

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Resolution No.: 20668

Sponsor(s): Theresa Cass Galvin

Date: May 10, 2021

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: To reallocated appropriated funds to cover required software maintenance costs.																									
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$ 122,250</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$122,250</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$122,250</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td colspan="2">From:</td> </tr> <tr> <td>001-3001-56121</td> <td>Parking \$ 22,000</td> </tr> <tr> <td>001-3001-56730</td> <td>Janitor & Exterminating \$ 15,000</td> </tr> <tr> <td>001-3001-56790</td> <td>Other Contractual Svcs \$ 70,000</td> </tr> <tr> <td>001-3001-57230</td> <td>Other Operating Supplies \$ 15,250</td> </tr> <tr> <td colspan="2">To:</td> </tr> <tr> <td>001-3001-56662</td> <td>Software Maintenance \$122,250</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):		Amount authorized by this legislation this fiscal year:	\$ 122,250	Amount previously authorized this fiscal year:	\$122,250	Total amount authorized after this legislative action:	\$122,250	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:		From:		001-3001-56121	Parking \$ 22,000	001-3001-56730	Janitor & Exterminating \$ 15,000	001-3001-56790	Other Contractual Svcs \$ 70,000	001-3001-57230	Other Operating Supplies \$ 15,250	To:		001-3001-56662	Software Maintenance \$122,250
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):																									
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Mary Marquez, Court Administrator 816-881-3658 Cynthia Freeman, Budget Officer 816-881-3643																									
REQUEST SUMMARY	This resolution is to reallocate and provide funding from existing appropriated budget to cover Software maintenance costs scheduled for the year. A County reduction of (\$122,358) was added to the current budget making this RLA necessary to cover maintenance contracts due to be renewed in the current year. There is no budgetary impact other than reallocating funds previously appropriated.																									
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																									
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals																									
ATTACHMENTS																										
REVIEW	<table border="1"> <tr> <td>Department Director: <i>Mary C. Marquez</i></td> <td>Date: April 28, 2021</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: <i>Ray M. Schultz</i></td> <td>Date: 5-3-2021</td> </tr> <tr> <td>County Counselor's Office: <i>Bryan Council</i></td> <td>Date: 5/4/2021</td> </tr> </table> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;"> APPROVED By Mark Lang at 9:51 am, Apr 29, 2021 </div>		Department Director: <i>Mary C. Marquez</i>	Date: April 28, 2021	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: <i>Ray M. Schultz</i>	Date: 5-3-2021	County Counselor's Office: <i>Bryan Council</i>	Date: 5/4/2021																
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Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# 300121002 000

Date: April 28, 2021

RES # 20668
eRLA ID #: _____

Org Code/Description	Object Code/Description	From	To
001 General Fund			
3001 Circuit Court	56121 Parking Expenses	\$ 22,000	\$ -
3001 Circuit Court	56730 Janitor & Exterminating Services	15,000	-
3001 Circuit Court	56790 Other Contractual Services	70,000	-
3001 Circuit Court	57230 Other Operating Supplies	15,250	-
3001 Circuit Court	56662 Software Maintenance	-	122,250
		<u>\$ 122,250</u>	<u>\$ 122,250</u>

APPROVED
By Mark Lang at 9:51 am, Apr 29, 2021

Budget Office