

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord. No.: 18220
 Sponsor(s): Theresa Garza Ruiz
 Date: July 22, 2013

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Authorizing the Director of Finance and Purchasing to accept the donation of a Pet Shelter Trailer from the Mid America Regional Council of Kansas City for use by the Office of Emergency Preparedness.</u>																	
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="321 514 1182 730"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____		Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number							
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PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): 17656, August 22, 2011																	
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253																	
REQUEST SUMMARY	The Mid America Regional Council of Kansas City has partnered with the Jackson County Office of Emergency Preparedness to assist with Regional Disaster Animal Response needs. MARC is donating a Pet Shelter Trailer to the County and it will be housed at the new Regional Animal Shelter in Independence, Missouri. Pursuant to Article II Section 16.21 of the Jackson County Charter 2010, the Legislature has the authority to acquire property for County purposes and the Director of Finance and Purchasing recommends accepting the donation of the Pet Shelter Trailer.																	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A																	
ATTACHMENTS	MARC Purchase Order for Pet Shelter Trailer and the Trailer Specifications																	
REVIEW	<table border="1" data-bbox="321 1648 1230 1890"> <tr> <td>Department Director:</td> <td><i>Michael Curney</i></td> <td>Date:</td> <td>7-12-13</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td><i>Deborah of Ball</i> N/A</td> <td>Date:</td> <td>7-12-13</td> </tr> <tr> <td>Division Manager:</td> <td><i>Cal Bullock</i></td> <td>Date:</td> <td>7-12-13</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> <td></td> </tr> </table>		Department Director:	<i>Michael Curney</i>	Date:	7-12-13	Finance (Budget Approval): <i>If applicable</i>	<i>Deborah of Ball</i> N/A	Date:	7-12-13	Division Manager:	<i>Cal Bullock</i>	Date:	7-12-13	County Counselor's Office:		Date:	
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County Counselor's Office:		Date:																

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Bill To:
 600 Broadway, Suite 200
 Kansas City, MO 64105-1659
 Phone: (816) 474-4240
 Fax: (816) 421-7758

****CHANGE ORDER****

Prepared by	ddraper
Purchase Order No.	PO-002643
Date	6/10/2013
Revision Number	3
PO Name	7316002 PetSheltTrlr
MARC Contact	Debbie Draper

Vendor:

Propac
 Attn: Richard King
 2390 Air Park Rd
 Charleston SC 29406
 Phone: (000) 000-0000 Ext. 0000
 Fax: (000) 000-0000 Ext. 0000

Ship To:

Regional Animal Shelter
 Attn: Mike Curry
 21001 E. 78 Hwy
 Independence, MO 64057
 Phone: (816) 304-4624 Ext. 0000
 Fax:

Shipping Method	Payment Terms	Required By Date	Page		
		6/10/2013	1		
L/N	Item Number / Description	U/M	Ordered	Unit Price	Ext. Price
AEL Code	GL Acct Number	EGMS/EVENT	Debit	Credit	
^1	TRAILER	Each	1.00000	\$23,228.50000	\$23,228.50
Trailer; Pet Shelter, Regional. Ref Vendor Quote #11893 for all specs					
12TR-00-TEQP	22-2-20-73150-7316002-5130-00000	EGMS K12	\$23228.50	\$0.00	
Equipment - Federal Subrecipient					

Follow Vendor Quote #11893, dated 5/28/13, for all specifications listed for this trailer. WHITE Trailer. BLACK Copy on 2 Sides & Back to read: Regional Disaster Animal Response

Leadtime for Delivery of Trailer is to be NO MORE THAN 8-9 WEEKS ARO. Any potential to deliver earlier would be ideal, due to grant closing deadline. NOTE: DELIVERY INCLUDED IN PRICE ABOVE.

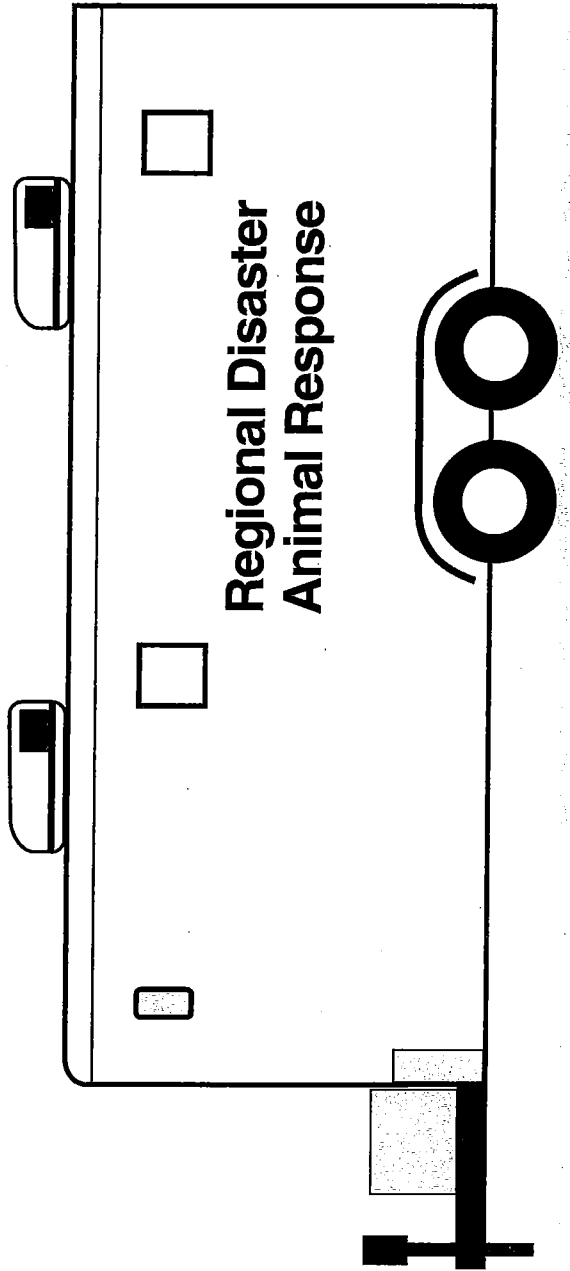
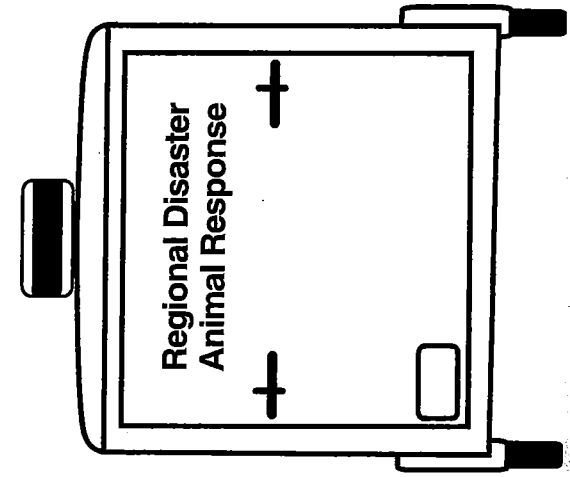
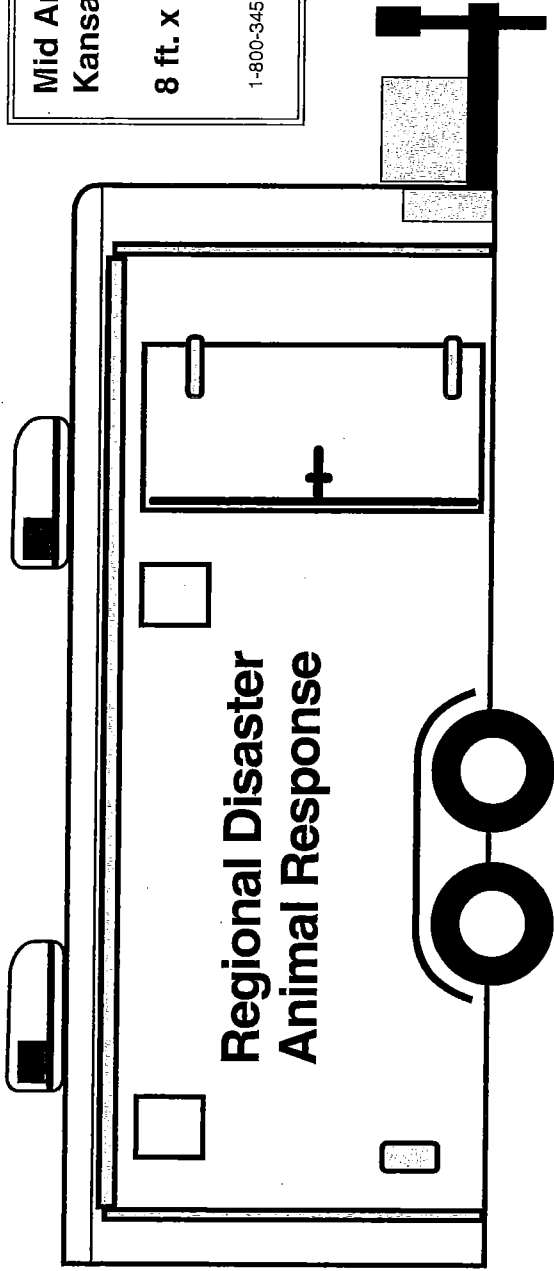
Subtotal	\$23,228.50
Trade Discount	\$0.00
Freight	\$0.00
Miscellaneous	\$0.00
Tax	\$0.00
Order Total	\$23,228.50

 Authorized Signature

Mid America Regional Council
Kansas City, MO

8 ft. x 20 ft. Response Trailer

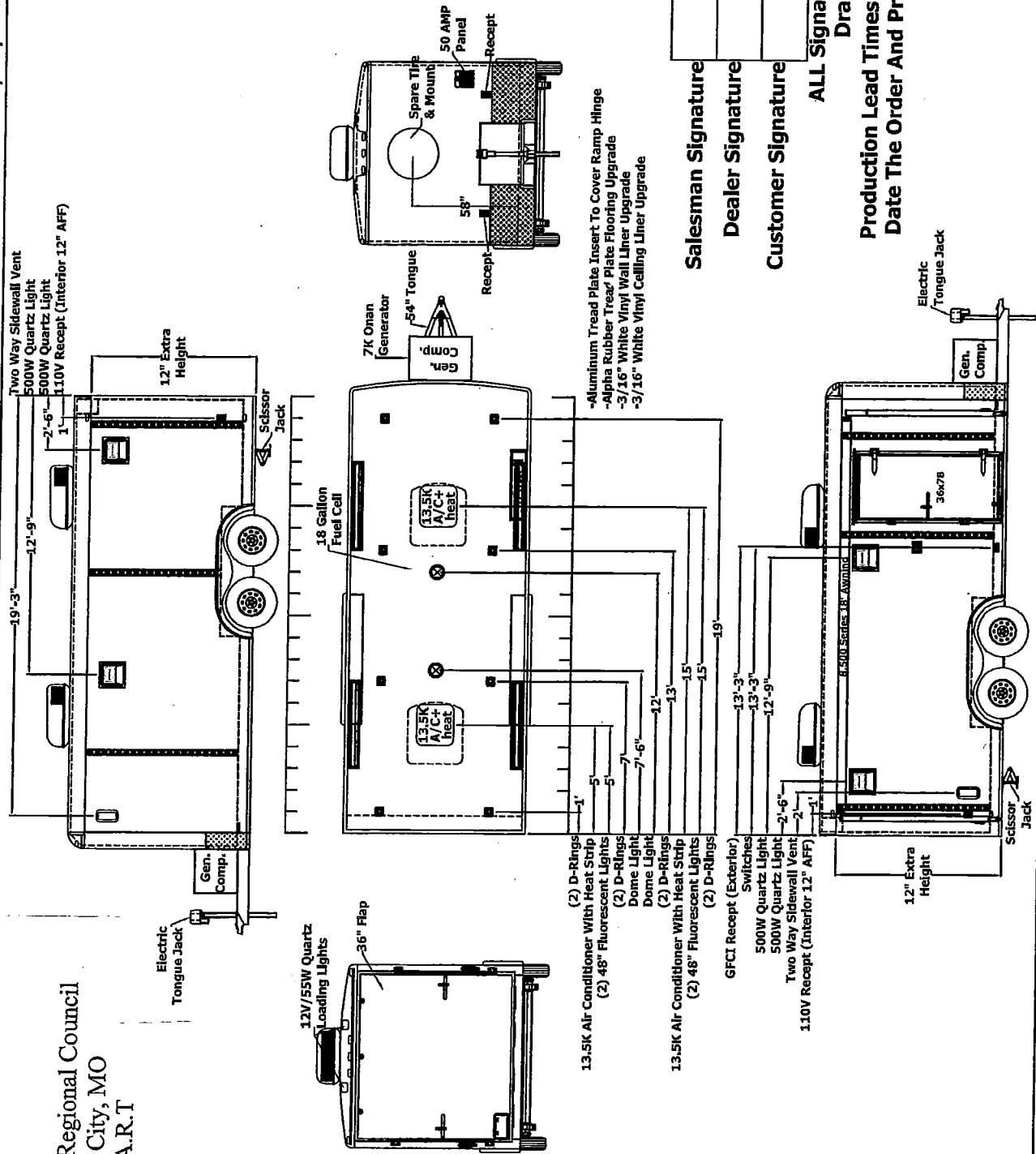
1-800-345-3036 • www.propacusa.com



CM820TA3-NOVO-PO#KANSAS CITY PET

6/11/2013 1:06:11 PM

Mid-America Regional Council
Kansas City, MO
D.A.R.T



Salesman Signature

Dealer Signature

Customer Signature

ALL Signatures Required
Drawn By: PO

Production Lead Times Based On The
Date The Order And Print Are Signed

ACTUAL PRODUCT MAY VARY SLIGHTLY FROM THIS PRINT