

REQUEST FOR LEGISLATION OFFICE

Completed by County Counselor's Office:

Res/Ord No.: 5280

Sponsor(s): Theresa Galvin

Date: October 21, 2019

OCT 15 2019

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: <u>Appropriating \$18,628.24 from the undesignated fund balance in acceptance of insurance proceeds from Travelers as it relates to burst pipes at the Downtown Courthouse</u>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$18,629</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$3,201,056</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$3,219,685</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;"><i>\$18,629 gm</i></td> </tr> </table> <p>Source of funding (name of fund) and account code number:</p> <table style="width: 100%;"> <tr> <td style="width: 70%;">FROM</td> <td style="width: 30%;">FROM ACCT</td> </tr> <tr> <td>001 (General Fund)-1240 (Courthouse Flood Insurance) -47040 (Reimbursement for Damage Claims)</td> <td style="text-align: right;">\$18,629</td> </tr> <tr> <td>TO</td> <td>TO ACCT</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 56620 (Rent)</td> <td style="text-align: right;">\$18,629</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____	Amount authorized by this legislation this fiscal year:	\$18,629	Amount previously authorized this fiscal year:	\$3,201,056	Total amount authorized after this legislative action:	\$3,219,685	Amount budgeted for this item * (including transfers):	<i>\$18,629 gm</i>	FROM	FROM ACCT	001 (General Fund)-1240 (Courthouse Flood Insurance) -47040 (Reimbursement for Damage Claims)	\$18,629	TO	TO ACCT	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 56620 (Rent)	\$18,629
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PRIOR LEGISLATION	Prior ordinances and (date): 5205 (3/11/19); 5211 (3/25/19); 5228 (5/20/19); 5232 (6/10/19); 5235 (6/10/19); 5237 (7/1/19); 5240 (7/22/19); 5258 (9/9/19) Prior resolutions and (date): _____																
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Sarah Matthes, Grant Audit & Risk Manager, 881.3202																
REQUEST SUMMARY	Travelers Insurance sent check #90590838 for \$18,628.24 to go towards repairs and other expenses related to the water line breaks at the Downtown Courthouse. Requesting that the \$18,629 be appropriated into the following accounts: 001-1240-56620 \$18,629 Rent for 1301 Oak																
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals																
ATTACHMENTS	Copy of Travelers Insurance check																
REVIEW	<table style="width: 100%;"> <tr> <td style="width: 70%;">Department Director: <i>[Signature]</i></td> <td style="width: 30%;">Date: <i>10-15-2019</i></td> </tr> <tr> <td>Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i></td> <td>Date: <i>10/15/19</i></td> </tr> <tr> <td>Division Manager: <i>[Signature]</i></td> <td>Date: <i>10-15-19</i></td> </tr> <tr> <td>County Counselor's Office: <i>[Signature]</i></td> <td>Date: <i>10/17/19</i></td> </tr> </table>	Department Director: <i>[Signature]</i>	Date: <i>10-15-2019</i>	Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i>	Date: <i>10/15/19</i>	Division Manager: <i>[Signature]</i>	Date: <i>10-15-19</i>	County Counselor's Office: <i>[Signature]</i>	Date: <i>10/17/19</i>								
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Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation and transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-1240-47040	General Fund – Courthouse Flood Insurance – Reimbursement for Damage Claims	\$18,629


- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 15, 2019

ORD # 5280

Department / Division	Character/Description	From	To
General Fund - 001			
1240 - Courthouse Flood Ins	47040 - Reimb Damage Claims	18,629	
2810	Undesignated Fund Balance		18,629
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1240 - Courthouse Flood Ins	56620 - Rent - Buildings		18,629
		\$ 37,258	\$ 37,258

Budgeting

005996

THE TRAVELERS - TRAVELERS - PROPERT
TRAVELERS - PROPERTY CLAIM
P.O. BOX 430
BUFFALO NY 14240-0430
SA02990

891A 90590838

TRAVELERS 

DATE: 09/23/19
LOSS DATE: 01/31/19
FILE NUMBER: 877 FR FDH7165 J

JACKSON COUNTY, MO
415 EAST 12TH ST. ROOM105
KANSAS CITY MO 64106

AGENT:
LOCKTON COMPANIES LLC

ACCOUNT NAME:
JACKSON COUNTY, MO

THE TRAVELERS INDEMNITY COMPANY

EXPLANATION OF PAYMENT

Building \$18628.24
TOTAL PAID \$18628.24

001-1240-47040
Travelers Pw DCH 1/31/19 #10

SUPPLEMENT - BASEMENT
ATTN: SARAH MATTHES

FOR ADDITIONAL INFORMATION, CONTACT: DAVID B MCLEAN AT (913)967-9095

266003006
DETACH CHECK

UNSUMM -111311
OVRPUN82-121295
DETACH CHECK

THIS DOCUMENT HAS A RED BACKGROUND - BORDER CONTAINS MICRO PRINTING AND AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

Citibank, N.A.
One Penns Way
New Castle DE 1972

TRAVELERS 

891A 90 90838

P.O. BOX 430
BUFFALO NY 14240-0430
(913)967-9095

DATE: 09/23/19 ACCOUNT NUMBER: J99 FILE NUMBER: 877 FR FDH7165 J
EIGHTEEN THOUSAND SIX HUNDRED TWENTY EIGHT AND 24/100

VOID IF NOT PRESENTED WITHIN
ONE YEAR AFTER DATE OF ISSUE

PAY: \$***18,628.24 DBM

PAY TO THE ORDER OF JACKSON COUNTY, MO
415 EAST 12TH ST. ROOM105
KANSAS CITY MO 64106
005996
SA02990

Douglas K. Russell
AUTHORIZED SIGNATURE

