

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twenty-four month term and supply contract, with an twenty-four month option to extend, for the furnishing of t-shirts and wearing apparel for use by various County departments, to Raytown Screen Print of Raytown, MO, under the terms and conditions of Invitation to Bid No. 66-12.

**RESOLUTION #17959**, August 20, 2012

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited proposals via Invitation to Bid No. 66-12 for the furnishing of t-shirts and wearing apparel for use by various County departments; and,

WHEREAS, a total of twenty-one notifications were distributed and six responses were received, with the three lowest bids as follows:

**BIDDER**

Raytown Screen Print  
Raytown, MO

Executive Marketing  
Kansas City (Platte County), MO

T-Shirt King  
Kansas City, (Jackson County), MO

WHEREAS, following evaluation of the bids submitted, the director recommends that the contract be awarded to Raytown Screen Print as the lowest and best bidder; and,

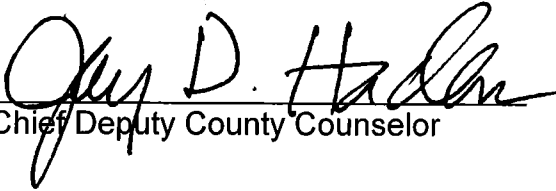

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing and that the Director be and is authorized to execute for the County any documents necessary for the accomplishments of the award; and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance is authorized to make payments to the extent that sufficient appropriations are available.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

	
_____ Chief Deputy County Counselor	_____ County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17959 of August 20, 2012, was duly passed on August 27, 2012 by the Jackson County Legislature. The votes thereon were as follows:

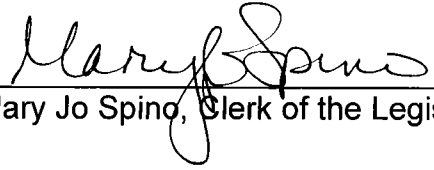
Yeas 9

Nays 0

Abstaining 0

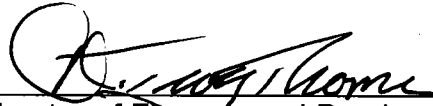
Absent 0

8/27/12  
Date

  
Mary Jo Spino, Clerk of the Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

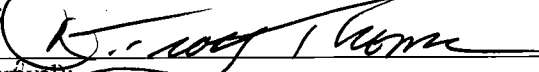
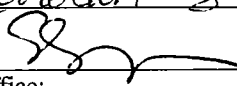
August 15, 2012  
Date

  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:  
 Res/Ord No.: 17959  
 Sponsor(s): Scott Burnett  
 Date: August 20, 2012

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty Four Month Term and Supply Contract, with a Twenty-Four Month Option to Extend for the furnishing of T-Shirts and Wearing Apparel for use by Various County Departments to Raytown Screen Printing of Raytown, Missouri under the Terms and Conditions of Invitation to Bid No. 66-12.</u></p>																								
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="326 590 1187 810"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$50,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$50,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$50,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table data-bbox="326 989 878 1230"> <tr> <td>Department:</td> <td>Estimated Use: \$</td> </tr> <tr> <td>Parks and Recreation</td> <td>\$37,000.00</td> </tr> <tr> <td>Public Works</td> <td>\$ 6,800.00</td> </tr> <tr> <td>Department of Corrections</td> <td>\$ 3,000.00</td> </tr> <tr> <td>Sheriff's Office</td> <td>\$ 2,000.00</td> </tr> <tr> <td>Miscellaneous</td> <td>\$ 1,200.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$ 50,000.00</b></td> </tr> </table> <p>The RLA only approves the term and supply contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide a estimate of contract value.</p> <p>Prior Year Budget (if applicable): \$50,000.00          Prior Year Actual Amount Spent (if applicable) \$48,987.78</p>	Amount authorized by this legislation this fiscal year:	\$50,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$50,000.00	Amount budgeted for this item * (including transfers):	\$50,000.00	Source of funding (name of fund) and account code number:		Department:	Estimated Use: \$	Parks and Recreation	\$37,000.00	Public Works	\$ 6,800.00	Department of Corrections	\$ 3,000.00	Sheriff's Office	\$ 2,000.00	Miscellaneous	\$ 1,200.00	<b>Total</b>	<b>\$ 50,000.00</b>
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<b>Total</b>	<b>\$ 50,000.00</b>																								
<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 16693, August 18, 2008</p>																								
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																								
<b>REQUEST SUMMARY</b>	<p>The Parks Department, the Public Works Department, the Department of Corrections, the Sheriff's Office and other Various County Departments require a Term and Supply Contract for the furnishing of T-Shirts and Wearing Apparel. The Purchasing Department issued Invitation to Bid No. 66-12 in response to those requirements.</p>																								

	<p>A total of Twenty-One Notifications were distributed and Six Responses were received and evaluated as follows:</p> <p style="text-align: right;">Total of Items 01 – 05</p> <table border="0" style="width: 100%;"> <tr> <td>Raytown Screen Print, Raytown, MO</td> <td style="text-align: right;">\$ 62.30</td> </tr> <tr> <td>Executive Marketing, Kansas City, MO</td> <td style="text-align: right;">\$ 80.23</td> </tr> <tr> <td>T-Shirt King, Kansas City, MO</td> <td style="text-align: right;">\$ 88.22</td> </tr> <tr> <td>Brown &amp; Bigelow, Ft. Lauderdale, FL</td> <td style="text-align: right;">\$ 89.58</td> </tr> <tr> <td>Walker Towel, Kansas City, MO</td> <td style="text-align: right;">\$ 108.00</td> </tr> <tr> <td>Feldman's, Liberty, MO</td> <td style="text-align: right;">\$ 216.60</td> </tr> </table> <p>Items 01 – 05 are the basic apparel items ordered by the County, T-Shirt; T-Shirt W/Pocket; Long Sleeve T-Shirt; Sport Shirt and Sweatshirt.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of T-Shirts and Wearing Apparel for use by Various County Departments to Raytown Screen Printing of Raytown, Missouri under the Terms and Conditions of Invitation to Bid No. 66-12 as the lowest and best bid received.</p> <p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>		Raytown Screen Print, Raytown, MO	\$ 62.30	Executive Marketing, Kansas City, MO	\$ 80.23	T-Shirt King, Kansas City, MO	\$ 88.22	Brown & Bigelow, Ft. Lauderdale, FL	\$ 89.58	Walker Towel, Kansas City, MO	\$ 108.00	Feldman's, Liberty, MO	\$ 216.60
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CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)													
ATTACHMENTS	The Abstract of Bids, a detailed Recap of Bids, Memorandums from the Using Departments and the pertinent pages of Raytown Screen Print's bid documents.													
REVIEW	Department Director:  Finance (Budget Approval): If applicable <i>Heborah S Ball</i> Division Manager:  County Counselor's Office:	Date: <i>8/8/12</i> Date: <i>8-13-12</i> Date: <i>8/13/12</i> Date:												

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

NO	DESCRIPTION	UNIT	QTY	Brown & Bigelow	Walker Uniform	Raytown Screen Printing	T-Shirts King, LTD	Executive Marketing Promotions, Inc.	
								AMOUNT	AMOUNT
1	T-Shirts - Neutral								
	Small - XL			2.78	4	1.60	2.32		2.25
2	T-Shirts with pockets - Neutral								
	Small - XL -			5.65	6.25	3.50	4.36		4.25
3	T-Shirts - Long Sleeve - Neutral								
	Small - XL -			5.60	7.50	4	5.50		5.10
4	Sport Shirt, Pique - Neutrals								
	Small - XL			6.99	9.25	4.75	7.25		6.55
5	Sweatshirt, Long Sleeve - Neutral								
	Small - XL -			7.80	8.75	4.25	6.25		5.75
6	Catalog Items								
	Discount			26%	NB	30%	35%		15%
7	Screen Printing Charges								
	One Color			.754	4	.75	.75		1.48
8	Embroidery Charges			\$2.75	4.25	1	1		.45
	One Color								
9	Art work - Charge per Hour			15	NB	30	20		20
10	Digitizing Service per Hour			40	NB	30	20		35

ABSTRACT OF BIDS

NO	DESCRIPTION	UNIT	QTY	Brown & Bigelow	Walker Uniform	Raytown Screen Printing	T-Shirts King, LTD	Executive Marketing Promotions, Inc.
BID NO: 66-12								
DATE: 7/31/12								
COMMODITY: T-Shirts & Wearing Apparel								
BIDS WERE PUBLICLY OPENED AND RECORDED ON: <u>7/31/12</u> BY <u>DAVID CASAMENDI</u> CLERK OF THE LEGISLATURE D. Casamendi PURCHASING								



ABSTRACT OF BIDS

BID NO: 66-12 DATE: 7/31/12 COMMODITY: T-Shirts & Wearing Apparel		Feldman's	Alamar	AMOUNT	AMOUNT	AMOUNT	AMOUNT
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	T-Shirts - Neutral Small - XL						
2	T-Shirts with pockets - Neutral Small - XL -						
3	T-Shirts - Long Sleeve - Neutral Small - XL -						
4	Sport Shirt, Pique - Neutrals Small - XL						
5	Sweatshirt, Long Sleeve - Neutral Small - XL -						
6	Catalog Items Discount						
7	Screen Printing Charges One Color						
8	Embroidery Charges One Color						
9	Art work - Charge per Hour						
10	Digitizing Service per Hour						

*See B.d N/B*

ABSTRACT OF BIDS

BID NO: 66-12	DATE: 7/31/12	COMMODITY: T-Shirts & Wearing Apparel	Feldman's	Alamar	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
<p style="text-align: center;">           BIDS WERE PUBLICLY            OPENED AND RECORDED            ON <u>7/31/2012</u> BY  <i>[Signature]</i>            CLERK OF THE LEGISLATURE  <i>[Signature]</i> Casamundo            PURCHASING         </p>										

Recap of Invitation to Bid No. 66-12  
T-Shirts and Wearing Apparel

No	Description	Raytown	Exec Mktg	T-Shirt King	Brown & Big	Walker	Feldmans
1	T-Shirt, S - XL						
	Neutrals	\$1.60	\$2.25	\$2.32	\$2.78	\$4.00	\$14.38
	Heathers	\$2.30	\$2.70	\$3.15	\$2.96	\$4.00	\$14.38
	Colors	\$2.30	\$2.83	\$3.45	\$3.38	\$4.00	\$14.38
2	T-Shirt W/Pocket, S - XL						
	Neutrals	\$3.50	\$4.25	\$4.36	\$5.65	\$6.25	\$9.69
	Heathers	\$4.00	\$4.75	\$4.98	\$5.80	\$6.25	\$9.69
	Colors	\$4.50	\$5.30	\$5.69	\$5.99	\$6.25	\$9.69
3	Long Siv T-Shirt, S - XL						
	Neutrals	\$4.00	\$5.10	\$5.50	\$5.60	\$7.50	\$14.38
	Heathers	\$4.50	\$5.90	\$6.43	\$5.70	\$7.50	\$14.38
	Colors	\$4.75	\$6.25	\$6.90	\$5.99	\$9.75	\$14.38
4	Sport Shirt, S - XL						
	Neutrals	\$4.75	\$6.55	\$7.25	\$6.99	\$8.75	\$18.75
	Heathers	\$5.40	\$7.10	\$7.95	\$7.24	\$8.75	\$18.75
	Colors	\$5.60	\$7.50	\$8.38	\$7.62	\$8.75	\$18.75
5	Sweatshirt, S - XL						
	Neutrals	\$4.25	\$5.75	\$6.24	\$7.80	\$8.75	N/B
	Heathers	\$5.25	\$6.85	\$7.63	\$7.96	\$8.75	\$22.50
	Colors	\$5.60	\$7.15	\$7.99	\$8.12	\$8.75	\$22.50
	Total	\$62.30	\$80.23	\$88.22	\$89.58	\$108.00	\$216.60
6	Catalog Items	Cost + 30%	15% Off	35% Off	26% Off	N/B	N/B
7	Screen Printing	\$0.75	\$1.40	\$0.75	\$0.75	\$4.00	N/B
8	Embroidery	\$1.00	\$0.45	\$1.00	\$2.75	\$4.25	N/B
9	Artwork per Hour	\$30.00	\$20.00	\$20.00	\$15.00	N/C	N/B
10	Digitizing Services per Hour	\$30.00	\$35.00	\$20.00	\$40.00	N/C	N/B

## Barbara J. Casamento

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**From:** Dianne L. Kimzey  
**Sent:** Wednesday, August 01, 2012 12:46 PM  
**To:** Barbara J. Casamento  
**Subject:** RE: Invitation to Bid No. 66-12 T-Shirts and Wearing Apparel

The Parks Department recommends Raytown Screen Printing.

Total Department cost \$37,000.

*Dianne Kimzey*

Deputy Director of Enterprise Operations  
Jackson County Parks + Rec  
22807 Woods Chapel Road  
Blue Springs, MO 64015  
816-503-4825 fax 816-795-1234

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**From:** Barbara J. Casamento  
**Sent:** Wednesday, August 01, 2012 9:58 AM  
**To:** Michele Newman; James D. Ingram; James D. Bracciano; Bob McMillin; Gwendolyn Cogshell; Kaye Merkle; Laura J. Scott; Marvin J. Walker  
**Subject:** Invitation to Bid No. 66-12 T-Shirts and Wearing Apparel

<< File: Recap of ITB 66-12.pdf >>

Good Morning:

Invitation to Bid No. 66-12 for T-Shirts and Wearing Apparel opened yesterday and attached is the Recap of Bids Received. The Purchasing Department distributed 21 notifications and received 6 responses.

Please send me your recommendations along with your Estimated Annual Budget figures for this contract.

If I could get your responses today, I might still be able to get this on the Agenda for next week.

Thanks for your help, have a great week and stay cool in this heat.

Barbara Casamento  
Purchasing Supervisor



MEMORANDUM

TO: Barbara Casamento, Purchasing Supervisor  
FROM: Kaye Merkle, Resource/Logistics Supervisor  
DATE: August 6, 2012  
SUBJECT: Bid No. 66-12 T-Shirts and Wearing Apparel

I have evaluated the above subject bid for t-shirts and wearing apparel. I accept Raytown Screen Printing as vendor for these services. I request \$5,500 and funds budgeted are in account 004-1506-57190.

Kaye Merkle  
PW Road Maintenance

## Barbara J. Casamento

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**From:** Martha L. Poe  
**Sent:** Wednesday, August 01, 2012 3:00 PM  
**To:** Barbara J. Casamento  
**Subject:** RE: Invitation to Bid No. 66-12 T-Shirts and Wearing Apparel

\$1,300 sorry forgot that part.

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**From:** Barbara J. Casamento  
**Sent:** Wednesday, August 01, 2012 2:10 PM  
**To:** Martha L. Poe  
**Subject:** RE: Invitation to Bid No. 66-12 T-Shirts and Wearing Apparel

Martha:

Good to hear, Raytown is the lowest bidder, how much money do you spend annually on T-Shirts & Wearing Apparel?

BJC

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**From:** Martha L. Poe  
**Sent:** Wednesday, August 01, 2012 2:03 PM  
**To:** Barbara J. Casamento  
**Subject:** FW: Invitation to Bid No. 66-12 T-Shirts and Wearing Apparel  
**Importance:** High

The Engineering Division has had good luck with Raytown Screen Printing and would prefer to stay with them. Let me know if you need anything else from me. Thanks.

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**From:** Gwendolyn Cogshell  
**Sent:** Wednesday, August 01, 2012 10:02 AM  
**To:** Martha L. Poe; Kerri L. Moore; Marilyn J. Scothorne  
**Subject:** FW: Invitation to Bid No. 66-12 T-Shirts and Wearing Apparel  
**Importance:** High

Good morning ladies,  
Please respond directly to Barb.

Thanks,  
Gwen

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**From:** Barbara J. Casamento  
**Sent:** Wednesday, August 01, 2012 9:58 AM  
**To:** Michele Newman; James D. Ingram; James D. Bracciano; Bob McMillin; Gwendolyn Cogshell; Kaye Merkle; Laura J. Scott; Marvin J. Walker  
**Subject:** Invitation to Bid No. 66-12 T-Shirts and Wearing Apparel

<< File: Recap of ITB 66-12.pdf >>

Good Morning:

Invitation to Bid No. 66-12 for T-Shirts and Wearing Apparel opened yesterday and attached is the Recap of Bids Received. The Purchasing Department distributed 21 notifications and received 6 responses.

**Jackson County Department of Corrections**  
**MEMO**



**To:** Barbara Casamento, Purchasing Supervisor  
**CC:** Jackie Robinson, MOD; Michael L. King; Michael Meskill, Lt; Marvin Walker, SS Supervisor  
**Date:** 8/6/12  
**From:** L.J. Scott, Mgr Jail Services  
**Subject:** Invitation to Bid No. 66-12 T-Shirts and Wearing Apparel

After reviewing the bid recap Detention Staffs request that the bid be awarded to the lowest and best bid from Raytown Screen Print. This vendor provides a good product for reasonable prices, and is reliable.

Thank You

**Barbara J. Casamento**

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**From:** Royce A. Richberg  
**Sent:** Tuesday, August 07, 2012 8:47 AM  
**To:** Barbara J. Casamento  
**Subject:** RE: T-Shirts and Wearing Apparel & Emergency Equipment

Good morning Barb,

Sorry for the delay in getting the Sheriff there to sign the RLA, I advised him last week that I need him to get with you to sign it and he said he would go down and sign it. I'll see if I can get with him today but not sure if I can with Election Day and all, but I'll try to get him down to your office. Also on the T-Shirts and Wearing Apparel we are recommending using Raytown Screen Printing as our vendor and just so you know our COMBAT funds are also used for T-Shirts. I am looking at budgeting \$2,000.00 for this service. Again I apologize for the delay and if you need further let me know, have a good one!

Royce

***Captain Royce Richberg  
Staff Services Commander  
Jackson County Sheriff's Office  
(816) 524-4302 Ext. 72249***

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**From:** Barbara J. Casamento  
**Sent:** Tuesday, August 07, 2012 7:07 AM  
**To:** Royce A. Richberg; Cheryl L. Morgan  
**Subject:** T-Shirts and Wearing Apparel & Emergency Equipment

Good Morning:

I still have the RLA for Emergency Equipment sitting on my desk; this cannot advance without Sheriff Sharp's signature. I know he is busy right now, but the rules are still the rules.

I need to know today whether you all plan to use the T-Shirts and Wearing Apparel Contract, if you do, I will need a recommendation and a budget figure. You are the only department I am waiting on and I can only wait until noon today, other departments need this contract and I will have to proceed without you.

Let me know

Thanks

BJC



**Substitution of Items:** Substitution of Items will not be accepted during the term of this Contract without the express, written permission of County personnel. Failure to receive written permission will result in the order being rejected and returned immediately to the Contractor, at the Contractors expense, for full credit.

**Overruns:** The County will not accept extra "overruns" printed by the Contractor.

**Damaged Items:** Items received in "damaged" condition (ripped, holes, snags, etc.) or with smeared or off-center printing or embroidery will be returned immediately to the Contractor, at the Contractors expense, for full credit.

**Purchase Orders:** Before providing any goods or services, Contractor must have a hard copy of a Purchase Order issued by the Jackson County, Missouri Finance and Purchasing Department. Failure to adhere to this policy will result in the immediate termination of any contract.

**Delivery:** Standard delivery time will be ten (10) business days after County personnel submits artwork and previews 1<sup>st</sup> printed item; however, from time to time, the County reserves the right to request expediting an order. All items will be delivered to locations within Jackson County, Missouri, delivery charges, including inside delivery, must be included in your prices.

**Invoices:** All invoices are to be itemized and include the County's Purchase Order Number.

**Required Submittals with your Bid:** Current Sportswear Catalog with pricing that you are bidding on. If you are bidding on a comparable manufacturer for Items 01 – 05, you must submit manufacturer's detailed specifications. Failure to submit a Current Sportswear Catalog, pricing and manufacturer's specifications sheet (if bidding on comparables, Items 01 – 05) will result in the REJECTION of your bid.

**EVALUATION PROCESS**

All bids received that are responsive to the General Conditions, Specifications and other provisions of this Invitation to Bid will be evaluated. An Evaluation Committee made up of Jackson County, Missouri personnel will evaluate bids and make recommendations. Jackson County, Missouri shall be the sole judge of the bids submitted and its decision shall be final.

**QUESTIONS**

All questions regarding this Invitation to Bid must be in writing and emailed as detailed under General Conditions, Item Number Five on Page 10 of this Invitation to Bid by 5:00 PM, CDT on July 24, 2012. Point of Contact for the Purchasing Department is Barbara Casamento, email address [bcasamento@jacksongov.org](mailto:bcasamento@jacksongov.org). All questions will be answered in the form of Addenda. Failure to follow this procedure will result in the REJECTION of your bid.

**QUOTATION**

No.	Description	Neutrals	Heathers	Colors
01.	T-Shirt, Crew Neck, 100% Cotton, 6.1 Ounce			
	Gildan Ultra Cotton No. 2000 or comparable			
	Adult Sizes Small – 5XL			
	Small – XL	\$ 1.60	\$ 2.30	\$ 2.30
	Additional Charge for 2XL	\$ 1.50	\$ 1.50	\$ 1.50
	Additional Charge for 3XL	\$ 2.00	\$ 2.00	\$ 2.00
	Additional Charge for 4XL	\$ 2.50	\$ 2.50	\$ 2.50
	Additional Charge for 5XL	\$ 3.00	\$ 3.00	\$ 3.00
	Manufacturer & Catalog Number Bid: Gildan #2000			

No.	Description	Neutrals	Heathers	Colors
02.	T-Shirt, Crew Neck, With Pocket, 100% Cotton 6.1 Ounce Gildan Ultra Cotton No. 2300 or comparable, Adult Sizes Small - 5XL			
	Small - XL	\$ 3.50	\$ 4.00	\$ 4.50
	Additional Charge for 2XL	\$ 1.50	\$ 1.50	\$ 1.50
	Additional Charge for 3XL	\$ 2.00	\$ 2.00	\$ 2.00
	Additional Charge for 4XL	\$ 2.50	\$ 2.50	\$ <del>2.50</del> 2.50
	Additional Charge for 5XL	\$ 3.00	\$ 3.00	\$ 3.00
	Manufacturer & Catalog Number Bid:			
03.	T-Shirt, Long Sleeve, Crew Neck, 100% Cotton, 6.1 Ounce Gildan Ultra Cotton No. 2400 or comparable, Adult Sizes Small - 5XL			
	Small - XL	\$ 4.00	\$ 4.50	\$ 4.75
	Additional Charge for 2XL	\$ 1.50	\$ 1.50	\$ 1.50
	Additional Charge for 3XL	\$ 2.00	\$ 2.00	\$ 2.00
	Additional Charge for 4XL	\$ 2.50	\$ 2.50	\$ 2.50
	Additional Charge for 5XL	\$ 3.00	\$ 3.00	\$ 3.00
	Manufacturer & Catalog Number Bid:			
04.	Sport Shirt, Pique, 100% Cotton, 6.5 Ounce Gildan Ultra Cotton No. 3800 or comparable Adult Sizes Small - 5XL			
	Small - XL	\$ 4.75	\$ 5.40	\$ 5.60
	Additional Charge for 2XL	\$ 1.50	\$ 1.50	\$ 1.50
	Additional Charge for 3XL	\$ 2.00	\$ 2.00	\$ 2.00
	Additional Charge for 4XL	\$ 2.50	\$ 2.50	\$ 2.50
	Additional Charge for 5XL	\$ 3.00	\$ 3.00	\$ 3.00
	Manufacturer & Catalog Number Bid:			
05	Sweatshirt, Long Sleeve, Crewneck, 50/50 Cotton Polyester, 7.75 Ounce, Gildan Heavy Blend No. 18000 or comparable Adult Sizes Small - 5XL			
	Small - XL	\$ 4.25	\$ 5.25	\$ 5.60
	Additional Charge for 2XL	\$ 1.50	\$ 1.50	\$ 1.50
	Additional Charge for 3XL	\$ 2.00	\$ 2.00	\$ 2.00
	Additional Charge for 4XL	\$ 2.50	\$ 2.50	\$ 2.50
	Additional Charge for 5XL	\$ 3.00	\$ 3.00	\$ 3.00
	Manufacturer & Catalog Number Bid:			
06	Catalog Items			
	Discount Off Pricing	Yes/No	%	
	Mark-Up on Pricing <b>Cost x 30%</b>	<input checked="" type="checkbox"/> Yes/No	% 30	
07.	Screen Printing Charges Per Item:			
	One Color	\$ .75		
	Two Colors	\$ .75		
	Three Colors	\$ .75		

No.	Description	Neutrals	Heathers	Colors
	Four Colors	\$ .75		
	Five Colors	\$ .75		
08.	Embroidery Charges Per 1000 Stitches Per Item	1.00		
	One Color	\$ "	} cost by Stitches not by colors - as in printing	
	Two Colors	\$ "		
	Three Colors	\$ "		
	Four Colors	\$ "		
	Five Colors	\$ "		
09	Artwork, Charge per Hour	\$ 30.00		
10	Digitizing Services per Hour	\$ 30.00		

Company Name: Raytown Screen Printing	Web Site Address:
Person Authorized to Sign Bid: Dan Soltys	Telephone Number 816-358-1986
Title: Owner	Fax Number: 816-358-4386
Signature: <i>D. Soltys</i>	Email Address:
Street Address 10008 E. 63rd St.	Judith Soltys@SBCGlobal.net
City, State and Zip Code Raytown, MO 64133	