

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19789

Sponsor(s): Tony Miller

Date: March 26, 2018

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transfer from Park Fund Reserve Account</u></p>														
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="326 499 1208 934"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$25,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$25,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number;</td> </tr> <tr> <td>FROM: 003-8006-56835 Reserve-Operating</td> <td>FROM ACCT: \$25,000.00</td> </tr> <tr> <td>TO: 003-1601-56210 Director's Office – Advertising</td> <td>TO ACCT: \$25,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department:                      Estimated Use: \$</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$25,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$25,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM: 003-8006-56835 Reserve-Operating	FROM ACCT: \$25,000.00	TO: 003-1601-56210 Director's Office – Advertising	TO ACCT: \$25,000.00
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TO: 003-1601-56210 Director's Office – Advertising	TO ACCT: \$25,000.00														
PRIOR LEGISLATION	<p>Prior ordinances and (date): 5062, 12/6/2017</p> <p>Prior resolutions and (date):</p>														
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Dianne Kimzey, Deputy Director of Enterprise Operations, 503-4825</p>														
REQUEST SUMMARY	<p>The Parks+Rec Department requests that \$25,000 be appropriated from the Parks Reserve Account to the Park Fund – Director's Office – Advertising Account for outside promotion of the Park Department's facilities and events.</p>														
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														

ATTACHMENTS			
REVIEW	Department Director: Michele Newman, Director of Parks + Rec	<i>Michele Newman</i>	Date: 3-12-18
	Finance (Budget Approval): <i>If applicable</i>	<i>[Signature]</i>	Date: 3/14/18
	Division Manager:		Date:
	County Counselor's Office:		Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<del>003-8006-56835</del>	<del>Parks Reserve Operating</del>	<del>\$25,000.00</del>

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

### Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# \_\_\_\_\_

Date: March 14, 2018

RES # 19789

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>003 Park Fund</b>			
8006 Reserve	56835 Reserve - Operating	\$ 25,000	\$ -
1601 Director of Parks	56210 Advertising		25,000
		<u>\$ 25,000</u>	<u>\$ 25,000</u>

 3/14/18  
 \_\_\_\_\_  
 County Auditor / Budget Officer