

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$32,500.00 within the 2012 Health Fund and authorizing the County Executive to execute a Cooperative Agreement with Homeless Services Coalition of Greater Kansas City, to provide funding for homelessness assistance, at a cost to the County not to exceed \$32,500.00.

RESOLUTION #17853, March 12, 2012

INTRODUCED BY Theresa Garza Ruiz, Crystal Williams, and Dan Tarwater, County Legislators

WHEREAS, Homeless Services Coalition of Greater Kansas City (HSCGKC) has submitted a funding proposal for \$32,500.00 to support its efforts to provide homelessness services to the citizens of Jackson County; and,

WHEREAS, HSCGKC is the designated Continuum of Care agency that receives Housing and Urban Development (HUD) funds for use in Jackson County and will use the funding to support its administrative costs; and,

WHEREAS, the execution of a Cooperative Agreement with HSCGKC in the amount of \$32,500.00 is in the best interests of the health, welfare, and safety of the citizens of Jackson County, and,

WHEREAS, a transfer is necessary to place the funds in the appropriate spending account, and,

WHEREAS, the County Executive recommends said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2012 Health Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Health Fund Non-Mandated Contingency 002-8005	56830 – Contingency	\$32,500	
Health Fund Homeless Services Coalition 002-7763	56789 – Outside Agency Funding		\$32,500

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute a Cooperative Agreement with Homeless Services Coalition of Greater Kansas City, at a cost to the County not to exceed \$32,500.00, in a form to be approved by the County Counselor; and,


BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17853 of March 12, 2012, was duly passed on March 19, 2012 by the Jackson County Legislature.


Yeas 7

Nays 1

Abstaining 0

~~Absent~~ Excused 1

3.19.12
Date



Mary Jo Spino, Clerk of Legislature


Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 002 8005 56830
ACCOUNT TITLE: Health Fund
Non-mandated Contingency
Contingency
NOT TO EXCEED: \$32,500.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 002 7763 56789
ACCOUNT TITLE: Health Fund
Homeless Services Coalition
Outside Agency Funding
NOT TO EXCEED: \$32,500.00

March 12, 2012
Date


Director of Finance and Purchasing


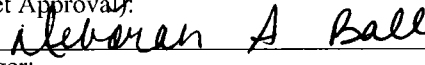

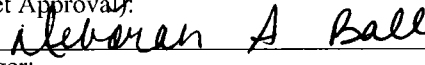

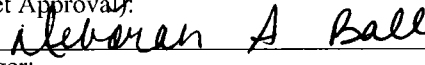
REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 17853

Sponsor(s): Garza Ruiz, Williams and Tarwater

Date: March 12, 2012

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>2012 Outside Agency Funding Request For Homeless Services Coalition. Outside Agency Seeking Funding Per Funding Request – Attached.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$32,500.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$32,500.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM/TO Transfer From the Health Fund Contingency 002-8005-56830 into 002-7763-56789 Homeless Services Coalition</td> <td> FROM: 002-8005-56830 TO: 002-7763-56789 </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in annual budget); estimated value and use of contract; Department: _____ Estimated Use: \$ _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$32,500.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$32,500.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM/TO Transfer From the Health Fund Contingency 002-8005-56830 into 002-7763-56789 Homeless Services Coalition	FROM: 002-8005-56830 TO: 002-7763-56789
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Cindy Wallace – Asst. Auditor 881-3312</p>										
<p>REQUEST SUMMARY</p>	<p>This outside agency contract should be drafted and held by the Counselor's Office while awaiting compliance with Executive Order 04-18 Transfer Funds From The Health Fund Contingency</p> <p>002-8005-6830 into 002-7763-6789 1). Homeless Services Coalition \$ 32,500.00 Total = \$32,500.00</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>ATTACHMENTS</p>	<p><i>Outside Agency Funding Request & Statement Of Need & Proposal</i></p>										
<p>REVIEW</p>	<table border="1"> <tr> <td>Department Director: </td> <td>Date: 3.12.12</td> </tr> <tr> <td>Finance (Budget Approval): If applicable </td> <td>Date: 3-12-12</td> </tr> <tr> <td>Division Manager:</td> <td>Date:</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: 	Date: 3.12.12	Finance (Budget Approval): If applicable 	Date: 3-12-12	Division Manager:	Date:	County Counselor's Office:	Date:		
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Division Manager:	Date:										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date: March 12, 2012 PC#

RES # 17853

Department / Division	Character/Description	From	To
Health Fund - 002			
8005 - Contingency	6830 - Contingency Fund	32,500	
7763 - Homeless Services Coalition	56789 - Outside Agency Funding		32,500
		32,500	32,500

Stephan A Ball 3-12-12
Budgeting



HOMELESS SERVICES COALITION

Homeless Services Coalition
 3200 Wayne, Suite 209
 Kansas City, MO 64109

Phone: 816.924.7997
 Fax: 816.924.7994
 Website: www.hscgkc.org

Board:

- Rex Archer, MD**
KC Health Department
- Michele Chollet, JD, RN**
Devine and Chollet, LLPC
- Suzanne Discenza, Ph.D.**
Park University
- Susan Engel, MSW**
Catholic Charities KC-St. Joseph
- Charley German**
Rouse, Hendricks, German, & May
- Rhonda Holman (Chair)**
Health Care Foundation of Greater Kansas City
- John Hornbeck**
Episcopal Community Services
- Joyce Humphrey (Secretary)**
City Union Mission
- Miguel Jaramillo**
Synergy Services
- Gloria Joseph**
Swope Health Services
- Steve Rinne**
Economic Development Corporation of KC
- Shelly Stroessner (Vice Chair)**
Mid-America Assistance Coalition
- Rebekkah Stuteville**
Park University
- Charles Weidman (Treasurer)**
Commerce Bank
- Jan Wrolstad**
UMKC Mid-America Addiction Technology Transfer Center

Homeless Services Coalition of Greater Kansas City

Statement of Community Financial Position as of 3/6/2012

Income for 2011	\$138,500.00 KCMO CDBG grant
	10,750.00 HSCGKC yearly fundraiser
	15,000.00 Abt Foundation grant
Total Income 2011	\$164,250.00

Total Expenses 2011 (detail available) 164,250.00

Continuum of Care funds secured for Jackson Co/Kansas City/Independence for 2012

Total Continuum of Care grant as of 1/31/2012	7,568,779.00
To be approved in March 2012/new grants	483,000.00
Re-allocations to be approved in March 2012	1,003,650.00

Total for KC/Ind/Jackson Co. \$9,055,439.00*

Statement of need to Jackson County Legislature-

HSCGKC brings over \$9M to Jackson County each year. Because we are an organization that serves agencies that provide direct services to consumers, and because we receive no funding from HUD, the CoC grantor, we struggle to secure administrative monies, despite the financial benefit we bring to the community, the public and the consumer population.

We would ask that Jackson Co. provide \$32,500.00 from their budget to support our work. This year our 2012 CDBG request will be reduced to \$125,000.00. We will no longer have the Abt grant monies (we completed our project in December 2011) and we anticipate our fundraising effort to be level. We are also making a request to the City of Independence for \$17,000.00 in support. This will provide income at our 2011 level, allowing us to continue this work.

Ending homelessness by leading metro-wide advocacy, collaboration, funding, and training initiatives.

***this amount all goes directly to agencies on behalf of their direct services to homeless individuals and families. HSCGKC receives no administrative money for the services we provide as the Continuum of Care; the City receives the administrative money but retains it for their budget use.**

Prepared by Vickie L. Riddle, ACSW

HSCGKC

Executive Director

2/29/2012



OUTSIDE AGENCY FUNDING REQUEST FORM 2012 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org

Section A: Organization or Agency Information	page 1
Section B: Agency's 2011 and 2012 Revenue Information	page 2
Section C: Individual Program Budget	page 3
Section D: Program Information	pages 4 - 8
Section E: Summary of Request by Program	page 9

Section A: Organization or Agency Information

Name:	Homeless Services Coalition of Greater Kansas City		
Address:	3200 Wayne Ave. Ste. 202 Kansas City MO 64109		
Phone No:	816-924-7997	Fax:	816-924-7994
Website Address:	www.hscgkc.org		
Federal Tax ID No:	43-1844751	Fiscal Year Cycle:	2012-2013
Executive Director:	Vickie L. Riddle, ACSW		
Name and Title of Principal Contact Person:	Vickie L. Riddle, ASCW		
Phone No:	816-924-7997	Email Address:	vriddle@hscgkc.org
Submittal of this request has been authorized by:	<i>Ms. Rhonda Holman, Board Chair</i>		
Date:	08-Mar-12		

Section B: Agency's 2011 and 2012 Revenue Information

Agency's 2012 Projected Revenue Information

Funding Entity	Agency's 2012 Total Projected Revenue Source You Will Request 2012 Funding From	Projected Amount	% of Total Revenue
Federal		\$ 125,000	73
State		\$ -	0
Jackson County		\$ 35,000	20
Other Counties		\$ -	0
City		\$ -	0
Charity/Donations		\$ 1,000	1
Fundraisers		\$ 10,000	6
Other		\$ -	0
2012 Total Projected Revenue		\$ 171,000	

Agency's 2011 Revenue Information

Funding Entity	Agency's 2011 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal		\$ 135,800	91
State		\$ -	0
Jackson County		\$ -	0
Other Counties		\$ -	0
City		\$ -	0
Charity/Donations		\$ 1,000	1
Fundraisers		\$ 10,000	7
Other (please list)	Abt grant for admin'g project on Rapid Rehousing	\$ 3,000	2
2011 Total Revenue		\$ 149,800	

**If your agency received funding from Jackson County in 2011,
please identify the funding source, amount and program name below.**

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Outside Agency Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
2011 Total Jackson County Funding			\$ -	

Did your agency receive funding or resources in 2011 from either of the following?

Mid America Regional Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -
Harvesters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -

Section C: 2012 Program Budget

Complete a separate program budget for each program your agency is applying for funding.

Agency Name: Homeless Services Coalition of Greater Kansas City

Program Name: same

Personal Services			
For each salary request below please attach a job description or duties.			
Position / Title	Total Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
Executive Director	63,500.00	21%	\$ 13,335
Program Specialist	40,000.00	34%	\$ 13,600
Data Clerk/.5FTE	8,000	100%	\$ 8,000
			\$ -
			\$ -
			\$ -
Total Salaries			\$ 34,935
Total Benefits \$8035.00 Paid by agency			\$ -
Total Personal Services			\$ 34,935
Contractual Services			
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Contractual Services			\$ -
Supplies			
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Supplies			\$ -

Total Program Request \$ 34,935

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Homeless Services Coalition of Greater Kansas City

Program Name: same

Proposed Program

Detail functions to be performed by each program.

The Homeless Services Coalition of Greater Kansas City (HSCGKC) is the jurisdictional Continuum of Care (CoC) for Kansas City/Independence/Jackson County. HUD recognizes a single entity as the functional provider for each Continuum of Care in the state of MO. There are 8 MO CoC's including; St. Joseph area, Columbia area, St. Louis City, St. Louis Co, St. Charles Co, Greene Co and Balance of State {101 counties throughout MO that are not a part of a specific continuum}. The HSCGKC/COG performs all of the functions of securing the \$9.4M (2012) in HUD funds that support the work of agencies in Kansas City/Independence/Jackson County that provide direct services to homeless individuals and families. At this time we receive no funding from the cities in the county or the county itself. In 2014 we will be able to expand our application for HUD funding through the expansion of the homeless funding source, the HEARTH program when it replaces the current funding mechanism, the McKinney-Vento statute. At that point, HSCGKC will be able to reduce its reliance on the County, the City CDBG pass through funds and other small grants that we struggle to secure because we do not provide direct services. The value of our program is serving as the jurisdictional vehicle to secure over \$9M in monies used by Jackson County agencies to serve the homeless.

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Homeless Services Coalition of Greater Kansas City

Program Name: same

Participants

Identify the number of participants by County that each program serves.

Jackson, MO	100% of approximately 50,000 clients served in the clalendar year, by the 7+
Clay, Platte, Cass, MO	
Wyandotte, Johnson, KS	
Other Missouri	

Target Population

The HSCGKC's area is all of Jackson County and we serve all of the agencies (24) in the CoC as well as @50 non-CoC homeless population serving agencies in the county. The agencies in Jackson County serve @50,000 homeless persons/families each year. This count is unduplicated and does not reflect a continuous population but rather an aggregate of those impacted by homelessness, for some defined amount of time throughout the year. The CoC agencies serve 12,000-13,000 unduplicated homeless persons each year. The total numbers of persons served are Jackson County residents. The answers to the next 3 questions below are answered on behalf of the agency membership of the HSCGKC.

Would you provide these services to anyone at your door? **Answer Yes**
 Is anyone denied services? **Answer Yes**
 What level of indigents (below poverty level) do you serve?
 Please classify your program from the following types by percentage of your agency's overall service

Senior Program	5 %
Indigent Program	90 %
Senior Indigent Program	5 %

What criteria do you have for the clients you serve?
 The clients of the agencies must be at imminent risk of or currently homeless, per the HUD definition.

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Homeless Services Coalition of Greater Kansas City

Program Name: same

Service Delivery Area

Identify your specific geographic service delivery area for each program.

The HSCGKC serves all of Jackson County; all 74 agencies in the HSCGKC are located in Jackson Co MO.

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

All of the requested funds will be used to support the salaries of the employees of the HSCGKC. Our services support only those agencies in Jackson Co. and those agencies serve Jackson County residents. Jackson Co. funds will be identified within our line-item budget separately from the federal funds derived from the Community Development Block Grants (CDBG)

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Homeless Services Coalition of Greater Kansas City

Program Name: same

Approach & Method

List the top three (3) objectives for each program.

1. Complete all of the work to obtain, monitor and document the HUD Notice of Funding Availability (NOFA) each year that brings \$9.4M to agencies wholly within Jackson Co. MO, for the Continuum of Care (CoC).

2. Provide education to the agencies in Jackson Co. on best practices in serving homeless persons/families in their programs. We hold monthly meetings for the CoC and HSCGKC agency members.

3. Manage the inter-face between the HSCGKC/CoC agencies and the Mid-America Assistance Coalition (MAAC), the Homeless Management Information System(HMIS) of the KC/Jackson Co CoC.

Detail specific methods you will use to achieve these objectives.

Obj 1) This includes writing the CoC NOFA each fall and conducting training for the agencies to submit their portion of the application. Other responsibilities include conducting 2 Point-in-Time (PIT) Counts each year, completing the HUD required Homeless Inventory Chart (HIC), Annual Homeless Assessment Report (AHAR), the Annual Performance Report (APR) with CoC and non-COC agencies, the Grants Summary Worksheet (GSW), and providing HEARTH regulation interpretations as they are promulgated by HUD throughout 2012-2013. **Obj 2)** At these 12 monthly meetings we provide education and training on a wide array of direct services, public impact work, advocacy education, the HUD required workshops on the NOFA/CoC applications, the 2 PIT Count trainings including developing the surveys and censuses required to complete the PIT Counts and conduct quarterly workshops on HEARTH as the regulations are released throughout 2012-2013. **Obj 3)** HSCGKC has developed a monitoring format that keeps agencies and MAAC in constant communication to improve their outcomes on behalf of our CoC HUD submissions throughout the contract year. As the HMIS provider, MAAC accepts/inputs agency information and then provides it back to agencies in the forms of reports needed to complete the information noted in 1 above. The agencies have experienced difficulty in these transactions for reasons related to information technology issues and a

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Homeless Services Coalition of Greater Kansas City

Program Name: same

Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

Each of the above objectives include outcomes measured within the completion of the task. In the **NOFA application** for instance, success is measured by continued funding for renewal projects plus earning the performance bonus that allows us to submit new projects each year; in 2012 we were awarded \$483,000.00 bonus that allowed us to fund 3 new projects which will increase our 2012 renewal from \$9.4M to \$9.9M in funding for Jackson Co. agencies serving the homeless. HSCGKC has achieved its bonus for each of the past 5 CoC cycles, when we achieved hold harmless status for the first time. In the case of the **PIT count**, we release a public report in March of the count done in the previous January and in August of the count done in the previous July. For the **HIC**, the **AHAR**, **GIW** and the **APR**, all reports are submitted to HUD, to the City for the Consolidated plan and to the City Housing Dept. as a part of our reporting for/securing the CDBG contract. For the 12 monthly meetings of the **HSCGKC/CoC** success is measured by 75% attendance at the meetings by the membership; the attendance sheets and minutes are submitted to the MO Housing Development Corp each month. HSCGKC will submit all of these materials, which demonstrate our continued success, to the appropriate Jackson Co. Dept. for review and their monitoring. All of the mentioned reports can be submitted to Jackson Co. for the review of this application.

Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

We have been striving to create diverse funding for the agency since I joined HSCGKC in 2010. We will publicize Jackson Co. support in our news releases, in our annual reports, at our yearly fundraiser in November of each year and in testimony at public hearings we participate in. We will hold a news conference if/when we receive funding since this will be the first time we have received other than federal funding on a pass through basis from the City. We will add the Jackson County symbol/support to all of our printed materials. We will list the support in any other funding requests we make to demonstrate the County support for addressing the issue of homelessness in the community.

Section E: Summary of Jackson County Funding Request by Program

Agency Name: Homeless Services Coalition of Greater Kansas City

Program Name: same

Amount

1. Homeless Services Coalition of Greater Kansas City	\$	35,000
2.	\$	-
3.	\$	-
Total Jackson County Funding Request for All Programs		\$ 35,000

Is there anything Jackson County can do to help your operation run more efficiently? As the COC funding moves from HUD's McKinney Vento legislation to HEARTH legislation over the next 24-36 months it would be supportive if Jackson Co. required its HUD funded COC's and all homeless serving agencies to be active participants in HSCGKC; this is consistent with the federal *Opening Doors* strategy of the United States Inter-agency Council on Homelessness (USICH), the MO Interagency Council on Homelessness (MICH) and HUD HEARTH funding requirements for complete community participation in addressing this issue.