

# Request for Legislative Action

Ordinance No.: 5739  
Sponsor: Megan L. Marshall  
Date: May 1, 2023

Completed by County Counselor's Office			
Action Requested:	Ordinance	Res.Ord No.:	5739
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	5/1/2023

Introduction
<b>Action Items:</b> ['Appropriate']
<b>Project/Title:</b>
Appropriating \$12,500 from the Undesignated Fund Balance of the Recorder's Fee Fund (No. 044) for the purpose of funding unbudgeted rent costs associated with the County Records Center for total estimated rent of \$227,412 for FY 2023.

Request Summary
This ordinance requests the appropriation of an additional \$12,500 from the Undesignated Fund Balance of the Recorders Fee Fund (No. 044) for the purpose of covering additional common area maintenance rent for the County Records Center located in Space Center Executive Park in Independence, Missouri. Under the current lease, the landlord of the County facility has the right to adjust rent for increasing property taxes. An additional \$12,500 will cover the unanticipated costs of \$5,956.06 from 2022 and a projected additional increase of \$6,544 for 2023. This bill was received after the 2023 budget was submitted for consideration by the County Legislature

Contact Information			
<b>Department:</b>	Recorder of Deeds	<b>Submitted Date:</b>	4/18/2023
<b>Name:</b>	Troy Schulte	<b>Email:</b>	TSchulte@jacksongov.org
<b>Title:</b>	County Administrator	<b>Phone:</b>	816-881-1079

Budget Information			
Amount authorized by this legislation this fiscal year:			\$12,500
Amount previously authorized this fiscal year:			\$214,912
Total amount authorized after this legislative action:			\$227,412
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
044 (Recorder's Fee Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$12,500
044 (Recorder's Fee Fund)	3005 (Records Center Rent)	56620 (Rent - Buildings)	\$12,500

## Request for Legislative Action

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
Not Applicable	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Contract is for real property	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>
<ul style="list-style-type: none"> <li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li> </ul>

## Request for Legislative Action

### History

Submitted by Recorder of Deeds requestor: Troy Schulte on 4/18/2023. Comments:

Approved by Department Approver Diana M. Smith on 4/18/2023 1:00:22 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 4/18/2023 1:06:20 PM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 4/18/2023 2:02:29 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 4/19/2023 1:24:54 PM. Comments:

Approved by Executive Office Approver Sylvia Stevenson on 4/19/2023 1:39:35 PM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 4/27/2023 9:41:32 AM. Comments:

