

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20317

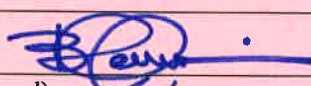
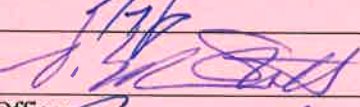
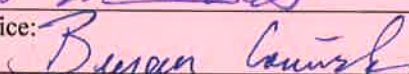
Sponsor(s): Crystal Williams

Date: December 2, 2019

EXECUTIVE OFFICE

NOV 22 2019

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting the Award of a Contract for Restoration and Modernization of Elevators for the Jackson County Courthouse to Schindler Elevator Corporation of Kansas City, Missouri Under the Terms and Conditions of Request for Proposals No. 48-19.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$ 6,360,545</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$ 6,360,545</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$ 6,360,545</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 013-5113-58020 - County Improvement Fund, Non-Departmental, Buildings and Improvements</td> <td style="text-align: right; vertical-align: bottom;">\$ 6,360,545</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$ 6,360,545	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$ 6,360,545	Amount budgeted for this item * (including transfers):	\$ 6,360,545	Source of funding (name of fund) and account code number: 013-5113-58020 - County Improvement Fund, Non-Departmental, Buildings and Improvements	\$ 6,360,545
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PRIOR LEGISLATION	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
REQUEST SUMMARY	<p>Jackson County requires Elevator Contracting Services to assist the County with modernization of elevator systems in the Downtown Courthouse. A detailed list of scope of services is provided as attachment to this RLA but generally, the services are to include the modernization of the 6 main Downtown Courthouse elevators and associated maintenance required during modernization and delivery. This modernization entails replacement or refurbishment of most system components that would include the controlling and mechanical operating devices. In addition, new cab interiors, a destination dispatch system, in car video displays and other technological devices will be implemented to ensure that the system is updated, safe and effective.</p> <p>The County advertised and encouraged a number of potential professional elevator bidders to respond. In response to the RFP, the County received 1 proposal, which was determined to be qualified. The qualified response was discussed amongst the Selection Committee and the following score was tabulated.</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th>Respondent and Respondent Location</th> <th>Avg Score</th> <th>Ranking</th> </tr> </thead> <tbody> <tr> <td>Schindler Elevator Corporation of Kansas City, MO</td> <td style="text-align: center;">80</td> <td style="text-align: center;">1</td> </tr> </tbody> </table> <p>Pursuant to section 1054.6 of the Jackson County Code, the Department of Finance and Purchasing recommends the award of a contract for Restoration and Modernization of Elevators to Schindler Elevator Corporation of Kansas City, Missouri under the terms and conditions of RFP 48-19 as the best selected proposal received. After the selection of the best proposal, pricing and alternative bid items were selected and negotiated. The following items were deemed to be necessary and included in the final cost proposal.</p>	Respondent and Respondent Location	Avg Score	Ranking	Schindler Elevator Corporation of Kansas City, MO	80	1				
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	Schindler Cost Proposal:	
	Base Proposal Amount	\$4,588,281
	Accelerated Schedule (64 Week)	\$420,000
	Destination Dispatch	\$530,626
	Destination Kiosk and Wayfinding Allowance	\$75,000
	In Car Video Display	\$48,407
	Elevator Sub Floor Allowance	\$120,000
	Contractual Sub Total	\$5,782,314
	10% Non-Contractual Contingency	\$578,231
	Project Totals	\$6,360,545
	It is also requested that the Director of Public Works be authorized to make adjustments in the contract should unknown activities be necessary to the extent that there will be no further funding obligation to the County. This request would be covered by the 10% non-contractual contingency and necessary in-contract allowance allocations.	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input checked="" type="checkbox"/> MBE Goals 12.8% <input checked="" type="checkbox"/> WBE Goals 2.5% Goals have been approved based on good faith effort therefore the CUP <input type="checkbox"/> VBE Goals 0% has been approved by the Compliance Review Office.	
ATTACHMENTS	Abstract of Bids Received, Recommendation Memorandum from Brian Gaddie, Director of Public Works, Bid Committee Selections and Tabulations, and the Schedule of Fees and Pricing	
REVIEW	Department Director: 	Date: 11.22.19
	Finance (Budget Approval): <i>If applicable</i>	Date: 11/22/19
	Division Manager: CAO 	Date: 11/22/19
	County Counselor's Office: 	Date: 11/26/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



JACKSON COUNTY Public Works Department

Jackson County Technical Center
303 West Walnut Street
Independence, Missouri 64050
jacksongov.org

(816) 881-4530
Fax: (816) 881-4448

Memorandum

To: Barbara Casamento, Purchasing Administrator
From: Brian Gaddie, PE, Director of Public Works
Date: November 21st, 2019
RE: RFP 48-19 Recommendation – Schindler Elevator Corporation

Barbara,

As a result of the competitively bid RFP 48-19 for Elevator Modernization Services for Jackson County's Downtown Courthouse, I would like to present to you the recommendation of the selection committee. Schindler Elevator Corporation, the only bid submitted, received scores in all categories by all committee members that would recommend advancement in the procurement process.

At this time, negotiations have been finalized and the contract prepared for execution. This letter is to inform Purchasing that we are prepared for Legislative introduction.

Thank you for your consideration with the above recommendation.

Professionally,

A handwritten signature in black ink, appearing to read "Brian Gaddie".

Brian Gaddie, P.E.
Director of Public Works

