

**EXECUTIVE OFFICE
REQUEST FOR LEGISLATIVE ACTION**

OCT 10 2018

Completed by County Counselor's Office:

Res/Ord No.: 20019
Sponsor(s): Alfred Jordan
Date: Oct. 22, 2018

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Awarding a Contract for Community Outreach Training for the Prosecuting Attorney's Office to the Center for Conflict Resolution of Kansas City, Missouri under the terms and conditions of Request for Proposal No. 38-18.</u>													
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="315 548 1451 743"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$47,460.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$47,460.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 010-4110-56790 Grant Fund, Smart Prosecution Grant, Other Contractual Services</td> <td>\$47,460.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____		Amount authorized by this legislation this fiscal year:	\$47,460.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$47,460.00	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number: 010-4110-56790 Grant Fund, Smart Prosecution Grant, Other Contractual Services	\$47,460.00		
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PRIOR LEGISLATION	Prior ordinances and (date): 4925 10-31-16 Prior resolutions and (date):													
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253													
REQUEST SUMMARY	The Prosecuting Attorney's Office requires a Contract for Community Outreach Training to help Communities in five areas of high crime in Kansas City, Missouri, The Purchasing Department issued Request for Proposal No. 38-18 in response to those requirements. Four notifications were distributed and one response was received and evaluated as follows: Center for Conflict Resolution, Kansas City, Missouri \$47,460.00 Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Contract for Community Outreach Training for the Prosecuting Attorney's Office to the Center for Conflict Resolutions of Kansas City, Missouri as the lowest and best proposal received.													
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)													
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No Goals Assigned <input type="checkbox"/> VBE Goals													
ATTACHMENTS	The Abstract of Bids Received, an Award Recommendation Memorandum from the Prosecuting Attorney's Office and the pertinent pages of Center for Conflict Resolution's proposal.													
REVIEW	<table border="1" data-bbox="298 1692 1536 1942"> <tr> <td>Department Director:</td> <td><i>Clan Peters Baker</i></td> <td>Date: 10/10/18</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td><i>Laurel M. Q.</i></td> <td>Date: 10/10/18</td> </tr> <tr> <td>Division Manager:</td> <td><i>M. Sal</i></td> <td>Date: 10-11-18</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> </tr> </table>		Department Director:	<i>Clan Peters Baker</i>	Date: 10/10/18	Finance (Budget Approval): <i>If applicable</i>	<i>Laurel M. Q.</i>	Date: 10/10/18	Division Manager:	<i>M. Sal</i>	Date: 10-11-18	County Counselor's Office:		Date:
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County Counselor's Office:		Date:												

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # 4925
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds for this expenditure were appropriated by Ord 4925

Date: October 10, 2018 PC# _____ RES # 20019

Department / Division Character/Description Not to Exceed

Grant Fund - 010

4110 - SMART Prosecution 56790 - Other Contractual Services \$ 47,460

\$ 47,460

 10/10/18
Budget Office

Bid No: 38-18 Date: 7/17/18 COMMODITY: Community Outreach Training	DESCRIPTION	Center for Conflict Resolution	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1.0	Community Outreach Training per RFP 38-18	<i>See bid</i>						

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: 7-17-18, BY
[Signature]
 CLERK OF THE LEGISLATURE
[Signature]
 PURCHASING

Aug. 10, 2018

Re: Recommendation Memo, Smart Prosecution Grant programs

To: Barb Casamento, Purchasing Direction

Barb,

I am writing this memo to recommend that the county proceed to contract with the Center for Conflict Resolution, who responded to RFP No. 38-18 Community Outreach Training. I also want to recommend that the county contract with Legal Aid of Western Missouri, who responded to Proposal No. 39-18.

Both of these contracts would be funded by the Smart Prosecution Grant. I will copy Gina Robinson, our chief of operations, on this memo so she can provide you any budget information you may need.

As you know, Kate Brubaker oversees our office's implementation of the Smart Prosecution Project. Both Kate and I have reviewed these proposals and find the proposals and the agencies to be of high caliber. We recommend awarding to CCR and Legal Aid of Western Missouri. Each of these agencies were the only bidders for our solicitations that were publicly advertised.

The Community Outreach proposal, which we recommend CCR for, would allow the agency to train and conduct street outreach in the five violent crime hotspots that are the focus of our federal Smart Prosecution Grant. CCR will work with community members to promote conflict resolution and strengthen those communities. We hope these activities will result in reductions of violence in those areas.

The second proposal, which we recommend be awarded to Legal Aid of Western Missouri, will address abandoned properties in those same hotspots, with a goal returning more properties to uses that would benefit those neighborhoods. Activities will include working with existing owners on strategies that will prevent future home abandonment and working with neighborhood associations on legal matters related to abandoned properties. Again, we hope this activity will result in violence reductions in those areas.

Sincerely,

Michael Mansur

Director of Communication

Jackson County Prosecutor's Office

Jean Peters Baker, Prosecutor

(816) 881-3812

(816) 674-3954

mmansur@jacksongov.org

Jackson County Community Outreach

RFP No. 38-18

Center for Conflict Resolution

Proposed Pricing per year

Staffing costs	34,280
Training and outreach materials	3,500
Mileage	1,560
FICA	2,620
Insurance	2,400
Administrative costs	3,100
	\$47,460