

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20618

Sponsor(s): Theresa Cass Galvin

Date: February 8, 2021

<b>SUBJECT</b>	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance  Project/Title Transfer funds within the 2021 Park Fund and Enterprise Fund to realign funds in accordance with the new chart of accounts and anticipated capital equipment replacements.																																																																																		
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:85%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:15%; text-align: right;">\$435,800</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$435,800</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$435,800</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td colspan="2"><b>FROM:</b></td> </tr> <tr> <td>003-1010-58120 Park Fund, Fleet Replacement, Automobiles</td> <td style="text-align: right;">\$150,000</td> </tr> <tr> <td>003-1010-58180 Park Fund, Fleet Replacement, Audio/Video Recording Equip</td> <td style="text-align: right;">28,500</td> </tr> <tr> <td>003-1624-56790 Park Fund, Natural Resources, Other Contractual Services</td> <td style="text-align: right;">13,000</td> </tr> <tr> <td>003-1602-56790 Park Fund, Park Operations, Other Contractual Services</td> <td style="text-align: right;">66,000</td> </tr> <tr> <td>003-1602-57370 Park Fund, Park Operations, Building Operating Supplies</td> <td style="text-align: right;">11,000</td> </tr> <tr> <td>003-1602-56730 Park Fund, Park Operations, Janitorial Services</td> <td style="text-align: right;">5,000</td> </tr> <tr> <td>003-3601-56790 Park Fund, Rock Island Corridor, Other Contractual Services</td> <td style="text-align: right;">10,300</td> </tr> <tr> <td style="padding-left: 20px;">Total Park Fund \$283,800</td> <td></td> </tr> <tr> <td>300-1652-56770 Enterprise Fund, Registration, Administrative Service Fees</td> <td style="text-align: right;">32,000</td> </tr> <tr> <td>300-1653-56770 Enterprise Fund, Marinas, Administrative Service Fees</td> <td style="text-align: right;">60,000</td> </tr> <tr> <td>300-1654-56770 Enterprise Fund, Recreation, Administrative Service Fees</td> <td style="text-align: right;">10,500</td> </tr> <tr> <td>300-1657-56770 Enterprise Fund, Outdoor Recreation, Administrative Service Fees</td> <td style="text-align: right;">5,500</td> </tr> <tr> <td>300-1666-56770 Enterprise Fund, Fred Arbanas Golf Course, Administrative Service Fees</td> <td style="text-align: right;">41,000</td> </tr> <tr> <td>300-1603-56770 Enterprise Fund, Historic Sites, Administrative Service Fees</td> <td style="text-align: right;"><u>3,000</u></td> </tr> <tr> <td style="padding-left: 20px;">Total Enterprise Fund \$152,000</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>\$435,800</b></td> </tr> <tr> <td colspan="2"><b>TO:</b></td> </tr> <tr> <td>003-1010-58110 Park Fund, Fleet Replacement, Heavy Machinery &amp; 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\* If account includes additional funds for other expenses, total budgeted in the account is: \$

	<b>OTHER FINANCIAL INFORMATION:</b> <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____  Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____	
<b>PRIOR LEGISLATION</b>	Prior ordinances and (date): _____ Prior resolutions and (date): _____	
<b>CONTACT INFORMATION</b>	RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director of Enterprise Operations 503-4825	
<b>REQUEST SUMMARY</b>	Resolution requested to transfer funds to comply with the new Chart of Accounts issued by the Finance Department. The transfer for equipment is to realign the budget to match anticipated capital equipment replacements proposed in the 2021 budget for equipment necessary to maintain the Trails and Enterprise areas.	
<b>CLEARANCE</b>	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
<b>COMPLIANCE</b>	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
<b>ATTACHMENTS</b>		
<b>REVIEW</b>	Department Director: <i>Michele Newman</i>	Date: 1/22/2021
	Finance (Budget Approval): <i>If applicable</i>	<b>APPROVED</b> By Mark Lang at 2:00 pm, Jan 28, 2021
	Division Manager: <i>Bryan M. Schutte</i>	Date: 2-1-2021
	County Counselor's Office: <i>Bryan County</i>	Date: 2/4/2021

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

### Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# \_\_\_\_\_

Date: January 28, 2021

RES # 20618

Org Code/Description	Object Code/Description	From	To
<b>003 Park Fund</b>			
1010 Parks - Fleet Replacement	58120 Automobiles	\$ 150,000	\$ -
1010 Parks - Fleet Replacement	58180 Audio/Video Recording Equipment	28,500	-
1624 Natural Resources	56790 Other Contractual Services	13,000	-
1602 Park Operations	56790 Other Contractual Services	66,000	-
1602 Park Operations	57370 Building Operating Supplies	11,000	-
1602 Park Operations	56730 Janitor & Exterminating Services	5,000	-
3601 Rock Island Rail Corridor Auth.	56790 Other Contractual Services	10,300	-
1010 Parks - Fleet Replacement	58110 Heavy Machinery & Equipment	-	136,000
1010 Parks - Fleet Replacement	58130 Trucks	-	42,500
1624 Natural Resources	56847 Lab Fees	-	13,000
1602 Park Operations	56030 Architectural & Engin. Services	-	16,000
1602 Park Operations	56070 Intergovernmental Agreements	-	30,000
1602 Park Operations	56726 Tree Removal Services	-	20,000
1602 Park Operations	57371 HVAC Supplies	-	11,000
1602 Park Operations	56796 Animal/Pest Control Services	-	5,000
3601 Rock Island Rail Corridor Auth.	56726 Tree Removal Services	-	10,300
		<b>283,800</b>	<b>283,800</b>

**300 Park Enterprise Fund**

1652 Registration and Permits	56770 Administrative Services Fee	\$ 32,000	\$ -
1653 Marinas	56770 Administrative Services Fee	60,000	-
1654 Recreational Programs	56770 Administrative Services Fee	10,500	-
1657 Outdoor Recreation & Day Camps	56770 Administrative Services Fee	5,500	-
1666 Fred Arbanas Golf Course	56770 Administrative Services Fee	41,000	-
1603 Heritage Programs and Museums	56770 Administrative Services Fee	3,000	-
1652 Registration and Permits	56771 Credit Card Payment Service Fee	-	32,000
1653 Marinas	56771 Credit Card Payment Service Fee	-	60,000
1654 Recreational Programs	56771 Credit Card Payment Service Fee	-	10,500
1657 Outdoor Recreation & Day Camps	56771 Credit Card Payment Service Fee	-	5,500
1666 Fred Arbanas Golf Course	56771 Credit Card Payment Service Fee	-	41,000
1603 Heritage Programs and Museums	56771 Credit Card Payment Service Fee	-	3,000
		<b>152,000</b>	<b>152,000</b>

\$ 435,800      \$ 435,800

**APPROVED**

*By Mark Lang at 2:00 pm, Jan 28, 2021*

Budget Office