

COOPERATIVE AGREEMENT
(Speech Therapy Program)

AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, hereinafter called "the County" and **OPERATION BREAKTHROUGH, INC.**, 3039 Troost, Kansas City, Missouri 64109, hereinafter called "Agency."

WHEREAS, the County and Agency desire to enter into an Agreement to provide funding to be used for its speech therapy program; and,

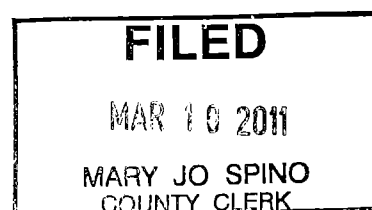
WHEREAS, the County deems it to be in the best interest of its citizenry to support such programs and activities;

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Agency respectively promise, covenant and agree with each other as follows:

1. **Services.** Agency shall provide services relating to its speech therapy services, as is more fully set out in the attached proposal designated as Exhibit A, and incorporated herein by reference.

2. **Terms of Payment.** The County agrees to pay to Agency the total amount of \$32,580.00, in quarterly installments of \$8,145.00 each, with the first payment to be made upon execution of this Agreement. The remaining payments shall be made upon the County's receipt of the reports as set forth in paragraph 3 hereof.

3. **Reports.** Within 30 days after the conclusion of each calendar quarter under this Agreement, Agency shall submit a quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, and any other documents requested by the Director of Finance and Purchasing, to



establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The last quarter's report shall include an annual report which shall summarize all of Agency's activities pursuant to this Agreement. Agency's failure to submit this annual report shall disqualify Agency from future funding by the County.

4. **Submission of Documents.** No payment shall be made under this contract unless the contracting agency shall have submitted to the County's Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments, an agency must submit either an audited financial statement for the agency's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County contract.

5. **Equal Opportunity.** The Agency agrees and assures that no person eligible for services shall on the ground of race, color, religion, national origin, sex, handicap, veteran status, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination for any service funded by this Agreement.

Furthermore, the Agency agrees and assures that it will provide equal employment opportunities to applicants and employees and will not discriminate against them on the basis of race, color, religion, national origin, sex, handicap, veteran status, or age.

6. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books, and records of Agency pertaining to its finances and operations.

7. **Default.** If Agency shall default in the performance or observation of any term or condition of this Agreement, the County shall give written notice setting forth the default and the correction required. If said default shall continue and not be corrected by Agency within ten days of its receipt of said notice, the County may, at its election, terminate the Agreement and withhold any payments not yet made. Said election shall not in any way limit the County's right to seek legal redress.

8. **Liability and Indemnification.** No party to this Agreement shall assume any liability for the acts of any other party to this Agreement, its officers, employees, or agents and Agency shall indemnify, defend, and hold County harmless from any and all claims, liabilities, damages, costs (including reasonable attorney's fees directly related thereto), including but not limited to violation of civil rights and/or bodily injury to or death of any person, and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Agency, its officers, employees, or agents during the performance of this Agreement.

9. **Conflict of Interest.** Agency warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

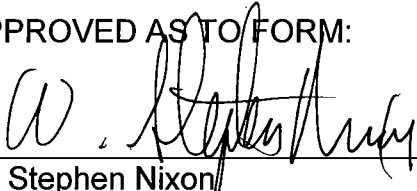
10. **Severability.** If any covenant or other provision of this Agreement is invalid or incapable of being enforced by reasons of any rule of law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

11. **Term.** This Agreement shall be effective January 1, 2011, and shall terminate on December 31, 2011. This Agreement may be terminated prior to that date by either party upon written notice, delivered thirty days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by the Agency as verified by the County's audit.

12. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.


IN WITNESS WHEREOF, the parties have executed this Agreement this 10 day of March, 2011.

APPROVED AS TO FORM:



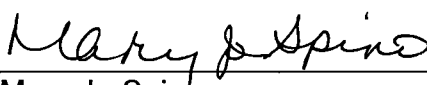
W. Stephen Nixon
County Counselor

JACKSON COUNTY, MISSOURI

By: 

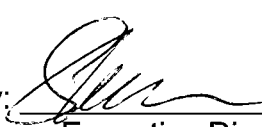
Michael D. Sanders
County Executive

ATTEST:



Mary Jo Spino
Clerk of the Legislature

OPERATION BREAKTHROUGH

By: 

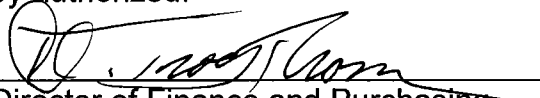
Executive Director *CEO*
430971560

Federal I.D. or S.S.#

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$32,580.00 which is hereby authorized.

March 4 2011
Date


Director of Finance and Purchasing
Account No: 002-7743-56789

77432011001



OUTSIDE AGENCY FUNDING REQUEST FORM 2011 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org

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KANSAS CITY, MISSOURI

Section A: Organization or Agency Information	page 1
Section B: Agency's 2010 and 2011 Revenue Information	page 2
Section C: Individual Program Budget	page 3
Section D: Program Information	pages 4 - 8
Section E: Summary of Request by Program	page 9

Section A: Organization or Agency Information

Name: Operation Breakthrough, Inc.

Address: 3039 Troost Avenue

Phone No: (816) 756-3511

Fax: (816) 329-5235

Website Address: www.operationbreakthrough.org

Federal Tax ID No: 43-0971560

Fiscal Year Cycle: 11/1 - 10/31

Executive Director: Steven P. Callahan, CEO

Name and Title of Principal Contact Person: Marsha Gillespie, Grants Manager

Phone No: (816) 329-5258

Email Address: marshag@operationbreakthrough.org

Submittal of this request has been authorized by: Steven P. Callahan, CEO

Date: 9/15/2010

Section B: Agency's 2010 and 2011 Revenue Information

Agency's 2011 Projected Revenue Information

Funding Entity	Agency's 2011 Total Projected Revenue Source You Will Request 2011 Funding From	Projected Amount	% of Total Revenue
Federal	Head Start, USDA	\$ 982,000	13
State	Early Head Start, Title XX, Children's Trust	\$ 1,750,000	24
Jackson County	Mental Health, COMBAT, Other	\$ 120,900	2
Other Counties		\$ -	0
City	HPRP, Daycare	\$ 338,000	5
Charity/Donations		\$ 3,000,000	41
Fundraisers		\$ 950,000	13
Other	United Way, Fees	\$ 235,000	3
2011 Total Projected Revenue		\$ 7,375,900	

Agency's 2010 Revenue Information

Funding Entity	Agency's 2010 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal	Head Start, USDA	\$ 982,000	14
State	Early Head Start, Title XX, Children's Trust	\$ 1,750,000	25
Jackson County	Mental Health, COMBAT, Other	\$ 120,901	2
Other Counties		\$ -	0
City	HPRP, Day Care	\$ 338,000	5
Charity/Donations		\$ 2,750,000	39
Fundraisers		\$ 930,000	13
Other (please list)	United Way, Fees	\$ 235,389	3
2010 Total Revenue		\$ 7,106,290	

If your agency received funding from Jackson County in 2010, please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 35,165	Youth Empowerment
Mental Health Levy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 25,000	Adult Mental Health
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	51,585 CW
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 60,736	Speech/Psych Clinic
2010 Total Jackson County Funding			\$ 120,901	

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If your agency receive funding or resources in 2010 from either of the following?				
Mid America Regional Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Harvesters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	

Section C: REVISED 2011 Program Budget

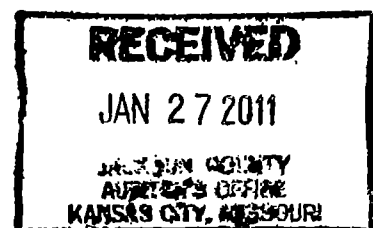
Complete a separate program budget for each program your agency is applying for funding.

Agency Name: Operation Breakthrough, Inc.
Program Name: Speech Therapy Program

Personal Services			
Position / Title	Total Salary	to be funded by	to be funded by Jackson County
Certified Speech Therapist	55,500	40%	\$ 24,750
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Salaries			\$ 24,750
Total Benefits - FICA @ .0765			\$ 1,893
Total Personal Services			\$ 26,643
Contractual Services			
Children's TLC			\$ 5,937
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Contractual Services			\$ 5,937
Supplies			
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Supplies			\$ -

Total Program Request \$ 32,580

Rev 1/24/11



Operation Breakthrough Speech-Language Pathologist

Job Description

Title Speech-Language Pathologist
Department(s) Therapy/ Health and Disabilities
Reports to Health and Disabilities Coordinator

Job summary

Assess and treat persons with speech, language, voice, and fluency disorders.

May select alternative communication systems and teach their use.

May perform research related to speech and language problems.

Monitor patients' progress and adjust treatments accordingly.

Evaluate speech and language test results and medical or background information to diagnose and plan treatment for speech, language, fluency, and voice disorders.

Administer speech/language evaluations, tests, or examinations to patients to collect information on type and degree of impairments, using written and oral tests and special instruments.

Record information on the initial evaluation, treatment, progress, and discharge of clients.

Develop and implement treatment plans for problems such as stuttering, delayed language, and articulation disorders, based on own assessments and recommendations of other professionals.

Develop individual or group programs to deal with speech or language problems.

Instruct clients, parents and teachers on more effective communication techniques.

Teach clients to control or strengthen tongue, jaw, face muscles, and breathing mechanisms.

Develop speech exercise programs to reduce disabilities.

Consult with and advise educators or medical staff on speech or hearing topics such as communication strategies and speech and language stimulation.

Design, develop, and employ alternative diagnostic or communication devices and strategies.

Refer clients to additional medical or educational services if needed.

Summary of essential job functions

- Ability to read, analyze and interpret professional journals, technical procedures, and governmental regulations.
 - Ability to write reports, business correspondence and procedure manuals.
 - Ability to effectively present information and respond to questions from groups of managers, clients, customers and the general public.
 - Ability to define problems, collect data, establish facts and draw valid conclusions.
 - Knowledge of developmental screening and assessment tools and procedures.
 - Effective verbal and written communication skills.
 - Skill in establishing and maintaining effective relationships with disabled individuals.
 - Skill in communicating effectively with a variety of people of various socio-economic and educational backgrounds.
 - Knowledge of speech and language disabilities.
- Ability to work both independently and in a team environment.

Minimum requirements

Bachelor's Degree In Speech-Language Pathology or Communication Disorders

Master's Degree in Speech-Language Pathology

Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Operation Breakthrough, Inc.

Program Name: Speech Therapy Program

Proposed Program

Detail functions to be performed by each program.

The purpose of the Speech Therapy program is to provide specialized therapy for children who have been clinically diagnosed with speech and language delays or disorders, which range from problems with word articulation to problems using and understanding language. Speech and language delays often occur in conjunction with sensory processing or other developmental delays and are sometimes related to fetal drug/alcohol exposure. Language delays/disorders are exacerbated by literacy-poor home environments, where kids do not have adequate exposure to books or adults who will read to them, due in part to family instability and in part to parents' low educational levels.

Speech Therapy is provided on-site by both staff and contract therapists. Children receive two 30-minute one-on-one sessions each week; sessions incorporate games, songs, books and educational toys to encourage the children's participation and to teach pre-academic concepts, such as colors and numbers, to enhance language development and reinforce proper speech and communication skills. Speech therapists also conduct regular classroom sessions, along with workshops for classroom teachers that give practical sug

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Section D: 2011 Program Information

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Agency Name: Operation Breakthrough, Inc.

Program Name: Speech Therapy Program

Participants	
Identify the number of participants by County that each program serves.	
Jackson, MO	60 - 80
Clay, Platte, Cass, MO	
Wyandotte, Johnson, KS	
Other Missouri	

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Target Population

Describe target population and demographics to be served by each program.

The program targets children enrolled in Operation Breakthrough's early education programs who have been clinically diagnosed with speech/language delays. Typically, 60-80 of those enrolled require specialized services. Overall, 87% of the families served by Operation Breakthrough are African American and 85% live below federal poverty guidelines. Nearly 80% of these families are headed by single women. Currently, 51% of parents are working, averaging 29 hours per week at an average hourly wage of \$7.68, for annual earnings of \$14,000 - \$16,000. Approximately 24% of parents are not working, primarily due to homelessness, substance abuse and/or mental health problems. Another 18% are without earnings while enrolled in GED, college or employment programs. Typically, 20% of the children enrolled at Operation Breakthrough are homeless and 20% are in foster care. Nearly 90% of families receive food stamps or assistance through the Women, Infants and Children (WIC) supplemental food program. More than 70% of children are on Medicaid or other government health program; 16% of children and 85% of parents are unis

Would you provide these services to anyone at your door? **No, children must be enrolled at OB.**

Is anyone denied services? **No, all enrolled children may receive services.**

What level of indigents (below poverty level) do you serve?

Please classify your program from the following types by percentage of your agency's overall service

Senior Program	85%
Indigent Program (Below Poverty Level)	
Senior Indigent Program	

What criteria do you have for the clients you serve?

Operation Breakthrough serves low-income children and families living in Kansas City's urban core. Although families are expected to qualify for state childcare subsidies, OB cares for approximately 120-180 homeless children or those w/o subsidies each year, at no charge and without

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Program Name: Speech Therapy Program

Service Delivery Area

Identify your specific geographic service delivery area for each program.

Seventy-one percent of the children enrolled at Operation Breakthrough live in the Center's core geographical service area, bounded by 9th Street on the north, Oak on the west, 75th Street on the south, and Topping on the east. This service area includes a significant portion of Kansas City's 3rd Council District, which is often characterized as the city's "urban core."

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

Family statistical data, including residential zip code, is collected on all clients at the time of enrollment. and maintained in agency databases, allowing us to ensure that funds from Jackson County will be utilized only for the benefit of Jackson County residents.

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Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding

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Program Name: Speech Therapy Program

Approach & Method

List the top three (3) objectives for each program.

1) To provide early intervention to detect and remediate speech and language disorders before children enter school.

2) To educate parents, caregivers, and teachers on how to stimulate children's language learning.

3.

Detail specific methods you will use to achieve these objectives.

The Speech Therapy program uses formal evaluation tools to assess children's speech and language skills. Therapists develop a treatment plan for each child requiring specialized services and provide individual and/or group therapy in 30-minute sessions twice each week. Parents, preschool teachers and community volunteers are trained in ways to reinforce the work done in therapy in activities outside the therapy setting.

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Section D: 2011 Program Information

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Agency Name: Operation Breakthrough, Inc.

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Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

Speech therapists write measurable goals for each child receiving therapy. They gather data every three months to measure progress toward these goals, and modify goals or establish new ones as needed. Teachers are periodically observed in the classroom to evaluate their use of the language stimulation methods they have learned in language development workshops. Parents are interviewed before and after training to see whether they can articulate specific techniques for stimulating their children's language learning at home.

Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

Operation Breakthrough constituents will be apprised of the generous contributions of Jackson Co. taxpayers through an article placed in Operation Breakthrough's newsletter, which is published 4 times and year and distributed to over 13,000 households throughout the metropolitan area. Newsletter articles are also posted on our website. In addition, a sign acknowledging funding will be placed in our Therapy Clinic.

