

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res. ~~1918~~ No.: 19416
 Sponsor(s): Dennis Waits
 Date: March 13, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting a budget transfer of \$80,569 from the Assessment Non-Departmental fund to the Assessment Department in order to add two G03 clerk positions.</u></p>																						
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="318 533 1203 1096"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$80,569</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$80,569</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>FROM ACCT 045-4500-56661</td> <td>\$80,569</td> </tr> <tr> <td>TO ACCT 045-4500-55061</td> <td>3,994</td> </tr> <tr> <td>045-1902-55010</td> <td>41,600</td> </tr> <tr> <td>045-1902-55040</td> <td>3,182</td> </tr> <tr> <td>045-1902-55050</td> <td>6,877</td> </tr> <tr> <td>045-1902-55060</td> <td>24,916</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$80,569	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$80,569	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM ACCT 045-4500-56661	\$80,569	TO ACCT 045-4500-55061	3,994	045-1902-55010	41,600	045-1902-55040	3,182	045-1902-55050	6,877	045-1902-55060	24,916
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																						
CONTACT INFORMATION	<p>RLA drafted by Robert D. Murphy, Director of Assessment, (816) 881-3239:</p>																						
REQUEST SUMMARY	<p>The Assessment Department is requesting a budget transfer of \$80,569 from the Assessment Non-Departmental fund to the Assessment Department in order to add two G03 clerk positions. These new positions will assist in improving customer service lines in the Individual Personal Property unit of the Assessment Department.</p>																						

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Robert D. Murphy</i>	Date: <i>March 7, 2017</i>
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>3/7/17</i>
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>3/7/17</i>
	County Counselor's Office:	Date: <i>3/7/17</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- X There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.
- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

