\$32,130	\$15,486
Blue River Parkway	no proposals received			
Monkey Mountain			\$11,970	\$7,302
Blue Springs Lake	no proposals received			
Lake Jacomo		\$2,189		
Landahl Park	no proposals received			
Little Blue Trace	no proposals received			
Prairie Lee Lake		\$253		



Frank White Jr., County Executive

10.0 QUOTATION

LOCATION	Approximate ACREAGE	Lump Sum Annual Crop Proposal	Lump Sum Annual Hay Proposal	Total Proposal
Blue and Gray Park	238	\$ NA	Crop Only	\$
Blue River Parkway	36	Hay Only	\$ NA	\$
Monkey Mountain Park	114	\$ NA	Crop Only	\$
Blue Springs Lake**	56	Hay Only	\$ NA	\$
Lake Jacomo**	199	Hay Only	\$ 2189.9	\$ 2189.9
Landahl Park**	154	\$ NA	\$ NA	\$
Little Blue Trace**	81	\$ NA	\$ NA	\$
Prairie Lee Lake**	23	Hay Only	\$ 253.9	\$ 253.9

****Note: Certain lease areas contain a Two (2) Year Restoration Allowance, as noted on the maps in Exhibit B. No payments from Responder/Contractor to County shall be expected during the first two years of the lease agreement for those areas.**

Respondent may propose to lease at one or more location. A separate amount must be quoted for each location. If Respondent is not interested in one or more of the locations, signify by placing "N/A" in quotation. Lump sum proposals covering multiple locations will be REJECTED.

I, Craig Summers understand that if I submit the successful proposal, I must execute an Annual Agriculture Crop Permit and Plan form with Jackson County Parks + Rec by March 1st of each year. I agree not to begin any agriculture activity on the premises until a copy of the Plan has been signed by an official of Jackson County Parks + Rec and is in my possession.

If I submit the successful proposal, I agree to make payment to Jackson County Parks + Rec as specified in my Quotation Proposal.

Signature: <u>Craig Summers</u>	Date: <u>Nov 9, 2020</u>
Printed Name: <u>Craig Summers</u>	Phone: <u>816-863-9203</u>
Title: <u>Farmer</u>	Fax:
Company Name: <u>Craig Summers Farms</u>	Email: <u>www.craigsc.summers@kshar.com</u>



EXHIBIT D

Annual Agricultural Hay/Crop Plan

Name of Lessee: Craig Summers
 Date: November 18, 2020
 Park & Location: Jacomo Park & Prairie Lee

Ag Lease Information:

FIELD NUMBER	FIELD ACRES	Crop or Hay Type to be Planted; Chemicals to be Used
1,2,3	23	Spray; Page 1; Jacomo
4,5,6,7	59	Spray; Page 2; Jacomo
8,9,10	28	Spray; Page 3; Jacomo
13,14,15,16,17	89	Spray; Page 4; Jacoma
1,2	23	Spray; Page 1; Prairie Lee

General Remarks:

All hay fields will spray with Pastureguard HL, Remedy Ultra, Grazon Next HL+, and Tank Mix with calcium & liquid fertilizer on some fields. Prairie Lee will be treated the same way.

10.0 QUOTATION

LOCATION	Approximate ACREAGE	Lump Sum Annual Crop Proposal	Lump Sum Annual Hay Proposal	Total Proposal
Blue and Gray Park	238	\$ 32,130. ⁰⁰	Crop Only	\$ 32,130. ⁰⁰
Blue River Parkway	36	Hay Only	\$ N/A	\$ N/A
Monkey Mountain Park	114	\$ 11,970. ⁰⁰	Crop Only	\$ 11,970. ⁰⁰
Blue Springs Lake**	56	Hay Only	\$ N/A	\$ N/A
Lake Jacomo**	199	Hay Only	\$ N/A	\$ N/A
Landahl Park**	154	\$ N/A	\$ N/A	\$ N/A
Little Blue Trace**	81	\$ N/A	\$ N/A	\$ N/A
Prairie Lee Lake**	23	Hay Only	\$ N/A	\$ N/A

****Note: Certain lease areas contain a Two (2) Year Restoration Allowance, as noted on the maps in Exhibit B. No payments from Responder/Contractor to County shall be expected during the first two years of the lease agreement for those areas.**

Respondent may propose to lease at one or more location. A separate amount must be quoted for each location. If Respondent is not interested in one or more of the locations, signify by placing "N/A" in quotation. Lump sum proposals covering multiple locations will be REJECTED.

I, Alan Peace understand that if I submit the successful proposal, I must execute an Annual Agriculture Crop Permit and Plan form with Jackson County Parks + Rec by March 1st of each year. I agree not to begin any agriculture activity on the premises until a copy of the Plan has been signed by an official of Jackson County Parks + Rec and is in my possession.

If I submit the successful proposal, I agree to make payment to Jackson County Parks + Rec as specified in my Quotation Proposal.

Signature: <u>Alan Peace</u>	Date: <u>11-9-2020</u>
Printed Name: <u>Alan Peace</u>	Phone: <u>816-510-9327</u>
Title: <u>Owner</u>	Fax: <u>NONE</u>
Company Name: <u>Standard P. Enterprises LLC</u>	Email: <u>Alantpeace@gmail.com</u>



EXHIBIT D

Annual Agricultural Hay/Crop Plan

Name of Lessee: Standard P Enterprises LLC

Date: 11-17-20

Park & Location: Monkey Mountain

Ag Lease Information:

FIELD NUMBER	FIELD ACRES	Crop or Hay Type to be Planted; Chemicals to be Used
1	48	Corn Liberty and or Roundup
2	20	Corn Liberty and or Roundup
3	46	Corn Liberty and or Roundup

General Remarks:



EXHIBIT D

Annual Agricultural Hay/Crop Plan

Name of Lessee: Standard P Enterprises LLC

Date: 11-17-20

Park & Location: Blue and Gray

Ag Lease Information:

FIELD NUMBER	FIELD ACRES	Crop or Hay Type to be Planted; Chemicals to be Used
1-5	85	Corn Liberty and or Roundup
7	12	Corn Liberty and or Roundup
8	17	Corn Liberty and or Roundup
6	4	Beans Liberty
9-15	120	Beans Liberty

General Remarks: