



MICHAEL D. SANDERS

Jackson County Executive

EXECUTIVE ORDER NO. 13-04

**TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE**


**FROM: MICHAEL D. SANDERS
JACKSON COUNTY EXECUTIVE**

DATE: MARCH 18, 2013

RE: APPOINTMENT TO THE MERIT SYSTEM COMMISSION

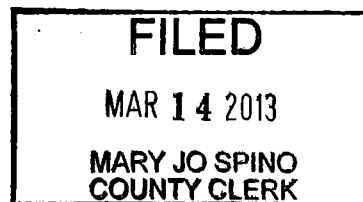
I hereby make the following appointment to the Jackson County Merit System Commission:

Virginia D. Evans, to fill the vacancy occasioned by the resignation of Brenda Thomas, for a term to expire December 31, 2013. A copy of Ms. Evans's resume is attached.



Michael D. Sanders, County Executive

Date: March 18, 2013



Virginia D. Evans

Qualification Summary Highly motivated to organize, plan and schedule group activities with strong experience in mediation and group facilitation. Result oriented professional with implementing strategic planning and program development. Strong analytical and problem solving ability. Experienced grant writer for not-for-profit agency for local foundations and federal grant applications. Professional with exceptional leadership and communication skills. The ability to successfully manage and coordinate simultaneous projects with multiple-level tasks and functions independently, while exercising good judgment. Combination of skills that could translate well for a variety of levels of positions.

Professional Experience External Relations / Community & Public Affairs Experience
Represent the university at various community and university events, sessions, meetings, workshops; assist the Assistant Vice Chancellor of External Relations with execution and management of UMKC legislative efforts with Missouri Legislative delegation; attains information on progress of special projects and together with Assistant VC of External Relations update staff on issues of importance/relevance; Community and Public Affairs identify opportunities for the OCP to support student recruitment efforts (e.g. staffing assistance at community based recruiting events); identify opportunities to increase collaboration and partnerships between enrollment management, the community and the Office of Community and Public Affairs; assist Assistant VC of Community and Public Affairs with acquiring updates on neighborhood issues as received by the community; provide follow-up efforts of initiatives that come out of boards and community meetings; staff community and constituents groups. Assist with identifying UMKC and community members to attend events supported through community sponsorship etc.;

Professional Work History University Of Missouri - Kansas City
University Advancement – Assistant Director External Relations – November 2012 - present
University Advancement – Assistant Director Community & Public Affairs - July 2007 - 2012
Assist w/Community & Public Affairs Chancellors Office - January 2006 –July 2007
University Advancement - Manager Alumni Affairs - September 2004 – 2006

Education 1996 Ottawa University Ottawa, Kansas
Bachelor of Arts Business Administration
1998 Henry W. Bloch School of Management Kansas City, Mo
Mini Executive M.B.A.

Technical Skills

- Microsoft Professional Office – Word, Excel, Access, PowerPoint and Publisher, Outlook Express, Internet Explorer
- QuickBooks Pro Accounting Software / Multiple Tax Software applications/Peoplesoft Software
- Windows 98 and NT / Windows Explorer
- Ten Key by touch

**Community
Affiliations**

City of Kansas City Climate Protection Steering Committee (Re-appointed by Mayor Sly James) – (2006-present)

City of Kansas City Downtown Area Plan Steering Committee (Re-appointed by Mayor Sly James) – (2008 – present)

City of Kansas City Brownfields Steering Committee (Re-appointed by Mayor Sly James) (2007 – present)

City of Kansas City Vine Street District Economic Development Plan Steering Committee (2008)

New Tool Initiative WeDevelopment CDCU Subcommittee Resource Development (2010 – present)

Kansas City Missouri School District Adult Education & Literacy Advisory Board Past Chair/ Current Treasurer (11/2007 – present)

President Beacon Hill McFeders Community Council (2000 – present)

Vine Street Neighborhood Community Partners (VSNCP) Founder (2012 – present)

Neighborhood Housing Services – Board of Directors /Marketing Chair (2011-present)

Freedom Inc. Board of Directors (1998 – present)

Jackson County Committeewoman 2nd Ward & Member JCDC (1998 - present)

Coalition of Adult Education National Conference Chair Legislative Affairs (2008)

Missouri State Child Abuse and Neglect Review Board Jefferson City (Appointed by Governor Bob Holden) (2000-2003)

UMKC Association Women of Color Leaders Committee – Charter Member (2005)

UMKC Women’s Council Board of Directors – (2010 – present)

UMKC Institute Urban Education Consortium Committee (2005)

UMKC Police Advisory Board Member – (2006 – 2007)

Recognitions

Good Neighbor Award City Kansas City/Jackson County (2012)

National Organization of Black Elected Legislators Fellowship Award (2008)

First Lady Award Recognition Volunteerism (Melanie Blunt) (2008)

**References
Available**