

**COOPERATIVE AGREEMENT**

**THIS AGREEMENT**, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, hereinafter referred to as "the County" and a Missouri not-for-profit corporation, **KANSAS CITY CARE CLINIC DBA KC CARE HEALTH CENTER, 3515 BROADWAY BLVD., KANSAS CITY, MO 64111** hereinafter referred to as "Organization".

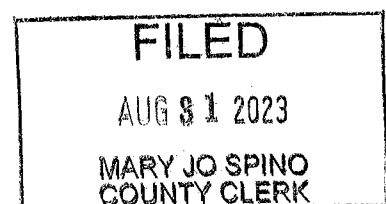
WHEREAS, the County and Organization desire to enter into an Agreement to provide funding to be used for 2023 Primary Care and Oral Health Services; and,

WHEREAS, the County deems it to be in the best interest of its citizenry to support such programs and activities; and,

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Organization respectively promise, covenant, and agree with each other as follows:

**NOW, THEREFORE**, it is agreed by and between the parties as follows:

1. **Services.** Organization shall provide services 2023 Primary Care and Oral Health Services, as is more fully set out in the proposal attached hereto as Exhibit A and incorporated herein by reference. The term of this contract is January 1, 2023, through December 31, 2023, and as such, all expenditures must occur within this period. The budget Organization submitted as part of Exhibit A is considered final and non-changeable.



2. **Terms Of Payment.** The County agrees to pay Organization the total amount of **\$125,000.00** in quarterly reimbursements up to **\$31,250.00**. Payments shall be made upon the County's receipt of the quarterly reports as set forth in paragraph 3 hereof. The final payment will not be processed until the Organization's annual program report has been completely reconciled. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

3. **Reports/Other Documentation.** Within 30 days after the conclusion of each calendar quarter under this Agreement, Organization shall submit a quarterly report through the Outside Agency Portal along with proof of payment and receipt documentation that reconciles to the quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, itemized credit card receipts and credit card statements showing proof of purchase and proof of payment and any other documents requested by the Department of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. All payments will be processed within 30 days of receipt of invoice, if the invoice is complete and accurate. All payments will be detained until reports are received and accurate. Any reports that are incorrect will delay payment. The last quarter's report is due by January 31<sup>st</sup>, 2024, and shall include an annual report which shall summarize all of Organization's activities pursuant to this Agreement. Organization's failure to submit this annual report shall disqualify

Organization from future funding by the County. The final payment will not be processed until the Organization's annual program report has been completely reconciled. Organization must submit all quarterly reports in the format specified by the County regardless of whether activity took place in each quarter, before the next quarterly payment will be processed. Any quarterly reports that are incomplete or incorrect will delay payment. Any unspent funds under this Agreement not invoiced by Organization within 30 days from the expiration of this Agreement shall be forfeited and not be paid.

Organization must notify the County in writing on Organization's letterhead, within five working days of the following changes:

- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage
- d. Management or staff responsible for providing services pursuant to this contract. When a management or staff position responsible for providing services pursuant to this contract is vacated and when the position is subsequently filled, the following will apply i.) reimbursement for a vacated position will be suspended until it is filled, and ii.) if another person under this contract assumes the duties of the vacated position, the Organization will not be allowed to bill the County for both positions.
- e. Any proposed or actual merger or acquisition either taken by the Organization or toward the Organization

4. **Submission of Documents.** No payment shall be made under this Agreement unless Organization shall have submitted to the County's Department of Finance and Purchasing through the Jackson County Outside Agency Portal: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Organization's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Organization's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds;

(5) audited financial statement for Organization's most-recent fiscal or calendar year, or a certified public accountant's program audit of the County's funds. Organization must be chartered in the State of Missouri, hold a certificate of good standing with annual registration through the Missouri Secretary of State and have received an exemption from Federal income taxes under Section 501c3 of the Internal Revenue Code. Any documents described herein which were submitted as a part of an application for funding need not be resubmitted to qualify for payment. Organization understands that no payment shall be made under this agreement until Organization's 2022 Outside Agency contract has been fully reconciled with the County's Department of Finance and Purchasing. No payment shall be made if Organization is out of compliance on any other County contract or has not paid county taxes on all properties owned by Organization and assessed by the County.

5. **Equal Opportunity.** Organization shall have a current Certificate of Compliance as required by the County Compliance Review Office. Organization shall maintain policies of employment as follows:

A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. Organization shall take affirmative action as set forth to ensure that applicants for employment and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training,

including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

B. Organization and Organization's subcontractor(s) shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

6. **Employment of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, Organization assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Organization shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

7. **Audit.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of Organization pertaining to this Agreement. Further, Organization agrees to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

8. **Default.** If Organization shall default in the performance or observation of any covenant, term or condition herein contained to be performed by Organization, the County shall give Organization ten days written notice, setting forth the default. If said default shall continue and not be corrected by Organization within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to Organization. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

9. **Appropriation of Funds.** Organization and the County recognize that the County intends to satisfy its financial obligation to Organization hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Organization of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

A. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

B. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

10. **Conflict of Interest.** Organization warrants that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

11. **Severability.** If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

12. **Indemnification.** Organization shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Organization during the performance of this Agreement.

13. **Insurance.** Organization shall maintain the following insurance coverage during the term of this Agreement.

A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property

damage liability.

B. Organization shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. Organization agrees to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

14. **Term.** The term of this Agreement shall commence January 1, 2023, and shall continue until December 31, 2023, unless sooner terminated pursuant to paragraph 8, 15, or 19 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Organization as verified by the County's audit.

15. **Termination.** This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to



receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

16. **Standard of Care.** Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

17. **Financial Contact.** Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

Fiscal Representative

Department of Finance & Purchasing  
415 E. 12<sup>th</sup> Street, Suite 100  
Kansas City, MO 64106

**Kansas City CARE Clinic**  
**dba KC CARE Health Center**  
**Sarah Hoyt**  
3515 Broadway Blvd.,  
Kansas City, MO 64111  
(816) 777-2791

18. **Compliance Review.** The performance of this Agreement shall be subject to review by the County. The County Compliance Review Office and staff shall review this contract according to their responsibilities including site visits to any and all agencies. Organization agrees any display of hostile behavior, refusing and/or hindering a site review by any employee or staff member shall be grounds for suspension, termination or disqualification of this Agreement. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

19. **Remedies For Breach.** Organization agrees to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and Organization's failure to do so constitutes a breach of this Agreement. In such event, Organization consents and agrees as follows:

A. The County may, without prior notice to Organization, immediately terminate this Agreement; and

B. The County shall be entitled to collect from Organization all payments made by the County to Organization for which Organization has not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

20. **Transfer And Assignment.** Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

21. **Organization Identity.** If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the county in the event it is merged or purchases by any other entity.

22. **Confidentiality.** Organization's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

23. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and Organization have executed this Agreement this 31 day of August, 2023.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

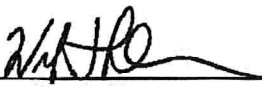
  
County Counselor

By   
Frank White, Jr.  
County Executive

ATTEST:

Kansas City CARE Clinic  
dba KC CARE Health Center

  
Mary Jo Spino  
Clerk of the Legislature

By   
Title CEO  
Federal Tax I.D. 43-0967292

**REVENUE CERTIFICATE**

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$125,000.00, which is hereby authorized.

8-17-2023  
Date

  
Director of Finance and Purchasing  
Account No. 002-7605-56789

PC 760523001 000 ML

**2023 Jackson County Outside Agency Funding Proposal  
Kansas City CARE Clinic dba KC CARE Health Center  
2023 Primary Care and Oral Health Services**

**EXHIBIT**

**A**

Kansas City CARE Clinic dba KC CARE Health Center  
2023 Primary Care and Oral Health Services  
Jun 21, 2023  
Page 1



**Kansas City CARE Clinic dba KC CARE Health Center**

3515 Broadway Blvd  
Kansas City, MO 64111  
(816) 777-2787  
<https://kccare.org/>  
fedtaxid: 43-0967292

**Fiscal Year:** April to March

**GuideStar:** 3273723565

**Mission:** The mission of KC CARE is to promote health and wellness by providing quality care, access, research, and education to the underserved and all people in our community. We accomplish our mission by respecting the dignity of each individual; serving a diverse community; providing culturally competent, quality care; working collaboratively with volunteers; cultivating partnerships throughout our community; adapting to changing needs of the community; and embracing healthcare innovation and research

**Executive Director**

President & Chief Executive Officer  
Wil Franklin  
(816) 777-2787  
[wfranklin@kccare.org](mailto:wfranklin@kccare.org)

**Contact Person**

Grants Manager  
Sarah Hoyt  
(816) 777-2791  
[grants@kccare.org](mailto:grants@kccare.org)

**Check the Jackson County Legislative District and your At-Large District where your agency is located?**

**District 1:** Yes

**At-large District 2:** Yes

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# **2023 Jackson County Outside Agency Funding Proposal Kansas City CARE Clinic dba KC CARE Health Center 2023 Primary Care and Oral Health Services**

Kansas City CARE Clinic dba KC CARE Health Center  
2023 Primary Care and Oral Health Services  
Jun 21, 2023  
Page 2

## **Agency Revenue Information**

Funding Entity	Source Description	Goods	Services	Cash	TFY Actual	NFY Projected
Federal	HRSA, CDC, Ryan White			X	\$3,559,558	\$4,249,641
State	MODHSS, State Health Department			X	\$1,278,847	\$3,256,192
KCMO	Health Department, Health Levy			X	\$1,198,588	\$2,018,475
Donations	Unrestricted			X	\$284,139	\$125,000
Fundraisers	50th anniversary			X	\$336,329	\$0
United Way	Impact 100			X	\$50,000	\$50,000
Other	MATEC, Health Forward Foundation			X	\$1,518,891	\$3,374,872
Outside Agency	Primary Care & Oral Health			X	\$50,055	\$400,000

**Please check if your agency has cash reserves:**  
**What is the current balance?** \$4,852,753

## **Community Infrastructure**

**Other organizations in the community that provide the same or similar services as your organization.**

Saint Luke's Health System, Samuel U. Rodgers Community Health Center Sojourner Health Clinic, Family Health Care KC, Swope Health Services, University Health, Vibrant Health, UMKC School of Dentistry Health Partnership Kansas City, Kansas City, Mo. Health Department, Mercy Health Free Clinic

**Compare your programs and results to others working in the same field.**

KC CARE has a reputation as the "safety net beneath the safety net," providing quality, compassionate healthcare. An established FQHC, we have both local expertise and national recognition. We are a PCMH uniquely committed to serving patients without coverage: >35% of our Primary Care and Oral Health patients do not have insurance while >41% have Medicare or Medicaid. In FY2022, KC CARE provided patients of all ages with more than 36,053 primary care encounters and 7,068 dental encounters addressing a wide range of health concerns.

**List all partnerships you have with other organizations along with the nature of the partnership.**

Volunteers & Students: Kansas City University, University of Kansas School of Medicine, UMKC Schools of Pharmacy, Nursing & Health Studies & Dentistry. In FY2022, 748 volunteers provided 19,000 hours. Community & Health Partners: University Health, Research Medical Center, Saint Luke's Health System, Kansas City Public Schools, Veterans Community Project, Swope Health Services. Government Partners: HRSA HIV/AIDS Bureau and Bureau of Primary Health Care, Mo. Dept. of Health and Senior Services, Kansas City, Mo. Health Dept., Substance Abuse and Mental Health Services Admin.

# **2023 Jackson County Outside Agency Funding Proposal Kansas City CARE Clinic dba KC CARE Health Center 2023 Primary Care and Oral Health Services**

Kansas City CARE Clinic dba KC CARE Health Center  
2023 Primary Care and Oral Health Services  
Jun 21, 2023  
Page 3

**Date Program was Initiated:** 2010

**What time period does this program run:** All Year

**Provide program description:** KC CARE provides medical, behavioral, and oral health services to Jackson County residents who are uninsured, underinsured, or would otherwise struggle to access and afford healthcare. Primary Care includes adult and pediatric chronic, acute, and preventive services; women's health; HIV primary care, PrEP, and PEP; hepatitis C treatment; vaccines and testing for infectious disease. Oral Health services include diagnostic, restorative, emergency, and preventive care, including oral exams, X-rays, extractions, fillings, cleanings, dentures, and pediatric molar sealants.

**Describe the benefits of this program to Jackson County Missouri:** KC CARE has improved access to primary care and oral health services since 1971. Most patients live in Jackson County and on incomes at or below 200% of the federal poverty level. We offer integrated health services at three locations and via telehealth. Our unconditional whole-person care is available to everyone, and no patient is ever denied care due to their ability to pay. KC CARE is a Federally Qualified Health Center (FQHC) and Patient-Centered Medical Home (PCMH), designations that demonstrate our quality of care. We operate in medically underserved areas.

**Describe target population to be served:** Key demographics: 35% uninsured; 65% Black, Indigenous, or People of Color; 18% are 19 years of age or less; 20% are 55+; 7% identify as a gender other than male or female; 8% report being unhoused. Key patient health characteristics: 60% of patients have one or more chronic conditions; one in five patients has a behavioral health and/or substance use disorder diagnosis. The most common diagnoses among KC CARE patients in the last 12 months are diabetes, hypertension, anxiety, depression, musculoskeletal pain, and HIV/AIDS.

**What are the qualifications for participants:** We offer a sliding scale, fee-for-service model based on income and no-interest payment plans with no required downpayment are available. We never send balances to collections. We ask patients to provide information on their residence, income, and insurance status. Many services require appointments, although walk-in patients are accommodated when possible and appropriate. KC CARE serves people from all walks of life, regardless of age, gender identity, sexual orientation, race, ethnicity, or housing status.

**Check if your services are available to anyone:** Yes

**How do you maintain a database of participants:** Our electronic health record, eClinicalWorks (eCW)

**Number of participants from Jackson County:** 14437

**Number of participants from Other Areas:** 5539

**Total Number of participants:** 19976

**Identify the community need for your organization's program and services in Jackson County.**

Despite area safety-net health centers caring for 400,000+ patients annually, critical shortages still exist for individuals who are medically underserved, uninsured, or have only Medicaid coverage. Accessing healthcare is difficult for area families due to cost, and many seek medical care at emergency departments rather than a primary care provider, resulting in high costs to the community. With the expansion of Medicaid, thousands of Jackson Co. residents making up to 139% FPL may be eligible for Medicaid and in need of care from a trusted provider who accepts their coverage.

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**2021 Jackson County Outside Agency Funding Proposal  
Kansas City CARE Clinic dba KC CARE Health Center  
2023 Primary Care and Oral Health Services**

Kansas City CARE Clinic dba KC CARE Health Center  
2023 Primary Care and Oral Health Services  
Jun 21, 2023  
Page 4

**Outcomes**

**Outcome:** 11,000 County residents will receive Primary Care services.

**Portion of budget request supporting this objective:**

**Targets:** 11000 patients, Age range:

**Outcome:** 3,500 Jackson County residents will receive Oral Health services.

**Portion of budget request supporting this objective:**

**Targets:** 3500 patients, Age range:

**What Jackson County Legislative Districts are served by this program:**

**Countywide:** Yes

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**2023 Jackson County Outside Agency Funding Proposal**  
**Budget as Awarded**  
**Kansas City CARE Clinic dba KC CARE Health Center**  
**2023 Primary Care and Oral Health Services**

Kansas City CARE Clinic dba KC CARE Health Center  
2023 Primary Care and Oral Health Services  
Jun 21, 2023  
Page 5

Direct Program Support				
Name	Description	Total Expense ①	Amount Awarded ①	Percent
Program Staff Salary	Nurse Practitioner	\$113,900	\$56,000	70%
Program Staff Salary	Physician Assistant	\$117,460	\$56,500	65%
Program Staff Salary	Medical Assistant (3)	\$113,880		66%
Program Staff Salary	Dental Assistant	\$43,590		45%
Program Staff Salary	Dental Hygienist	\$81,460		45%
Program Staff Salary	Dentist	\$162,130		45%
				%
Direct Expense Totals		\$632,420	\$112,500	
Indirect/General Operating Support				
Fringe Benefit (Only FICA/Insurance-Max 10% of Salary Request)	FICA/Insurance @ 10% of Salary	\$63,242	\$12,500	63%
				%
Indirect Expense Totals		\$63,242	\$12,500	

**Total 2023 Program Budget Award: \$125,000**

Program sustainable without Jackson County Funding	<b>No</b>
Total Cost to Run Program WITHOUT Jackson County Funding	<b>\$632,420</b>
Cost/Participant	<b>\$27.71</b>
JACO Funding/Total Program Cost	<b>20%</b>



**WORK AUTHORIZATION AFFIDAVIT**


As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

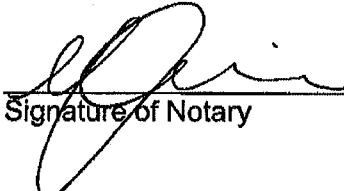
This affidavit affirms that **Kansas City CARE Clinic dba KC CARE Health Center**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Kansas City CARE Clinic dba KC CARE Health Center**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

  
\_\_\_\_\_  
Authorized Representative's Signature  
CEO  
\_\_\_\_\_  
Title

WIL FRANKLIN  
\_\_\_\_\_  
Printed Name  
8/1/23  
\_\_\_\_\_  
Date

Subscribed and sworn before me this 1 day of August, 2023. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on 5-22-2027.

  
\_\_\_\_\_  
Signature of Notary

8/1/2023  
\_\_\_\_\_  
Date

