

REQUEST FOR LEGISLATIVE ACTION

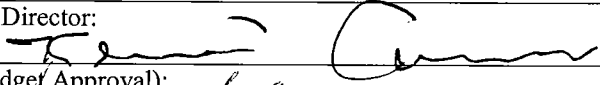

Completed by County Counselor's Office:

Res/Ord. No.: 18331

Sponsor(s): James D. Tindall

Date: December 2, 2013

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution authorizing the Transfer of Monies and the Purchase of Computers with Windows 7 Upgrade to Accommodate Information Technology Needs at the Department of Corrections.</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="321 575 1198 978"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$28,302</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$28,302</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$28,302</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM 001-2701-55040 FICA</td> <td>FROM ACCT \$28,302</td> </tr> <tr> <td>TO: 001-2701-58171 Personal Computers</td> <td>\$20,910</td> </tr> <tr> <td>001-2701-56661 Software Purchases</td> <td>\$ 7,392</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable): \$28,199</p>	Amount authorized by this legislation this fiscal year:	\$28,302	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$28,302	Amount budgeted for this item * (including transfers):	\$28,302	Source of funding (name of fund) and account code number; FROM 001-2701-55040 FICA	FROM ACCT \$28,302	TO: 001-2701-58171 Personal Computers	\$20,910	001-2701-56661 Software Purchases	\$ 7,392
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): L. Scott, Manager of Services – Dept of Corrections 881-4232</p>														
<p>REQUEST SUMMARY</p>	<p>This transfer and purchase would accommodate the need for the Department of Corrections to upgrade 30 personal computers from Windows XP to Windows 7. Early in 2014, Microsoft will no longer support the Windows XP operating system. The Department of Corrections has been advised by County IT that this upgrade is essential in order to retain functioning information technology and allow correct connectivity with REGIS, and essential database for the Corrections Department. Transferring surplus funds in the General Fund from the FICA Account – 001-2701-55040 to the Personal Computers/Accessories Account – 001-2701-58171 and the Software Account – 001-2701-56661 will accommodate this purchase.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														

ATTACHMENTS		
REVIEW	Department Director: 	Date: 11-22-13
	Finance (Budget Approval): If applicable <i>Debra and Ball</i>	Date: 11-20-13
	Division Manager: 	Date: 11/26/13
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

