

**REQUEST FOR LEGISLATIVE ACTION**

**Completed by County Counselor's Office:**

Res/Ord No.: 18479  
 Sponsor(s): Bob Spence  
 Date: April 14, 2014

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution: <u>Design Contract Change Order</u>  <input type="checkbox"/> Ordinance:</p> <p>Project/Title: Recommending award of a design contract change order number one to Burns and McDonnell Engineering Company, Inc. in the amount of \$65,375.00 and authorizing the transfer of \$65,375.00 from 001-5101-8020 (Buildings and Improvement) to 001-5101-6080 (Other Professional Services).</p> <p>Project Number: <u>County No. 3146. and Bid No PW 01-2011 RFP</u></p>														
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$65,375.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$545,300.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$610,675.00</td> </tr> <tr> <td>Amount budgeted for this item *:</td> <td>\$65,375.00</td> </tr> <tr> <td colspan="2">Source of Funds</td> </tr> <tr> <td>FROM: 001-5101-56080 Non-Dept, Bldgs/Improvements (EJCCH)</td> <td>\$65,375.00</td> </tr> <tr> <td>TO: 001-5101-56080 Non-Dept, Other Professional Services</td> <td>\$65,375.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is:  <input type="checkbox"/> No budget impact (no fiscal note required)</p> <p>Prior Year Budget (if applicable):                  Prior Year Actual Amount Spent (if applicable): NA</p>	Amount authorized by this legislation this fiscal year:	\$65,375.00	Amount previously authorized this fiscal year:	\$545,300.00	Total amount authorized after this legislative action:	\$610,675.00	Amount budgeted for this item *:	\$65,375.00	Source of Funds		FROM: 001-5101-56080 Non-Dept, Bldgs/Improvements (EJCCH)	\$65,375.00	TO: 001-5101-56080 Non-Dept, Other Professional Services	\$65,375.00
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):                  Prior resolutions and (date): 18115 (March, 2013)</p>														
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by Scott George, Assistant Director of Public Works, 816-847-7071</p>														
<p><b>REQUEST SUMMARY</b></p>	<p>Through the scope of our original agreement with Burns and McDonnell Engineering Company, Inc. a mechanical survey was to be completed to evaluate the mechanical systems of the facility. Additionally, the consultant was to conduct code evaluations regarding the renovations and the impact they would have of design, particularly fire sprinkling. It has been determined that additional design is needed for the replacement of 5 air handling units, the upgrade of 3 air handling units, and the addition of 1 fresh air unit.</p> <p>Per code requirements, a fire sprinkler system will need designed to provide for fire protection within the scope of the project.</p> <p>Additional design work is also needed to blend the aesthetics of the building and to provide better function of the entrance to the building.</p> <p>Funds for this contract are in 001-5101-8020 Buildings and Improvement; we request that \$65,375.00 be transferred to 001-5101-6080 Other Professional Services, to be available for this contract.</p> <p>The Department of Public Works and the Administration, recommends that the contract change order be awarded to Burns and McDonnell Engineering Company, Inc. and requests that the County executive be authorized to execute the change order and further requests that the Manager of Finance be authorized to encumber \$65,375.00 to cover the cost of the additional design.</p>														
<p><b>CLEARANCE</b></p>	<p>Tax Clearance Completed (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
<p><b>ATTACHMENTS</b></p>	<p>Design Agreement, Compliance Certificate, Business in Good standing, pictures, highlights of scope</p>														

REVIEW	Department Director: <i>Earl Newill</i> Earl Newill, Acting Director	Date: 04/04/2014
	Finance (Budget Approval): <i>If applicable</i> <i>Alexandra S Ball</i>	Date: 4-4-14
	Division Manager: <i>SS</i>	Date: 4/10/14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:  
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date: April 4, 2014 PC# \_\_\_\_\_ RES # 18479

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>General Fund - 001</b>			
5101 - Non-Departmental	58020 - Buildings and Improvement	65,375	
	56080 - Other Professional Services		65,375

**Fiscal Note:**

This expenditure was included in the Annual Budget.

Date: April 4, 2014 PC# \_\_\_\_\_ RES # \_\_\_\_\_

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
<b>General Fund - 001</b>		
5101 - Non-departmental	56080 - Other Professional Services	65,375
		65,375

*Robert S. Ball* 4-4-14  
Budgeting

**CHANGE ORDER NO. ONE**Page 1 of 1Project Name Eastern Jackson County Courthouse B&McD Project No. 71691Owner Jackson County, Missouri Client Project No. n/aContractor for engineering Services: Burns & McDonnell Contract No. n/a

The below noted modifications to subject Contract are directed by Owner and accepted by Contractor:

1. Prepare construction documents for the replacement of the mechanical systems in the 1950's building outlined as follows: **\$46,500.00**

- Replace the five existing AHU's with new units (four on the roof and one on the lower level)
- Upgrade three existing AHU's on the lower level with new DX coils
- Add one roof top AHU for outside air to meet code requirements for assembly space
- Engineering to prepare load calculations and size the equipment
- Engineering to remove the steam heat system
- Engineering of boiler system
- Engineering for electrical and natural gas line connections

2. Prepare construction documents for the installation of a fire sprinkler system outlined as follows: **\$8,175.00**

- Install a pair of 2 hour rated fire separation doors across the corridor on level one and two which separates the 1950 building from the 1970 building.
- Prepare a performance specification for the installation of a full sprinkler system in the corridor of the 1970 building at level one, two and three.
- Prepare a performance specification for the installation a full sprinkler system in the full renovation areas of the 1970 building.
- Provide connections on the new sprinkler system that will allow the future extension of the system into other unsprinklered areas of the building

3. Prepare construction documents for the site work associated with the new building entrance as follows: **\$10,700.00**

- Concept design for the South Façade of the building
- Documentation and detailing for the "comb" window sill detail
- Documentation of site walls, grand stair, hardscape and site lighting for the area of the new entry on the South side of the building.
- Deduct the drive and canopy originally planned on the North Side of the Building (the fee for this work in the contract was \$5,800 and has been included as a deduct from the price of this line item).



The modification noted above result in (increase of \$65,375.00) (decrease of \$ \_\_\_\_\_) (no change) in Contract Price, the current Contract Price being:

Original Contract Price.....	\$	<u>545,300.00</u>
Total net amount of all previous Change Orders..... (+ or -)	\$	<u>0.00</u>
Total net amount of all previous variable quantity adjustments.. (+ or -)	\$	<u>0.00</u>
Total net amount of this Change Order .....	\$	<u>65,375.00</u>
Current Contract Price Including this Change Order.....	\$	<u>610,675.00</u>

The Contract Time shall be (increased by 90 days) (decreased by \_\_\_\_\_ days) (unchanged), the current Completion Date being:

Original Design Completion Date.....	<u>February 21, 2014</u>
Total net time adjustment of all previous Change Orders .....	<u>0</u> days
Total net time adjustment of this Change Order.....	<u>90</u> days
Current Design Completion Date including this Change Order .....	<u>May 23, 2014</u>

The price and/or time extension set forth in this Change Order is full compensation for all costs and delays, direct and indirect, incurred in connection with the conditions giving rise to this Change Order, the work specified herein, and any consequential costs, delays or effects on unchanged work resulting therefrom.

This Change Order, when executed, constitutes a modification to the Contract and all provisions of the Contract, except as modified above and by any previous Change Orders, shall apply hereto.

OWNER

ARCHITECT

\_\_\_\_\_

Burns & McDonnell  
\_\_\_\_\_

By \_\_\_\_\_  
Date \_\_\_\_\_

By   
Date March 18, 2014