

REQUEST FOR LEGISLATIVE ACTION OFFICE Version 6/10/19

EXPIRES

Completed by County Counselor's Office:

Res/Ord No.: 20299

Sponsor(s): Tony Miller

Date: November 12, 2019

OCT 29 2019

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the purchase of a Bucket Truck for use by Parks + Rec from Time Manufacturing Company of Waco, TX under the terms and conditions of Sourcwell contract number 012418-TIM, an existing competitively bid contract, at an amount not to exceed \$106,039.00</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$106,039.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$106,039.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$106,039.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 003-1602-58120 Park Fund, Park Operations, Automobiles</td> <td>\$106,039.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$106,039.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$106,039.00	Amount budgeted for this item * (including transfers):	\$106,039.00	Source of funding (name of fund) and account code number: 003-1602-58120 Park Fund, Park Operations, Automobiles	\$106,039.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Katie Bartle, Senior Buyer, 816-881-3465</p>										
<p>REQUEST SUMMARY</p>	<p>Parks + Rec requires the purchase of a new Bucket Truck to replace an existing truck which has exceeded its useful life. Additionally, the model of bucket truck chosen will have expanded capabilities. This will reduce the need for rentals as well as provide an asset which other departments will utilize.</p> <p>Parks + Rec has requested the use of Sourcwell contract with Time Manufacturing Company of Waco, TX to fulfill this requirement. Time Manufacturing Company is the manufacturer of the bucket truck, and utilizing the Sourcwell contract would provide better pricing by purchasing directly from the manufacturer as well as the quantity discount provided from a cooperative contract.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Purchasing Department recommends the purchase of a Bucket Truck for use by Parks + Rec from Time Manufacturing Company of Waco, TX under the terms and conditions of Sourcwell contract number 012418-TIM, an existing competitively bid contract, at an amount not to exceed \$106,039.00.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals</p> <p><input type="checkbox"/> WBE Goals No Goals Assigned. Vendor Outlined a WBE partnership for Welding Gases and Supplies. 2019 YTD Spend is \$326,000 with their WBE vendor.</p> <p><input type="checkbox"/> VBE Goals</p>										

ATTACHMENTS	Recommendation Memo from Parks + Rec, Quotation from Versalift, A Time Manufacturing Company, Pertinent pages of the Sourcewell contract 012418-TIM	
REVIEW	Department Director: <i>Michelle Newman</i>	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>10/29/19</i>
	Division Manager: <i>[Signature]</i>	Date: <i>10-30-19</i>
	County Counselor's Office: <i>Dylan Conroy</i>	Date: <i>11/7/19</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: October 29, 2019

RES # 20299

Department / Division

Character/Description

Not to Exceed

003 Park Fund

1602 Park Operations

58120 Automobiles

\$ 106,039

\$ 106,039


Budget Officer



JACKSON COUNTY

Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Katie Bartle, Senior Buyer, Purchasing Department
FROM: John Johnson, Superintendent, Park Operations
DATE: October 3, 2019
SUBJECT: Bucket Truck from Versalift Time Manufacturing

Parks+Rec recommends purchasing a truck mounted, insulated bucket, telescopic aerial platform lift for use in the park system to perform maintenance, repairs, and painting. The truck will be used to paint/repair up to 40' above ground level. Parks will be able to more safely work on damaged trees, replace light pole light fixtures/bulbs, install conduit for electrical at park shelters, erect and light the displays for Christmas in the Park, to name a few of the uses for this bucket truck.

Parks currently has two bucket trucks (1997 & 2001 models) in inventory. Both are increasingly costly to keep in operation. The new truck will replace the 1997 model bucket truck that is currently in service. Additionally, the new truck has a higher effective working height so Parks will no longer need to rent a bucket truck to work on our six flagpoles.

The Sourcewell contract process for this type of equipment involved sending out over 70 requests for bids. They received and evaluated 14 proposals. Seven companies were selected to include the Sourcewell contract. Time Manufacturing was selected, in part, because "the company has a strong dealer and distributor network to...service members across the US...Time offers significantly discounted pricing on their primary equipment offerings, as well as accessories." – From Sourcewell RFP Comment and Review Notes.

Lastly, Parks + Rec uses this type of equipment to assist other County departments, such as Public Works (Facilities, Road & Bridge) and the Sheriff's department.

Please advise if you have questions or need additional information.

Thank you.



Frank White, Jr., County Executive

Versalift
 7601 Imperial Drive
 Waco, Texas 76712-6608
 254.399.2100



QUOTATION

SOURCEWELL N-21005

Customer: Jackson County Parks
Attn: John Johnson
Email: JLJohnson@jacksongov.org
Phone:
Address:

Date: 9/24/19
Model: SST-40-EIH

**VERSALIFT SOURCEWELL
 CONTRACT #012418-TIM**

<u>Model</u>	<u>Description</u>	<u>Sourcewell Price</u>
SST-40-EIH	Insulated 39 ft. 8 in. (11.0 m) telescopic aerial platform lift, 45 ft. (13.72m) working height including the following items:	\$ 88,820.00

STANDARD SOURCEWELL FEATURES:

- Standard platform capacity of 350 lbs. (159 kg).
- Dodge 5500 4x2, 19,500 GVW, 84" CA chassis with diesel engine, automatic transmission, and air conditioning. 132" steel service body with treadplate tops, standard compartments, and 24" tailshelf.
- **TruGuard™** dielectric isolating system with single stick control. All control handles are isolated and tested per ANSI 92.2. The high resistive dielectric system is protected from direct environmental and job related contamination. **TruGuard™** technology incorporates the use of full hydraulic controls with durable metal handles and linkages. (*4-axis control handle*)
- Full pressure turret mounted lower controls including override.
- Engine start/stop system with controls at platform and lower controls.
- Rear torsion bars with additional 800 lbs counter weight for stability.
- Three gpm (11.4 lpm) open center hydraulic system.
- Standard hydraulic oil.
- Fiberglass inner boom and patented ELECTROGARD provide 42 in. (1.07 m) insulation gap fully retracted meeting ANSI A92.2-2010 requirements for Category C, 46 KV and below.
- ELECTROGARD and inner boom finished with white urethane paint over white gel coat.
- Integral hydraulic oil reservoir with dual sight gauges and 15 gal. (56.8 l) capacity.
- End mounted 24 in. x 24 in. x 42 in. (0.61 m x 0.61 m x 1.07 m) closed fiberglass platform with one curbside step.
- Master/slave hydraulic leveling with upper control for clean out and rescue.
- Non-lube bearings used at all pivot points.
- Multi-link hose carrier system through booms.
- PTO power source.
- Boom cradle and ratchet type tie down strap.
- Mounting hardware for chassis/cab installation.
- Standard White Urethane Paint
- Two operator's manuals and two service manuals.
- 5 lb. fire extinguisher.
- ANSI A92.2-2015 data plate.

STANDARD SOURCEWELL OPTIONS: Option prices per Sourcewell contract #012418-TIM in addition to above price.

- 24" x 30" platform with liner / cover in lieu of the above 24" platform with liner / cover _____ \$699.00
- Secondary stowage system _____ \$602.00
- Hydraulic tool power at platform _____ \$152.00
- 180 degree platform rotation _____ \$1,250.00

Model: SST-40-EIH Stock
 VERSALIFT.COM

Date: 5/8/19
 Quote #: N-20651

- 7-prong trailer receptacle _____ \$96.00
- Two (2) rubber wheel chocks with holder _____ \$168.00

OPEN MARKET REQUESTED OPTIONS: Prices shown in addition to above Sourcewell price.

- Full body harness and lanyard _____ \$281.00
- Continuous rotation _____ \$478.00
- Hydraulic platform leveling _____ \$179.00
- Chassis insulating system (Lower boom insert) _____ \$1,350.00
- Two (2) speed throttle control _____ \$523.00
- Four (4) quick disconnects with dust caps _____ \$447.00
- Ford PTO and pump in lieu of the Dodge PTO and pump _____ \$899.00
- Two (2) Star amber strobes in front grille _____ \$494.00
- Two (2) Star oval amber strobes in rear tail shelf _____ \$494.00
- Combo pintle hitch with 2" ball, pintle plate, and "D" safety rings _____ \$491.00
- Back up alarm _____ \$91.00
- 2019 Ford F550 XL 4x4 regular cab/chassis including power equipment group with keyless remote and cruise at steering wheel and rear view cameras ILO of the above Dodge 5500 4x2 cab/chassis _____ \$5,323.00
- 132" long steel service body with 24" tailshelf, curbside access, hot stick box on streetside, LED light package, master door locks, Cable access at side and rear with two grab handles at each location, and interior compartments painted grey zolatone in lieu of the above steel body _____ \$1,758.00

TOTAL PRICE

TOTAL PRICE F.O.B. WACO, TEXAS	\$104,595.00
DELIVERY FREIGHT TO KANSAS CITY, MISSOURI.:	\$ 1,444.00
COMPLETE TOTAL PRICE F.O.B. KANSAS CITY, MISSOURI:	\$106,039.00

TERMS: Net 30 days.

SHIPMENT: Available to ship 60 - 120 days. These are to be built stock units and are subject to prior sales.

Thank you for considering <VERSALIFT> to meet your utility equipment needs. We look forward to earning your business.

Best Regards,

STAN TOMCHESSON

Government Contracts Sales Coordinator

Phone: (254) 399-2167

Email: StanTomchesson@versalift.com



FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 012418-TIM

Proposer's full legal name: Time Manufacturing Company

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be March 14, 2018 and will expire on March 14, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion

NJPA Authorized Signatures:


NJPA DIRECTOR OF COOPERATIVE CONTRACTS
& TITLE AGREEMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)


NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on March 12, 2018

NJPA Contract # 012418-TIM

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name VERSALIFT / TIME MANUFACTURING COMPANY

Authorized Signatory's Title QUOTE RFP MANAGER


VENDOR AUTHORIZED SIGNATURE

STAN TOMCHESSON
(NAME PRINTED OR TYPED)

Executed on MARCH 13, 2018

NJPA Contract # 012418-TIM

Form C

**EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS,
AND SOLUTIONS REQUEST**



Company Name: Time Manufacturing Company

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by NJPA or included in the final contract. NJPA will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	NJPA ACCEPTS

NO EXCEPTIONS

Proposer's Signature: *Shu Cochran*

Date: 1/19/18

Review and Approved
[Signature]
NJPA Legal Department
2/28/18

NJPA's clarification on exceptions listed above:

Contract Award
RFP #012418

FORM D



Formal Offering of Proposal
(To be completed only by the Proposer)

PUBLIC UTILITY EQUIPMENT WITH RELATED ACCESSORIES AND SUPPLIES

In compliance with the Request for Proposal (RFP) for PUBLIC UTILITY EQUIPMENT WITH RELATED ACCESSORIES AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: TIME MANUFACTURING CO Date: 1/19/10

Company Address: 7601 IMPERIAL DR

City: WACO State: TX Zip: 76712

CAGE Code/Duns & Bradstreet Number: CAGE CODE - 007C9
DUNS # 00-750-3469

Contact Person: STAN TOMCHESSON Title: QUOTE MANAGER

Authorized Signature: *Stan Tomchesson* STAN TOMCHESSON
(Name printed or typed)