

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20236

Sponsor(s): Tony Miller

Date: August 26, 2019

EXECUTIVE OFFICE

AUG 15 2019

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting a Resolution to transfer funds within the Parks + Rec 2019 Budget for the Christmas in the Park Program</p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$18,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$18,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$18,000</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td>FROM: 300-1670-56210 Park Enterprise Fund, Special Events, Advertising</td> <td>\$18,000</td> </tr> <tr> <td>TO: 300-1670-57360 Park Enterprise Fund, Special Events, Electrical Sup.</td> <td>\$18,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$18,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$18,000	Amount budgeted for this item * (including transfers):	\$18,000	Source of funding (name of fund) and account code number:		FROM: 300-1670-56210 Park Enterprise Fund, Special Events, Advertising	\$18,000	TO: 300-1670-57360 Park Enterprise Fund, Special Events, Electrical Sup.	\$18,000
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Brian Nowotny, Parks + Rec Deputy Director Park Operations, 503-4803</p>														
<p>REQUEST SUMMARY</p>	<p>Requesting a Resolution to transfer funds within the Parks + Rec 2019 Budget for electrical supplies, including lights and controllers, to enhance and expand Christmas in the Park displays at Longview Lake.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>														
<p>ATTACHMENTS</p>															

REVIEW	Department Director: <i>Michele Newman</i>	Date: <i>8-13-19</i>
	Finance (Budget Approval): If applicable <i>Yes</i>	Date: <i>8/15/19</i>
	Division Manager: <i>Greg M. H.</i>	Date: <i>8-15-19</i>
	County Counselor's Office: <i>Debra Coumbe</i>	Date: <i>8/21/19</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: August 15, 2019

RES # 20236

<u>Department / Division</u>		<u>Character/Description</u>		<u>From</u>	<u>To</u>
300	Park Enterprise Fund				
1670	Special Events	56210	Advertising	\$ 18,000	\$ -
1670	Special Events	57360	Electrical Supplies	-	18,000
				<u>\$ 18,000</u>	<u>\$ 18,000</u>

 5/20/19
Budget Officer