

COOPERATIVE AGREEMENT

R. 17144

**AN AGREEMENT** by and between **JACKSON COUNTY, MISSOURI**, a First Class Constitutional Home Rule County, hereinafter called "the County" and **UNION STATION, INC.**, 30 West Pershing Road, Kansas City, MO 64108, a not-for-profit organization, hereinafter called "Union Station."

WHEREAS, the County and Union Station desire to enter into a Cooperative Agreement whereby County will provide funds to allow indigent children to participate in programs offered by Science City at Union Station; and,

WHEREAS, the County deems it to be in the best interest of the citizenry to support such efforts;

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Union Station respectively promise, covenant and agree with each other as follows:

1. **Services.** Union Station shall use said \$48,010.00 as funding to allow indigent children to participate in programs offered by Science City at Union Station, as explained in Union Station's Outside Agency Funding Request Form, attached hereto as Exhibit A..

2. **Terms of Payment.** The County agrees to pay to Union Station the amount of \$48,010.00, in quarterly installments of \$12,002.50 each, with the first payment for the first quarter to be made upon execution of this Agreement. The remaining payments shall be made upon the County's receipt of the reports required under paragraph 3, below.

3. **Reports.** Within 30 days after the conclusion of each calendar quarter under

**FILED**  
MAR 29 2018  
MARY JO SPINO  
COUNTY CLERK

this Agreement, Union Station shall submit a quarterly report, including a statement of budgeted and actual expenditures, and any other documents requested by the Director of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The last quarter's report shall include an annual report which shall summarize all of Union Station's activities pursuant to this Agreement. Union Station's failure to submit this annual report shall disqualify Union Station from future funding by the County.

4. **Submission of Documents.** No payment shall be made under this contract unless the contracting agency shall have submitted to the County's Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments, an agency must submit either an audited financial statement for the agency's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County contract.

5. **Equal Opportunity.** Union Station agrees and assures that no person

eligible for services shall on the ground of race, color, religion, national origin, sex, handicap, veteran status, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination for any service funded by this Agreement. Furthermore, the Union Station agrees and assures that it will provide equal employment opportunities to applicants and employees and will not discriminate against them on the basis of race, color, religion, national origin, sex, handicap, veteran status, or age.

6. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of Union Station pertaining to the finances and operations of Union Station.

7. **Default.** If Union Station shall default in the performance or observation of any term or condition of this Agreement, the County shall give Union Station written notice setting forth the default and the correction required. If said default shall continue, and not be corrected within 10 days of the receipt of the notice by Union Station, the County may, at its election, terminate the Agreement and withhold any payments not yet made to Union Station. Said election shall not in any way limit the County's rights to seek legal redress.

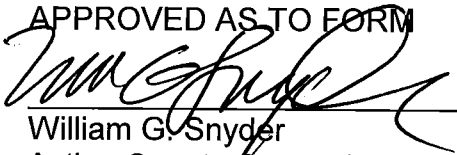
8. **Conflict of Interest.** Union Station warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.


9. **Term.** This Agreement shall be effective upon execution, and shall terminate on December 31, 2010. This Agreement may be terminated prior to that date by either party upon written notice, delivered thirty days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services

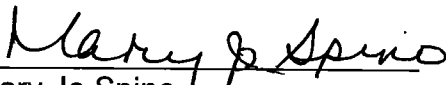
actually performed by Union Station as verified by the County's audit.

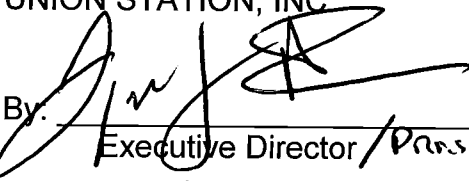
10. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this 29 day of March, 2010.

APPROVED AS TO FORM  
  
William G. Snyder  
Acting County Counselor

JACKSON COUNTY, MISSOURI  
  
By: \_\_\_\_\_  
Michael D. Sanders  
County Executive

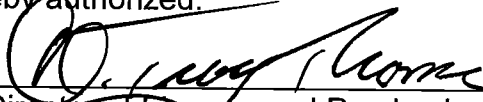
ATTEST:  
  
Mary Jo Spino  
Clerk of the County Legislature

UNION STATION, INC  
  
By: \_\_\_\_\_  
Executive Director / President & CEO  
43-1890025  
Federal I.D. or S.S. #

**REVENUE CERTIFICATE**

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$48,010.00 which is hereby authorized.

March 26, 2010  
Date

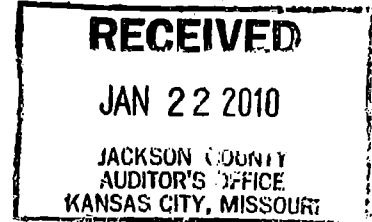
  
Director of Finance and Purchasing  
Acct. No. 002-7759-56789 \$ 36,310  
003-7759-56789 \$ 11,700  
77592010 001



# OUTSIDE AGENCY FUNDING REQUEST FORM 2010 BUDGET

415 E 12th Street, 2nd Floor  
Kansas City, MO 64106

Email: auditor@jacksongov.org



Section A: Organization or Agency Information . . . . . page 1  
 Section B: Agency's 2009 and 2010 Revenue Information . . . . . page 2  
 Section C: Individual Program Budget . . . . . page 3  
 Section D: Program Information . . . . . pages 4 - 8

## Section A: Organization or Agency Information

Name: Union Station Kansas City, Inc.

Address: 30 W. Pershing Rd. Suite 850

Phone No: 816-460-2000 Fax: 816-460-2260

Website Address: [www.unionstation.org](http://www.unionstation.org)

Federal Tax ID No: 43-1890025 Fiscal Year Cycle: 2010

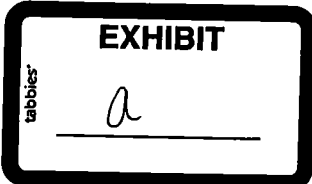
Name and Title of Contact Person: Sharon Brown, Development Officer

Phone No: 816-460-2025 Email Address: [sbrown@unionstation.org](mailto:sbrown@unionstation.org)

Submittal of this request has been authorized by: George M. Guastello II, President & CEO

### Summary of Jackson County Funding Request by Program

Program Name <i>(please prioritize with number 1 being most important)</i>	Amount
1. Science Education Field Trip	\$ 48,010
Total Jackson County Funding Request for All Programs	\$ 48,010



## Section B: Agency's 2009 and 2010 Revenue Information

<b>Agency's 2010 Revenue Information</b>			
Funding Entity	Agency's 2010 Total Projected Revenue Source You Will Request 2010 Funding From	Projected Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County		\$ -	0
Other Counties		\$ -	0
City	mil levy dedicated to museum operations; NTDF	\$ 1,400,000	20
Charity/Donations	grants and gifts	\$ 200,000	3
Fundraisers		\$ -	0
Other	facility rentals, admissions, memberships, leasing	\$ 5,355,000	77
<b>2010 Total Projected Revenue</b>		<b>\$ 6,955,000</b>	

<b>Agency's 2009 Revenue Information</b>				
Funding Entity	Agency's 2009 Total Revenue Source You Received Funding From	Amount	% of Total Revenue	
Federal		\$ -	0	
State		\$ -	0	
Jackson County		\$ -	0	
Other Counties		\$ -	0	
City	mil levy dedicated to museum operations; NTDF	\$ 1,448,743	17	
Charity/Donations	grants and gifts	\$ 454,501	5	
Fundraisers		\$ -	0	
Other (please list)	facility rentals, admissions, memberships, leasing	\$ 6,783,438	78	
<b>2009 Total Revenue</b>		<b>\$ 8,686,682</b>		
<b>If your agency received funding from Jackson County in 2009, please identify the funding source, amount and program name below.</b>				
Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 25,000	Science City Scholarships
<b>2009 Total Jackson County Funding</b>				

## Section C: Individual Program Budget

*Complete a separate program budget for each program your agency is applying for funding  
Program Name, Priority, and Total Program Request Amount from this sheet must match  
information entered under Page 1, Section A.*

**Agency Name:** \_\_\_\_\_

**Program Name:** Science Education Field Trip

**Priority:** 1

**RECEIVED**

JAN 22 2010

JACKSON COUNTY  
AUDITOR'S OFFICE  
KANSAS CITY, MISSOURI

<b>Personal Services</b>					
For each salary request below please attach a job description or duties.					
Position	No. of Hours		FTE	Rate	Annual Hours
	Per Week	or Annually			x Rate
Director, Science City		60	0.03	\$30/hr	\$ 1,300
Education Account Executive		80	0.04	\$25/hr	\$ 2,000
Sales Executive		60	0.03	\$25/hr	\$ 1,500
			-		\$ -
Total Salaries					\$ 4,800
Total Benefits					\$ -
<b>Total Personal Services</b>					<b>\$ 4,800</b>
<b>Contractual Services</b>					
Field trip to Science City for 7,000 Jackson County students					\$ 42,000
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
<b>Total Contractual Services</b>					<b>\$ 42,000</b>
<b>Supplies</b>					
Educational student guides to Science City					\$ 610
Give aways -- post-visit worksheets, stickers and pencils w/Science City logo					\$ 600
					\$ -
					\$ -
					\$ -
<b>Total Supplies</b>					<b>\$ 1,210</b>

**Total Program Request \$ 48,010**

## Section D: Program Information

Complete each section for each program your agency is applying for funding.  
All Program 1 information should be entered in the left column, all Program 2 information in the middle column,  
and all Program 3 information in the right column.

Program 1 Name	Program 2 Name	Program 3 Name
<p>Science Education Field Trip</p>	<p><b>Proposed Program</b> Detail functions to be performed by each program.</p>	
<p>The "Science Education Field Trip" program will provide educational field trips to Science City for 4,500 under-served students, grades k-12, in the Jackson County school district. Students will be engaged in pre-visit, on-site, and post-visit educational programming which will link their field trip experience to Missouri GLE's in science, technology, engineering, and math (or STEM content). In addition, relationships developed in the Fall of 2009 with schools, teachers, and students in Jackson County will continue to grow and become more productive, and focus on positive student outcomes. Overall, the Science Education Field Trip program will create educational, relevant, and unique experiences for both students and teachers at a community venue rich in science content.</p>		



Participants	
Identify the number of participants by County that each program serves	
Jackson	4,500
Clay/Platte	
Cass	
Other Missouri	
Kansas	
Target Population	
Describe target population and demographics to be served by each program.	
The target population is under-served students, grades k-12, at either public or charter schools in the Jackson County area.	

**Service Delivery Area**

Identify your specific geographic service delivery for each program.

The geographic service delivery area is Jackson County, MO.

**Fund Separation**

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

All funds will be placed in a restricted account, only available for student scholarship field trip.

**Approach & Method**

List the top three (3) objectives for each program.

<p>The "Science Education Field Trip" program will increase student interest in science, technology, engineering, and math -- STEM content.</p> <p>The program will link the science field trip experience to Missouri State GLE's on science and math required in the classroom.</p> <p>The field trip program will broaden student perspectives on a local level about everyday science concepts.</p>		
<p>The STEM content in Science City is sufficient to achieve the stated objectives. The main method to communicate this STEM content in Science City to both students and teachers prior to visiting Science City. Short pre-visit activities, onsite age appropriate Science City guides, and post-visit follow-up activities will serve as the methods to achieve the objectives: to increase student interest in STEM content, link the field trip experience to Missouri GLE standards in science and math, and broaden student perspectives.</p>		

Detail specific methods you will use to achieve these objectives.

**Evaluation**

Describe how the success of each program will be evaluated.  
 Indicate performance measures or statistics you will use to demonstrate the success of each program.

Initial program success will be measured by engaging early in 2010 with Jackson County schools, whom had participated in previous Jackson County field trip funding during the Fall of 2009. Working with teachers to implement additional pre-visit, on-site, and post-visit educational programming for students is key to take this program to a more impactful level. To measure successful impact of this additional programming, informal student evaluations will be given to approximately 5%, or 150 students, after their field trip visit to Science City. The student evaluations will measure indicators such as science content learning, interest, relevance, and engagement. In addition, all participating teachers will be required to fill out a post-visit evaluation form within 2 weeks of the "Science Education Field Trip", visit to provide classroom feedback.

**Notification**

How will your organization make clients, the taxpayers, and the media aware of the generous funding received from Jackson County? (Please attach any examples)

Our organization will have a press release upon notification of funding from Jackson County, and an additional press release will be issued upon completion of the 4,500 student "Science Educational Field Trip" program. All required field trip forms sent to schools, educator guides sent to teachers and administrators, and Science City website will acknowledge Jackson County as the funding source in 2010.