

COOPERATIVE AGREEMENT

THIS AGREEMENT, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, hereinafter referred to as "the County" and a Missouri not-for-profit corporation, **MID-AMERICA REGIONAL COUNCIL, 600 BROADWAY, SUITE 200, KANSAS CITY, MO 64105**, hereinafter referred to as "MARC".

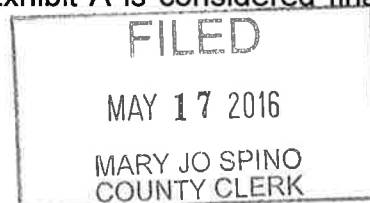
WHEREAS, the County deems it to be in the best interest of its citizenry to support services to low-income individuals and families as provided by MARC and other agencies, under subcontracts with MARC; and,

WHEREAS, this Agreement is entered into pursuant to the provisions of Chapter 70, RSMo, dealing with cooperative agreements; therefore,

The County and MARC agree, in consideration of the following mutual promises and valuable consideration, as follows:

1. **Services**. MARC shall provide services, including emergency assistance to low-income families of Jackson County, and is expressly authorized to enter into a subcontract with the Don Bosco Center, Inc., to provide these services, as are more fully set out in the document attached hereto, as Exhibit A, upon such terms and conditions as MARC shall deem appropriate, provided that said subcontractor shall provide that the County's funds shall be used by the Don Bosco Center solely to provide services to low-income families of Jackson County. Don Bosco Center's signature on this Agreement indicates its acceptance of the provisions contained herein.

The budget Don Bosco Center submitted as part of Exhibit A is considered final



and non-changeable. If Don Bosco Center encounters unforeseen circumstances that require a change to its budget, Don Bosco Center shall submit a written request to the Jackson County Legislative Auditor's Office no later than October 28, 2016. Any changes to the budget must be approved by the Jackson County Legislature.

2. **Terms Of Payment.** Upon the execution of this Agreement, the County shall pay to MARC the lump sum of \$40,000.00 for low-income families. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of MARC any overpayment made by the County on a prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

3. **Reports/Other Documentation.** Within 30 days after the conclusion of each calendar quarter under this Agreement, MARC's subcontracting agency, Don Bosco Center, shall submit a quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, and any other documents requested by the Director of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The report for the first quarter shall be submitted within 30 days after the execution of this Agreement. The last quarter's report shall include an annual report which shall summarize all of Don Bosco Center's activities pursuant to this Agreement. Don Bosco Center's failure to submit this annual report shall disqualify Don Bosco from future funding by the County.

MARC and Don Bosco must notify the County in writing on the organization's letterhead, within five working days of the following changes:

- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage
- d. Management or staff responsible for providing services pursuant to this contract
- e. Any proposed or actual merger or acquisition either taken by the organization or toward the organization

4. **Submission Of Documents**. No payment shall be made under this Agreement unless Don Bosco Center shall have submitted to the County's Director of Finance and Purchasing: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Don Bosco Center's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Don Bosco Center's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds (pertains to final payments and payments on contracts for future years). If Don Bosco Center has previously received funding from the County, to be eligible for future payments, Don Bosco Center must submit either an audited financial statement for Don Bosco Center's most-recent fiscal or calendar year, or a certified public accountant's program audit of the County's funds. Any documents described herein which were submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if Don Bosco Center is out of compliance on any other County contract, or has not paid county taxes on all properties owned by Don Bosco Center and assessed by the County.

5. **Equal Opportunity**. MARC and Don Bosco Center shall maintain policies of employment as follows:

A. MARC and Don Bosco Center shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. MARC and Don Bosco Center shall take affirmative action as set forth to ensure that applicants for employment and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. MARC and Don Bosco Center agree to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

B. MARC and Don Bosco Center shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

6. **Employment Of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, MARC and Don Bosco assures that they do not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, their enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, MARC shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it and Don Bosco do not knowingly

employ any person who is an unauthorized alien in connection with the contracted services.

7. **Audit.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of MARC and Don Bosco Center pertaining to their finances and operations as they relate to the use of County funds. Further, MARC and Don Bosco Center agree to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

8. **Default.** If MARC or Don Bosco Center default in the performance or observation of any covenant, term or condition herein contained to be performed by MARC or Don Bosco Center, the County shall give MARC and Don Bosco Center ten days' written notice, setting forth the default. If said default shall continue and not be corrected by MARC and/or Don Bosco Center within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to MARC. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

9. **Appropriation Of Funds.** MARC, Don Bosco, and the County recognize that the County intends to satisfy its financial obligation to MARC hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall

immediately notify MARC and Don Bosco of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

A. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

B. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

10. **Conflict Of Interest.** MARC and Don Bosco Center warrant that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

11. **Severability.** If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

12. **Indemnification.** MARC and Don Bosco shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of MARC or Don Bosco during the performance of this Agreement.

13. **Insurance.** MARC and Don Bosco shall maintain the following insurance coverage during the term of this Agreement.

A. MARC and Don Bosco shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

B. MARC and Don Bosco shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. MARC and Don Bosco agree to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

14. **Term.** The term of this Agreement shall commence January 1, 2016, and

shall continue until December 31, 2016, unless sooner terminated pursuant to paragraph 8, 15, or 19 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by MARC and Don Bosco Center as verified by the County's audit.

15. **Termination**. This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County, MARC, or Don Bosco Center may be entitled to receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by MARC and Don Bosco Center to the County within ten (10) days of the termination of this Agreement.

16. **Standard Of Care**. MARC and Don Bosco Center shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

17. **Financial Contact**. Don Bosco Center shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

Fiscal Representative
Q. Troy Thomas
415 E. 12th Street, Suite 100
Kansas City, MO 64106

Don Bosco Community Centers, Inc.
Anne M. Miller
580 Campbell
Kansas City, MO 64106
(816) 421-3160

18. **Compliance.** The performance of this Agreement shall be subject to review by the County. The County Compliance Review Officer shall review this contract according to his responsibilities as set out in Chapter 6 of the Jackson County Code. MARC and Don Bosco Center shall file quarterly compliance reports as required by the County Compliance Review Office. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

19. **Remedies For Breach.** MARC and Don Bosco Center agree to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and MARC's and Don Bosco Center's failure to do so constitute a breach of this Agreement. In such event, MARC and Do Bosco consent and agree as follows:

A. The County may, without prior notice to MARC or Don Bosco, immediately terminate this Agreement; and

B. The County shall be entitled to collect from MARC all payments made by the County to MARC for which MARC or Don Bosco Center have not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

20. **Transfer And Assignment.** MARC and Don Bosco Center shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

21. **Organization Identity.** If MARC or Don Bosco Center are merged or purchased by another entity, the County reserves the right to terminate this Agreement. MARC and Don Bosco Center shall immediately notify the county in the event it is merged or purchases by any other entity.

22. **Confidentiality.** MARC's and Don Bosco Center's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

23. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.


IN WITNESS WHEREOF, the County and MARC have executed this Agreement
this 17th day of May, 2016.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI



W. Stephen Nixon
County Counselor

By 

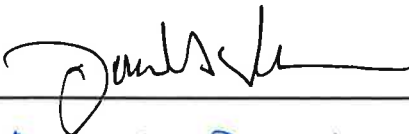
Frank White, Jr.
County Executive

ATTEST:

MID-AMERICA REGIONAL COUNCIL




Mary Jo Spino
Clerk of the Legislature

By 

Title Executive Director
Federal Tax I.D. 43-0976432

DON BOSCO COMMUNITY CENTER

By 

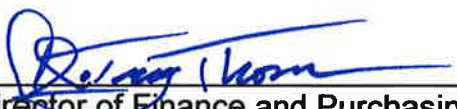
Title May 5, 2016

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$40,000.00, which is hereby authorized.



Date



Director of Finance and Purchasing
Account No. 002-7902-56789



2016 OUTSIDE AGENCY FUNDING REQUEST

415 E 12th Street, 2nd Floor
Kansas City, MO 64106
Email: auditor@jacksongov.org

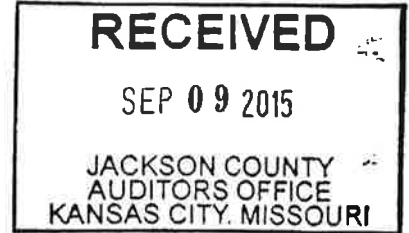


EXHIBIT A
RES. 19046

New Agency Request
Previously Funded

Name: Don Bosco Community Centers, Inc.			
Address:	City:	State:	Zip Code:
580 Campbell	Kansas City	MO	64106
Phone No:		Website:	
(816) 691-2900		www.donbosco.org	
Federal Tax ID No:		Fiscal Year:	
44-0558260		July 1, 2015 to June 30, 2016	
Executive Director/President:		Phone No.	Email:
Maura "Mo" Orpin		(816) 691-2802	morpin@donbosco.org
Principal Contact:		Phone No.	Email:
Anne M. Miller		(816) 421-3160	amiller@donbosco.org

Please complete the following sections for your 2016 Outside Agency Proposal.
Section B and Section C must be filled out for each program you are requesting funding for.

- Section A: Agency Revenue Information
- Section B: Program Budget Request
- Section C: Program Information

Total # of Programs Requesting Funding For:

3

Total Amount Requested:

\$ 40,000



Section A Agency Revenue Information

RECEIVED
SEP 09 2015
JACKSON COUNTY
AUDITORS OFFICE
KANSAS CITY, MISSOURI

Funding Entity	Source Description	2015	
		Actual	Projected
Federal	Mid America Regional Council	\$ 941,323 -	\$ 897,655 -
State	Mid America Regional Council	-	-
Jackson County	Outside Agency Funding	\$ 40,000 -	\$ 40,000 -
City of Kansas City	XXX	-	-
Charity/Donations		\$ 490,255 -	\$ 498,122 -
Fundraisers		\$ 219,000 -	\$ 228,000 -
Other		\$ 102,598 -	\$ 113,270 -
		\$ 1,793,176 -	\$ 1,777,047 -

Please check if your agency has cash reserves
 What is the current balance? \$ 225,000

Please check all Jackson County sources your agency received funding from in 2015:

- Board of Services for Developmentally Disabled
- COMBAT
- Domestic Violence Board
- Housing Resources Commission
- Mental Health Levy
- Outside Agency

Please check any of the following your agency received funding or resources from in 2015:

	Goods	Services	Cash	Amount
Harvesters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ 109,959 -
Mid America Regional Council	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 941,323 -
MAAC Link	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	-
United Way	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 52,555 -
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	-



Section B 2016 Program Budget Request

Program Amount Requested

RECEIVED

SEP 09 2015

Request # : 4
New Program Request
JACKSON COUNTY
AUDITORS OFFICE
KANSAS CITY, MISSOURI

Agency Name:

Program:

Don Bosco Community Centers, Inc.

On-Site Activities & Transp

Previously Funded



Salaries

attach job description or duties for NEW Program requests only

Position / Title	Amount	Check Box if 100% Funded by Jackson County
Senior Center Director	\$ 578 -	<input type="checkbox"/>
Activity/Program Specialist	\$ 3,159	<input type="checkbox"/>
Latino Services Coordinator	\$ 1,524	<input type="checkbox"/>
Transportation Supervisor	\$ 756	<input type="checkbox"/>
Site Transportation Driver	\$ 2,912	<input type="checkbox"/>
		<input type="checkbox"/>
Fringe Benefits	\$ 893 -	
Total Salaries & Fringe Benefits	\$ 9,822 -	

Contractual Services & Supplies

Description	Amount	Check Box if 100% Funded by Jackson County
Yoga Instructor, Class Instruction 1X per week(on-site)	\$ 1,200 -	<input type="checkbox"/>
Zumba Exercise Instructor, Class Instruction, 1 X per week(on-site)	\$ 1,200	<input type="checkbox"/>
Tai Chi Instructor, Class Instruction, 1 X per week(on-site)	\$ 1,000	<input checked="" type="checkbox"/>
Ballroom Dance Instructor, Class Instruction, 1 X per week(on-site)	\$ 1,000	<input type="checkbox"/>
Aerobic Chair Instructor, Class Instruction, 1 X per week(on-site)	\$ 1,000	<input type="checkbox"/>
		<input type="checkbox"/>
Seniors' Transportation to Center- Vehicle Maintenance & Upkeep	\$ 1,250	<input type="checkbox"/>
Occupancy/Senior Center, including Utilities	\$ 1,200	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Total Contractual Services & Supplies \$ 7,850

Total 2016 Program Budget Request \$ 17,672

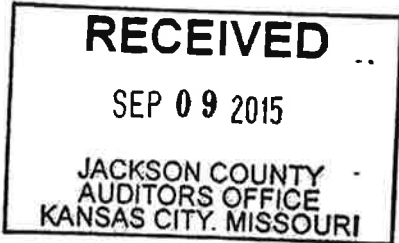
Total Program Cost \$ 152,940

Total cost to run your program regardless of the Jackson County funding you are requesting.

Estimate of Cost Per Participant \$ 201



Section C 2016 Program Information



Agency Name:
Don Bosco Community Centers, Inc.

Program:
On-Site Activities & Transp

Proposed Program

Detail functions to be performed.

Transportation to/from Center is critical to majority of participants. Additionally, transportation is provided to grocery/discount stores & field trips. Once at Center a myriad of services are available, including nutritious lunch program & health promotion/physical activity/ educational/ recreational/social-fellowship programming & activities. Programming is designed to help seniors learn to manage &/or delay the onset of illness & experience measurable improvements in their physical/social/spiritual/emotional/mental well-being. Specific example, by participating in Zumba, Tai Chi, Yoga classes the seniors experience improvement in their emotional well-being & other health factors, minimize their fall-risk by improving balance & stamina and feel a sense of accomplishment. ■

Why is this a priority for your agency?

The majority of participants are at high risk of malnutrition, isolation, depression, compromised health, etc. By becoming active and engaged at the Center, these challenges are overcome or minimized through the services provided. The Center's mission is to assist seniors to remain independent in the community to the extent practical for the individual for as long as possible. The majority of elderly population prefers to remain in their home rather than an institutional setting, these critical services empower the seniors to achieve this personal goal. The majority of participants do not have family or friends they can depend on. Therefore, the Center serves as the focal point of assistance and programming to improve and stabilize the seniors' lives.

Check if this program is sustainable without Jackson County's funding.

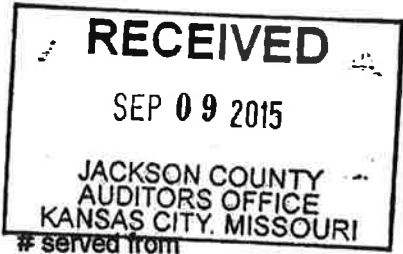
Target Population

Describe target population and demographics to be served by each program.

Participants must be older adult or adult w/ a disability. Residents of the KC urban area & neighborhoods are target population; low income, frail & isolated are the predominant characteristics. KC's Northeast corridor is prioritized, but services extend Countywide. Seniors with their own transportation who live beyond the zip code/service area may attend Center.

What criteria do you have for the participants you serve?

Individual must be an adult 60 years or older; or adult 18 to 59 with a disability. There is no financial eligibility guideline. The Center serves a very ethnically diverse population, often with language and cultural barriers.



Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
760	720	40

Identify your specific service delivery area by zip code or geographical boundary.

Zip Code	Geographical Boundary
	64105, 64106, 64109, 64111, 64120, 64123-64130

Check if this is a Countywide Program
If not, What is the Jackson County Legislative District? 1st At-Large 1st District

Check if you keep a list of participants for this program

Please classify your program from the following types of services:

- Community Improvement/Outreach
- Food/Emergency Services
- Health/Wellness
- Indigent Population
- Senior Services
- Youth Services

Other: _____

Check if your services are available to anyone.

RECEIVED

SEP 09 2015

JACKSON COUNTY
AUDITORS OFFICE
KANSAS CITY, MISSOURI

Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

- 1. Seniors are better able to remain independent in community.
- 2. Seniors experience improvement in their physical health.
- 3. Seniors experience improvement in their emotional health.
- 4. Seniors experience fewer feelings of isolation.
- 5.

Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.

- Reviewed the Non-Allowable Expenses
- Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.
- Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:

- Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate
- Missouri Secretary of State Certificate of Good Standing
- Missouri Secretary of State Annual Registration Report

Signature:

Date Submitted:

Maure Z. Orpin
9/9/15

SAVE

PRINT



**Section B
2016 Program Budget Request**

RECEIVED
 Program Amount Requested
 SEP 09 2015
 JACKSON COUNTY
 AUDITORS OFFICE
 KANSAS CITY, MISSOURI

Agency Name: Don Bosco Community Centers, Inc. Program: Senior Center-Meal Program

Request #
 New Program Request
 Previously Funded

Salaries

attach job description or duties for NEW Program requests only

Position / Title	Amount	Check Box if 100% Funded by Jackson County
Transportation Supervisor	\$ 760 -	<input type="checkbox"/>
Site Transportation Driver	\$ 2,750	<input type="checkbox"/>
Home Delivered Meal Drivers	\$ 10,750	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
Fringe Benefits	\$ 0 -	

Total Salaries & Fringe Benefits \$ 14,260 -

Contractual Services & Supplies

Description	Amount	Check Box if 100% Funded by Jackson County
Not Applicable	-	<input type="checkbox"/>
		<input type="checkbox"/>
T		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
(Budget specific to delivery of homebound/Meals on Wheels service only)		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

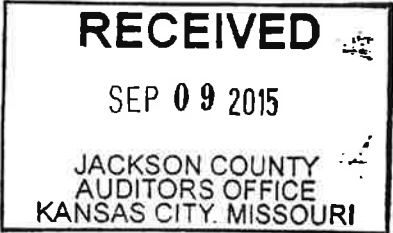
Total Contractual Services & Supplies \$ 0 -

Total 2016 Program Budget Request \$ 14,260

Total Program Cost	\$ 328,000
<i>Total cost to run your program regardless of the Jackson County funding you are requesting.</i>	
Estimate of Cost Per Participant	\$ 320



Section C 2016 Program Information



Agency Name:
Don Bosco Community Centers, Inc.

Program:
Senior Center-Meal Program

Proposed Program

Detail functions to be performed.

Meals are planned & evaluated the Center's registered dietitian, adhering to MARC's strict guidelines. The nutritious meals are prepared on-site, Monday-Friday, then served at Center or delivered to homebound seniors. Staff deliver not only the meal but also conduct a brief "well check" of the homebound senior to ensure of their safety & well-being. Additionally, the social interaction at the door provides for the human contact so many are lacking on daily basis. On-site meals provide for socialization between seniors & with staff in addition to motivation to participate in health/wellness & educational activities at Center. Also, while seniors are at Center, staff monitor their physical & emotional well-being, referring seniors to their medical professional as necessary. Donations are accepted but not required for the meal service. ■
Why is this a priority for your agency?

The majority of seniors served by Center are at nutritional risk, low income, limited on transportation and socially isolated. The nutritious meal provided enables the seniors to remain in their own homes by meeting a critical need in addition to improving/increasing their opportunity for social interaction. This program meets the most basic human need of a nutritious meal for the vulnerable, at-risk seniors served by the Center, therefore decreasing their health risk. During the past 25 years, the Center has developed expertise & efficiency in preparing & providing meals to this growing number of vulnerable older adults.

Check if this program is sustainable without Jackson County's funding.

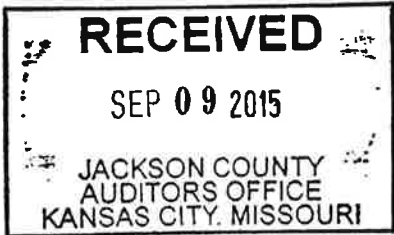
Target Population

Describe target population and demographics to be served by each program.

Participants must be older adult or adult w/ a disability. Residents of the KC urban area & neighborhoods are target population; low income, frail & isolated are the predominant characteristics. KC's Northeast corridor is prioritized, but services extend County wide. Seniors with their own transportation who live beyond the zip code/service area may attend Center.

What criteria do you have for the participants you serve?

Individual must be an adult 60 years or older; or adult 18 to 59 with a disability. There is no financial eligibility guideline. The Center serves a very ethnically diverse population, often with language and cultural barriers.



Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
1,025	975	50

Identify your specific service delivery area by zip code or geographical boundary.

Zip Code	Geographical Boundary
	64105, 64106, 64109, 64111, 64120, 64123-64130

Check if this is a Countywide Program
If not, What is the Jackson County Legislative District? 1st At-Large 1st District

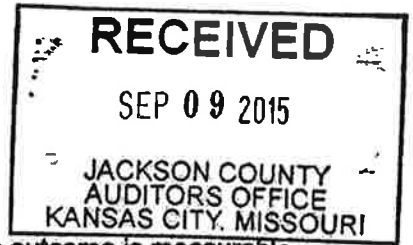
Check if you keep a list of participants for this program

Please classify your program from the following types of services:

- Community Improvement/Outreach
- Food/Emergency Services
- Health/Wellness
- Indigent Population
- Senior Services
- Youth Services

Other: _____

Check if your services are available to anyone.



Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

- 1. Seniors are better able to remain independent in community.
- 2. Seniors experience improvement in their physical health.
- 3. Seniors experience improved nutritional status,
- 4. Seniors experience fewer feelings of isolation.
- 5.

Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.

- Reviewed the Non-Allowable Expenses
- Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.
- Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:

- Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate
- Missouri Secretary of State Certificate of Good Standing
- Missouri Secretary of State Annual Registration Report

Signature:

Date Submitted:

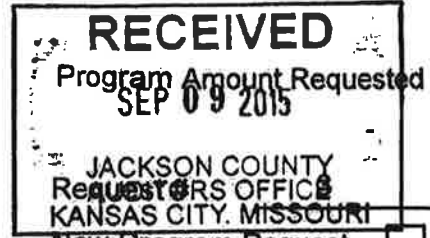
Maura E. Orpin
9/9/15

SAVE

PRINT



Section B 2016 Program Budget Request



Agency Name: Don Bosco Community Centers, Inc. Program: Senior Center-Client Services
 New Program Request Previously Funded

Salaries

attach job description or duties for NEW Program requests only

Position / Title	Amount	Check Box if 100% Funded by Jackson County
Senior Center Director	\$ 0 -	<input type="checkbox"/>
Client Services Coordinator	\$ 1,500	<input type="checkbox"/>
Latino Services Coordinator	\$ 2,500	<input type="checkbox"/>
Senior Advocate/Specialist	\$ 2,500	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
Fringe Benefits	\$ 368 -	
Total Salaries & Fringe Benefits	\$ 6,868 -	

Contractual Services & Supplies

Description	Amount	Check Box if 100% Funded by Jackson County
Occupancy/Senior Center Utilities	\$ 1,200 -	<input type="checkbox"/>
		<input type="checkbox"/>
T		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
Total Contractual Services & Supplies	\$ 1,200	
Total 2016 Program Budget Request	\$ 8,068	

Total Program Cost	100272
<i>Total cost to run your program regardless of the Jackson County funding you are requesting.</i>	
Estimate of Cost Per Participant	182



Section C 2016 Program Information

RECEIVED
SEP 09 2015
JACKSON COUNTY
AUDITORS OFFICE
KANSAS CITY, MISSOURI

Agency Name:

Don Bosco Community Centers, Inc.

Program:

Senior Center-Client Services

Proposed Program

Detail functions to be performed.

Support & emergency assistance services are provided through FT social worker for the homebound seniors, two PT staff (includes Spanish lang. ability) & PT volunteer (Vietnamese lang. ability) for the seniors attending Center & from community. Staff assist the seniors in time of crisis/need to enable them to remain in their home with a better quality of life. Services include: utility & rent assistance; prescription & medical equip co-pays; assistance in completing government benefit applications- Food Stamps, Medicaid, Housing; sign-up & distribution of 190 Missouri Senior Commodity Food boxes; minor home repairs; referrals to other agencies for mental health services/ employment counseling/legal matters; etc. The staff serve as advocates to stabilize the clients' status so residential placement is avoided. ■

Why is this a priority for your agency?

Don Bosco serves KC urban area with a significant number of vulnerable older adults & those who are disabled who are at highest risk of institutionalization due to low income, frail health, limited resources, lack of family & friends able to support/help them in their time of need. Don Bosco advocates for the senior population by leveraging staff expertise in emergency assistance & support services by raising additional private charitable dollars to provide the financial assistance as may be necessary, when other resources are not available. Don Bosco has made the investment & commitment to provide comprehensive services to seniors at high risk of crises and unstable living conditions. The Center fills a void in the urban community.

Check if this program is sustainable without Jackson County's funding.



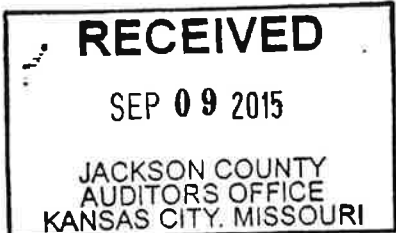
Target Population

Describe target population and demographics to be served by each program.

Participants must be older adult or adult w/ a disability. Residents of the KC urban area & neighborhoods are target population; low income, frail & isolated are the predominant characteristics. KC's Northeast corridor is prioritized, but services extend County wide. Seniors with their own transportation who live beyond the zip code/service area may attend Center.

What criteria do you have for the participants you serve?

Individual must be an adult 60 years or older; or adult 18 to 59 with a disability. There is a federal poverty income guideline for eligibility to receive financial emergency assistance. Non-monetary assistance is provided to all others in need of help. The Center serves a very ethnically diverse population, often with language and cultural barriers.



Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
550	520	30

Identify your specific service delivery area by zip code or geographical boundary.
Zip Code Geographical Boundary

64105, 64106, 64109, 64111, 64120, 64123-64130

Check if this is a Countywide Program
If not, What is the Jackson County Legislative District? 1st At-Large 1st District

Check if you keep a list of participants for this program

Please classify your program from the following types of services:

- Community Improvement/Outreach
- Food/Emergency Services
- Health/Wellness
- Indigent Population
- Senior Services
- Youth Services

Other: _____

Check if your services are available to anyone.

RECEIVED

SEP 09 2015

JACKSON COUNTY
AUDITORS OFFICE
KANSAS CITY, MISSOURI

Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

1. Seniors are better able to remain independent in community.
2. Seniors experience improvement in their physical health.
3. Seniors experience improved nutritional status,
4. Seniors experience fewer feelings of isolation.
5.

Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.

- Reviewed the Non-Allowable Expenses
- Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.
- Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:

- Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate
- Missouri Secretary of State Certificate of Good Standing
- Missouri Secretary of State Annual Registration Report

Signature:

Date Submitted:

Maura E. Orpin
9/9/15

SAVE

PRINT

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Mid-America Regional Council**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Mid-America Regional Council**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

[Signature]
Authorized Representative's Signature
Director of Financial Affairs
Title

Dorothy Pope
Printed Name
5-3-16
Date

Subscribed and sworn before me this 3rd day of May, 2016. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on March 22, 2019.

Mark D. Johnson
Signature of Notary

5-3-16
Date



MARK D. JOHNSON
My Commission Expires
March 22, 2019
Jackson County/
Commission #18399198

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Don Bosco Community Center** is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Don Bosco Community Center**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Maura E Orpin
Authorized Representative's Signature
Executive Director
Title

Maura E Orpin
Printed Name
May 5, 2016
Date

Subscribed and sworn before me this 5th day of May, 2016. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on March 22, 2019.

Mark D. Johnson
Signature of Notary

5-5-16
Date



MARK D. JOHNSON
My Commission Expires
March 22, 2019
Jackson County
Commission #15399198