



Office of
Mary Jo Spino
Clerk of the County Legislature

Jackson County Missouri

JOURNAL

County Legislature

*Theresa Galvin (6th) Chair, Dan Tarwater III (4th) Vice Chair,
Jalen Anderson (1st AL), Crystal Williams (2nd AL), Tony Miller (3rd AL),
Scott Burnett (1st), Ronald E. Finley (2nd), Charlie Franklin (3rd),
Jeanie Lauer (5th)*

Jackson County Courthouse
415 E. 12th Street, 2nd floor
Kansas City, Missouri 64106
(816)881-3242

Monday, December 9, 2019

10:00 AM

Forty-eighth Regular Meeting

K.C. Legislative Assembly Area, Kansas City, Missouri

Theresa Galvin, Chairman, called the meeting of the Jackson County Legislature to order.

1 ROLL CALL

Present 9 - Jalen Anderson, Crystal Williams, Tony Miller, Scott Burnett, Ronald E. Finley, Charlie Franklin, Dan Tarwater III, Jeanie Lauer and Theresa Galvin

2 THE PLEDGE OF ALLEGIANCE

Recited.

3 APPROVAL OF THE JOURNAL OF THE PREVIOUS MEETING

A motion was made by Dan Tarwater III, seconded by Scott Burnett to approve the journal of the previous meeting held on December 02, 2019. The motion passed by a voice vote.

4 HEARINGS

None.

5 COMMUNICATIONS WITH AND REPORTS OF THE COUNTY EXECUTIVE

None.

6 PERFECTION OF PROPOSED ORDINANCES AND REPORTS OF COMMITTEE

There will be a public hearing regarding Ordinances #5292 and #5293 on Monday, December 16, 2019 at 10:00 A.M. in the Kansas City Legislative Assembly Area.

[5292](#)

AN ORDINANCE to adopt the annual budget and set forth appropriations for the various spending agencies and the principal subdivisions thereof, for the fiscal year ending December 31, 2020.

(Legislature As A Whole - 3rd. Perfection)

- [5293](#) AN ORDINANCE setting the 2020 Jackson County, Missouri tentative tax levy.
(Legislature As A Whole - 3rd. Perfection)
- [5299](#) Finance and Audit Committee moved to perfect. Consent Agenda.
A motion was made by Tony Miller, seconded by Dan Tarwater III, to waive the reading of Ordinance #5300. The motion passed by a voice vote.
- [5300](#) Finance and Audit Committee moved to perfect. Consent Agenda.
- [5301](#) AN ORDINANCE repealing section 9125. Jackson County Code, 1984, relating to the Board of Equalization and enacting, in lieu thereof, one new section relating to the same subject, with an effective date.
(Finance and Audit Committee - 1st. Perfection)
- [5302](#) Land Use Committee moved to perfect. Consent Agenda.
- [5303](#) AN ORDINANCE appropriating \$143,850.00 from the undesignated fund balance of the 2019 Assessment Fund to provide for final payment for the 2018-2019 Sanborn Oblique Imagery mapping images.
(Finance and Audit Committee - 1st. Perfection)

7 FINAL PASSAGE OF PROPOSED ORDINANCES

None.

8 RESOLUTIONS IN COMMITTEE

A motion was made by Dan Tarwater III, seconded by Jalen Anderson, to waive the reading of Resolution #20317. The motion passed by a voice vote.

Theresa Galvin recognized Brian Gaddie, Director of Public Works, to speak to Resolution #20317. Mr. Gaddie said that on June 4, 2019, the first request for proposals (RFP) for restoration and modernization of the downtown Courthouse elevators was issued. Only one response was received and at that time the vendor was determined to not be in compliance because they were not able to supply the necessary utilization of goals. The County's consultant and representatives of the Public Works Department made several corrective suggestions to the RFP and on August 14, 2019 a second RFP was issued. Again, only one respondent submitted a proposal, but the respondent was able to submit the required documentation to meet the threshold for compliance. A selection committee was formed by representatives of the legislative offices, circuit courts, and Public Works Department. Detailed contract negotiations began and took

roughly eight weeks to complete. Several parts of the package were evaluated, and timelines were set into place. It is expected that the entire process will take 64 weeks to complete. Fabrication of materials will take place during the first three to four months of the contract. Construction will take place in two phases, three elevators at a time. During the construction phase, the contractor will maintain the elevators to decrease down time during construction. Several technological advances will be implemented into plans for the modernization of the elevators.

[20317](#)

A motion was made by Dan Tarwater III, seconded by Jalen Anderson, to adopt Resolution #20317, awarding a contract for the restoration and modernization of elevators at the downtown Jackson County Courthouse to Schindler Elevator Corporation of Kansas City, MO, under the terms and conditions of Request for Proposals No. 48-19, at an actual cost to the County not to exceed \$6,360,545.00, which includes a ten percent contingency, and authorizing the Director of Public Works to approve line item adjustments at no additional cost to the County. The motion passed by a roll call vote:

Yes: 9 - Jalen Anderson, Crystal Williams, Tony Miller, Scott Burnett, Ronald E. Finley, Charlie Franklin, Dan Tarwater III, Jeanie Lauer and Theresa Galvin

(ADOPTED)

[20319](#)

Budget Committee moved to adopt. Consent Agenda.

[20320](#)

Finance and Audit Committee moved to adopt. Consent Agenda.

[20321](#)

Budget Committee moved to adopt. Consent Agenda.

[20322](#)

Land Use Committee moved to adopt. Consent Agenda.

[20323](#)

Anti-Crime Committee moved to adopt. Consent Agenda.

[20324](#)

Budget Committee moved to adopt. Consent Agenda.

[20325](#)

Finance and Audit Committee moved to adopt. Consent Agenda.

[20326](#)

Finance and Audit Committee moved to adopt. Consent Agenda.

A motion was made by Dan Tarwater III, seconded by Crystal Williams, to waive the reading of Resolution #20327. The motion passed by a voice vote.

[20327](#)

A motion was made by Dan Tarwater III, seconded by Crystal Williams, to substitute Resolution #20327 authorizing the purchase of new vehicles for use by Health Services and the Parks + Rec Departments from Shawnee Mission Ford of Shawnee, KS, KCR International dba Summit Truck Group of Kansas City, MO, Molle Chevrolet of Blue Springs, MO, Olathe Ford of Olathe, KS, Randy Curnow Auto Group of Cameron, MO, Roberts Chevrolet Buick of Platte City, MO, Landmark Dodge of Independence, MO, Molle Toyota of Kansas City, MO, Midway Ford Truck Center of Kansas City, MO, Westfall O'Dell Truck Sales of Kansas City, MO and Kansas City Freightliner of Kansas City, MO, under the terms and conditions of the Clay County, Missouri Contract No. 49-19, a cooperatively bid contract for the Kansas City metro-wide area, at an actual cost to the County for 2019 of \$189,380.00. The motion passed by a voice vote. Consent Agenda.

(APPROVED)

[20328](#)

A RESOLUTION expressing the intent of the Legislature that all future funding decisions on outside agency contracts be made by majority vote of the Legislature as a Whole.

(Budget Committee - 1st. Meeting)

9 CONSENT AGENDA

[5299](#)

AN ORDINANCE transferring \$126,537.00 within the 2019 General Fund and \$240,803.00 within the 2019 Anti-Crime Sales Tax Fund, and appropriating \$951,640.00 from the undesignated fund balance of the 2019 Grant Fund, in acceptance of the Victims of Crime Act Grant for use by the Prosecuting Attorney's Office's Victim Services Program and authorizing the County Executive to execute a Program Agreement with the Missouri Department of Social Services.

(PERFECTED)

[5300](#)

AN ORDINANCE transferring \$68,987.00 within and appropriating \$121,748.00 from the undesignated fund balance of the 2019 Special Obligation Bond Capital Project Fund and appropriating \$121,748.00 from the undesignated fund balance of the 2019 Special Obligation Bond Debt Service Fund, to reconcile certain County debt service accounts.

(PERFECTED)

- [5302](#) AN ORDINANCE appropriating \$77,350.00 from the undesignated fund balance of the 2019 Park Fund in connection with the replacement of the Fred Arbanas Golf Course cart barn.
(PERFECTED)
- [20319](#) A RESOLUTION transferring \$30,000.00 within the 2019 Special Road and Bridge Fund, to cover an unanticipated budgetary shortfall within the Road and Bridge Maintenance Division of the Department of Public Works.
(ADOPTED)
- [20320](#) A RESOLUTION transferring \$169,926.00 within the 2019 Convention/Sports Complex Fund to comply with lease obligations relating to the Series 2002 Sports Complex Bond issuance.
(ADOPTED)
- [20321](#) A RESOLUTION transferring \$112,670.00 within the 2019 General Fund to cover the costs of air quality testing, flood damage cleaning, and related work in judges' chambers, all in the downtown Kansas City Courthouse.
(ADOPTED)
- [20322](#) A RESOLUTION accepting on behalf of the County the donation of a tract of land from Klein Investment Company, for use by the Parks + Rec Department.
(ADOPTED)
- [20323](#) A RESOLUTION awarding a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of marketing services for use by the Prosecuting Attorney's Office and COMBAT staff to Tico Productions of Kansas City, MO, under the terms and conditions of Request for Proposals No. 37-19.
(ADOPTED)
- [20324](#) A RESOLUTION transferring \$152,000.00 within the 2019 General Fund to cover additional costs of a planned generator replacement within the Family Court Division.
(ADOPTED)
- [20325](#) A RESOLUTION authorizing the County Executive to execute a lease for office space for use by the Prosecuting Attorney's Family Support Division with CBRE Oak Tower Building of Kansas City, MO, under the terms and conditions of Request for Proposals No. 21-19, for a lease term of seven years, at an actual cost in 2020 of \$274,654.92.
(ADOPTED)

[20326](#)

A RESOLUTION transferring \$17,150.00 within the 2019 General Fund and authorizing the County Counselor to execute an addendum to the Legal Services Agreement with Ronald L. Jurgeson of Lee's Summit, MO, and a Legal Services Agreement with Encompass Resolutions of Kansas City, MO, at an actual cost to the County not to exceed \$17,150.00, for services to be performed in 2019.

(ADOPTED)

[20327](#)

A RESOLUTION authorizing the purchase of new vehicles for use by Health Services and the Parks + Rec Departments from Shawnee Mission Ford of Shawnee, KS, KCR International dba Summit Truck Group of Kansas City, MO, Molle Chevrolet of Blue Springs, MO, Olathe Ford of Olathe, KS, Randy Curnow Auto Group of Cameron, MO, Roberts Chevrolet Buick of Platte City, MO, Landmark Dodge of Independence, MO, Molle Toyota of Kansas City, MO, Midway Ford Truck Center of Kansas City, MO, Westfall O'Dell Truck Sales of Kansas City, MO and Kansas City Freightliner of Kansas City, MO, under the terms and conditions of the Clay County, Missouri Contract No. 49-19, a cooperatively bid contract for the Kansas City metro-wide area, at an actual cost to the County for 2019 of \$189,380.00.

(ADOPTED)

Ordinances #5299, #5300 and #5302 were sent to the Consent Agenda for perfection. Resolutions #20319, #20320, #20321, #20322, #20323, #20324, #20325, #20326, and #20327 were sent to the Consent Agenda for adoption.

A motion was made by Dan Tarwater III, seconded by Scott Burnett, to approve the Consent Agenda. The motion passed by a roll call vote:

Yes: 9 - Jalen Anderson, Crystal Williams, Tony Miller, Scott Burnett, Ronald E. Finley, Charlie Franklin, Dan Tarwater III, Jeanie Lauer and Theresa Galvin

10 INTRODUCTION OF PROPOSED ORDINANCES AND ASSIGNMENT TO COMMITTEE

None.

11 INTRODUCTION OF PROPOSED RESOLUTIONS AND ASSIGNMENT TO COMMITTEE

[20330](#)

A motion was made by Dan Tarwater III, seconded by Scott Burnett, to adopt Resolution #20330, authorizing the Jackson County Legislature to hold a closed meeting on Monday, December 9, 2019, for the purpose of conducting privileged and confidential communications between itself and the Jackson County Counselor under section 610.021(1) of the Revised Statutes of Missouri, and closing all records prepared for discussion at said meeting. The motion passed by a roll call vote:

Yes: 8 - Jalen Anderson, Crystal Williams, Tony Miller, Scott Burnett, Charlie Franklin, Dan Tarwater III, Jeanie Lauer and Theresa Galvin

No: 1 - Ronald E. Finley

(ADOPTED)

Brian Gaddie addressed Resolution #20331. After the flood event in late January and as part of the County's architectural design plans to restore and rebuild the downtown Courthouse, Henderson Engineering was sub-contracted by the County's vendor BNIM to assess the core electrical and plumbing systems located in the basement of the Courthouse. After a 12-week initiative, Henderson Engineering recommended a number of solutions and helped developed a request for proposals for the design-build of electrical and plumbing systems. As part of the proposal it was recommended that the County replace the 12th floor switch gear. These upgrades will provide improvements to the County's fire suppression and other core systems. Aside from the 12th floor switch gear work, this work will be covered by the County's insurance carrier.

[20331](#)

A motion was made by Dan Tarwater III, seconded by Scott Burnett, to adopt Resolution #20331, awarding a contract for the design-build services of electrical and water lines work at the downtown Jackson County Courthouse to Rand Construction Company of Kansas City, MO, under the terms and conditions of Request for Proposals No. PW08-19, at an actual cost to the County not to exceed \$3,862,200.00, and authorizing the Director of Public Works to approve line item adjustments under this contract at no additional cost to the County. The motion passed by a roll call vote:

Yes: 9 - Jalen Anderson, Crystal Williams, Tony Miller, Scott Burnett, Ronald E. Finley, Charlie Franklin, Dan Tarwater III, Jeanie Lauer and Theresa Galvin

(ADOPTED)

Brian Gaddie introduced Rick Davidson of JCDC Partners. Earlier this year a request for Proposals was issued for owner's representative services related to a new jail facility. After evaluation of the bids received, JCDC Partners were recommended by the selection committee. JCDC Partners is a collaborative group of commercial real estate developer Newmark Grubb Zimmer (NGZ) and CGL, a national company that specializes in building prison and jail facilities. Mr. Gaddie said that after this project was put on hold earlier this year, the proposal was restructured to break up the process into five smaller component parts. This request is to move forward with the first two needs within the project, validation of need and operational and architectural programming.

Mr. Davidson introduced his partners on this project, Babette Macy, Principal at LINK Strategic Solutions, Dan Musser, Principal and Executive Managing Director of NGZ, and Dr. Troy Nash, Managing Director of the Public-Sector Consulting Division of NGZ. Under its proposal, JCDC Partners anticipates having a new jail ready to open by 2024. The owners representative will establish and monitor the scope, quality, and program standards for the jail, evaluate delivery methods for the design, construction and operations of a new jail, assist with the procurement of design and construction services, and develop and monitor the budget and schedule.

The handout containing Mr. Davidson's presentation is available as an attachment to Resolution #20332 and under Meeting Details for the December 9, 2019 Legislative Meeting.

[20332](#)

A motion was made by Dan Tarwater III, seconded by Tony Miller, to adopt Resolution #20332, transferring \$1,309,400.00 within the 2019 County Improvement Fund, awarding a contract for Owner's Representative Services ("Master Agreement") for the County's detention facilities to JCDC Partners, LLC, of Kansas City, MO, under the terms and conditions of Request for Proposals No. 17-19, and authorizing execution and initiation of two Component Services Agreements under the Master Agreement, at an actual cost to the County not to exceed \$1,309,400.00, with all additional Component Services Agreements that may be executed under the Master Agreement being subject to specific legislative approval for execution and a notice to proceed and transfer or appropriation of funds. The motion passed by a roll call vote:

Yes: 9 - Jalen Anderson, Crystal Williams, Tony Miller, Scott Burnett, Ronald E. Finley, Charlie Franklin, Dan Tarwater III, Jeanie Lauer and Theresa Galvin

(ADOPTED)

[20333](#)

A motion was made by Scott Burnett, seconded by Dan Tarwater III, to adopt Resolution #20333, amending Rule 12 of the Rules of the Jackson County Legislature. The motion passed by a roll call vote:

Yes: 9 - Jalen Anderson, Crystal Williams, Tony Miller, Scott Burnett, Ronald E. Finley, Charlie Franklin, Dan Tarwater III, Jeanie Lauer and Theresa Galvin

(ADOPTED)

Dan Tarwater III, County Legislator, addressed Resolution #20334. He said the requested camera upgrades will improve the quality of the video surveillance system used by the Drug Task Force. Dan Cummings, Officer in Charge for the Jackson County Drug Task Force, said the cameras are used to surveil drug buys.

[20334](#)

A motion was made by Dan Tarwater III, seconded by Tony Miller, to adopt Resolution #20334, transferring \$13,998.00 within the 2019 Anti-Crime Sales Tax Fund to cover the cost of a surveillance camera system for use by the Drug Task Force. The motion passed by a roll call vote:

Yes: 9 - Jalen Anderson, Crystal Williams, Tony Miller, Scott Burnett, Ronald E. Finley, Charlie Franklin, Dan Tarwater III, Jeanie Lauer and Theresa Galvin

(ADOPTED)

[20335](#)

A motion was made by Dan Tarwater III, seconded by Scott Burnett, to adopt Resolution #20335, approving the settlement of the claims of Scott Jacoby, in the case styled Jacoby v. White, et al., No. 19-CV-00447-DGK, now pending in United States District Court for the Western District of Missouri, for a total payment by the County of \$727,000.00. The motion passed by a roll call vote:

Yes: 8 - Jalen Anderson, Crystal Williams, Tony Miller, Scott Burnett, Charlie Franklin, Dan Tarwater III, Jeanie Lauer and Theresa Galvin

No: 1 - Ronald E. Finley

(ADOPTED)

12 COUNTY EXECUTIVE ORDERS

[19-30](#)

A. Executive Order #17-20 is hereby rescinded.

B. Pursuant to Section 11 of Article IV of the Jackson County Charter, there are established as members of the staff of the County Executive the following:

Troy M. Schulte

County Administrator, Division of Operations and Public Safety

V. Edwin Stoll
Chief Administrative Officer, Division of Internal Services and Taxation

Caleb Clifford
Chief of Staff, Division of External Relations and Economic Development

as said positions may be amended, and together with such other staff positions as may be included in the County's annual budget.

Within these divisions are the following departments and offices:

Operations and Public Safety - County Administrator
Parks + Rec
Public Works
Planning and Zoning
Facilities Management
Office of Environmental Health

Internal Services and Taxation - Chief Administrative Officer
Finance and Purchasing
Budget
Human Resources
Information Technology
Assessment
Collection
Recorder of Deeds

External Relations and Economic Development - Chief of Staff
Communications
Office of Economic Development & Governmental Relations
County Boards and Commissions
County Municipal Court

The director of each department shall organize and manage the department, subject to the coordination and supervision of the County Executive and the respective division chief and shall appoint and assign functions and duties to such other officers, assistants, and employees as may be provided.

Division of Operations and Public Safety

The County Administrator shall aid the County Executive in the coordination and supervision of all County Departments. The Departments of Parks + Rec and Public Works shall report directly to the County Administrator. The

County Administrator shall be responsible for, and when necessary have the power and authority, to ensure that any duties prescribed in the Constitution, Laws, Charter and Code for those departments and for the County Highway Engineer and County Surveyor are fulfilled. The County Administrator shall have all duties as are delegated to that office by the County Executive and such other duties as may be required of that office by the County Code, including, but not limited to, the powers and duties prescribed for the Director of the Health Department in chapters 40, 44, 45, and 46 of the Code; for the Director of Public Works in chapters 10, 25, 28, 31, 32, 36, 43, 52, 53, 54, 81, 85, 240, 241, 243, and 247 of the Code; for the Department of Planning and Development in chapter 48 of the Code; for the Director of Planning and Zoning in chapters 32 and 81 of the Code; for the Director of the Solid Waste Management Program in chapter 30 of the Code; for the Director of Parks and Recreation in chapters 50 and 84 of the Code; for the Manager of the Division of Operations in chapter 16 of the Code; for the Manager of the Division of Administration in chapter 81 of the Code.

The Director of Parks + Rec shall administer all County parks, lakes, marinas, and recreational facilities and programs and shall have such duties as are delegated to that office by the County Executive and the County Administrator and such other duties required of that office by the Code.

The Director of Public Works shall administer all County roads, highways, streets, sewers, bridges, and dams. The Director shall be responsible for the implementation, execution, and enforcement of the County's zoning code provisions and the plan for the development of the County. The Director shall have responsibility for the implementation, execution, and enforcement of building construction code provisions for the County. The Director shall have responsibility for the County's environmental health program. The Director shall direct the operation of all County buildings and grounds, with the exception of those in the County park system and Office of the Sheriff, and those dedicated to the sole use of the Circuit Court of Jackson County, and shall have such duties as are delegated to that office by the County Executive and the County Administrator and such other duties required of that office by the Code.

The County Administrator shall also serve as the administration's liaison to the Offices of the Sheriff, Public Administrator, and Prosecuting Attorney, and to the Circuit Court of Jackson County, Missouri.

Division of Internal Services and Taxation

The Chief Administrative Officer shall report directly to the County Administrator. The Chief Administrative Officer shall aid the County

Executive and County Administrator in the coordination and supervision of the Departments of Finance and Purchasing, Human Resources, Information Technology, Assessment, Collection and Recorder of Deeds. The Chief Administrative Officer shall be responsible for, and when necessary the power and authority, to ensure that any duties prescribed by the Constitution, Laws, Charter, and Code for those departments and for the County Treasurer, Budget Officer, Assessor, Collector, and Recorder of Deeds are fulfilled. The Chief Administrative Officer shall monitor County contractual services functions. The Chief Administrative Officer shall have all duties as are delegated by the County Executive, County Administrator and such other duties as may be required of that office by the County Charter and/or Code, including but not limited to, the powers and duties prescribed for the Budget Officer in articles III and VIII of the Charter; the Budget Manager in chapter 7 of the Code; for the Director of Revenue in chapter 8 of the Code; for the Director of Purchasing in chapters 10, 11, and 47 of the Code; for the Director of Personnel in chapters 7, 9, and 75 of the Code; for the Director of Revenue in chapter 44 of the Code; for the Managers of the Division of Finance and

Division of Finance and Operations and Director of the Department of Finance in the Code and Personnel Rules; for the Manager of the Division of Administration in chapter 16 of the Code; for the Director of Assessment in chapter 20 of the Code; for the Collecting Authority in chapter 21 of the Code; for the Director of Revenue and Administration in chapter 41 of the Code; for the Director of Revenue in chapter 91 of the Code; and for the Director of Records in chapters 81 and 90 of the Code.

The Director of Finance and Purchasing shall administer the Department of Finance and Purchasing, which shall include accounting, budget and payroll functions. The Director shall act as purchasing agent, budget officer and shall have such duties as are delegated to that office by the County Executive, County Administrator, and the Chief Administrative Officer and such other duties required of that office by the Code.

The Director of Human Resources shall administer the Human Resources Department and the merit system. The Director shall certify all additions, deletions, and changes in the payrolls of merit system employees and shall have such duties as are delegated to that office by the County Executive, County Administrator, and the Chief Administrative Officer and such other duties required of that office by the Code.

The Director of Information Technology shall administer management information systems, which shall be responsible for coordinating, operating, and directing all the County's computer and telecommunications functions. The Director shall also be responsible for coordinating and supervising a

variety of geographic information systems (GIS) including data modeling, conversion, maintenance, quality assurance, documentation, and dissemination activities within the County and promote the use of GIS to other agencies and units of government. The Director shall have such duties as are delegated to that office by the County Executive, County Administrator and the Chief Administrative Officer and other such duties required of that office by the Code.

The Director of Assessment shall administer the provision of assessment tax rolls to political subdivisions and taxpayers for the levying of taxes and shall have such duties as are delegated to that office by the County Executive, County Administrator, and the Chief Administrative Officer and such other duties required of that office by the Code.

The Director of Collection (Collector) shall administer the collection of property taxes for all political jurisdictions. The Collector shall have such duties as are delegated to that office by the County Executive, County Administrator and the Chief Administrative Officer and such other duties required of that office by the Code.

The Recorder of Deeds shall have the duty of recording, reproducing, copying, storing, and indexing deeds, instruments, conveyances, and other documents required by

the Laws or the Code to be kept and shall administer the Department of the Recorder of Deeds. The Recorder shall have such duties delegated to that office by the County Executive, County Administrator, and the Chief Administrative Officer and such other duties required of that office by the Code.

Division of External Relations and Economic Development

The Chief of Staff shall aid the County Executive in the coordination and supervision of the Department of Communications, Municipal Court Administration, Office of Economic Development and governmental relations functions. The Chief of Staff shall be responsible for, and when necessary have the power and authority, to ensure that any duties prescribed in the Constitution, Laws, Charter and Code for those departments, offices, and functions, including, but not limited to, the powers and duties prescribed for the Director of Economic Development in chapter 81 of the Code and for the County Municipal Court Administrator in Chapter 18 of the Code. The Chief of Staff shall report directly to the County Executive and shall have such other duties as are delegated by the County Executive.

The Director of Communications shall be responsible for all aspects of external and internal communications including, but not limited to, media, social media and internet, multi-media, and marketing. The Director shall have such duties delegated to that office by the County Executive and the Chief of Staff and such other duties required of that office by the Code.

The County Municipal Court Administrator of the Jackson County Municipal Court shall administer the operations of the Court and ensure compliance with all applicable provisions of the Laws and County Code. The County Municipal Court Administrator shall provide support services for judicial officers appointed to preside over the County Municipal Court including the day-to-day administration of the County Municipal Court and its budget.

The Director of Economic Development shall administer the Office of Economic Development and shall be responsible for the promotion and support of regional economic development through collaboration with municipalities, regional development agencies, the private sector, and the community. The Director will engage with stakeholders regarding economic development policy and will support county initiatives designed to promote economic growth. The Director shall have such duties delegated to that office by the County Executive and the Chief of Staff and such other duties required of that office by the Code.

The Chief of Staff shall serve as the administration's liaison to all County boards and commissions not otherwise assigned in this Executive Order.

Theresa Galvin, Chairman, asked the Administration for an Organizational Chart to accompany County Executive Order #19-30. Caleb Clifford agreed to provide the chart.

[19-31](#)

I hereby appoint Troy M. Schulte as County Administrator, effective December 9, 2019. A copy of Mr. Schulte's resume is attached.

Jeanie Lauer stated that she was not in favor of County Executive Order #19-31 because the position of County Administrator was not included in the Jackson County Code. She said the County Legislature set a precedent by adding the Medical Examiner and the Deputy Medical Examiner to the Jackson County Code when they signed contracts earlier this year.

A motion was made by Jeanie Lauer, seconded by Jalen Anderson, to disapprove County Executive Order #19-31 for reasons stated above. The motion FAILED by a roll call vote: Yes: 3 - Jalen Anderson, Ronald E. Finley and Jeanie Lauer No: 6 - Crystal Williams, Tony Miller, Scott Burnett, Charlie Franklin, Dan Tarwater III and Theresa Galvin.

13 UNFINISHED BUSINESS

None.

14 NEW BUSINESS

Closed meeting per Resolution #20330. The closed meeting may be followed by the introduction and adoption of a Resolution in open session to authorize the settlement of a legal action, cause of action, or litigation matter.

The County Legislature went into closed session.

The County Legislature reconvened.

Resolution #20335 was adopted at this time. See page 9 for details.

15 ADJOURNMENT

A motion was made by Dan Tarwater III, seconded by Crystal Williams, to adjourn the meeting. The motion passed by a voice vote.

Meeting adjourned until Monday, December 16, 2019 at 10:00 A.M. at the Jackson County Courthouse, 415 E. 12th Street, Kansas City, Missouri, 2nd Floor, Legislative Assembly Area.