



MICHAEL D. SANDERS
Jackson County Executive

EXECUTIVE ORDER #07-31

TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE

FROM: MICHAEL D. SANDERS
JACKSON COUNTY EXECUTIVE

DATE: September 7, 2007

RE: APPOINTMENT OF DIRECTOR OF ASSESSMENT

I hereby appoint Curtis L. Koons as Director of Assessment. A copy of Mr. Koon's resume is attached.



Michael D. Sanders, County Executive

Date: Sept. 7, 2007

FILED *CMW 10:49A.m*
SEP 10 2007
MARY JO SPINO
COUNTY CLERK



Curtis L. Koons
803 Cedar Ridge Dr
Raymore MO 64083
Phone: 816-529-4958
Email: clkoons@aol.com

OBJECTIVE

I am looking forward to the challenge of a new workplace. My objective is to establish a longstanding positive relationship with the taxpayers in Jackson County. The taxpayers need to feel that they have taxation with representation.

WORK HISTORY

Cass County Assessor,
Cass County,
Harrisonville, Missouri 64701
November 1996 to present

I was elected to the office of Cass County Assessor in November of 1996. The assessed value in 1996, when I was elected, was 533,000,000 and is now in 2007, 1,300,000,000. My first year in office, we put on 256 new homes. That amount increased every year until 2004, when we peaked and put on 4400 new homes in 2004. I am solely responsible for the funding and creating of the Cass County GIS System. I personally attended city council meetings at five different municipalities and was able to prove the need for GIS, which convinced them to fund half of the county GIS project. During my tenure as Assessor, Cass County has never been out of assessment ratio tolerance with the State Tax Commission. I have been responsible for writing and implementing five county Assessment Maintenance Plans, which have all been approved by the State Tax Commission. I lobbied successfully in 2003 to have Cass County added to a legislative bill in committee that resulted in Cass County receiving over \$400,000 additional dollars, annually, to run the office. This change made in committee at my request only affected Cass County. I have created several assessments of Tax Increment Finance (TIF) Districts, Chapter 100 Districts, and 353 Districts. I am responsible for the assessment of several school districts and other taxing entities that overlap into both Cass County and Jackson County.

EDUCATION

Graduated from Cass-Midway High School
Attended Central Missouri State University for four years
Licensed Real Estate Broker since 1987

I have successfully completed the following Real Estate Appraisal classes:

- Foundations of Real Estate Appraisal
- Appraising Single Family Residence
- Two-Four Unit Residential Case Study
- The National Uniform Standards of Professional Appraisal Practice
- Real Estate Appraisal Methods
- Principles of Capitalization
- Real Estate Appraisal Application
- IAAO Course 101-Introduction to Appraisal
- IAAO Course 201-Appraisal of Land
- IAAO Course 202-Income Approach to Valuation
- IAAO Course 400-Assessment Administration
- IAAO Course 600-Beginning Mapping
- IAAO Course 601-Advanced Mapping

I have completed the state work hours requirements and successfully passed my General Missouri Real Appraiser exam and am awaiting approval from the Missouri Real Estate Appraisers Commission for my General Appraiser certification.

I have completed 200 hours of Missouri State Assessors Association training (continuing education) required by Senate Bill 601.

MEMBERSHIPS

- Member of Board of Directors of the Missouri Association of Counties (MAC)
 - Legislative Committee Member of MAC and District Director of MAC
 - Member of International Association of Assessing Officers (IAAO)
 - Member of Missouri Assessor's Association (MAA)
 - Member of Missouri Geographic Information Systems Advisory Committee (MGISAC)
 - GIS Committee Member of the Mid-America Regional Council (MARC)
 - Member of Missouri Mapper's Association (MMA)
 - Member and Immediate Past Chairman of the Cass County Central Democratic Committee
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