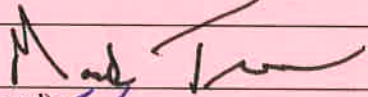

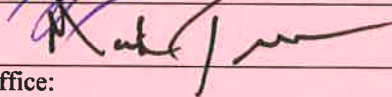


REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 19485
 Sponsor(s): Scott Burnett
 Date: May 9, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$224,000.00 within the General Fund and awarding a Contract for Facility Condition Assessment for the Jackson County, Missouri Department of Corrections to HOK (Hellmuth, Obata and Kassabaum, Inc.) of Kansas City, Missouri under the terms and conditions of Request for Proposal No. 7-17.</u></p>																																				
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$224,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$224,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$224,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>TRANSFER FROM: 001-5101-58020 General Fund, Non-Departmental, Buildings and Improvements</td> <td style="text-align: right;">\$224,000.00</td> </tr> <tr> <td>TRANSFER TO: 001-5101-56790 General Fund, Non-Departmental, Other Contractual Services</td> <td style="text-align: right;">\$224,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$224,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$224,000.00	Amount budgeted for this item * (including transfers):	\$224,000.00	Source of funding (name of fund) and account code number:		TRANSFER FROM: 001-5101-58020 General Fund, Non-Departmental, Buildings and Improvements	\$224,000.00	TRANSFER TO: 001-5101-56790 General Fund, Non-Departmental, Other Contractual Services	\$224,000.00																						
Amount authorized by this legislation this fiscal year:	\$224,000.00																																				
Amount previously authorized this fiscal year:																																					
Total amount authorized after this legislative action:	\$224,000.00																																				
Amount budgeted for this item * (including transfers):	\$224,000.00																																				
Source of funding (name of fund) and account code number:																																					
TRANSFER FROM: 001-5101-58020 General Fund, Non-Departmental, Buildings and Improvements	\$224,000.00																																				
TRANSFER TO: 001-5101-56790 General Fund, Non-Departmental, Other Contractual Services	\$224,000.00																																				
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____																																				
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253																																				
REQUEST SUMMARY	<p>Jackson County, Missouri requires a Facility Condition Assessment to address to Department of Correction's building systems operations, configurations, conditions and operating efficiencies. In response to those requirements the Purchasing Department issued Request for Proposal No. 7-17.</p> <p>A total of 144 notifications were distributed, six responses were received, one of which was rejected as non-compliant to the Request for Proposal and five responses were evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Respondent Name and Location</th> <th>Responsiveness 5 Points</th> <th>Qualifications/ Experience 45 Points</th> <th>References 20 Points</th> <th>Pricing 30 Points</th> <th>Total Points</th> </tr> </thead> <tbody> <tr> <td>Shive Hattery W. Des Moines, IA</td> <td style="text-align: center;">5</td> <td style="text-align: center;">43</td> <td style="text-align: center;">20</td> <td style="text-align: center;">22</td> <td style="text-align: center;">90</td> </tr> <tr> <td>HOK Kansas City, MO</td> <td style="text-align: center;">5</td> <td style="text-align: center;">42</td> <td style="text-align: center;">20</td> <td style="text-align: center;">27</td> <td style="text-align: center;">94</td> </tr> <tr> <td>Treanor HL Kansas City, MO</td> <td style="text-align: center;">5</td> <td style="text-align: center;">34</td> <td style="text-align: center;">19</td> <td style="text-align: center;">24</td> <td style="text-align: center;">82</td> </tr> <tr> <td>CGL Fayetteville, GA</td> <td style="text-align: center;">5</td> <td style="text-align: center;">25</td> <td style="text-align: center;">15</td> <td style="text-align: center;">24</td> <td style="text-align: center;">69</td> </tr> <tr> <td>AEI Overland Park, KS</td> <td style="text-align: center;">3</td> <td style="text-align: center;">13</td> <td style="text-align: center;">10</td> <td style="text-align: center;">21</td> <td style="text-align: center;">47</td> </tr> </tbody> </table>	Respondent Name and Location	Responsiveness 5 Points	Qualifications/ Experience 45 Points	References 20 Points	Pricing 30 Points	Total Points	Shive Hattery W. Des Moines, IA	5	43	20	22	90	HOK Kansas City, MO	5	42	20	27	94	Treanor HL Kansas City, MO	5	34	19	24	82	CGL Fayetteville, GA	5	25	15	24	69	AEI Overland Park, KS	3	13	10	21	47
Respondent Name and Location	Responsiveness 5 Points	Qualifications/ Experience 45 Points	References 20 Points	Pricing 30 Points	Total Points																																
Shive Hattery W. Des Moines, IA	5	43	20	22	90																																
HOK Kansas City, MO	5	42	20	27	94																																
Treanor HL Kansas City, MO	5	34	19	24	82																																
CGL Fayetteville, GA	5	25	15	24	69																																
AEI Overland Park, KS	3	13	10	21	47																																

	<p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a contract for a Facility Condition Assessment for the Jackson County, Missouri Department of Corrections to HOK of Kansas City, Missouri under the terms and conditions of Request for Proposal No. 7-17 as the best proposal received. After the selection of the best proposal, pricing was negotiated and is included in the Award Recommendation.</p> <p>The Director of Finance and Purchasing also requests the transfer of \$224,000.00 within the General Fund as follows:</p> <table data-bbox="305 451 1526 546"> <tr> <td data-bbox="305 478 1166 510">001-5101-58020 General Fund, Non-Departmental, Buildings & Improvements</td> <td data-bbox="1230 451 1372 510">FROM: \$224,000.00</td> <td data-bbox="1404 451 1453 478">TO:</td> </tr> <tr> <td data-bbox="305 510 1166 541">001-5105-56790 General Fund, Non-Departmental, Other Contractual Services</td> <td></td> <td data-bbox="1388 510 1526 541">\$224,000.00</td> </tr> </table>		001-5101-58020 General Fund, Non-Departmental, Buildings & Improvements	FROM: \$224,000.00	TO:	001-5105-56790 General Fund, Non-Departmental, Other Contractual Services		\$224,000.00
001-5101-58020 General Fund, Non-Departmental, Buildings & Improvements	FROM: \$224,000.00	TO:						
001-5105-56790 General Fund, Non-Departmental, Other Contractual Services		\$224,000.00						
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)							
ATTACHMENTS	The Abstract of Bids Received, the Award Recommendation documents and the pertinent pages of HOK's proposal.							
REVIEW	Department Director: 	Date: 5/3/17						
	Finance (Budget Approval): <i>If applicable</i> 	Date: 5/3/17						
	Division Manager: 	Date: 5/3/17						
	County Counselor's Office:	Date:						

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:
Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: May 2, 2017 PC# _____ RES # 19485

Department / Division	Character/Description	From	To
General Fund - 001			
5101 - Non-Departmental	58020 - Buildings & Improvements	\$ 224,000	\$ -
5101 - Non-Departmental	56790 - Other Contractual Services		224,000
		\$ 224,000	\$ 224,000

Fiscal Note:

This expenditure was included in the Annual Budget.

Date: May 2, 2017 PC# _____ RES # _____

Department / Division	Character/Description	Not to Exceed
General Fund - 001		
5101 - Non-Departmental	56790 - Other Contractual Services	\$ 224,000
		\$ 224,000

 5/3/17

Budget Office

Request for Proposal No. 7-17 Facility Condition Assessment 2:00 PM, CST on 2/28/17		Tompkins Architects	Shive Hattery	AEI Consultants	Treanorhl	CGL Facility Management
NO	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	Base Bid	See bid	See bid	See bid	See bid	See bid

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED

ON: Feb 28, 2017, BY



CLERK OF THE LEGISLATURE

PURCHASING

Request for Proposal No. 7-17
 Facility Condition Assessment
 2:00 PM, CST on 2/28/17

NO	DESCRIPTION	HOK	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	Base Bid	See bid					

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED

ON: Feb 28, 2017 BY

CLERK OF THE LEGISLATURE

Barbara Cajoneda
 PURCHASING