

**REQUEST FOR LEGISLATIVE ACTION**

Completed by County Counselor's Office:

Res/Ord No.: 20210

Sponsor(s): Crystal Williams

Date: July 29, 2019

EXECUTIVE OFFICE

<p>SUBJECT</p>	<p>JUL 24 2019</p> <p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the Increase in Bandwidth for the Legislative Offices in Independence Under the current Term and Supply Contract with Windstream at a total net difference of \$23.86 per month.</u></p>										
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$287</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$287</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$287</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 001-1305-56430 General Fund, Information Technology, Telephone Utility</td> <td>\$287</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$287	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$287	Amount budgeted for this item * (including transfers):	\$287	Source of funding (name of fund) and account code number: 001-1305-56430 General Fund, Information Technology, Telephone Utility	\$287
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____          Prior resolutions and (date): 20039, November 13, 2018, 18938, September 21, 2015</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, &amp; phone): Craig Reich, Senior Buyer, 881-3265</p>										
<p>REQUEST SUMMARY</p>	<p>The Information Technology Department is requesting for Windstream, under the existing contract, increase bandwidth at 201 W. Lexington, Independence, MO from 3 MBPS to 10 MBPS to ensure it is sufficient to handle the data traffic. As well as this, the IT Department will have the Longview Main connection disconnected due to it being no longer needed.</p> <table border="1"> <thead> <tr> <th>Vendor Name and Location</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Windrtream</td> <td>\$287</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$287</b></td> </tr> </tbody> </table>	Vendor Name and Location	Amount	Windrtream	\$287	<b>Total</b>	<b>\$287</b>				
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<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input checked="" type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>										
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals N/A  <input type="checkbox"/> WBE Goals N/A  <input type="checkbox"/> VBE Goals N/A</p>										
<p>ATTACHMENTS</p>	<p>Information Technology Memorandum and vendor's invoices</p>										

REVIEW	Department Director: <i>[Signature]</i>	Date: 7/23/2019
	Finance (Budget Approval): <i>If applicable</i>	Date: 7/24/19
	Division Manager: <i>[Signature]</i>	Date: 7/25/19
	County Counselor's Office: <i>Bryan County</i>	Date: 7/25/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





**Department of  
INFORMATION TECHNOLOGY  
JACKSON COUNTY, MISSOURI**

816-881-3151

415 EAST 12TH STREET, ROOM G-8  
KANSAS CITY, MO 64106

**TO: CRAIG REICH, SENIOR BUYER**

**FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS** MSE

**DATE: JUNE 11, 2019**

**RE: REQUEST FOR RLA TO INCREASE BANDWIDTH FOR THE LEGISLATIVE OFFICES IN INDEPENDENCE**

**PLEASE GENERATE AN RLA TO HAVE WINDSTREAM ENTERPRISE INCREASE THE BANDWIDTH AT 201 W. LEXINGTON HWY, INDEPENDENCE, MISSOURI 64050 FOR THE LEGISLATIVE OFFICES. THE CURRENT BANDWIDTH IS 3MBPS AND IT IS NOT SUFFICIENT TO HANDLE THE DATA TRAFFIC. THE NEW BANDWIDTH WILL BE 10MBPS. THE MONTHLY COST FOR THE INCREASE WILL COME FROM THE FOLLOWING FUND/ACCOUNT.**

<b>CURRENT 3MBPS</b>	<b>\$ (386.86)</b>	<b>001/1305/56430 REMOVE</b>
<b>NEW 10MBPS</b>	<b>638.19</b>	<b>001/1305/56430 ADD</b>
<b>DISCONNECT LONGVIEW MAIN</b>	<b>(227.42)</b>	<b>001/1305/56430 REMOVE, NO LONGER NEEDED</b>
<b>NET DIFFERENCE PER MONTH</b>	<b>\$ 23.86</b>	

**Service Location Listing - Monthly Recurring Charges**

Primary Billing Account JACKSON COUNTY - LEG OFFICES, #7201006  
Quote # 1830268  
Company Representative Christlan Jones Rep ID e0146731  
Effective Date 06/06/2019  
MME \$581.64

Location Name & Service Address	Access	Data	Total
JACKSON COUNTY - LEG OFFICES 201 W LEXINGTON HWY, INDEPENDENCE, MO 64050-0000	\$487.57	\$94.07	\$581.64
<b>Total</b>	<b>\$487.57</b>	<b>\$94.07</b>	<b>\$581.64</b>

Customer Name			
Customer Name	JACKSON COUNTY - LEG OFFICES, #7201006	Proposal / Quote ID	1830268
Install Street Address	201 W LEXINGTON HWY	City, State, Zip, Country	INDEPENDENCE, MO, 64050-0000, USA
Opportunity ID	2020653	Service Order Type	Upsell
Contract Term	36	Effective Date	06/06/2019

Bundled Services	Total Qty	Price/Unit	Total Price
<b>MPLS VPN Bundle</b>			
Bandwidth	10.0 Mbps	--	Included
Transport	1	--	Included
MPLS VPN	Yes	--	Included
Managed Router - Advanced	--	--	Included
Managed Router Equipment	--	--	Included
<b>Total Services</b>			<b>\$531.64</b>

	Included	Total Qty	Price/Unit	Total Price
<b>VPN</b>				
MPLS/Internet Shared Port	--	1	\$50.00	\$50.00
Kit 1	--	1	\$0.00	\$0.00
IP Addresses Block of 4 Charge	--	1	\$0.00	\$0.00
LAN 1GB - Copper Ethernet	--	1	\$0.00	\$0.00
<b>Total Features</b>				<b>\$50.00</b>

Other Charges (Non-Recurring)	Included	Total Qty	Price/Unit	Total Price
<b>Access Loop</b>				
Local Loop Install Charge	--	1	\$0.00	\$0.00
<b>VPN</b>				
Data Installation Charge	--	1	\$0.00	\$0.00
Managed Router - Advanced Installation Charge	--	1	\$0.00	\$0.00
MPLS/Internet Shared Port	--	1	\$0.00	\$0.00
<b>Total Other Charges (Non-Recurring)</b>				<b>\$0.00</b>

\* Rates are subject to change on 30 days notice via bill message on customer's invoice.

\*\* Additional charges apply for all local, long distance and 8XX features, network access charge, router maintenance, CPE maintenance and directory listings. For the current features pricing, go to <https://www.windstream.com/about/legal/Fee-and-Surcharge-Guide>

\*\*\* Amounts listed are reasonable approximations based on initial proposal. Actual amounts shall depend on final lease amount set forth in the Customer's Lease Agreement.

Total Solution	Total Price
<b>Total Monthly Recurring Charges</b>	<b>\$581.64</b>
<b>Total Non-Recurring Charges</b>	<b>\$0.00</b>
<b>Minimum Monthly Fee</b>	<b>\$581.64</b>

**Service Information**

This Proposal is subject to and controlled by the Windstream Service Terms and Conditions, which are incorporated herein by reference and attached hereto. Your signature constitutes your acceptance of the Proposal and your agreement to Windstream's Service Terms and Conditions.

**CUSTOMER**

**WINDSTREAM**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

This offer is voidable by Windstream if not signed and returned to Windstream by 21st day of July, 2019 .



**Amendment to Agreement**

(Existing Service Location)

This Amendment ("AMENDMENT") is made as of this 6th day of June, 2019 to the Service Agreement bearing an Effective Date of \_\_\_\_\_ (the "Agreement"), by and between JACKSON COUNTY - LEG OFFICES ("Customer") and the Windstream legal entit(ies) providing the Services to Customer, as identified on Customer's bill ("Windstream").

A. Windstream and Customer hereby agree to amend the Agreement to: [check all that apply].

i. **Reconfigure services at the existing Service location, as follows:**

change channel assignments between voice/data [describe change and associated charges]:

change facility from one type to another (e.g., Techpath to PRI) [describe change and associated charges]:

change router equipment from one type to another [describe change and associated charges]:

ii.  **Add an additional facility at the existing Service location (describe):**

iii.  **Add a new Service to existing location (describe):**

iv.  **Modify the Term of the Agreement to end as of**

v.  Relocate the Service location from \_\_\_\_\_ to \_\_\_\_\_ . There will be a one time non-recurring charge to Customer to relocate the facility(ies) and/or service(s) in connection with this relocation in the amount of \$ \_\_\_\_\_ .

B. Attachment A to this Amendment, Quote # 1830268 which is incorporated by reference, sets forth the rates and other terms and conditions to apply to the additional facilities and/or Services ordered hereunder.

C. Except as modified by this Amendment, the terms and conditions set forth in the Agreement remain unchanged.

D. **This document may only be used for moves, adds, or changes. Under no circumstances, may Customer receive a credit of any kind through execution of this document.**

IN WITNESS WHEREOF, the undersigned have caused this Amendment to be executed by their duly authorized representative, to be effective as of the date first above written.

<p>_____</p> <p>BY: _____</p> <p>NAME: _____</p> <p>TITLE: _____</p> <p>DATE: _____</p>	<p style="text-align: center;"><b>WINDSTREAM</b></p> <p>_____</p> <p>BY: _____</p> <p>NAME: _____</p> <p>TITLE: _____</p> <p>DATE: _____</p>
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**Letter of Agency**

Contact Name:	Company Name:
Billing Address:	
City, State, Zip:	
Current Carrier:	Order Date:

**Authorization to Change Service Provider(s)**

On behalf of the Company, I hereby authorized Windstream Communications ("Windstream") and its operating affiliates\* listed on Exhibit A to change my Company's provider(s) for the following services from my current telecommunications carrier(s) to Windstream for each of the telephone numbers listed below. Check all applicable services:

<input type="checkbox"/>	Local
<input type="checkbox"/>	Intrastate, IntraLATA Long Distance Service (also known as local toll)
<input type="checkbox"/>	Interstate, InterLATA and International Long Distance

I represent that I am at least eighteen years of age and that I have the authority to change telecommunications carriers for each of the telephone numbers identified below. I understand that I have the right to obtain telecommunications services individually. I also understand that I may designate only one local exchange carrier, one intraLATA carrier, and one interLATA carrier per telephone number.

I choose Windstream to act as my agent to carry out the change(s) and authorize Windstream to handle on my behalf all arrangements, including ordering, changing, and/or maintaining my service, with my local telephone company(s), interexchange carriers, equipment vendor(s), and consultant (s). By designating Windstream to act as my agent, I do not permit Windstream to change my service to a carrier other than Windstream. I understand, that there may be a fee to change from the Company's current telecommunications carrier(s) to Windstream.

**INSTRUCTIONS: LIST ALL APPLICABLE BILLING TELEPHONE NUMBERS OR LIST THE MAIN BILLING TELEPHONE NUMBER BELOW AND ATTACH A DOCUMENT IDENTIFYING ALL ASSOCIATED TELEPHONE NUMBERS SUBJECT TO THIS LOA**

**Telephone Numbers:**


I authorize Windstream to issue all necessary instructions on my behalf and confirm that my preferred provider for the telecommunications service(s) checked above will be changed for the telephone number(s) specified above. This agreement will remain in effect until revoked in writing by the Company.

**Company Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*Business Telecom of Virginia, Business Telecom, Cavalier Telephone Mid-Atlantic, Cavalier Telephone, Choice One Communications (of Connecticut, Maine, Massachusetts, New Hampshire, New York, Ohio, Pennsylvania, or Rhode Island), Connecticut Broadband, Connecticut Telephone & Communication Systems, Conversent Communications (of Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, or Vermont), CTC Communications, CTC Communications of Virginia, DeltaCom Business Solutions, DeltaCom, EarthLink Business, EarthLink Carrier, Georgia Windstream, Intellifiber Networks, LDMI Telecommunications, Lightship Telecom, McLeodUSA Telecommunications Services, Nebraska Windstream, Network Telephone, NuVox (Arkansas or Indiana), Oklahoma Windstream, PAETEC Communications of Virginia, PAETEC Communications, Talk America of Virginia, Talk America, Texas Windstream, The Other Phone Company, US LEC Communications, US LEC (of Alabama, Florida, Georgia, Maryland, North Carolina, Pennsylvania, South Carolina, Tennessee, or Virginia), US Xchange (of Illinois, Indiana, Michigan, or Wisconsin), Windstream (Communications Southwest, Accucomm Telecommunications, Alabama, Arkansas, Buffalo Valley, Communications Kerrville, Communications Telecom, Communications, Concord Telephone, Conestoga, D&E Systems, D&E, Direct, EN-TEL, Florida, Georgia Communications, Georgia Telephone, Georgia, Iowa Communications, Iowa-Comm, IT-Comm, KDL, KDL-VA, Kentucky (East or West), Kerrville Long Distance, Lakedale Link, Lakedale, Lexcom Communications, Lexcom Long Distance, Mississippi, Missouri, Montezuma, Norlight, North Carolina, NorthStar, NTI, Windstream of the Midwest, Ohio, Oklahoma, Pennsylvania, South Carolina, Southwest Long Distance, Standard, Sugar Land, Systems of the Midwest, or Western Reserve), or Windstream NuVox (of Indiana, Kansas, Missouri, Ohio, and Oklahoma)