

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4588

Sponsor(s): Dan Tarwater

Date: November 18, 2013

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Ordinance transferring and appropriating funds for the acceptance of two 2013 Sentenced to the Arts Grant and authorizing the County Executive to enter into Agreements with Arts Tech, and Deana Bellamaganya.</u></p>																								
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$165,904.08</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$165,904.08</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> </table> <p>Source of funding (name of fund) and account code number;</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">FROM</td> <td style="width: 50%;">FROM</td> </tr> <tr> <td>008 – Grant Fund; 2810 – Undesignated Fund Balance</td> <td style="text-align: right;">112,081</td> </tr> <tr> <td>008 – Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56798 – Grant Match</td> <td style="text-align: right;">53,823.08</td> </tr> <tr> <td>TO</td> <td>TO</td> </tr> <tr> <td>008 - Anti Drug Sales Tax Fund; 4170 – STA Grant; 56080 – Other Professional Services</td> <td style="text-align: right;">53,040</td> </tr> <tr> <td>008 – Anti Drug Sales Tax Fund; 4170 – STA Grant; 56790 – Other Contractual Services</td> <td style="text-align: right;">41,783.37</td> </tr> <tr> <td>008 – Anti Drug Sales Tax Fund; 4171 – STA Grant; 56790 – Other Contractual Services</td> <td style="text-align: right;">31,607.63</td> </tr> <tr> <td>008 - Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56080 – Other Professional Services</td> <td style="text-align: right;">39,473.08</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$165,904.08	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$165,904.08	Amount budgeted for this item * (including transfers):	\$	FROM	FROM	008 – Grant Fund; 2810 – Undesignated Fund Balance	112,081	008 – Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56798 – Grant Match	53,823.08	TO	TO	008 - Anti Drug Sales Tax Fund; 4170 – STA Grant; 56080 – Other Professional Services	53,040	008 – Anti Drug Sales Tax Fund; 4170 – STA Grant; 56790 – Other Contractual Services	41,783.37	008 – Anti Drug Sales Tax Fund; 4171 – STA Grant; 56790 – Other Contractual Services	31,607.63	008 - Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56080 – Other Professional Services	39,473.08
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- PRIOR LEGISLATION	Prior ordinances and (date): <u>4463 10/12</u>																								

	Prior resolutions and (date):
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Jean Peters Baker, 11/11/13
REQUEST SUMMARY	<p>Request transferring and appropriating funds in the acceptance of 2 Sentenced to the Arts Grants awarded to Jackson County by the Department of Public Safety for the partial funding for a program manager and contractual services.</p> <p>Grant Award 2011-JABG-LG-007 is \$89,196.28. To complete this project, the Prosecutor's Office will provide a required match of \$5,627.09. Term of this grant is 10/1/13 through 6/30/14. Account number 008-4170.</p> <p>Please transfer \$5,627.09 from 008-4156-6798 and appropriate \$94,823.37 into 008-4170:</p> <p>-56080 Prof Services \$ 53,040      -56790 Cont Services \$41,783.37</p> <p>Grant Award 2012-JABG-LG-001 is \$22,884.72. To complete this project, the Prosecutor's Office will provide a required match of \$8,722.91. Term of this grant is 7/1/14 through 9/30/14. Account number 008-4171.</p> <p>Please transfer \$8,722.91 from 008-4156-6798 and appropriate \$31,607.63 into 008-4171-6790.</p> <p>Requesting a contract with Deana Bellamaganya, 536 Olive Street, Kansas City, Missouri 64124, in the amount of \$53,040 with monthly payments. Ms. Bellamaganyya will manage and direct the program. Term of this agreement is 10/1/13 through 9/30/14. This contract will be paid out of Grant Award 2011-JABG-LG-007, account number 008-4170-6080.</p> <p>Requesting an agreement with Arts Tech in the amount of \$73,391. Contact person is Dave Sullivan, 1522 Holmes, Kansas City, Missouri 64106. Arts Tech is a non-for profit organization that will oversee and implement, in cooperation with the Jackson County Prosecutor's Office, the Sentenced to the Arts Program. They will contract with the entrepreneurs, community art organizations, and will be the intermediate between the Jackson County Prosecutor's Office and the artists. Term of this agreement is 10/1/13 through 9/30/14. Payment of \$18,347.75 due upon execution of agreement with remaining payments due quarterly. This contract will paid out of both awards as follows:</p> <p>Grant Award 2011-JABG-LG-007, account number 008-4170-6790 - \$41,783.37  Grant Award 2012-JABG-LG-001, account number 008-4171-6790. - \$31,607.63</p> <p>Request transferring funds and authorizing the County Executive to enter into a <b>separate</b> Professional Services Agreement with Arts Tech in the amount of \$39,473.08. Contact person is Dave Sullivan, 1522 Holmes, Kansas City, Missouri 64108.</p> <p>The Sentenced to the Arts Grant awarded to Jackson County by the Department of Public Safety was reduced from last year. In order to continue the daily operations of this program, the Jackson County Prosecutor's Office will provide \$39,473.08 to off set the loss of grant funds. Arts Tech is a non-for profit organization that will oversee and implement, in cooperation with the Jackson County Prosecutor's Office, the Sentenced to the Arts Program. They will contract with the entrepreneurs, community art organizations, and will be the intermediate between the Jackson County Prosecutor's Office and the artists. Term of this agreement is 10/1/13 through 9/30/14. Payment of \$9,868.27 due upon execution of agreement with remaining payments due quarterly.</p> <p>Please transfer \$39,473.08 from 008-4156-56798 into 008-4156-56080.</p>

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Award, Budgets	
REVIEW	Department Director: <i>Jean Peters Baker</i>	Date: <i>11-13-13</i>
	Finance (Budget Approval): <i>If applicable</i> <i>Samuel M. [Signature]</i>	Date: <i>11/13/13</i>
	Division Manager: <i>STK by [Signature]</i>	Date: <i>11/14/2013</i>
	County Counselor's Office:	Date:

**Fiscal Information (to be verified by Budget Office in Finance Department)**

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this transfer and appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-2810	Grant Fund – Undesignated Fund Balance	\$112,081
008-4156-56798	Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; Grant Match	\$53,523.08

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.







**Missouri Department of Public Safety  
Office of the Director**

**AWARD OF CONTRACT**


**PO Box 749  
Jefferson City, MO 65102  
573/751-4905  
www.dps.mo.gov**

Contractor Name: <b>Jackson County, Prosecutor's Office</b>		
Project Title: <b>Jackson County-Sentenced to the Arts Project (STTAP)</b>		
Contract Period: FROM: <b>10/1/2013</b> TO: <b>06/30/2014</b>	State Funds Awarded: <b>\$89,196.28</b>	Contract Number: <b>2011-JABG-LG-007</b>

Award is hereby made in the amount and for the period shown above to the above mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as any attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

The undersigned hereby certify acceptance of the above described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

Authorized Official Signature:

  
 \_\_\_\_\_  
 Mike Sanders 11/05/2013  
Date

Project Director Signature:

  
 \_\_\_\_\_  
 Angela Gravino 11-6-13  
Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the director of the Department of Public Safety.

\_\_\_\_\_  
 Director, Missouri Department of Public Safety

\_\_\_\_\_  
 Award Date



Missouri Department of Public Safety  
Office of the Director

PO Box 749  
Jefferson City, MO 65102  
573/751-4905  
www.dps.mo.gov

**AWARD OF CONTRACT**

Contractor Name: <b>Jackson County, Prosecutor's Office</b>		
Project Title: <b>Jackson County-Sentenced to the Arts Project (STTAP)</b>		
Contract Period: FROM: <b>07/1/2014</b> TO: <b>9/30/2014</b>	State Funds Awarded: <b>\$22,884.72</b>	Contract Number: <b>2012-JABG-LG-001</b>

Award is hereby made in the amount and for the period shown above to the above mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as any attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

The undersigned hereby certify acceptance of the above described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

Authorized Official Signature:

Mike Sanders 11/05/2013  
Date

Project Director Signature:

Angela Gravano 11-6-13  
Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the director of the Department of Public Safety.

\_\_\_\_\_  
Director, Missouri Department of Public Safety

\_\_\_\_\_  
Award Date

	\$0.00		\$0.00	\$0.00
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**Equipment Justification**

**Equipment Justification**

*If equipment is not included in the budget, put N/A or leave this section blank.*

*If equipment is included in the budget, provide justification for each item. Address why the item is needed, whether it is a replacement or an addition, who will use it, and how it will be used.*

N/A

**Supplies/Operations**

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal or State Share
					\$0.00		\$0.00	

**Supplies/Operations Justification**

**Supplies/Operations Justification**

*If supplies/operations are not included in the budget, put N/A or leave this section blank.*

*If supplies/operations are included in the budget, provide justification for each expense. Address why the item is necessary for the proposed project, who will use it, and how it will be used.*

*If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.*

N/A

**Contractual**

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal or State Share
ArtsTech	Hourly	\$20.00	700.0	100.0	\$14,000.00	11.35	\$1,589.00	\$12,411.00



Education and Therapeutic Services	Other	\$197.97	300.0	100.0	\$59,391.00	11.35	\$6,740.88	\$52,650.12
JABG Program Manager	Hourly	\$34.00	1560.0	100.0	\$53,040.00	11.35	\$6,020.04	\$47,019.96
					\$126,431.00		\$14,349.92	\$112,081.08

**Contractual Justification**

**Contractual Justification**

*If contractual or consultant services are not included in the budget, put N/A or leave this section blank.*

*If contractual or consultant services are included in the budget, provide justification for each expense. Address why each item is necessary for the proposed project and who will benefit from the services.*

*If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.*

**BUDGET NARRATIVE – 2013 - 2014**

**ArtsTech**

“Sentenced to the Arts” Program (STTAP)

Fiscal Administrator, \$14,000

**ArtsTech Descriptive Narrative of Responsibilities:** The primary relationship between the program administrators and the artist will go through ArtsTech. ArtsTech will develop and implement via the Project Director, and Program Manager, the contracts with all agencies, artists, and vendors. ArtsTech will also act as the fiscal operators handling all payments associated with the education and therapeutic services of the STTAP program. The Executive Director of ArtsTech will meet weekly with Program Manager.

**Specific Responsibilities:**

- “ Assess Family Court and eligible schools/students needs, determining eligible participants for the year.
- “ Assist Program Manger in soliciting quality “fine arts” and expressive therapy service providers.
- “ Develop contracts for the program artists providing services through STTAP.
- “ Schedule activities between service providers and target populations.
- “ Collect required data from program artists.
- “ Assist Program Manager in coordinating community service component as needed for adjudicated youth.

- .. Disburse funds to service providers and schools as per contractual arrangements.
- .. Secure independent financial audit for period ending June 30, 2012.
- .. Complete all required reports, providing them to the Program Manager monthly.
- .. Assist Program Manager in coordinating all performances and activities involving the STTAP youth.
- .. Report directly to Program Manager.
- .. Other duties as needed.

**Educational and Therapeutic Services**

\$59,391

For services provided through the "Sentenced to the Arts" program (STTAP). At least 300 adjudicated youth will be serviced throughout the year. Services include and are not limited to design, computer technology, photography, screen printing, musical lessons, drawing, choir, painting, ceramics, tile making, Brazilian Martial Arts Dance, expressive therapy components, mural making, poetry, African drumming and dance, music production and recording, acting, etc. The monies will be used to subcontract with various local artists to provide the program services within residential facilities, arts center – transition program, group homes, alternative schools, etc. Artists include but are not limited to, Reality Productions, Legacy, Brazilian Academy, Traditional Music Society, Storytellers, Inc., Art by the Yard, Hybrid Theatre etc. Program needs are flexible based on adjudicated youth, needs, and placement. In addition, monies will be used for quarterly meetings, supplies for programming, and the STTAP events.

**JABG Program Manager**

\$53,040.00

This contractual position reports directly to the Director of STTAP under the guidance of the Jackson County Prosecutor in collaboration with Jackson County Family Court. Duties include administering the coordinated enforcement team, completing all paperwork including budgets, reports, and grant renewal, overseeing all agreements/contracts and performing site visits. The Program Manager also plans, organizes, and supervises all events surrounding STTAP, assists the Director in all media correspondence and community relations. Direct communication with family court DJO's on treatment plans, acting as a liaison to the forms of government involved. The Program Manager will work with Family Court on identifying eligible program youth to transition back into the community through MyARTS.

***Renovation/Construction***

Item	Basis for Cost Estimate	Total Cost	Local Match %	Local Match Share	Local Match Share Amount	Federal or State Share
		\$0.00			\$0.00	\$0.00

**Renovation/Construction Justification**

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Renovation/Construction Justification

N/A

**Total Budget**

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**Total Budget**

<b>Total Federal or State Share:</b>	\$112,081.08	88.65%
	Total	Total
<b>Total Local Match Share:</b>	\$14,349.92	11.35%
	Total	Total

**Total Budget Minus Renovation/Construction**

<b>Total Federal/State Share:</b>	\$112,081.08	88.65%
	Total Minus Reno	Total Minus Reno
<b>Total Local Match Share:</b>	\$14,349.92	11.35%
	Total Minus Reno	Total Minus Reno

**Total Renovation/Construction Budget**

<b>Total Federal/State Share:</b>	\$0.00	0%
	Reno	Reno
<b>Total Local Match Share:</b>	\$0.00	0%
	Reno	Reno
<b>Total Project Cost:</b>	\$126,431.00	

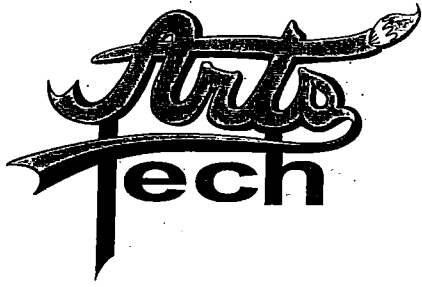
**Experience and Reliability**

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Experience and Reliability\*

Provide a description that clearly establishes who is applying for funds. Summarize the services currently being provided by your agency. Do not include every issue the agency addresses, only those that may be impacted by this funding. Include the following:

- background information about the community you serve;
- the geographic location/jurisdiction you plan to serve; and
- demographics of the population in the location/jurisdiction served by your agency.



A CENTER FOR YOUTH ENTERPRISE

Service Agreement between COMBAT & ArtsTech  
to Administer and Coordinate the "Sentenced to the Arts" OJJDP Project  
**October 1, 2013 – September 30, 2014**

ArtsTech is pleased to be part of the "Sentenced to the Arts" Project (STTAP), which is part of the KC Futures 150 initiative to create a seamless art service delivery system for adjudicated and at-risk youth. ArtsTech will perform all duties as outlined in the JABG grant. Expected STTAP administrative/coordination duties are:

- ◆ Determine actual target population – adjudicated youth is the top priority
- ◆ Assess Family Court and eligible schools/students needs
- ◆ Develop a "menu" of needed art and expressive therapy services
- ◆ Create efficient and equitable delivery of service mechanism
- ◆ Solicit and contract with quality "fine arts" and expressive therapy service providers
- ◆ Schedule activities between service providers and target populations
- ◆ Serve as special liaison/coordinator for Jackson County Family Court
- ◆ Coordinate data collection activities with evaluators and providers
- ◆ Coordinate community service component as needed for adjudicated youth
- ◆ Disburse funds to service providers and schools as per contractual arrangements
- ◆ Secure independent financial audit for period ending June 30, 2014
- ◆ Complete all required reports, especially COMBAT administrative requirements
- ◆ Other duties as needed

ArtsTech is prepared to administer duties required to successfully complete this project. This contract period begins October 1, 2013 and ends September 30, 2014. Of the \$73,391 Year XV STTAP funds, **\$14,000** is for ArtsTech's administrative and coordination fee.

Thank you for the opportunity to be of service. I look forward to our continued partnership.

Signed:

\_\_\_\_\_  
David J. Sullivan  
Executive Director  
ArtsTech – A Center for Youth Enterprise

October 1, 2013  
Date

\_\_\_\_\_  
Jean Peters Baker  
Prosecuting Attorney  
Jackson County, Missouri

# STTAP Year XV Budget Program Matrix

REVENUE	Amount	# of Youth	Notes
<b>TOTAL</b>	<b>\$ 73,391.00</b>		Year XV Allocation - October 2013 - September 2014
<b>EXPENSES</b>			
<b>ArtsTech</b>	<b>\$ 14,000.00</b>		Year XIV Administrative, Coordination, and Development
<b>Hilltop Residential Facility</b>			
<b>Brazilian Academy - Capoeira</b>	<b>\$ 2,500.00</b>	<b>24</b>	Fridays - 6:30PM - 7:30PM
<b>MyARTS Transition</b>		<b>70</b>	Paid Apprenticeships
<b>Photography Artist/Mentor</b>	<b>\$ 11,000.00</b>	<b>12</b>	M.A. Alford - 550 Hours @ MyARTS East (Averages 12 hours per week for 48 weeks)
<b>Ceramics Artist/Mentor - ArtsTech</b>	<b>\$ 11,000.00</b>	<b>12</b>	TBD - 550 Hours @ MyARTS East (Averages 12 hours per week for 48 weeks)
<b>Visual Art Artist/Mentor - ArtsTech</b>	<b>\$ 11,000.00</b>	<b>12</b>	TBD - 550 Hours @ MyARTS East (Averages 12 hours per week for 48 weeks)
<b>JCFC Group Homes</b>			



**DAVID J. SULLIVAN**

725 Winterhill Lane, Lee's Summit, MO 64081  
Telephone: Home- (816) 524-4842 Office-(816) 461-0201  
Email address: davesullivan@artstech-kc.org

**PROFESSIONAL OBJECTIVE**

To have a positive professional and personal influence on as many members of my community as possible. I plan to achieve this goal through my work in non-profit administration, policy development, urban leadership, and community involvement.

**EDUCATIONAL BACKGROUND**

University of Missouri- Kansas City	Interdisciplinary Ph.D. Candidate Urban Leadership/Public Affairs and Administration -All coursework and written exams completed
University of Wisconsin- Whitewater	M.S. - May 1977 Guidance and Counseling
University of Wisconsin- Whitewater	B.S. - August 1974 Psychology

**PROFESSIONAL EXPERIENCE**

<b>Executive Director</b>	ArtsTech (formerly Pan-Educational Institute)      1998 – Present 1522 Holmes Street, Kansas City, Missouri 64108-1536
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**Responsibilities**

- ◆ Lead and direct personnel, finances, program development, and board relations. From 1998 – 2000, I was also the interim executive director for the Alternative Schools Network Association (ASNA) and Move UP, Inc. (Move Up is the merged organization between Ad Hoc Group Against Crime and Project Neighborhood). Both organizations now have permanent directors.
- ◆ Direct ArtsTech, a center for youth enterprise. ArtsTech houses and works collaboratively with COMBAT’S MyARTS programd, Storytellers, and other youth development agencies.
- ◆ Project Director, Arts in Education Model Development and Dissemination grant – a 3-year initiative to design, implement, and disseminate integrated art model for middle schools
- ◆ Administer the “Sentenced to the Arts” Project and the KC Futures 150 Internship Program. These initiatives are a collaborative venture among the City of KCMO, the Jackson County Prosecutor’s Office – COMBAT, Jackson County Family Court, Full Employment Council, Alternative Schools Network Association, and Pan-Educational Institute.
- ◆ Led the expansion of the Computer Redistribution Program that distributes refurbished computer equipment to individuals with disabilities, senior citizens, at-risk youth, and organizations that serve this special population. Since 1999, PEI went from distributing 150 computers a year to 700+ in 2002.

- ◆ Act as Director of Operations: Assist with contracting, scheduling, data gathering and reporting with MyArts.
- ◆ Facilitated the creation of a new alternative school for juvenile offenders in Wyandotte County, Kansas. The Transition Resource Education Center is in its first year of operation.

**Associate Director**                      DeLaSalle Education Center      1993 to 1998

Responsibilities:

- ◆ Director, New Learning Community School (NLCS), June 1994 -December 1997. NLCS was a public/private venture among nine public school districts and DeLaSalle. Responsibilities included fund raising, budgeting, program evaluation and expansion, facility management, hiring of principal, and governance board development.
- ◆ Directed four (4) collaborative ventures that includes the following partners: Alta Vista Education Center, Guadalupe Center, Inc., Bosco Education Center, Kansas City Missouri School District, Jackson County Family Court, Detention School, Hilltop School, and the Lee's Summit School District.
- ◆ Directed DeLaSalle's National Center for Children At-Risk training program. Lead consultant for Helena-West Helena School District in Arkansas. Consultant areas include teacher training, strategic planning, and operations management.
- ◆ Coordinated development of Northtown Consortium; a new school for severely disruptive students. Phoenix Academy began in 1997.
- ◆ Consultant to Independence School District to develop and manage alternative high school on their Andrew Drumm Farm campus.

**Principal**                                      DeLaSalle Education Center                                      1988-1993

Responsibilities:

- ◆ Directed 500+ student population, 3+ million dollar budget, 85+ staff, three school sites, and two group homes.
- ◆ Managed school's discipline policies and procedures
- ◆ Oversaw school's maintenance and capital improvements
- ◆ Provided oversight of school's accreditation and compliance requirements
- ◆ Administered Comprehensive Substance Abuse Treatment and Rehabilitation Program (C-STAR)

**Accomplishments:** As part of The DeLaSalle Team:

- ◆ Student enrollment expanded 300% from 1988 through 1993
- ◆ Most graduates - 1992 and 1993
- ◆ National Community Substance Abuse Award -1993
- ◆ National Job Training Partnership Act Award - 1988



**Administrator,  
School Operations/Counselor**

DeLaSalle Education Center

1977-1988

Responsibilities:

- ◆ Developed, implemented, and administered comprehensive counseling and social service programs which included substance abuse and homicide/suicide prevention programs.
- ◆ Administered Job Training Partnership Act Grant
- ◆ Administered Vocational Rehabilitation Program
- ◆ Supervision and evaluation of professional staff

**Adjunct Instructor**

Kansas City, KS Community College,

Summer 1989

**PROFESSIONAL WRITINGS, PRESENTATIONS, MEMBERSHIPS and  
AWARDS**

- ◆ Panelist – NETWORK Conference – October 2007
- ◆ 1999 – 2006 – Board Member, Niles Home For Children
- ◆ 2001 – Present – Board Member, Our Lady's Montessori School
- ◆ 2002 – COMBAT Distinguished Service Award
- ◆ Move Up's Outstanding Service Award Recipient
- ◆ 1996 Up and Comer Award recipient
- ◆ Kansas City Tomorrow Alumnus – Year XV
- ◆ 1996 National Dropout Prevention Conference, Presenter
- ◆ 1995 Commencement Speaker, Andrew Drumm High School
- ◆ 1995 Commencement Speaker, Alta Vista Education Center
- ◆ National Juvenile Justice Conference, Richmond, KY - Presenter Effective Schools Research and "The DeLaSalle Education Center Model" September 1992
- ◆ State of Wisconsin, Education Conference - Keynote Speaker - January 1992
- ◆ The 38th Annual National Conference On Alcohol and Drug Problems: "A Predictor of Homicidal/Suicidal Tendencies"
- ◆ "The DeLaSalle Program" presented at the First National Conference On Alcohol and Drug Abuse, Washington, DC - August 1986
- ◆ Developed Sullivan Comprehensive Abuse Screening Inventory - 1988
- ◆ Selected Missouri Federation of Parents for Drug Free Youth 1988 Conference Chairperson
- ◆ Community Service Award - Boy Scouts of America -1987
- ◆ Community Service Award - National Council On Alcoholism and Drug Abuse, 1977
- ◆ Interviewed by NBC Nightly News with Tom Brokaw, New York Times, and USA Today
- ◆ Project Neighborhood, Executive Member of the Board of Directors, 1990 - 1999, Chairperson Prevention Committee, Treasurer
- ◆ The School Community Drug Abuse Prevention/Health Education Council, Member 1987 to 1992 - Vice Chairman 1990 - 1992
- ◆ Kansas City Task Force On Drug Abuse, Member 1986 to 1991
- ◆ Western Missouri Mental Health Center, Advisory Board Member- 1982 to 1988, Chairman - 1983 to 1985

## References

Mr. Jim Pyle, Pension Systems Manager  
Kansas City Missouri Police Retirement System  
1328 Agnes  
Kansas City, Missouri 64127  
Tel. # 816-482-8157

Mr. Alvin Brooks  
Mayor Pro-Tem, City of Kansas City Missouri  
412 East 12<sup>th</sup> Street  
Kansas City, Missouri 64106  
Tel. # 816-513-1602

Mr. Robert Dunn, Vice President  
Dunn Construction Group  
929 Holmes  
Tel. # 816-391-2521

Mr. Carl DiCapo, President  
Liberty Memorial Association  
Union Station  
Kansas City, Missouri 64108  
Tel. # 816 456-2343

Dr. Jim Dougherty  
Executive Director  
DeLaSalle Education Center  
3740 Forest  
Kansas City, Missouri 64109  
Tel. # 816-561-3312

Mr. Richard Phillips, Executive Director  
Missouri Student Success Network  
5000 NW Valley View Road  
Blue Springs, Missouri 64015  
Tel. #816-224-4388, ext. 317

**Deana Bellamaganya**  
**“Sentenced to the Arts” Program (STTP) – JABG Program Manager**

**Start Date:**

**October 1, 2013 – September 30, 2014**

**\$53,040.00**

**Contractual Position:**

**Expected Outcomes:**

- Youth participate in a venue of their choice through STTAP
- Identify eligible youth to participate in the re-entry portion of STTAP resulting in a successful transition into the community.
- Well executed events involving STTAP program youth.
- Completed and timely expenditure reports.

**Position Description/Duties:**

**Oversee all JABG projects for the Jackson County Prosecutor’s Office under the direction of the Anti-Drug Program Administrator**

- STTAP & Re-Entry Program.
- Conduct two site visits per year on all programs, including communication with artists & various partners.
- Email expenditure reports and program reports monthly to Sarah in Finance.
- Plan events for programs including art shows and community service projects each year.
- Meet with ArtsTech regularly and address concerns and report outcomes to STTAP Director.
- Enforce & oversee re-entry of identified eligible program youth as part of their treatment plan. Weekly reports will be provided by STTAP Re-Entry Coordinator.
- Participation in COMBAT events.
- Maintain website.
- Responsible for graphic design work, such as flyers, brochures, etc.
- Attend yearly mandatory meetings in Jefferson City.
- Assist the STTAP Director with all media correspondence and community relations.
- Establish new and strengthen existing partnerships within the community to support the drug prevention efforts of the Jackson County Prosecutor’s Office through the arts.
- Communicate with JC Family Court DJO’s and other staff regarding re-entry.
- Other duties as needed.

Position involves traveling within the city to the program sites, which may fall during the day, in the evenings, or on weekends. There will be some traveling outside of the to occasional conferences, training, etc., which the County will be responsible for reimbursement of travel expenses.

Meet with the Anti-Drug Program Administrator, Angela Gravino, weekly to discuss programs, events, etc. Angela Gravino is the immediate supervisor for the JABG Program Manager, Deana Bellamaganya.

**DEANA BELLAMAGANYA**  
536 Olive Street  
Kansas City, Missouri

Phone: (816) 985-0119  
penelope.deana@gmail.com

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### Positioning Statement

**My objective is to provide leadership and oversight in event planning, program development, design, delivery, and evaluation while ensuring that the organization's overall strategic goals are met.**

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### Professional Highlights

#### **Leadership**

- Goal-driven leader who maintains a productive climate and confidently motivates, mobilizes, and coaches employees to meet high performance standards.
- Developing camaraderie and inclusion opportunities amongst the members.
- Taking over the challenging tasks and meeting crucial responsibilities.
- Effective in shifting in accountability with successful results.
- Able in supervising program quality while satisfying the demand of clients.
- Supervising and executing the program related tasks.
- Developing and instructing job-readiness training, concentrating on soft skills and effective resolutions for work related issues.

#### **Communication**

- Convene regular meetings to listen to opinions and sort out complications.
- Soft spoken, active and devoted towards the task assigned.
- Skilled in delivering creative presentations and developing positive relationships with students, artists, clients, and colleagues from diverse backgrounds and interests.
- Integrated communication through local, state, and federal resources to establish best practices for a program.
- Maintain confidentiality and protection of all youths in regards to media and interpersonal relationships with artists within the programs.
- Exceptional listener and communicator who effectively conveys information verbally and in writing.
- Proven relationship-builder with unsurpassed interpersonal skills.

#### **Planning and Organization**

- Monitored an entire art related program while bringing transitional change with a purview of maintaining program standard formulating innovative-productive ideas.
- Responsible for organizing and implementing an annual fundraiser consisting of a silent auction and raffle give away.
- *In addition to the annual fundraiser with an attendance of 500+ people, events such as annual culminating events, professional luncheons, and gallery shows have been successfully created, planned and executed.*
- Responsible for all promotional materials including but not limited to, save the date cards, invitations, event booklets, banners, posters, power-point presentations, email blasts, facebook event postings, and radio and television spots.
- Assisted in the construction of a site-specific project, building storage, and units for the art in the collection.
- Assisted in research of special areas for publication of Souls Grown Deep, a multi-volume manuscript promoting cultural awareness of African-American vernacular art.
- Organized a national recognized art collection.
- Assisted in preparing the Art History Proposal for the Interdisciplinary Ph.D. Program-UMKC.
- Co-created and maintained websites through ArtsTech.

- Currently connecting Metropolitan teens in small groups with professional urban artist/designers and young artist mentors to design, create, and sell art products. Fully equipped and staffed studios in five artistic venues: Visual Arts, Ceramics, Photography, Graphic Design, and Screen Printing. Through these studios teens and mentors collaborate on creative projects, many specifically commissioned by clients.
- Experience particularly in rigid monthly and annual reports. Process includes budget planning, financial position and future forecasting. Monitoring financial accountability through site visits, personal communication with the program artists and site administrators.
- Proactive response to critical financial issues/changes impacting program outcome and success.
- Dedicated to providing community development and outreach programs, with a comprehensive knowledge of local artists, art and community organizations.
- Apply management methodologies to identify the problems, and to perform all kinds of business tasks.

**Skilled in:**

- ◊ Project/Program Planning    ◊ Photoshop    ◊ PageMaker    ◊ QuarkXpress
- ◊ Grant Writing    ◊ InDesign    ◊ Dreamweaver    ◊ Flash
- ◊ Macintosh & IBM Proficiency    ◊ Fireworks    ◊ Illustrator    ◊ Website Creation & Editing
- ◊ Basic Knowledge of HTML    ◊ Fundraising    ◊ Event Planning
- ◊ Extensive Knowledge of Microsoft Office (Word, Excel, PowerPoint, Access)

**Professional Experience****Jackson County Prosecutor's Office – COMBAT Unit, Kansas City, Missouri      2004 - Present  
Program Manager**

Changing Lives through the Arts is an initiative of the COMBAT Unit (Community Backed Anti-Drug Tax) under the Jackson County Prosecutor's Office. The initiative is a three-phased program; phase one – "Sentenced to the Arts" Program (STTAP), phase two – the Internship Program, phase three – the MyARTS Program. The initiative is a collaborative endeavor with City of Kansas City, Missouri, Community-Anti Drug Tax (COMBAT), Jackson County Family Court, Full Employment Council (FEC) and ArtsTech (formerly Pan-Educational Institute).

**The Sentenced to the Arts Program (STTAP)** is for adjudicated youth, involving themselves in an art therapeutic program and community service. STTAP is a cutting edge program, designed to reduce the recidivism of court-supervised juveniles by connecting them with an artist mentor. This program has received *widespread national and local attention*. STTAP is funded through a federal grant and Jackson County.

**The Internship Program** offers Jackson County at-risk youth the opportunity to work with individual artists or artistic organizations as paid interns. The youth have the opportunity to produce, display and profit from their work, and in the process learn the entrepreneurial knowledge required to succeed in the art and entertainment business world.

**MyARTS** is an art entrepreneurial program for at risk teens throughout Jackson County. This program is modeled after a program in Boston; Artists for Humanity, which has proven to be an established successful venue. The MyARTS program connects Metropolitan teens in small groups with professional urban artist/designers and young artist mentors to design, create, and sell art products. With fully equipped and staffed studios in five artistic venues: Visual Arts, Ceramics, Photography, Graphic Design, and Screen Printing, teens and mentors collaborate on creative projects, many specifically commissioned by clients.

**ArtsTech (Formerly Pan-Educational Institute-PEI), Kansas City, Missouri**  
**Project Manager**

**2000 - 2004**

Changing Lives through the Arts is a three-phased project for adjudicated and at-risk youth, providing them with fine arts education, expressive arts therapy and arts related internship opportunities. Two of the three phases have been

Implemented; "Sentenced to the Arts" Program (STTAP) and the Internship Program. The initiative is a collaborative endeavor with City of Kansas City, Missouri, Community-Anti Drug Tax (COMBAT), Jackson County Family Court, Full Employment Council (FEC) and ArtsTech (formerly Pan-Educational Institute).

**University of Missouri-Kansas City, Kansas City, Missouri**

**1998 – 2000**

**Graduate Research Assistant for Dr. Maude Southwell Wahlman, Global Arts Initiative, Department of Art and Art History**

Responsibilities:

- Assisted Dr. Wahlman with various administrative duties, grant research, computer support and student relations.
- Provided teaching support for spring 1999 class – 315/497H in *Arts of Africa and the New World*. Duties included the grading of exams, projects, papers, maps, etc. Responsible for conducting classroom lectures in Dr. Wahlman's absence. Established and maintained an imagery study reference on Dr. Wahlman's website.
- Digital imagery for the enhancement of Dr. Wahlman's curriculum.
- Administrative duties included financial management, file system maintenance, curriculum preparedness, and general office organization.
- Assisted in preparing the Art History Proposal for the Interdisciplinary Ph.D. Program.
- Created, edited and maintained website for Global Arts.
- Assisted with preparing grant proposals for National Endowment for the Humanities for research on Secret Symbols of The Underground Railroad.

Educational Background

University of Missouri-Kansas  
Kansas City, Missouri

M.A. Art History Candidate; Emphasis in African-American Art, 1998 - 2003  
All course work and written exams completed.

Fort Hays State University  
Hays, Kansas

B.A. Visual Art; Emphasis in Painting and Ceramics, 1996  
B.A. Communications; Emphasis in Telecommunications, 1995

Central State University  
Edmond, Oklahoma

Worked towards B.A. in Telecommunications, 1987 - 1989

Carl Albert State College  
Associate Degree in Arts and Science, 1987

Professional and Community Activities

**2006 Taking care of Kansas City – Taking Care of Our Own**

Taking Care of Kansas City; with guidance from the Division of Youth Services, diverted their attention to a group of young people who by societies' standards are too old to be adopted, only to be left alone facing a world of uncertainty.

**2005 Taking care of Kansas City – Celebrating Christmas in KC**

Taking Care of Kansas City focused their attention on Kansas City's newest residents, the victims that have relocated due to the massive destruction from Hurricanes Katrina and Rita. This endeavor included a Christmas celebration involving an evening of entertainment, food, distribution of gifts, and resources that will guide them in their transition.

**2003-2004 Taking care of Kansas City – Supporting Our Troops**

In 2004, Taking Care of Kansas City decided to provide our military troops with a little bit of home, giving them something to look forward to during the Christmas Season. The task force took care of mailing these gifts to our troops in time for Christmas.

**2002 Taking care of Kansas City – Celebrating Seniors**

A collaborative effort in providing senior citizens with a Christmas celebration. This endeavor included a dinner celebration, including an evening with entertainment and distribution of gifts. Gifts, food, and money were donated from organizations and individuals throughout Kansas City.

**2001 Taking Care of Kansas City – Toy Drive**

In 2001, the Taking Care of Kansas City task force was created. The first project was a collaborative effort in providing Christmas Gifts for the people of Kansas City who lost their jobs due to the September 11<sup>th</sup> tragedy.

**2001 – 2002 Board Member for aha! Dance Theatre Company**

**1999 Special Research Project in Georgia and Alabama**

Assisted in research of special areas for publication of Souls Grown Deep, a multi-volume manuscript promoting cultural awareness of African-American vernacular art.

**1998 – 1999 Society for Contemporary Photography, Kansas City, Missouri**

**1995 Hays Arts council Gallery Walk Exhibition**

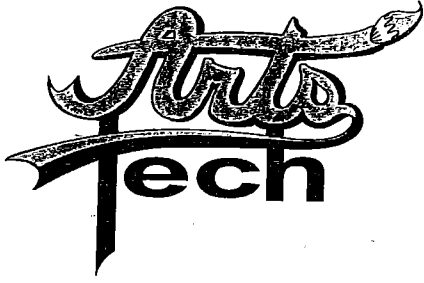
**1995 Seven Degrees Group Exhibition**

**1995 Summer Student Exhibition**

Awards Received

Recognition from Jackson County Legislators for 2008 MyARTS Annual Fundraiser.

Recognition from Jackson County Legislators for the 2002 "Taking Care of Kansas City – Toy Drive."



A CENTER FOR YOUTH ENTERPRISE

Service Agreement between COMBAT & ArtsTech  
to Administer and Coordinate the "Sentenced to the Arts" Project  
**October 1, 2013 – September 30, 2014**

ArtsTech is pleased to be part of the "Sentenced to the Arts" Project (STTAP), which is part of the KC Futures 150 initiative to create a seamless art service delivery system for adjudicated and at-risk youth. ArtsTech will perform all duties as outlined in this agreement. Expected STTAP administrative/coordination duties are:

- ◆ Determine actual target population – adjudicated youth is the top priority
- ◆ Assess Family Court and eligible schools/students needs
- ◆ Develop a "menu" of needed art and expressive therapy services
- ◆ Create efficient and equitable delivery of service mechanism
- ◆ Solicit and contract with quality "fine arts" and expressive therapy service providers
- ◆ Schedule activities between service providers and target populations
- ◆ Serve as special liaison/coordinator for Jackson County Family Court
- ◆ Coordinate data collection activities with evaluators and providers
- ◆ Coordinate community service component as needed for adjudicated youth
- ◆ Disburse funds to service providers and schools as per contractual arrangements
- ◆ Secure independent financial audit for period ending June 30, 2014
- ◆ Complete all required reports, especially COMBAT administrative requirements
- ◆ Other duties as needed

ArtsTech is prepared to administer duties required to successfully complete this project. This contract period begins October 1, 2013 and ends September 30, 2014. Of the \$39,473.08 Year XV STTAP funds, \$5,000 is for ArtsTech's administrative and coordination fee.

Thank you for the opportunity to be of service. I look forward to our continued partnership.

Signed:

\_\_\_\_\_  
David J. Sullivan  
Executive Director  
ArtsTech – A Center for Youth Enterprise

October 1, 2013

Date

\_\_\_\_\_  
Jean Peters Baker  
Prosecuting Attorney  
Jackson County, Missouri



# STTAP Year XV COMBAT Budget Program Matrix

REVENUE	Amount	# of Youth	Notes
<b>TOTAL</b>	\$39,473.08		Year XV Allocation - October 2013 - September 2014
<b>EXPENSES</b>			
ArtsTech	\$ 5,000.00		Year XV Administrative, Coordination, and Development
MyARTS Transition			Paid Apprenticeships
Ceramics Artist/Mentor - ArtsTech	\$ 14,500.00	12	Machiko Erhard - 725 Hours @ MyARTS East (Averages 18.5 hours per week for 48 weeks)
<b>Area I</b>			
Girls Groups	\$ 5,500.00	35	Hilltop - Amanda Hashagen
Hilltop	\$ 5,973.08	33	Visual arts @ MyARTS East
<b>ASSET/EQUIP</b>	\$ 5,500.00	50	Mondays, 6:00PM - 8:00PM @ MyARTS East
<b>Areas II &amp; III</b>			
Equipment and Supplies	\$ 500.00		Telephone, computers, etc.
Culminating Event - December 2013	\$ 2,500.00		
<b>Totals</b>	\$ 39,473.08	130	Total number of youth served
<b>Over/Under Funds</b>	\$ -		