

REQUEST FOR LEGISLATIVE ACTION

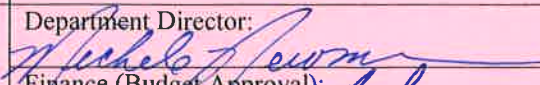
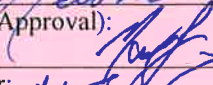
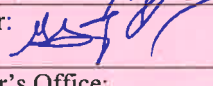
Completed by County Counselor's Office:

Res/Ord No.: 19712

Sponsor(s): Scott Burnett

Date: February 5, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transfer from Enterprise Fund Reserve Account to Other Contractual Services Account for Department operating expenses</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="326 562 1208 999"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$1,150.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,150.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td>FROM: 300-8006-56835 Reserve-Operating</td> <td>FROM ACCT: \$1,150.00</td> </tr> <tr> <td>TO: 300-1603-56790 Historic Sites – Other Contractual Services</td> <td>TO ACCT: \$1,150.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$1,150.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$1,150.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:		FROM: 300-8006-56835 Reserve-Operating	FROM ACCT: \$1,150.00	TO: 300-1603-56790 Historic Sites – Other Contractual Services	TO ACCT: \$1,150.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): 5062 (12-6-2017)</p> <p>Prior resolutions and (date):</p>														
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director of Enterprise Operations, 503-4825</p>														
REQUEST SUMMARY	<p>The Parks+Rec Department is requesting that \$1,150 be <i>transferred</i> from the Enterprise Fund Reserve Account to the Enterprise Fund – Historic Sites – Other Contractual Services Account for necessary operating expenses. The additional budget that was requested is for processing fees incurred by the Department when patron's pay via credit card at the site or make a reservation on the website.</p> <p>The additional funds are needed based on the history of total fees incurred the past 2 years.</p>														

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: 	Date: 1-11-18
	Finance (Budget Approval): <i>If applicable</i> 	Date: 1/24/18
	Division Manager: 	Date: 1-17-18
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this: transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
300-8006-6835	Parks-Reserve-Operating	\$1,150.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

