

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a contract for the furnishing of a fuel dispensing system upgrade for use by the Parks + Rec Department to Mid-State Petroleum Equipment, Inc., of Hallsville, MO, at an actual cost to the County not to exceed \$36,563.86, under the terms and conditions of Invitation to Bid No. 3-13.

RESOLUTION NO. 18116, March 11, 2013

INTRODUCED BY Fred Arbanas, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid No. 3-13 for the furnishing of an upgraded fuel dispensing system at the Lake Jacomo Marina; and,

WHEREAS, a total of fourteen notifications were distributed and two responses were received and evaluated as follows:

<u>BIDDER</u>	<u>TOTAL BASE BID – OPTION 2</u>
Mid-State Petroleum Equipment, Inc. Hallsville, MO	\$36,563.86
Petroleum Equipment, Inc. Kansas City (Jackson County), MO	\$38,607.92

and,

WHEREAS, the Director of Finance and Purchasing recommends the award of the contract for the upgrade to the fuel dispensing system at the Lake Jacomo Marina to Mid-State Petroleum Equipment, Inc., of Hallsville, MO, under the terms and conditions of Invitation to Bid No. 3-13, at a cost not to exceed \$36,563.86, for the reason that it has submitted the lowest and best bid; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance and Purchasing is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Jan D. Herde
Chief Deputy County Counselor

W. Stephen Ripon
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18116 of March 11, 2013 was duly passed on March 18, 2013 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8 Nays 0

Abstaining 0 Absent 1

3-18-13
Date

Mary Jo Spino
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 300 1608 58060
ACCOUNT TITLE: Park Enterprise Fund
Construction Services
Other Improvements
NOT TO EXCEED: \$36,563.86

March 6, 2013
Date

[Signature]
Director of the Department of Finance

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18116

Sponsor(s): Fred Arbanas

Date: March 11, 2013

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the award of a Contract for the purchase of Fuel Dispensing System Upgrade for the Parks + Rec Department to Mid-State Petroleum Equipment Inc. (Boone County) of Hallsville, Missouri; in the amount of \$36,563.86 under the terms and conditions of Invitation to Bid No. 3-13.</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$36,563.86</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$36,563.86</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$36,563.86</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>300-1608-58060 Park Enterprise, Parks-Construction Services, Other Improvements</td> <td>\$36,563.86</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$36,563.86	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$36,563.86	Amount budgeted for this item * (including transfers):	\$36,563.86	Source of funding (name of fund) and account code number:		300-1608-58060 Park Enterprise, Parks-Construction Services, Other Improvements	\$36,563.86
Amount authorized by this legislation this fiscal year:	\$36,563.86												
Amount previously authorized this fiscal year:	\$												
Total amount authorized after this legislative action:	\$36,563.86												
Amount budgeted for this item * (including transfers):	\$36,563.86												
Source of funding (name of fund) and account code number:													
300-1608-58060 Park Enterprise, Parks-Construction Services, Other Improvements	\$36,563.86												
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A Prior resolutions and (date): N/A</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Teddy Ballard, Senior Buyer, 881-3465</p>												
<p>REQUEST SUMMARY</p>	<p>Parks + Rec Department requires the upgrade of their Fuel Dispensing System at the Lake Jacomo Marina. The Purchasing Department issued Invitation to Bid No. 3-13 to meet those requirements.</p> <p>A total of 14 notifications were distributed. The following two (2) responses were received and evaluated as follows:</p> <table> <tr> <td></td> <td style="text-align: right;">TOTAL BASE</td> </tr> <tr> <td></td> <td style="text-align: right;">BID - OPTION 2</td> </tr> <tr> <td>Mid-State Petroleum Equipment (Boone County), Hallsville, MO</td> <td style="text-align: right;">\$36,563.86</td> </tr> <tr> <td>Petroleum Equipment Inc. of KC (Jackson County), Kansas City</td> <td style="text-align: right;">\$38,607.92</td> </tr> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the furnishing of Fuel Dispensing System Upgrade from Mid-State Petroleum Equipment Inc. (Boone County) of Hallsville, Missouri; in the amount of \$36,563.86 for use by the Parks + Rec Department; under the terms and conditions of Invitation to Bid No. 3-13, as the lowest and best bid.</p>		TOTAL BASE		BID - OPTION 2	Mid-State Petroleum Equipment (Boone County), Hallsville, MO	\$36,563.86	Petroleum Equipment Inc. of KC (Jackson County), Kansas City	\$38,607.92				
	TOTAL BASE												
	BID - OPTION 2												
Mid-State Petroleum Equipment (Boone County), Hallsville, MO	\$36,563.86												
Petroleum Equipment Inc. of KC (Jackson County), Kansas City	\$38,607.92												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												

ATTACHMENTS	Abstract of Bids Received; Recap of Prices; Recommendation from Mr. Wayne Shipley of the Parks Department; Requisition No. RE321158090023473 and RE 321158090024030; and the pertinent pages from Mid-State Petroleum's bid response.	
REVIEW	Department Director:	Date: 3/4/13
	Finance (Budget Approval): <i>If applicable</i>	Date: 3/5/13
	Division Manager:	Date: 3/6/13
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
300-1608-58060	Park Enterprise, Parks-Construction Services, Other Improvements	\$36,563.86

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



JACKSON COUNTY Parks & Recreation

22807 Woods Chapel Road
Blue Springs, Missouri 64015
www.jacksongov.org/recreation

*Administration
Historic Sites
Ranger Station
Recreation
(816) 503-4800
Fax: (816) 795-1234*

*Kemper Outdoor
Education Center
(816) 229-8980*

*Fred Arbanas
Golf Course
(816) 761-9445*

*Blue Springs Marina
(816) 795-1112*

*Jacomo Marina
(816) 795-8888*

*Longview Marina
(816) 966-0131*

*Special Population
Services
(816) 763-5130*

Memorandum

February 25, 2013

To: Teddy Ballard, Senior Buyer
From: Wayne Shipley
Subject: Bid Number 3-13 "Fuel Dispensing System Upgrade"

Teddy,

After talking with Mark Trosen and Bob McMillin, we have reviewed the two submitted bids and are recommending the award be made to Mid-State Petroleum Equipment, Inc. Option #2 for a total award of \$36,563.86. We feel that this is the lowest and best bid. Please contact me if you have questions. Thanks

Michael D. Sanders, County Executive

Header

Line Items

Document Information

Doc ID: RE 321158090023473000

Ref ID:

Date: 01/03/13

Copy Only:

Buyer: CLC

Send:

Total Amount: 31,000.00

Requester Information

Invoice To: 0009

Requester: COFFER, AMY

Dept: 1601

Vendor Information

ID: UNKNOWN

Name: UNKNOWN

Address: 4338 ROCKHILL ROAD

Shipping Information

Ship To: 0099

Name: TO BE DELIVERED TO VARIOUS

Address: LOCATIONS



Document 1 of 1



Ship Via:

Header

Line Items

Document ID: RE 32115809002347300 Date: 01/03/13

Amount: 31,000.00

Item ID/Description	UOM	Quantity	Price	Amount	I
210-501			31,000.00		<input checked="" type="checkbox"/>
SERVICES, MISC.					
Jacomo Fuel System and Pumps		Acct: 300-1608-58060-999-9999-9999-13			
		POC: Mark Trosen 503-4803			

Summary

Detail

OK

Total

Edit All

Approve

Close

Header

Line Items

Document Information

Total Amount: 5,563.86

Doc ID: RE 321158090024030000

Ref ID:

Requester Information

Date: 02/25/13 Copy Only:

Invoice To: 0009

Buyer: GLC Send:

Requester: KINNAMAN SUSAN

Dept: 1601

Vendor Information

Shipping Information

ID: UNKNOWN

Ship To: 0099

Name: UNKNOWN

Name: TO BE DELIVERED TO VARIOUS

Address: 4333 ROCKHILL ROAD

Address: LOCATIONS

Ship Via:

Header

Line Items

Document ID: RE 32115809002403000 Date: 02/25/13

Amount: 5,563.86

Item ID/Description	UOM	Quantity	Price	Amount	I
210-501			5,563.86		<input checked="" type="checkbox"/>
SERVICES, MISC.					
JACOMO FUEL SYSTEM AND PUMPS					

Acct: 300-1608-58060-999-9999-9999-13

POC: MARK TROSEN (816) 503-4803

Summary

Detail

OK

Total

Edit All

Approve

Close

Section VI - QUOTATION

Option 1:

By submission of this bid, we certify that we have examined the site of the project or have otherwise satisfied ourselves as to existing conditions, size of areas, etc., as provided in the specifications, including all addenda, if any, in Invitation to Bid No. 3-13, FUEL DISPENSING SYSTEM UPGRADE.

We propose to furnish all materials, labor, tools, equipment and components to accomplish the work as specified in Invitation to Bid No. 3-13 FUEL DISPENSING SYSTEM UPGRADE.

OPTION 1 - TOTAL BASE BID: \$ 38,003.44

Option 2:

By submission of this bid, we certify that we have examined the site of the project or have otherwise satisfied ourselves as to existing conditions, size of areas, etc., as provided in the specifications, including all addenda, if any, in Invitation to Bid No. 3-13, FUEL DISPENSING SYSTEM UPGRADE.

We propose to furnish all materials, labor, tools, equipment and components to accomplish the work as specified in Invitation to Bid No. 3-13- FUEL DISPENSING SYSTEM UPGRADE with Jackson County performing all dock work related to removing and re-installing boards and/or panels on the dock and building.

OPTION 2 - TOTAL BASE BID: \$ 36,563.86

Number of days before project can be started after receipt of award notification: 30-45 / days

Number of days to complete project: 8-10 / days

Signature

Mid-State Petroleum Equipment, Inc.
Company Name (Typed)

800-999-3103
Phone No. (Typed)

573-881-8050
Cell No. (Typed)

Sales @ midstatepetro.com
Email (Typed)

Sales Rep
Name and Title (Typed)

14601 Allison Industrial Drive
Company Address (Typed)

Hallsville, MO. 65255
Company City, State, and Zip (Typed)

573-696-2317
Fax No. (Typed)

Web Address (Typed)