

Request for Legislative Action

Res. #20671

Sponsor: Theresa Cass Galvin

Date: May 10, 2021

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20671
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	5/10/2021

Introduction

Action Items: ['Authorize', 'Transfer']

Project/Title:

Requesting an authorization to transfer funds and amend the current contract with Woolpert, Inc., dba Data Cloud Solutions (DCS) of Springfield, Ohio, an Assessment Sole Source vendor, in order to purchase licenses and equipment in addition to the current contract (Resolution 20384, approved by this body on 3/16/2020) for Consultation and Training Services and Software Maintenance in regard to the Mobile Assessor software. DCS is a Sole Source vendor.

Request Summary

The Assessment Department initially purchased the Mobile Assessor Software Program from Data Cloud Solutions (DCS) of Springfield, Ohio as a Sole Source via Resolution No. 18473 dated April 7, 2014. Additionally, Resolution No. 18934 dated September 21, 2015; Resolution No. 19516 dated June 19, 2017; Resolution No. 19800 dated March 26, 2018 and Resolution No. 20384 dated March 9, 2020 were all for additional training, consulting services and software support. The Mobile Assessor Software Program continues to help the Assessment Department increase efficiency and productivity for field and clerical staff; enables supervisors to generate a variety of specific reports and increases the accuracy of assessments.

The Assessment Department is requesting authorization to purchase of additional licenses for the Mobile Assessor Software Program and laser measuring tools with which the Mobile Assessor software is specifically designed to work.

Data Cloud Solutions is the developer of the Mobile Assessor Program and is considered a Sole Source vendor for licensing of the Mobile Assessor Software.

The Assessment Department is requesting a fund transfer as part of this RLA as follows.

FROM: Reserve – Assessment Systems (\$63,979.00)

To 2021 Asmt Budget line items:

045-1902-56661 Assessment Department – Software Purchases (\$48,000.00);

045-1902-56662 Assessment Department – Software Maintenance (\$12,084.00);

045-1902-58171 Assessment Department – Computers/Accessories (\$ 3,895.00).

Contact Information

Department:	Assessment	Submitted Date:	4/15/2021
Name:	Jeph BurroughsScanlon	Email:	JBS@jacksongov.org
Title:	Deputy Director of Assessment	Phone:	816-881-3256

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Budget Information			
Amount authorized by this legislation this fiscal year:			\$63,979
Amount previously authorized this fiscal year:			\$87,800
Total amount authorized after this legislative action:			\$151,779
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
045 (Assessment Fund)	1903 (Assessment System)	56661 (Software Purchases)	\$63,979
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
045 (Assessment Fund)	1902 (Assessment)	56661 (Software Purchases)	\$48,000
045 (Assessment Fund)	1902 (Assessment)	56662 (Software Maintenance)	\$12,084
045 (Assessment Fund)	1902 (Assessment)	58171 (Personal Computers/Accessories)	\$3,895

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
18473	April 7, 2014
18934	September 21, 2015
19516	June 19, 2017
19800	March 26, 2018
20384	March 9, 2020

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

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Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Sole Source	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none">Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

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History

Jeph BurroughsScanlon at 4/15/2021 5:39:28 PM - [Submitted |]
Department Director: Anne E. Collier at 4/23/2021 8:13:23 AM - [Returned for more information | Returning to add files.]
Submitter: Anne E. Collier at 4/23/2021 8:32:05 AM - [Submitted | Added Jeph's files. The RLA should be workable now; please let me know if there are any issues.]
Department Director: Gail McCann Beatty at 4/23/2021 8:53:10 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 4/23/2021 4:50:48 PM - [Approved |]
Audit: Katie M. Bartle at 4/26/2021 9:13:45 AM - [Approved |]
Finance (Budget): Mark Lang at 4/26/2021 9:53:13 AM - [Returned for more information | The account coding that is in the "Request Summary" on the first tab, either needs to be deleted or corrected. The "Transfer To" accounts are showing 040, which is the CARES Act fund. This should be ready 045 for the Assessment fund. The account coding everywhere else is correct.]
Submitter: Jeph BurroughsScanlon at 4/26/2021 5:03:21 PM - [Submitted | The account coding that is in the "Request Summary" on the first tab, has been corrected.]
Department Director: Gail McCann Beatty at 4/26/2021 5:18:13 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 4/28/2021 9:23:24 AM - [Approved |]
Audit: Katie M. Bartle at 4/28/2021 12:17:51 PM - [Approved |]
Finance (Budget): Mark Lang at 4/29/2021 9:34:45 AM - [Approved |]
Executive: Sylvia Stevenson at 4/29/2021 11:44:55 AM - [Approved |]
Legal: Elizabeth Freeland at 5/5/2021 2:38:21 PM - [Returned for more information | Corrections needed coming via email.]
Submitter: Jeph BurroughsScanlon at 5/5/2021 4:01:39 PM - [Submitted | Corrections made as requested from Counselor's Office staff.]
Department Director: Gail McCann Beatty at 5/5/2021 4:21:25 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/6/2021 8:54:09 AM - [Approved |]
Audit: Katie M. Bartle at 5/6/2021 9:06:02 AM - [Approved | eRLA #53]
Finance (Budget): Mary Rasmussen at 5/6/2021 9:27:19 AM - [Approved | I was not able to delete the old fiscal. I did attach a revised fiscal note.]
Executive: Troy Schulte at 5/6/2021 12:24:06 PM - [Approved |]
Legal: Elizabeth Freeland at 5/6/2021 12:33:29 PM - [Approved |]

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: April 29, 2021

RES # 20671
eRLA ID #: 53

Org Code/Description	Object Code/Description	From	To
045 Assessment Fund			
1903 Assessment System	56661 Software Purchases	\$ 63,979	\$ -
1902 Assessment	56661 Software Purchases	-	48,000
1902 Assessment	56662 Software Maintenance	-	12,084
1902 Assessment	58171 Personal Computers/Accessories	-	3,895
		<u>63,979</u>	<u>63,979</u>

Fiscal Note:

This expenditure was included in the Annual Budget

PC# _____

Org Code/Description	Object Code/Description	Not to Exceed
045 Assessment Fund		
1902 Assessment	56661 Software Purchases	48,000
1902 Assessment	56662 Software Maintenance	12,084
1902 Assessment	58171 Personal Computers/Accessories	3,895
		<u>\$ 63,979</u>

APPROVED

By Mary Rasmussen at 8:53 am, May 06, 2021

Budget Office