

Request for Legislative Action

Res. No.: 20750
Sponsor: Charlie Franklin
Date: September 13, 2021

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20750
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	9/13/2021

Introduction
Action Items: ['Award']
Project/Title:
Award a Twelve Month Term and Supply Contract for the furnishing of Mail Services

Request Summary
Award a Twelve Month Term and Supply Contract for the furnishing of Mail Services for the Office Services Division of the Finance and Purchasing Department to Lineage Mailing Services (Formerly STRAHM Automation) of Kansas City, MO under the terms and conditions of City of Kansas City contract EV2181.
Estimated Annual Use: \$150,000

Contact Information			
Department:	Finance	Submitted Date:	8/18/2021
Name:	Craig A. Reich	Email:	CReich@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3265

Budget Information			
Amount authorized by this legislation this fiscal year:	\$ 0		
Amount previously authorized this fiscal year:	\$ 0		
Total amount authorized after this legislative action:	\$		
Is it transferring fund?	No		
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

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Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
19239	August 22, 2016

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Fixed Price Contract
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order. 	

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History

Craig A. Reich at 8/18/2021 9:25:37 AM - [Submitted |]
Department Director: Bob Crutsinger at 8/18/2021 11:16:18 AM - [Returned for more information | Per our conversation, please contact KCMO and ask that then modify the spelling for Strahm on their Modification of Contract document.]
Submitter: Craig A. Reich at 8/18/2021 3:08:19 PM - [Submitted | Corrected spelling on contract.]
Department Director: Bob Crutsinger at 8/19/2021 7:54:09 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 8/19/2021 8:47:18 AM - [Returned for more information | Please include annual estimated amount to be spent in the Summary]
Submitter: Craig A. Reich at 8/23/2021 12:18:30 PM - [Submitted | Included estimated annual usage.]
Department Director: Bob Crutsinger at 8/23/2021 4:08:43 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 8/23/2021 4:40:33 PM - [Approved |]
Compliance: Katie M. Bartle at 8/24/2021 11:42:06 AM - [Approved | eRLA 206]
Finance (Budget): Mary Rasmussen at 8/24/2021 1:53:41 PM - [Approved | Term & Supply; no fiscal note required.]
Executive: Troy Schulte at 8/24/2021 2:19:54 PM - [Approved |]
Legal: Elizabeth Freeland at 9/7/2021 9:35:46 AM - [Approved |]



MODIFICATION OF CONTRACT

1. Modification No.: 1 Effective Date: 10-3-19	2. Contract No.: EV2181-01 Effective Date: 10-3-6
3. Senior Procurement Officer, Cory Burress, MBA Telephone Number: (816) 513-0808	5. Supplier – Name and Address STRAHM AUTOMATION AND MAILING ATTN: KIMBERLY BARA 1700 BROADWAY KANSAS CITY, MO 64108
4. Issued By CITY OF KANSAS CITY, MISSOURI Procurement Services Division 1st Floor, Room 102 W, City Hall 414 East 12 th Street Kansas City, Missouri 64106-2793	

6. **SPECIAL INSTRUCTIONS:** Retain this signed copy of the modification and attach it to the original contract that was previously provided by the Procurement Services Division.

7. Description of Modification


CITYWIDE MAIL SERVICE, INCLUDING VARIABLE PRINTING

Contract **EV2181-01** is renewed for three years, thirty six (36) months, at the current pricing level, October 2, 2019-October 3, 2022.

All other Terms and Conditions of Contract **EV2181-01** remain unchanged.

8. City of Kansas City, Missouri

By: **Cory Burress, MBA**

DocuSigned by:

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Senior Procurement Officer

10/3/2019

This Day: _____