
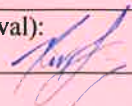


REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 19831
 Sponsor(s): Dennis Waits
 Date: April 23, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Approval of Addendum No. 1 to the Agreement with Van Deusen and Associates, Inc and authorizing the county executive to execute the addendum.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$28,150.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$28,150.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$28,150.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; 001-1204-6510 \$7,013.00 001-1205-6510 \$6,158.00 001-1210-6510 \$14,979.00</td> <td>FROM ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$28,150.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$28,150.00	Amount budgeted for this item * (including transfers):	\$28,150.00	Source of funding (name of fund) and account code number; 001-1204-6510 \$7,013.00 001-1205-6510 \$6,158.00 001-1210-6510 \$14,979.00	FROM ACCT
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): R19493 dated: 6/5/17 Awarded Contract</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Earl Newill, Chief Engineer, 401-6401 cell</p>										
REQUEST SUMMARY	<p>The County entered into an agreement with Van Deusen and Associates (VDA) to prepare bid documents and oversee the modernization of the Kansas city courthouse elevators. The current elevator maintenance term and supply contract has or will expire soon. VDA has offered to prepare a maintenance specification and oversee the bidding of a new maintenance contract for all county elevators. There are 32 elevators requiring maintenance, see the attached list. An addendum to VDA's agreement has been prepared to 1) prepare a maintenance bid specification, attend the pre-bid conference, promote bidders, review and assist purchasing with the recommending the best proposal, 2) conduct an annual performance review, and 3) conduct mid-year quality control evaluation, be available to review contractor billing, and other trouble shooting as may be requested. See complete listing of scope of work in the addendum.</p> <p>We therefore request that addendum No. 1 be approved and that the county executive be authorized to execute the addendum.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Addendum No. 1, List of Elevators	
REVIEW	Department Director: 	Date: 4.4.18
	Finance (Budget Approval): <i>If applicable</i> 	Date: 4/10/18
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: April 10, 2018

RES # 19831

Department / Division Character/Description Not to Exceed


001 General Fund

1204 Fac. Mgmt Kansas City 56510 Maint. & Repair - Buildings \$ 7,013

1205 Fac. Mgmt Independence 56510 Maint. & Repair - Buildings 6,158

1210 Fac. Mgmt. Correctional Facility 56510 Maint. & Repair - Buildings 14,979

\$ 28,150

 4/10/18
Budget Officer