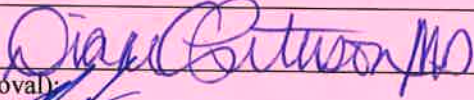


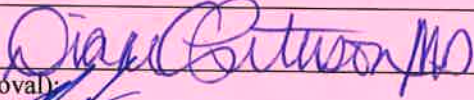


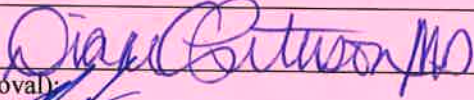




**REQUEST FOR LEGISLATIVE ACTION**

**EXECUTIVE OFFICE**

Completed by County Counselor's Office: **SEP 26 2018**  
 Res/Ord No.: 20002  
 Sponsor(s): Crystal Williams  
 Date: October 8, 2018

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the purchase of Two Dodge Chargers for the Medical Examiner's Office from the Missouri State Highway Patrol under Section 1030.2 of the Jackson County Code as an Acquisition from Other Government.</u></p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$33,900.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$33,900.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$33,900.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 002-2001-58120 Health Fund – Medical Examiner – Automobiles</td> <td>\$33,900.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$33,900.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$33,900.00	Amount budgeted for this item * (including transfers):	\$33,900.00	Source of funding (name of fund) and account code number: 002-2001-58120 Health Fund – Medical Examiner – Automobiles	\$33,900.00
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Source of funding (name of fund) and account code number: 002-2001-58120 Health Fund – Medical Examiner – Automobiles	\$33,900.00										
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____                  Prior resolutions and (date): N/A</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Katie Bartle, Senior Buyer, 816-881-3465</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>The Medical Examiner's Office requires the purchase of two vehicles to add to its current fleet of vehicles. The vehicles currently in use are of high mileage. The new vehicles are intended help extend the life of the current vehicles.</p> <p>Pursuant to Section 1030.2 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of two 2016 Dodge Chargers AWD from the Missouri State Highway Patrol as an Acquisition from Other Government.</p>										
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>										
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals                      No Goals Assigned  <input type="checkbox"/> VBE Goals</p>										
<p><b>ATTACHMENTS</b></p>	<p>Memorandum from Dr. Diane Peterson, Chief Medical Examiner, and Quote from Missouri State Highway Patrol</p>										
<p><b>REVIEW</b></p>	<table border="1"> <tr> <td>Department Director: </td> <td>Date: 09/26/2018</td> </tr> <tr> <td>Finance (Budget Approval):  <i>If applicable</i></td> <td>Date: 9/26/18</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 9/26/18</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: 	Date: 09/26/2018	Finance (Budget Approval):  <i>If applicable</i>	Date: 9/26/18	Division Manager: 	Date: 9/26/18	County Counselor's Office:	Date:		
Department Director: 	Date: 09/26/2018										
Finance (Budget Approval):  <i>If applicable</i>	Date: 9/26/18										
Division Manager: 	Date: 9/26/18										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

This expenditure was included in the Annual Budget.

PC# \_\_\_\_\_

Date: September 26, 2018

RES # 20002

Department / Division                      Character/Description                      Not to Exceed

**002 Health Fund**

2001 Medical Examiner                      58120 Automobiles                      \$ 33,900

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\$ 33,900

 9/26/18  
Budget Officer



**The Jackson County Medical Examiner's Office**

950 East 21<sup>st</sup> Street  
Kansas City, MO 64108  
816-881-6600  
816-881-6641 fax

## MEMO

To: Barb Casamento, Purchasing  
From: Dr. Diane Peterson, Chief Medical Examiner  
Date: September 24, 2018  
RE: Purchase of vehicles from MSHP

Barbara,

The Jackson County Medical Examiner's Office (JCMEO) is requesting approval to proceed with the purchase of 2 surplus vehicles from the Missouri State Highway Patrol under County Code, Chapter 10 (1030.2) Acquisition from Another Government.

Current funds are available within our budget, line 002-2001-58120 Automobiles. Funding made available through appropriation, Ord. 5146.

The attached Vehicle Sales Invoice, dated 9/24/18, quotes the cost of each 2016 Dodge Charger AWD vehicle at \$16,950, for a total amount of \$33,900.

If you have any questions or require any additional information, please feel free to call me at (816) 881-6600.

Regards,

Diane C. Peterson, MD  
Chief Medical Examiner

MISSOURI STATE HIGHWAY PATROL  
Fleet & Facilities Division  
P.O. Box 568  
Jefferson City, MO 65102  
**VEHICLE SALES INVOICE**

SHP-381E 07/13

Invoice Number  
Page 1 of 1

Under provisions of 43 260 RSMo, the Missouri State Highway Patrol is authorized to sell the following used vehicles.

(1) Year and Make of Vehicle: 2016 Dodge Charger AWD Title Number: \_\_\_\_\_  
Serial Number: 2C3CDXKT8GH219204 P Number: 16264 Price: \$16,950.00  
Comments: \_\_\_\_\_

(2) Year and Make of Vehicle: 2016 Dodge Charger AWD Title Number: \_\_\_\_\_  
Serial Number: 2C3CDXKT0GH325212 P Number: 16484 Price: \$16,950.00  
Comments: \_\_\_\_\_

(3) Year and Make of Vehicle: \_\_\_\_\_ Title Number: \_\_\_\_\_  
Serial Number: \_\_\_\_\_ P Number: \_\_\_\_\_ Price: \_\_\_\_\_  
Comments: \_\_\_\_\_

(4) Year and Make of Vehicle: \_\_\_\_\_ Title Number: \_\_\_\_\_  
Serial Number: \_\_\_\_\_ P Number: \_\_\_\_\_ Price: \_\_\_\_\_  
Comments: \_\_\_\_\_

(5) Year and Make of Vehicle: \_\_\_\_\_ Title Number: \_\_\_\_\_  
Serial Number: \_\_\_\_\_ P Number: \_\_\_\_\_ Price: \_\_\_\_\_  
Comments: \_\_\_\_\_

Agency: Jackson Co. Medical Examiner Office

Address: \_\_\_\_\_

By Diane Peterson MD Title: Chief Medical Examiner Date: 09/24/2018

Upon receipt of a check in the amount of \$33,900.00, payable to the Missouri State Highway Patrol, title(s) to the above identified vehicle(s) will be transferred to the above buyer. No guarantee on the used vehicle(s) is expressed or implied by the Missouri State Highway Patrol.

MISSOURI STATE HIGHWAY PATROL

By Sally Dine

Fleet Control Coordinator  
Title

09/24/2018  
Date